

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001  
4

# A Bill

Act 281 of 2001  
HOUSE BILL 1572

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE OZARKA COLLEGE FOR THE  
11 BIENNIAL PERIOD ENDING JUNE 30, 2003; AND FOR OTHER  
12 PURPOSES.  
13  
14

## Subtitle

15 AN ACT FOR THE OZARKA COLLEGE  
16 APPROPRIATION FOR THE 2001-2003  
17 BIENNIAL PERIOD.  
18  
19  
20

21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
22

23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
24 the Ozarka College for the 2001-2003 biennium, the following maximum number of  
25 regular employees whose salaries shall be governed by the provisions of the  
26 Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et  
27 seq.), or its successor, and all laws amendatory thereto. Provided, however,  
28 that any position to which a specific maximum annual salary is set out herein  
29 in dollars, shall be exempt from the provisions of said Uniform Classification  
30 and Compensation Act. All persons occupying positions authorized herein are  
31 hereby governed by the provisions of the Regular Salaries Procedures and  
32 Restrictions Act (Arkansas Code §21-5-101), or its successor.  
33

| 34 |      | Maximum Annual      |
|----|------|---------------------|
| 35 | Item | Maximum Salary Rate |
| 36 |      | No. of Fiscal Years |

| No.   | Title                               | Employees | 2001-2002 | 2002-2003 |
|---|-------------------------------------|-----------|-----------|-----------|
| <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> |                                     |           |           |           |
| <u>ADMINISTRATIVE POSITIONS</u>             |                                     |           |           |           |
| (1)   | President, Ozarka Technical College | 1         | \$107,846 | \$110,650 |
| (2)   | Chief Academic Officer              | 1         | \$85,916  | \$88,150  |
| (3)   | Chief Fiscal Officer                | 1         | \$80,432  | \$82,523  |
| (4)   | Chief Student Officer               | 1         | \$80,432  | \$82,523  |
| (5)   | Coord. of Cont. Ed. & Bus. Outreach | 1         | \$62,379  | \$64,001  |
| (6)   | Registrar                           | 1         | \$62,379  | \$64,001  |
| (7)   | Dir. of Planning & Assessment       | 1         | \$61,682  | \$63,286  |
| (8)   | Dir. of Computer Services           | 1         | \$61,136  | \$62,726  |
| (9)   | Director of Financial Aid           | 1         | \$60,556  | \$62,130  |
| (10)  | Business Manager                    | 1         | \$59,719  | \$61,272  |
| (11)  | Director of Child Care              | 1         | \$34,916  | \$35,824  |
| <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> |                                     |           |           |           |
| <u>ACADEMIC POSITIONS</u>                   |                                     |           |           |           |
| (12)  | Division Chairperson                | 2         | \$74,947  | \$76,896  |
| (13)  | Librarian                           | 1         | \$67,879  | \$69,644  |
| (14)  | Director of Adult Education         | 1         | \$62,379  | \$64,001  |
| (15)  | Instructor - Nursing/Resp. Therapy  | 5         | \$61,360  | \$62,955  |
| (16)  | Special Instructor                  | 3         | \$42,629  | \$43,738  |
| <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> |                                     |           |           |           |
| <u>CLASSIFIED POSITIONS</u>                 |                                     |           |           |           |
| (17)  | Accounting Supervisor I             | 1         |           | GRADE 20  |
| (18)  | Counselor II                        | 2         |           | GRADE 20  |
| (19)  | DP Network Manager I -Inst          | 1         |           | GRADE 20  |
| (20)  | Program Coordinator                 | 1         |           | GRADE 20  |
| (21)  | Applications Programmer II - Inst   | 1         |           | GRADE 19  |
| (22)  | Financial Aid Officer II            | 1         |           | GRADE 18  |
| (23)  | Personnel Assistant II -Inst        | 1         |           | GRADE 18  |
| (24)  | Plant Maintenance Supervisor        | 1         |           | GRADE 18  |
| (25)  | Administrative Assistant II         | 1         |           | GRADE 17  |
| (26)  | Multimedia Specialist               | 1         |           | GRADE 17  |
| (27)  | Accounting Technician II            | 1         |           | GRADE 15  |
| (28)  | Administrative Assistant I          | 1         |           | GRADE 15  |
| (29)  | Assistant Purchasing Agent          | 1         |           | GRADE 15  |

|    |   |          |          |          |
|----|---|----------|----------|----------|
| 1  | (30) Payroll Officer                      | 1        | GRADE 15 |          |
| 2  | (31) Administrative Secretary             | 1        | GRADE 14 |          |
| 3  | (32) Secretary II                         | 5        | GRADE 13 |          |
| 4  | (33) Accounting Technician I              | 1        | GRADE 12 |          |
| 5  | (34) Library Academic Technician II       | 1        | GRADE 12 |          |
| 6  | (35) Apprentice Tradesman                 | 1        | GRADE 11 |          |
| 7  | (36) Secretary I                          | 2        | GRADE 11 |          |
| 8  | (37) Bldg/Equip Maint Repairman II        | 2        | GRADE 08 |          |
| 9  | (38) Custodial Worker II                  | 2        | GRADE 04 |          |
| 10 | (39) Custodial Worker I                   | 2        | GRADE 03 |          |
| 11 | (40) Watchman                             | 1        | GRADE 03 |          |
| 12 | <u>NINE MONTH EDUCATIONAL AND GENERAL</u> |          |          |          |
| 13 | <u>ACADEMIC POSITIONS</u>                 |          |          |          |
| 14 | (41) Faculty                              | 40       | \$56,666 | \$58,139 |
| 15 | (42) Part-Time Faculty                    | 60       | \$13,779 | \$14,137 |
| 16 | <u>TWELVE MONTH AUXILIARY ENTERPRISES</u> |          |          |          |
| 17 | <u>CLASSIFIED POSITIONS</u>               |          |          |          |
| 18 | (43) Bookstore Office Manager             | 1        | GRADE 14 |          |
| 19 | (44) Supervisor of Cooking                | 1        | GRADE 13 |          |
| 20 | (45) Care Giver III                       | 2        | GRADE 12 |          |
| 21 | (46) Baker I                              | 1        | GRADE 08 |          |
| 22 | (47) Cook I                               | 1        | GRADE 08 |          |
| 23 | (48) Food Service Worker II               | 1        | GRADE 05 |          |
| 24 | (49) Care Giver I                         | <u>2</u> | GRADE 04 |          |
| 25 | MAX. NO. OF EMPLOYEES                     | 165      |          |          |

26

27 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 28 Ozarka College for the 2001-2003 biennium, the following maximum number of  
 29 part-time or temporary employees, to be known as "Extra Help", payable from  
 30 funds appropriated herein for such purposes: sixty (60) temporary or part-  
 31 time employees, when needed, at rates of pay not to exceed those provided in  
 32 the Uniform Classification and Compensation Act, or its successor, or this act  
 33 for the appropriate classification.

34

35 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,  
 36 to the Ozarka College, to be payable from the Ozarka Technical College Fund,

1 for personal services and operating expenses of the Ozarka College for the  
 2 biennial period ending June 30, 2003, the following:

| ITEM |                           | FISCAL YEARS        |                     |
|------|---------------------------|---------------------|---------------------|
| NO.  |                           | 2001-2002           | 2002-2003           |
| (01) | REGULAR SALARIES          | \$ 2,270,000        | \$ 2,270,000        |
| (02) | EXTRA HELP                | 75,000              | 75,000              |
| (03) | OVERTIME                  | 100                 | 100                 |
| (04) | PERSONAL SERV MATCHING    | 912,000             | 912,000             |
| (05) | MAINT. & GEN. OPERATION   |                     |                     |
| (A)  | OPER. EXPENSE             | 907,000             | 907,000             |
| (B)  | CONF. & TRAVEL            | 10,696              | 10,696              |
| (C)  | PROF. FEES                | 120,000             | 120,000             |
| (D)  | CAP. OUTLAY               | 15,000              | 15,000              |
| (E)  | DATA PROC.                | 0                   | 0                   |
| (06) | FUNDED DEPRECIATION       | 14,000              | 14,000              |
| (07) | CONSTRUCTION              | <u>37,000</u>       | <u>37,000</u>       |
|      | TOTAL AMOUNT APPROPRIATED | <u>\$ 4,360,796</u> | <u>\$ 4,360,796</u> |

20 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to  
 21 the Ozarka College, to be payable from cash funds as defined by Arkansas Code  
 22 19-4-801 of the Ozarka College, for personal services and operating expenses  
 23 of the Ozarka College for the biennial period ending June 30, 2003, the  
 24 following:

| ITEM |                         | FISCAL YEARS |            |
|------|-------------------------|--------------|------------|
| NO.  |                         | 2001-2002    | 2002-2003  |
| (01) | REGULAR SALARIES        | \$ 825,500   | \$ 908,050 |
| (02) | EXTRA HELP              | 65,000       | 71,500     |
| (03) | OVERTIME                | 1,000        | 1,000      |
| (04) | PERSONAL SERV MATCHING  | 204,710      | 225,181    |
| (05) | MAINT. & GEN. OPERATION |              |            |
| (A)  | OPER. EXPENSE           | 1,017,500    | 1,119,250  |
| (B)  | CONF. & TRAVEL          | 30,250       | 33,275     |
| (C)  | PROF. FEES              | 27,500       | 30,250     |

|   |                           |                     |                     |
|---|---------------------------|---------------------|---------------------|
| 1 | (D) CAP. OUTLAY           | 203,500             | 223,850             |
| 2 | (E) DATA PROC.            | 10,000              | 10,000              |
| 3 | (06) CAPITAL IMPROVEMENTS | 220,000             | 242,000             |
| 4 | (07) DEBT SERVICE         | 30,000              | 30,000              |
| 5 | (08) CONTINGENCY          | <u>5,150,000</u>    | <u>5,150,000</u>    |
| 6 | TOTAL AMOUNT APPROPRIATED | <u>\$ 7,784,960</u> | <u>\$ 8,044,356</u> |

7  
 8 SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 9 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. PRIORITIES. A  
 10 high priority of the Ozarka Technical College shall be to combat illiteracy  
 11 and to provide industrial training in the work place.

12  
 13 The provisions of this section shall be in effect only from July 1, 2001  
 14 through June 30, 2003.

15  
 16 SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED  
 17 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all  
 18 appropriations as provided in this Act, the agency disbursing officer shall  
 19 monitor the level of fund balances in relation to expenditures on a monthly  
 20 basis. If any proposed expenditures would cause a fund balance to decline to  
 21 less than fifty percent (50%) of the balance available on July 1, 2001, the  
 22 disbursing officer shall immediately notify the executive head of the agency.  
 23 Prior to any obligations being made under these circumstances, the agency  
 24 head shall file written documentation with the Chief Fiscal Officer of the  
 25 State requesting approval of the expenditures. Such documentation shall  
 26 provide sufficient financial data to justify the expenditures and shall  
 27 include the following:  
 28 1) a plan that clearly indicates the specific fiscal impact of such  
 29 expenditures on the fund balance.  
 30 2) information clearly indicating and explaining what programs would be cut or  
 31 any other measures to be taken by the agency to restore the fund balance.  
 32 3) the extent to which any of the planned expenditures are for one-time costs  
 33 or one-time purchase of capitalized items.  
 34 4) a statement certifying that the expenditure of fund balances will not  
 35 jeopardize the financial health of the agency, nor result in a permanent  
 36 depletion of the fund balance.

1 (B) The Chief Fiscal Officer of the State shall review the request and  
2 approve or disapprove all or any part of the request , after having sought  
3 prior review by the Legislative Council.  
4

5 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by  
6 this act shall be limited to the appropriation for such agency and funds made  
7 available by law for the support of such appropriations; and the restrictions  
8 of the State Purchasing Law, the General Accounting and Budgetary Procedures  
9 Law, the Revenue Stabilization Law, the Regular Salary Procedures and  
10 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their  
11 successors, and other fiscal control laws of this State, where applicable, and  
12 regulations promulgated by the Department of Finance and Administration, as  
13 authorized by law, shall be strictly complied with in disbursement of said  
14 funds.  
15

16 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly  
17 that any funds disbursed under the authority of the appropriations contained  
18 in this act shall be in compliance with the stated reasons for which this act  
19 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
20 and Legislative Recommendations contained in the budget manuals prepared by  
21 the Department of Finance and Administration, letters, or summarized oral  
22 testimony in the official minutes of the Arkansas Legislative Council or Joint  
23 Budget Committee which relate to its passage and adoption.  
24

25 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General  
26 Assembly, that the Constitution of the State of Arkansas prohibits the  
27 appropriation of funds for more than a two (2) year period; that the  
28 effectiveness of this Act on July 1, 2001 is essential to the operation of the  
29 agency for which the appropriations in this Act are provided, and that in the  
30 event of an extension of the Regular Session, the delay in the effective date  
31 of this Act beyond July 1, 2001 could work irreparable harm upon the proper  
32 administration and provision of essential governmental programs. Therefore, an  
33 emergency is hereby declared to exist and this Act being necessary for the  
34 immediate preservation of the public peace, health and safety shall be in full  
35 force and effect from and after July 1, 2001.  
36

APPROVED: 2/15/2001