

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 First Extraordinary Session, 2003  
4

# A Bill

Call Item 3  
Act 14 of 2003  
SENATE BILL 18

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE SOUTHEAST  
11 ARKANSAS COLLEGE FOR THE BIENNIAL PERIOD ENDING  
12 JUNE 30, 2005; AND FOR OTHER PURPOSES.  
13  
14

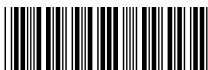
## Subtitle

15 AN ACT FOR THE SOUTHEAST ARKANSAS  
16 COLLEGE APPROPRIATION FOR THE 2003-2005  
17 BIENNIUM.  
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19  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
24 the Southeast Arkansas College for the 2003-2005 biennium, the following  
25 maximum number of regular employees whose salaries shall be governed by the  
26 provisions of the Uniform Classification and Compensation Act (Arkansas Code  
27 §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
28 Provided, however, that any position to which a specific maximum annual  
29 salary is set out herein in dollars, shall be exempt from the provisions of  
30 said Uniform Classification and Compensation Act. All persons occupying  
31 positions authorized herein are hereby governed by the provisions of the  
32 Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101),  
33 or its successor.  
34

35 Maximum Annual  
36 Maximum Salary Rate



1	Item	No. of	Fiscal Years	
2	No. Title	Employees	2003-2004	2004-2005
3	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
4	<u>ADMINISTRATIVE POSITIONS</u>			
5	(1) President, Southeast Arkansas College	1	\$113,049	\$115,482
6	(2) Chief Academic Officer	1	\$90,225	\$92,338
7	(3) Chief Fiscal Officer	1	\$84,492	\$86,497
8	(4) Chief Student Officer	1	\$84,492	\$86,497
9	(5) Counselor	2	\$68,500	\$70,202
10	(6) Coord. Cont. Ed. & Business Outrch.	1	\$65,617	\$67,264
11	(7) Registrar	1	\$65,617	\$67,264
12	(8) Dir of Institutional Research	1	\$64,887	\$66,520
13	(9) Dir. of Planning & Assessment	1	\$64,886	\$66,519
14	(10) Executive Asst./Quality Mgmt. Coord.	1	\$64,597	\$66,224
15	(11) Director of Computer Services	1	\$64,318	\$65,940
16	(12) Director of Financial Aid	1	\$63,710	\$65,320
17	(13) Director of Workforce Development	1	\$63,710	\$65,320
18	(14) Business Manager	1	\$62,837	\$64,431
19	(15) Director of Physical Plant	1	\$60,600	\$62,151
20	(16) Director of Admissions & Enrollmt Mg	1	\$59,695	\$61,229
21	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
22	<u>CLASSIFIED POSITIONS</u>			
23	(17) Assistant Dir of Financial Aid	1	GRADE 20	
24	(18) Counselor II	1	GRADE 20	
25	(19) DP Network Manager I - Inst	1	GRADE 20	
26	(20) Program Coordinator	1	GRADE 20	
27	(21) Accountant	2	GRADE 18	
28	(22) Assistant Registrar	1	GRADE 18	
29	(23) Financial Aid Officer II	1	GRADE 18	
30	(24) Plant Maintenance Supervisor	1	GRADE 18	
31	(25) Financial Aid Officer I	2	GRADE 16	
32	(26) Accounting Technician II	1	GRADE 15	
33	(27) Administrative Assistant I	1	GRADE 15	
34	(28) Payroll Officer	1	GRADE 15	
35	(29) Personnel Assistant I- Inst	1	GRADE 14	
36	(30) Data Entry Operator Supervisor	1	GRADE 13	

1	(31) Secretary II	4	GRADE 13	
2	(32) Accounting Technician I	2	GRADE 12	
3	(33) Cashier II	2	GRADE 12	
4	(34) Library Academic Tech II	2	GRADE 12	
5	(35) Secretary I	7	GRADE 11	
6	(36) Shipping & Receiving Clerk	1	GRADE 11	
7	(37) Data Entry Specialist	1	GRADE 10	
8	(38) Library Academic Tech I	1	GRADE 10	
9	(39) Bldg/Equip Maint Repairman II	2	GRADE 8	
10	(40) Custodial Supervisor II	1	GRADE 8	
11	(41) Maintenance Worker II	1	GRADE 5	
12	(42) Custodial Worker II	4	GRADE 4	
13	(43) Custodial Worker I	2	GRADE 3	
14	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
15	<u>ACADEMIC POSITIONS</u>			
16	(44) Division Chairperson/Dean	4	\$78,757	\$80,653
17	(45) Librarian	1	\$71,368	\$73,124
18	(46) Director of Adult Education	1	\$65,617	\$67,264
19	(47) Instructor/Coord. Nurs & Allied Hlth	1	\$64,551	\$66,177
20	(48) Special Instructor	10	\$59,644	\$61,177
21	(49) Assistant Librarian	1	\$44,035	\$45,224
22	<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
23	<u>ACADEMIC POSITIONS</u>			
24	(50) Faculty	72	\$59,644	\$61,177
25	(51) Part-Time Faculty	<u>200</u>	\$14,707	\$15,277
26	MAX. NO. OF EMPLOYEES	353		

27

28 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 29 Southeast Arkansas College for the 2003-2005 biennium, the following maximum  
 30 number of part-time or temporary employees, to be known as "Extra Help",  
 31 payable from funds appropriated herein for such purposes: two hundred (200)  
 32 temporary or part-time employees, when needed, at rates of pay not to exceed  
 33 those provided in the Uniform Classification and Compensation Act, or its  
 34 successor, or this act for the appropriate classification.

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36 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,

1 to the Southeast Arkansas College, to be payable from the Southeast Arkansas  
 2 College Fund, for personal services and operating expenses of the Southeast  
 3 Arkansas College for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 3,391,218	\$ 3,391,218
(02) EXTRA HELP	500,000	500,000
(03) PERSONAL SERV MATCHING	918,265	918,265
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	1,802	1,802
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	6,980	6,980
(E) DATA PROC.	<u>0</u>	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 4,818,265</u>	<u>\$ 4,818,265</u>

17  
 18 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to  
 19 the Southeast Arkansas College, to be payable from cash funds as defined by  
 20 Arkansas Code 19-4-801 of the Southeast Arkansas College, for personal  
 21 services and operating expenses of the Southeast Arkansas College for the  
 22 biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 500,000	\$ 500,000
(02) EXTRA HELP	400,000	400,000
(03) PERSONAL SERV MATCHING	315,000	315,000
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	5,000,000	5,000,000
(B) CONF. & TRAVEL	50,000	50,000
(C) PROF. FEES	200,000	200,000
(D) CAP. OUTLAY	200,000	200,000
(E) DATA PROC.	0	0
(05) CAPITAL IMPROVEMENTS	1,000,000	1,000,000
(06) FUND TRANS/REFUNDS/INVESTMENTS	1,500,000	1,500,000

1	(07) CONTINGENCY	<u>10,000,000</u>	<u>10,000,000</u>
2	TOTAL AMOUNT APPROPRIATED	<u>\$ 19,165,000</u>	<u>\$ 19,165,000</u>

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 4 SECTION 5. APPROPRIATION - CONTINGENCY. There is hereby appropriated, to  
 5 the Southeast Arkansas College, to be payable from the Southeast Arkansas  
 6 College Fund, for personal services and operating expenses which may be  
 7 transferred and added to any appropriation line item payable from the  
 8 Southeast Arkansas College Fund by the Southeast Arkansas College for the  
 9 biennial period ending June 30, 2005, the following:

10			
11	ITEM	FISCAL YEARS	
12	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
13			
14	(01) CONTINGENCY	<u>\$ 1,293,215</u>	<u>\$ 1,293,215</u>

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 16 SECTION 6. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 17 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.  
 18 PRIORITIES. A high priority of the Southeast Arkansas College shall be to  
 19 combat illiteracy and to provide industrial training in the work place.  
 20 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
 21 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

22  
 23 SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 24 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND  
 25 BALANCES. The Board of Trustees in its official governing capacity charged  
 26 with the management or control of the institution of higher learning and the  
 27 President or Chancellor as the Chief Executive shall certify to the Chief  
 28 Fiscal Officer of the State and the Legislative Council that as of December  
 29 31 of each year that sufficient appropriations and funds are available, or  
 30 will become available, to meet all current and anticipated obligations during  
 31 the fiscal year for the payment of the obligations when they become due.  
 32 This certification, signed by the Chair of the Board of Trustees and the  
 33 President or Chancellor will be forwarded by February 28 of each year or upon  
 34 release of the previous year's audit by Legislative Audit to the Chief Fiscal  
 35 Officer of the State and the Legislative Council accompanied by the Board  
 36 approved published annual financial statement for the preceding fiscal year.

1       The provisions of this section shall be in effect only from July 1, 2003  
2 through June 30, 2005.

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4       SECTION 8. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
5 by this act shall be limited to the appropriation for such agency and funds  
6 made available by law for the support of such appropriations; and the  
7 restrictions of the State Purchasing Law, the General Accounting and  
8 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
9 Procedures and Restrictions Act, the Higher Education Expenditures  
10 Restrictions Act, or their successors, and other fiscal control laws of this  
11 State, where applicable, and regulations promulgated by the Department of  
12 Finance and Administration, as authorized by law, shall be strictly complied  
13 with in disbursement of said funds.

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15       SECTION 9. LEGISLATIVE INTENT. It is the intent of the General Assembly  
16 that any funds disbursed under the authority of the appropriations contained  
17 in this act shall be in compliance with the stated reasons for which this act  
18 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
19 and Legislative Recommendations contained in the budget manuals prepared by  
20 the Department of Finance and Administration, letters, or summarized oral  
21 testimony in the official minutes of the Arkansas Legislative Council or  
22 Joint Budget Committee which relate to its passage and adoption.

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24       SECTION 10. EMERGENCY CLAUSE. It is found and determined by the General  
25 Assembly, that the Constitution of the State of Arkansas prohibits the  
26 appropriation of funds for more than a two (2) year period; that the  
27 effectiveness of this Act on July 1, 2003 is essential to the operation of  
28 the agency for which the appropriations in this Act are provided, and that in  
29 the event of an extension of the Regular Session, the delay in the effective  
30 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
31 proper administration and provision of essential governmental programs.  
32 Therefore, an emergency is hereby declared to exist and this Act being  
33 necessary for the immediate preservation of the public peace, health and  
34 safety shall be in full force and effect from and after July 1, 2003.

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APPROVED: 5-8-2003