

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001  
4

# A Bill

Act 293 of 2001  
SENATE BILL 386

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE PETIT JEAN COLLEGE FOR  
11 THE BIENNIAL PERIOD ENDING JUNE 30, 2003; AND FOR  
12 OTHER PURPOSES.  
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## Subtitle

15 AN ACT FOR THE PETIT JEAN COLLEGE  
16 APPROPRIATION FOR THE 2001-2003 BIENNIUM.  
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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22 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
23 the Petit Jean College for the 2001-2003 biennium, the following maximum  
24 number of regular employees whose salaries shall be governed by the provisions  
25 of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201  
26 et seq.), or its successor, and all laws amendatory thereto. Provided,  
27 however, that any position to which a specific maximum annual salary is set  
28 out herein in dollars, shall be exempt from the provisions of said Uniform  
29 Classification and Compensation Act. All persons occupying positions  
30 authorized herein are hereby governed by the provisions of the Regular  
31 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its  
32 successor.  
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34			Maximum Annual
35		Maximum	Salary Rate
36	Item	No. of	Fiscal Years

1	No.	Title	Employees	2001-2002	2002-2003
2		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
3		<u>ADMINISTRATIVE POSITIONS</u>			
4	(1)	President, Petit Jean College	1	\$107,846	\$110,650
5	(2)	Chief Academic Officer	1	\$85,916	\$88,150
6	(3)	Chief Fiscal Officer	1	\$80,432	\$82,523
7	(4)	Chief Student Officer	1	\$80,432	\$82,523
8	(5)	Counselor	2	\$65,136	\$66,829
9	(6)	Coord. of Cont. Ed. & Bus. Outreach	1	\$62,379	\$64,001
10	(7)	Registrar	1	\$62,379	\$64,001
11	(8)	Dir. of Planning & Assessment	1	\$61,682	\$63,286
12	(9)	Director of Computer Services	1	\$61,136	\$62,726
13	(10)	Director of Financial Aid	1	\$60,556	\$62,130
14	(11)	Director of Development	1	\$57,764	\$59,266
15	(12)	Director of Physical Plant	1	\$57,580	\$59,077
16	(13)	Coordinator of Academic Computing	1	\$56,878	\$58,357
17	(14)	Coordinator of Admin. Computing	1	\$56,878	\$58,357
18	(15)	Director of Enrollment Management	1	\$56,714	\$58,189
19	(16)	Director of Admissions	1	\$56,714	\$58,189
20		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
21		<u>CLASSIFIED POSITIONS</u>			
22	(17)	Accounting Supervisor I	1		GRADE 20
23	(18)	DP Network Manager I -Inst	1		GRADE 20
24	(19)	Program Coordinator	4		GRADE 20
25	(20)	Applications Programmer II -Inst	1		GRADE 19
26	(21)	Financial Aid Officer II	1		GRADE 18
27	(22)	Assistant Registrar	1		GRADE 18
28	(23)	Day Care Teacher	1		GRADE 16
29	(24)	Publicity & Student Recruit Spec I	1		GRADE 16
30	(25)	Administrative Asst I	1		GRADE 15
31	(26)	Accounting Technician II	2		GRADE 15
32	(27)	Computer Lab Technician II	2		GRADE 15
33	(28)	Payroll Officer	1		GRADE 15
34	(29)	HE PS Security Officer II	2		GRADE 14
35	(30)	Personnel Assistant I -Inst	1		GRADE 14
36	(31)	Secretary II	2		GRADE 13

1	(32)	Accounting Technician I	1		GRADE 12
2	(33)	Library Academic Tech II	1		GRADE 12
3	(34)	Cashier II	1		GRADE 12
4	(35)	Custodial Services Shift Supv	1		GRADE 11
5	(36)	Secretary I	10		GRADE 11
6	(37)	Library Academic Technician I	1		GRADE 10
7	(38)	Bldg/Equip Maint Repairman II	4		GRADE 08
8	(39)	Caregiver II	2		GRADE 08
9	(40)	Custodial Worker I	12		GRADE 03
10		<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
11		<u>CLASSIFIED POSITIONS</u>			
12	(41)	Bookstore Office Manager	1		GRADE 14
13	(42)	Cashier II	1		GRADE 12
14	(43)	Food Service Worker II	2		GRADE 05
15		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
16		<u>ACADEMIC POSITIONS</u>			
17	(44)	Division Chairperson	4	\$74,947	\$76,896
18	(45)	Librarian	1	\$67,879	\$69,644
19	(46)	Assistant Librarian	1	\$41,790	\$42,877
20	(47)	Lab Supervisor	2	\$35,085	\$35,997
21		<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
22		<u>NON-CLASSIFIED POSITIONS</u>			
23	(48)	Director of Food Services	1	\$53,667	\$55,063
24		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
25		<u>ACADEMIC POSITIONS</u>			
26	(49)	Faculty	84	\$56,666	\$58,139
27	(50)	Part-Time Faculty	<u>55</u>	\$13,779	\$14,137
28		MAX. NO. OF EMPLOYEES	224		

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Petit Jean College for the 2001-2003 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: seventy five (75) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated, to the Petit Jean College, to be payable from the Petit Jean College Fund, for personal services and operating expenses of the Petit Jean College for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 3,900,000	\$ 4,100,000
(02) EXTRA HELP	50,000	50,000
(03) OVERTIME	30,000	30,000
(04) PERSONAL SERV MATCHING	1,170,000	1,230,000
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	789,976	529,976
(B) CONF. & TRAVEL	20,000	20,000
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	200,000	200,000
(E) DATA PROC.	0	0
(06) FUNDED DEPRECIATION	<u>10,000</u>	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 6,169,976</u>	<u>\$ 6,169,976</u>

SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to the Petit Jean College, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Petit Jean College, for personal services and operating expenses of the Petit Jean College for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 1,500,000	\$ 1,500,000
(02) EXTRA HELP	150,000	150,000
(03) OVERTIME	50,000	50,000
(04) PERSONAL SERV MATCHING	375,000	375,000
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	2,000,000	2,000,000

1	(B) CONF. & TRAVEL	100,000	100,000
2	(C) PROF. FEES	75,000	75,000
3	(D) CAP. OUTLAY	750,000	750,000
4	(E) DATA PROC.	20,000	20,000
5	(06) CAPITAL IMPROVEMENTS	6,000,000	6,000,000
6	(07) DEBT SERVICE	500,000	500,000
7	(08) CONTINGENCY	<u>6,000,000</u>	<u>6,000,000</u>
8	TOTAL AMOUNT APPROPRIATED	<u>\$ 17,520,000</u>	<u>\$ 17,520,000</u>

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10 SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 11 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. PRIORITIES. A  
 12 high priority of the Petit Jean College shall be to provide a well-qualified  
 13 workforce through quality educational programs of occupational and technical  
 14 education.

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16 The provisions of this section shall be in effect only from July 1, 2001  
 17 through June 30, 2003.

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19 SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED  
 20 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all  
 21 appropriations as provided in this Act, the agency disbursing officer shall  
 22 monitor the level of fund balances in relation to expenditures on a monthly  
 23 basis. If any proposed expenditures would cause a fund balance to decline to  
 24 less than fifty percent (50%) of the balance available on July 1, 2001, the  
 25 disbursing officer shall immediately notify the executive head of the agency.

26 Prior to any obligations being made under these circumstances, the agency  
 27 head shall file written documentation with the Chief Fiscal Officer of the  
 28 State requesting approval of the expenditures. Such documentation shall  
 29 provide sufficient financial data to justify the expenditures and shall  
 30 include the following:

- 31 1) a plan that clearly indicates the specific fiscal impact of such  
 32 expenditures on the fund balance.
- 33 2) information clearly indicating and explaining what programs would be cut or  
 34 any other measures to be taken by the agency to restore the fund balance.
- 35 3) the extent to which any of the planned expenditures are for one-time costs  
 36 or one-time purchase of capitalized items.

1 4) a statement certifying that the expenditure of fund balances will not  
 2 jeopardize the financial health of the agency, nor result in a permanent  
 3 depletion of the fund balance.

4 (B) The Chief Fiscal Officer of the State shall review the request and  
 5 approve or disapprove all or any part of the request , after having sought  
 6 prior review by the Legislative Council.

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 8 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by  
 9 this act shall be limited to the appropriation for such agency and funds made  
 10 available by law for the support of such appropriations; and the restrictions  
 11 of the State Purchasing Law, the General Accounting and Budgetary Procedures  
 12 Law, the Revenue Stabilization Law, the Regular Salary Procedures and  
 13 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their  
 14 successors, and other fiscal control laws of this State, where applicable, and  
 15 regulations promulgated by the Department of Finance and Administration, as  
 16 authorized by law, shall be strictly complied with in disbursement of said  
 17 funds.

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 19 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly  
 20 that any funds disbursed under the authority of the appropriations contained  
 21 in this act shall be in compliance with the stated reasons for which this act  
 22 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
 23 and Legislative Recommendations contained in the budget manuals prepared by  
 24 the Department of Finance and Administration, letters, or summarized oral  
 25 testimony in the official minutes of the Arkansas Legislative Council or Joint  
 26 Budget Committee which relate to its passage and adoption.

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 28 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General  
 29 Assembly, that the Constitution of the State of Arkansas prohibits the  
 30 appropriation of funds for more than a two (2) year period; that the  
 31 effectiveness of this Act on July 1, 2001 is essential to the operation of the  
 32 agency for which the appropriations in this Act are provided, and that in the  
 33 event of an extension of the Regular Session, the delay in the effective date  
 34 of this Act beyond July 1, 2001 could work irreparable harm upon the proper  
 35 administration and provision of essential governmental programs. Therefore, an  
 36 emergency is hereby declared to exist and this Act being necessary for the

1 immediate preservation of the public peace, health and safety shall be in full  
2 force and effect from and after July 1, 2001.

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5 APPROVED: 2/19/2001  
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