

1 **State of Arkansas**
2 **79th General Assembly**
3 **Regular Session, 1993**
4 **By: Joint Budget Committee**

A Bill

ACT 1068 OF 1993
SENATE BILL 589

For An Act To Be Entitled

8 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND
9 OPERATING EXPENSES FOR THE SECRETARY OF STATE FOR THE
10 BIENNIAL PERIOD ENDING JUNE 30, 1995; AND FOR OTHER
11 PURPOSES."

Subtitle

14 "AN ACT FOR THE SECRETARY OF STATE APPROPRIATION."

16 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

18 SECTION 1. REGULAR SALARIES - CENTRAL OPERATIONS. There is hereby
19 established for the Secretary of State - Central Operations for the 1993-95
20 biennium, the following maximum number of regular employees whose salaries
21 shall be governed by the provisions of the Uniform Classification and
22 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
23 laws amendatory thereto. Provided, however, that any position to which a
24 specific maximum annual salary is set out herein in dollars, shall be exempt
25 from the provisions of said Uniform Classification and Compensation Act. All
26 persons occupying positions authorized herein are hereby governed by the
27 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
28 Code §21-5-101), or its successor.

| Item | Class | | Maximum | Maximum Annual |
|----------------|-----------------|---|-----------|---------------------------------------|
| | | | No. of | Salary Rate |
| | | | Employees | Fiscal Years |
| No. | Code | Title | | 1993-94 1994-95 |
| 34 | (1) | 7001 SEC OF STATE CHIEF DEPUTY | 1 | \$ 54,003 \$ 55,893 |
| 35 | (2) | 7019 SEC OF STATE LEGAL SVCS DIRECTOR | 1 | \$ 52,025 \$ 53,845 |
| 36 | (3) | 7020 SEC OF STATE GOVT AFFAIRS DIRECTOR | 1 | \$ 48,310 \$ 50,000 |

| | | | | | | |
|----|------|------|-------------------------------------|----------|-----------|-----------|
| 1 | (4) | 7013 | SEC OF STATE INFORMATION DIRECTOR | 1 | \$ 46,024 | \$ 47,634 |
| 2 | (5) | 7014 | SEC OF STATE ELECTION DIRECTOR | 1 | \$ 46,024 | \$ 47,634 |
| 3 | (6) | 7015 | SEC OF STATE BUSINESS DIRECTOR | 1 | \$ 46,024 | \$ 47,634 |
| 4 | (7) | 7018 | SEC OF STATE EXECUTIVE ASSISTANT | 1 | \$ 46,024 | \$ 47,634 |
| 5 | (8) | 7002 | SEC OF STATE ADMIN ASST II | 1 | \$ 42,142 | \$ 43,616 |
| 6 | (9) | 7031 | SEC OF STATE EXHIBIT DIRECTOR | 1 | \$ 37,161 | \$ 38,461 |
| 7 | (10) | 7030 | SEC OF STATE EXECUTIVE ASSISTANT | 1 | \$ 34,682 | \$ 35,895 |
| 8 | (11) | 7016 | SEC OF STATE COMPUTER SYSTEMS MGR | 1 | \$ 34,488 | \$ 35,695 |
| 9 | (12) | 7017 | SEC OF STATE ELECTION ASST II | 1 | \$ 33,620 | \$ 34,796 |
| 10 | (13) | 7040 | SEC OF STATE TAX FILING COORD | 1 | \$ 33,444 | \$ 34,614 |
| 11 | (14) | 7004 | SEC OF STATE FINANCE DIRECTOR | 1 | \$ 33,131 | \$ 34,290 |
| 12 | (15) | 7005 | SEC OF STATE BUS SVC SPEC | 1 | \$ 32,935 | \$ 34,087 |
| 13 | (16) | 7009 | SEC OF STATE PERSONNEL DIRECTOR | 1 | \$ 32,206 | \$ 33,333 |
| 14 | (17) | 7003 | SEC OF STATE EXECUTIVE SECRETARY | 1 | \$ 30,171 | \$ 31,226 |
| 15 | (18) | 7006 | SEC OF STATE CORPORATION SUPERVISOR | 1 | \$ 28,404 | \$ 29,398 |
| 16 | (19) | 7007 | SEC OF STATE COMM CODE SUPV | 1 | \$ 28,404 | \$ 29,398 |
| 17 | (20) | 7048 | SEC OF STATE ACCOUNTANT | 1 | \$ 27,427 | \$ 28,386 |
| 18 | (21) | 7032 | SEC OF STATE SECRETARY | 1 | \$ 27,374 | \$ 28,332 |
| 19 | (22) | 7028 | SEC OF STATE DP OPERATOR II | 2 | \$ 26,346 | \$ 27,268 |
| 20 | (23) | 7033 | SEC OF STATE CONST SPEC/ARCH | 1 | \$ 25,744 | \$ 26,645 |
| 21 | (24) | 7008 | SEC OF STATE ACCOUNTANT I | 2 | \$ 25,026 | \$ 25,901 |
| 22 | (25) | 7034 | SEC OF STATE SHIPPING & REC SPEC | 1 | \$ 23,028 | \$ 23,833 |
| 23 | (26) | 7035 | SEC OF STATE SECRETARY II | 1 | \$ 21,835 | \$ 22,599 |
| 24 | (27) | 7010 | SEC OF STATE CLERK II | 4 | \$ 21,775 | \$ 22,537 |
| 25 | (28) | 7011 | SEC OF STATE DP ANALYST | 1 | \$ 20,743 | \$ 21,469 |
| 26 | (29) | 7036 | SEC OF STATE RECEPTIONIST I | 1 | \$ 19,974 | \$ 20,673 |
| 27 | (30) | 7037 | SEC OF STATE DP OPERATOR I | 1 | \$ 19,822 | \$ 20,515 |
| 28 | (31) | 7038 | SEC OF STATE INVENT CONT & SUP SP | 1 | \$ 19,822 | \$ 20,515 |
| 29 | (32) | 7039 | SEC OF STATE SECRETARY I | 1 | \$ 19,332 | \$ 20,008 |
| 30 | (33) | 7012 | SEC OF STATE CLERK I | <u>7</u> | \$ 19,200 | \$ 19,872 |
| 31 | | | MAX NO. OF EMPLOYEES | 44 | | |
| 32 | | | | | | |

33 SECTION 2. EXTRA HELP - CENTRAL OPERATIONS. There is hereby
34 authorized, for the Secretary of State - Central Operations for the 1993-95
35 biennium, the following maximum number of part-time or temporary employees, to

1 be known as "Extra Help", payable from funds appropriated herein for such
2 purposes: ten (10) temporary or part-time employees, when needed, at rates of
3 pay not to exceed those provided in the Uniform Classification and
4 Compensation Act, or its successor, or this act for the appropriate
5 classification.

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7 SECTION 3. APPROPRIATIONS - CENTRAL OPERATIONS. There is hereby
8 appropriated, to the Secretary of State, to be payable from the State Central
9 Services Fund, for personal services and operating expenses of the Secretary
10 of State - Central Operations for the biennial period ending June 30, 1995,
11 the following:

| ITEM | FISCAL YEARS | |
|------------------------------|---------------------|---------------------|
| NO. | 1993-94 | 1994-95 |
| (01) REGULAR SALARIES | \$ 1,288,567 | \$ 1,333,648 |
| (02) EXTRA HELP | 14,000 | 14,000 |
| (03) PERSONAL SERV MATCHING | 375,599 | 385,185 |
| (04) MAINT. & GEN. OPERATION | | |
| (A) OPER. EXPENSE \$ 205,303 | \$ 205,303 | |
| (B) CONF. & TRVL. 12,000 | 12,000 | |
| (C) PROF. FEES 0 | 0 | |
| (D) CAP. OUTLAY 85,000 | 85,000 | |
| (E) DATA PROC. 0 | 0 | |
| TOTAL MAINT. & GEN. OPER. | <u>302,303</u> | <u>217,303</u> |
| TOTAL AMOUNT APPROPRIATED | <u>\$ 1,980,469</u> | <u>\$ 1,950,136</u> |

26
27 SECTION 4. REGULAR SALARIES - SUPPORT OPERATIONS. There is hereby
28 established for the Secretary of State - Support Operations for the 1993-95
29 biennium, the following maximum number of regular employees whose salaries
30 shall be governed by the provisions of the Uniform Classification and
31 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
32 laws amendatory thereto. Provided, however, that any position to which a
33 specific maximum annual salary is set out herein in dollars, shall be exempt
34 from the provisions of said Uniform Classification and Compensation Act. All
35 persons occupying positions authorized herein are hereby governed by the

1 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
2 Code §21-5-101), or its successor.

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| | | | | Maximum Annual | | |
|---------|-------|-------------------------------------|--|---------------------------|--------------|-----------|
| | | | | Maximum | Salary Rate | |
| 6 Item | Class | | | No. of | Fiscal Years | |
| 7 No. | Code | Title | | Employees | 1993-94 | 1994-95 |
| 8 (1) | 7045 | SEC OF STATE BLDG GROUNDS DIRECTOR | | 1 | \$ 47,072 | \$ 48,719 |
| 9 (2) | 7063 | SEC OF STATE HEATING & AIR SPEC | | 1 | \$ 41,899 | \$ 43,365 |
| 10 (3) | 7044 | SEC OF STATE BLDG MAINT SUPV | | 1 | \$ 36,726 | \$ 38,011 |
| 11 (4) | 7041 | SEC OF STATE MICRO & GRAPH ARTS MGR | | 1 | \$ 34,016 | \$ 35,206 |
| 12 (5) | 7046 | SEC OF STATE GROUNDS SUPV | | 1 | \$ 30,023 | \$ 31,073 |
| 13 (6) | 7058 | SEC OF STATE REGISTER EDITOR | | 1 | \$ 29,134 | \$ 30,153 |
| 14 (7) | 7505 | SEC OF STATE POLICE CAPTAIN | | 1 | \$ 28,112 | \$ 29,095 |
| 15 (8) | 7042 | SEC OF STATE RECORDS MICRO/PHOTO | | 1 | \$ 25,742 | \$ 26,642 |
| 16 (9) | 7049 | SEC OF STATE CARPENTER | | 2 | \$ 25,258 | \$ 26,142 |
| 17 (10) | 7050 | SEC OF STATE ELECT JOURNEYMAN | | 1 | \$ 24,930 | \$ 25,802 |
| 18 (11) | 7508 | SEC OF STATE POLICE SERGEANT | | 3 | \$ 24,831 | \$ 25,700 |
| 19 (12) | 7501 | SEC OF STATE MECHANICAL ENGINEER | | 1 | \$ 24,605 | \$ 25,466 |
| 20 (13) | 7051 | SEC OF STATE MGT SUPV | | 1 | \$ 22,975 | \$ 23,779 |
| 21 (14) | 7477 | SEC OF STATE SECURITY SUPV | | 1 | \$ 22,087 | \$ 22,860 |
| 22 (15) | 7503 | SEC OF STATE ASST ENG/FOREMAN | | 1 | \$ 21,344 | \$ 22,091 |
| 23 (16) | 7043 | SEC OF STATE PHOTOGRAPHER/ARTIST | | 1 | \$ 21,328 | \$ 22,074 |
| 24 (17) | 7052 | SEC OF STATE MAINT WORKER II | | 1 | \$ 19,826 | \$ 20,519 |
| 25 (18) | 7054 | SEC OF STATE POLICE II | | 10 | \$ 19,574 | \$ 20,259 |
| 26 (19) | 7080 | SECRETARY OF STATE DP CLERK | | 2 | \$ 19,574 | \$ 20,259 |
| 27 (20) | 7053 | SEC OF STATE MAINT WORKER I | | 2 | \$ 19,190 | \$ 19,861 |
| 28 (21) | 7504 | SEC OF STATE ASST ENG/FOREMAN | | 3 | \$ 17,273 | \$ 17,877 |
| 29 (22) | 7055 | SEC OF STATE GROUNDSKEEPER | | 7 | \$ 15,371 | \$ 15,908 |
| 30 (23) | 7056 | SEC OF STATE CUSTODIAL WORKER | | <u>27</u> | \$ 15,371 | \$ 15,908 |
| 31 | | MAX NO. OF EMPLOYEES | | 71 | | |

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33 SECTION 5. EXTRA HELP - SUPPORT OPERATIONS. There is hereby
34 authorized, for the Secretary of State - Support Operations for the 1993-95
35 biennium, the following maximum number of part-time or temporary employees, to

1 be known as "Extra Help", payable from funds appropriated herein for such
2 purposes: twenty (20) temporary or part-time employees, when needed, at rates
3 of pay not to exceed those provided in the Uniform Classification and
4 Compensation Act, or its successor, or this act for the appropriate
5 classification.

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7 SECTION 6. APPROPRIATIONS - SUPPORT OPERATIONS. There is hereby
8 appropriated, to the Secretary of State, to be payable from the State Central
9 Services Fund, for personal services and operating expenses of the Secretary
10 ~~of State - Support Operations for the biennial period ending June 30, 1995,~~
11 the following:

| 13 ITEM | | FISCAL YEARS | |
|---------|-----------------------------|---------------------|---------------------|
| 14 NO. | | 1993-94 | 1994-95 |
| 15 (01) | REGULAR SALARIES | \$ 1,402,529 | \$ 1,451,572 |
| 16 (02) | EXTRA HELP | 25,000 | 25,000 |
| 17 (03) | PERSONAL SERV MATCHING | 465,870 | 472,679 |
| 18 (04) | MAINT. & GEN. OPERATION | | |
| 19 | (A) OPER. EXPENSE | \$ 1,039,364 | \$ 1,039,364 |
| 20 | (B) CONF. & TRVL. | 5,000 | 5,000 |
| 21 | (C) PROF. FEES | 0 | 0 |
| 22 | (D) CAP. OUTLAY | 85,000 | 0 |
| 23 | (E) DATA PROC. | <u>0</u> | <u>0</u> |
| 24 | TOTAL MAINT. & GEN. OPER. | 1,129,364 | 1,044,364 |
| 25 (05) | PRINTING | 250,000 | |
| 26 (06) | BUILDING INSURANCE | 50,000 | 50,000 |
| 27 (07) | MAINT/EQUIP/SUPPLIES | 6,000 | 6,000 |
| 28 (08) | PURCHASE OF STATE FLAGS | 56,875 | 56,875 |
| 29 (09) | PUBLISH LEGAL NOTICES | 500,000 | |
| 30 (10) | CAPITOL GROUND IMPROVEMENTS | <u>60,500</u> | <u>60,500</u> |
| 31 | TOTAL AMOUNT APPROPRIATED | <u>\$ 3,946,138</u> | <u>\$ 3,166,990</u> |

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33 SECTION 7. REGULAR SALARIES - CORPORATE FRANCHISE TAX. There is hereby
34 established for the Secretary of State - Corporate Franchise Tax for the
35 1993-95 biennium, the following maximum number of regular employees whose

1 salaries shall be governed by the provisions of the Uniform Classification and
 2 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
 3 laws amendatory thereto. Provided, however, that any position to which a
 4 specific maximum annual salary is set out herein in dollars, shall be exempt
 5 from the provisions of said Uniform Classification and Compensation Act. All
 6 persons occupying positions authorized herein are hereby governed by the
 7 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
 8 ~~Code §21-5-101), or its successor.~~

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| | | | Maximum Annual | | |
|------|-------|---------------------------------------|----------------|--------------|-----------|
| | | | Maximum | Salary Rate | |
| | | | No. of | Fiscal Years | |
| Item | Class | | Employees | 1993-94 | 1994-95 |
| No. | Code | Title | | | |
| 14 | (1) | 7022 SEC OF STATE FRANCHISE TAX CLERK | 1 | \$ 16,844 | \$ 17,433 |
| 15 | (2) | 7021 SEC OF STATE CLERK | 2 | \$ 15,008 | \$ 15,533 |
| 16 | (3) | 7029 SEC OF STATE CLERK | <u>11</u> | \$ 14,996 | \$ 15,520 |
| 17 | | MAX NO. OF EMPLOYEES | 14 | | |

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19 SECTION 8. APPROPRIATIONS - CORPORATE FRANCHISE TAX. There is hereby
 20 ~~appropriated, to the Secretary of State, to be payable from the State Central~~
 21 Services Fund, for personal services of the Secretary of State - Corporate
 22 Franchise Tax for the biennial period ending June 30, 1995, the following:

23

| ITEM | | FISCAL YEARS | |
|------|-----------------------------|-------------------|-------------------|
| NO. | | 1993-94 | 1994-95 |
| 26 | (01) REGULAR SALARIES | \$ 211,816 | \$ 219,219 |
| 27 | (02) PERSONAL SERV MATCHING | <u>76,994</u> | <u>78,562</u> |
| 28 | TOTAL AMOUNT APPROPRIATED | <u>\$ 288,810</u> | <u>\$ 297,781</u> |

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30 SECTION 9. APPROPRIATIONS - CASH. There is hereby appropriated, to the
 31 Secretary of State, to be payable from cash funds as defined by Arkansas Code
 32 19-4-801 of the Secretary of State, for operating expenses of the Secretary of
 33 State for the biennial period ending June 30, 1995, the following:

34

35 ITEM FISCAL YEARS

| | | | | |
|---|------------------------------|----------|-------------------|-------------------|
| 1 | NO. | | 1993-94 | 1994-95 |
| 2 | (01) MAINT. & GEN. OPERATION | | | |
| 3 | (A) OPER. EXPENSE \$ | 125,000 | \$ 125,000 | |
| 4 | (B) CONF. & TRVL. | 0 | 0 | |
| 5 | (C) PROF. FEES | 0 | 0 | |
| 6 | (D) CAP. OUTLAY | 0 | 0 | |
| 7 | (E) DATA PROC. | <u>0</u> | <u>0</u> | |
| 8 | TOTAL MAINT. & GEN. OPER. | | <u>125,000</u> | <u>125,000</u> |
| 9 | TOTAL AMOUNT APPROPRIATED | | <u>\$ 125,000</u> | <u>\$ 125,000</u> |

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11 SECTION 10. APPROPRIATIONS - CORPORATE FILING FEES/FRANCHISE TAX

12 ~~REFUNDS. There is hereby appropriated, to the Secretary of State, to be~~
 13 payable from the Miscellaneous Revolving Fund, for making refunds of various
 14 Corporate Filing Fees and Corporate Franchise Tax paid for the biennial period
 15 ending June 30, 1995, the following:

16

| | | | | |
|----|-----------------------------|--|-------------------|-------------------|
| 17 | ITEM | | FISCAL YEARS | |
| 18 | NO. | | 1993-94 | 1994-95 |
| 19 | (01) REFUNDS/REIMBURSEMENTS | | <u>\$ 500,000</u> | <u>\$ 500,000</u> |

20

21 SECTION 11. APPROPRIATIONS - LEGISLATIVE PORTRAITS. There is hereby
 22 ~~appropriated, to the Secretary of State, to be payable from the State Central~~
 23 Services Fund, for costs associated with the repair of legislative portraits
 24 by the Secretary of State for the biennial period ending June 30, 1995, the
 25 following:

26

| | | | | |
|----|----------------------------|--|-----------------|---------|
| 27 | ITEM | | FISCAL YEARS | |
| 28 | NO. | | 1993-94 | 1994-95 |
| 29 | (01) LEGISLATIVE PORTRAITS | | <u>\$ 3,600</u> | |

30

31 ~~SECTION 12. APPROPRIATIONS. There is hereby appropriated, to the~~
 32 Secretary of State, to be payable from the State Central Services Fund, for
 33 the State Board of Election Commissioners for costs associated with the
 34 publishing of election law booklets for the biennial period ending June 30,
 35 1995, the sum of \$40,000.

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SECTION 13. REIMBURSEMENT. The Miscellaneous Revolving Fund shall be reimbursed in the manner provided by law.

SECTION 14. Any rules, regulations or modifications concerning the use, management or authorities of the Capitol Hill Building shall be reviewed and approved by the Joint Interim Committee on Legislative Facilities. To this end, the management of the Capitol Hill Building shall be the joint responsibility of the Secretary of State and the Joint Interim Committee on Legislative Facilities. Provided however, it will be the continued responsibility of the Secretary of State to provide maintenance and upkeep of the Capitol Hill Building.

SECTION 15. CARRY FORWARD. At the close of the fiscal year ending June 30, 1994, any unexpended appropriation and funds provided in item (04)(D) of Section 3, items (04)(D), (05) and (09) of Section 6, and item (01) of Section 11 herein, shall be carried forward and made available for the same purposes for the fiscal year ending June 30, 1995.

SECTION 16. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this Act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Purchasing Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 17. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this Act shall be in compliance with the stated reasons for which this Act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or

1 summarized oral testimony in the official minutes of the Arkansas Legislative
2 Council or Joint Budget Committee which relate to its passage and adoption.

3

4 SECTION 18. CODE. All provisions of this Act of a general and
5 permanent nature are amendatory to the Arkansas Code of 1987 Annotated and the
6 Arkansas Code Revision Commission shall incorporate the same in the Code.

7

8 SECTION 19. SEVERABILITY. If any provision of this Act or the
9 application thereof to any person or circumstance is held invalid, such
10 invalidity shall not affect other provisions or applications of the Act which
11 can be given effect without the invalid provision or application, and to this
12 end the provisions of this Act are declared to be severable.

13

14 SECTION 20. GENERAL REPEALER. All laws and parts of laws in conflict
15 with this Act are hereby repealed.

16

17 SECTION 21. EMERGENCY CLAUSE. It is hereby found and determined by the
18 Seventy-Ninth General Assembly, that the Constitution of the State of Arkansas
19 prohibits the appropriation of funds for more than a two (2) year period; that
20 the effectiveness of this Act on July 1, 1993 is essential to the operation of
21 the agency for which the appropriations in this Act are provided, and that in
22 the event of an extension of the Regular Session, the delay in the effective
23 date of this Act beyond July 1, 1993 could work irreparable harm upon the
24 proper administration and provision of essential governmental programs.
25 Therefore, an emergency is hereby declared to exist and this Act being
26 necessary for the immediate preservation of the public peace, health and
27 safety shall be in full force and effect from and after July 1, 1993.

28

/s/Senator Russ

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APPROVED: 04/12/93

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