| 1  | State of Arkansas                               | As Engrossed: S3/13/03                |                          |
|----|---|---------------------------------------|--------------------------|
| 2  | 84th General Assembly                           | A Bill                                | Act 1108 of 2003         |
| 3  | Regular Session, 2003                           |                                       | SENATE BILL 717          |
| 4  |   |                                       |                          |
| 5  | By: Senator Malone                              |                                       |                          |
| 6  |   |                                       |                          |
| 7  |   |                                       |                          |
| 8  |   | For An Act To Be Entitled             |                          |
| 9  | AN ACT TO CREATE AN INFORMAL DISPUTE RESOLUTION |                                       |                          |
| 10 | PROCESS FO                                      | R LONG-TERM CARE FACILITIES;          | AND FOR                  |
| 11 | OTHER PURP                                      | OSES.                                 |                          |
| 12 |   |                                       |                          |
| 13 |   | Subtitle                              |                          |
| 14 | TO CREA   | TE AN INFORMAL DISPUTE RESOLU         | TION                     |
| 15 | PROCESS   | FOR LONG-TERM CARE FACILITIES         | S.                       |
| 16 |   |                                       |                          |
| 17 |   |                                       |                          |
| 18 | BE IT ENACTED BY THE GENI                       | ERAL ASSEMBLY OF THE STATE OF         | ARKANSAS:                |
| 19 |   |                                       |                          |
| 20 | SECTION 1. Arkansa                              | as Code Title 20, Chapter 10 i        | is amended to add an     |
| 21 | additional subchapter to read as follows:       |                                       |                          |
| 22 | 20-10-1901. Purpos                              | <u>se.</u>                            |                          |
| 23 | (a) The General As                              | ssembly finds that this subcha        | apter is necessary to    |
| 24 | provide an alternative pr                       | rocess to formal judicial or a        | administrative appeals   |
| 25 | of deficiencies for long-                       | -term care facilities as a mea        | ans for faster, more     |
| 26 | efficient, and less expen                       | nsive resolution of disputes o        | concerning deficiencies  |
| 27 | cited against long-term of                      | care facilities.                      |                          |
| 28 | (b) It is the inte                              | ent of the General Assembly to        | o provide a process      |
| 29 | supplemental to formal ap                       | ppeal that is both fair and in        | npartial to all parties  |
| 30 | to address disputes betwe                       | een facilities and the Office         | of Long Term Care when   |
| 31 | a deficiency is cited aga                       | <u>ainst a long term care facilit</u> | <u> </u>                 |
| 32 |   |                                       |                          |
| 33 | 20-10-1902. Defini                              | itions.                               |                          |
| 34 | For purposes of the                             | is subchapter:                        |                          |
| 35 | (1) "Deficiency" r                              | <u>means a violation or alleged v</u> | violation by a long-term |
| 36 | care facility of applical                       | ble state or federal laws, rul        | les, or regulations      |

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| 1  | governing the operation or licensure of a long-term care facility;            |
|----|---|
| 2  | (2) "Deficiency tag number" means an alphanumeric designation of a            |
| 3  | deficiency by the Office of Long-Term Care that denotes the applicable state  |
| 4  | or federal rule, regulation, or law allegedly violated and that is used on    |
| 5  | the statement of deficiencies;  |
| 6  | (3) "Long-term care facility" has the same meaning as under § 20-10-          |
| 7  | <u>213;</u>   |
| 8  | (4) "Impartial decision maker" means an individual employed by a state        |
| 9  | agency to conduct an informal dispute resolution hearing for the agency;      |
| 10 | (5) "Informal dispute resolution" means a nonjudicial process or forum        |
| 11 | before an impartial decision maker that provides a facility cited for         |
| 12 | deficiency with the opportunity to dispute a citation for deficiency;         |
| 13 | (6) "Party" means a facility requesting an informal dispute resolution        |
| 14 | hearing, the Office of Long-Term Care, or both;                               |
| 15 | (7) "State Survey Agency" means the Office of Long-Term Care, the             |
| 16 | federally designated state entity that performs Medicaid and Medicare surveys |
| 17 | and inspections of Arkansas long-term care facilities; and                    |
| 18 | (8)(A) "Statement of deficiencies" means a statement prepared by the          |
| 19 | Office of Long-Term Care citing the applicable state or federal laws, rules,  |
| 20 | or regulations violated by a long-term care facility and the facts supporting |
| 21 | the citation.   |
| 22 | (B) A statement of deficiencies may also be referred to as a                  |
| 23 | <u>"2567".</u>  |
| 24 |   |
| 25 | 20-10-1903. Agency to conduct the informal dispute resolution hearing.        |
| 26 | (a) Informal dispute resolution hearings shall be conducted by the            |
| 27 | Department of Health, or its successor agency.                                |
| 28 | (b) The Department of Health shall assign all informal dispute                |
| 29 | resolution hearings to the unit or section charged with performing survey or  |
| 30 | inspection activity for hospital and hospital-based skilled nursing facility. |
| 31 |   |
| 32 | 20-10-1904. Impartial decision maker — Qualifications.                        |
| 33 | (a) The impartial decision maker may be an individual or a committee          |
| 34 | of individuals employed by the Department of Health.                          |
| 35 | (b)(1) An impartial decision maker shall be a nurse, a physician, a           |
| 36 | pharmacist, or any combination of nurses, physicians, or pharmacists,         |

| 1  | employed by the Department of Health.   |
|----|---|
| 2  | (2) Each person acting as an impartial decision maker shall be                |
| 3  | licensed by the State of Arkansas by their respective licensing agencies or   |
| 4  | boards.   |
| 5  | (c) All impartial decision makers shall undergo and complete surveyor         |
| 6  | training arranged by the Office of Long-Term Care.                            |
| 7  |   |
| 8  | 20-10-1905. Request for an informal dispute resolution hearing.               |
| 9  | (a) A facility that wishes to challenge a deficiency shall, within ten        |
| 10 | (10) calendar days of the receipt of the statement of deficiencies from the   |
| 11 | Office of Long-Term Care, make a written request to the Department of Health. |
| 12 | (b) The written request shall include:  |
| 13 | (1) A list of all deficiencies that the facility wishes to                    |
| 14 | challenge; and  |
| 15 | (2) A statement indicating whether the facility wants the                     |
| 16 | hearing to be conducted by telephone conference call, by record review of the |
| 17 | impartial decision maker, or by a meeting in which the facility and the       |
| 18 | Office of Long-Term Care appear before the impartial decision maker.          |
| 19 |   |
| 20 | 20-10-1906. Scheduling of informal dispute resolution hearings and            |
| 21 | submission of documentary evidence.   |
| 22 | (a) Upon receipt of a request for an informal dispute resolution              |
| 23 | hearing from a facility, the Department of Health shall assign the matter to  |
| 24 | an impartial decision maker.  |
| 25 | (b) The impartial decision maker shall:                                       |
| 26 | (1) Schedule a time and date for a hearing; and                               |
| 27 | (2) Inform the parties of the time and date of the hearing.                   |
| 28 | (c) If the request for an informal dispute resolution hearing includes        |
| 29 | a request by the facility for a hearing at which the facility may appear      |
| 30 | before the impartial decision maker, the impartial decision maker shall:      |
| 31 | (1) Arrange for facilities appropriate for conducting the                     |
| 32 | hearing; and  |
| 33 | (2) Inform the parties of the location of the facility.                       |
| 34 | (d)(l) Each party shall submit to the impartial decision maker all            |
| 35 | documentary evidence that the party believes has a bearing on or relevance to |
| 36 | the deficiencies in dispute by the date specified by the impartial decision   |

| 1  | maker.   |  |
|----|--|--|
| 2  | (2) Documentary evidence that is not submitted by the date   |  |
| 3  | specified by the impartial decision maker may be:  |  |
| 4  | (A) Refused and not considered by the impartial decision   |  |
| 5  | maker; or  |  |
| 6  | (B)(i) Accepted by the impartial decision maker.   |  |
| 7  | (ii) If the evidence is accepted, the impartial  |  |
| 8  | decision maker shall provide the opposing party the opportunity to submit                          |  |
| 9  | additional documentary evidence.   |  |
| 10 | (iii) However, the additional evidence shall be  |  |
| 11 | limited to information that addresses or rebuts the documentary evidence                           |  |
| 12 | submitted after the date specified by the impartial decision maker.                                |  |
| 13 | (e)(1) If the request for an informal dispute resolution hearing does                              |  |
| 14 | $\underline{\text{not}}$ include a request by the facility for a hearing at which the facility may |  |
| 15 | appear before the impartial decision maker, or upon agreement of the facility                      |  |
| 16 | and the Office of Long-Term Care, the impartial decision maker may conduct                         |  |
| 17 | the hearing by telephone conference call or by a review of documentary                             |  |
| 18 | evidence submitted by the parties.   |  |
| 19 | (2)(A) If the informal dispute resolution hearing is conducted                                     |  |
| 20 | by record review, the impartial hearing officer may request, and the parties                       |  |
| 21 | shall provide, a written statement setting forth the parties positions for                         |  |
| 22 | accepting, rejecting, or modifying each deficiency in dispute.                                     |  |
| 23 | (B) The written statement shall specify the documentary  |  |
| 24 | evidence that supports the position of each party for each deficiency in                           |  |
| 25 | dispute.   |  |
| 26 | (C) The facility shall provide its written statement to  |  |
| 27 | the impartial decision maker and the Office of Long-Term Care.                                     |  |
| 28 | (D) The Office of Long-Term Care shall then provide its  |  |
| 29 | written statement in rebuttal to the impartial decision maker and the                              |  |
| 30 | facility.  |  |
| 31 |  |  |
| 32 | 20-10-1907. Conduct of the informal dispute resolution hearing.                                    |  |
| 33 | (a)(1) In all cases except record review, the facility shall present                               |  |
| 34 | the initial arguments.   |  |
| 35 | (2) The Office of Long-Term Care shall then present its  |  |
| 36 | arguments.   |  |

| 1  | (b)(1) The hearing shall be limited to no more than two (2) hours in          |
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| 2  | length, with each party being permitted one (1) hour to present their         |
| 3  | arguments.  |
| 4  | (2) However, the impartial hearing officer may grant each party               |
| 5  | additional, equal time for good cause as determined by the impartial decision |
| 6  | maker.  |
| 7  | (c)(1) Rules of evidence or procedure shall not apply, except as              |
| 8  | provided in this section.   |
| 9  | (2) The impartial decision maker may:   |
| 10 | (A) Accept any information that the impartial decision                        |
| 11 | maker deems material to the issue being presented; and                        |
| 12 | (B) Reject any information that the impartial decision                        |
| 13 | maker deems immaterial to the issue being presented.                          |
| 14 | (d)(1) The hearing may not be recorded.                                       |
| 15 | (2) However, the impartial decision maker may make written or                 |
| 16 | recorded notes of the arguments.  |
| 17 | (e) Only employees of the facility, attending physicians of residents         |
| 18 | of the facility at the time of the deficiency, pharmacists providing          |
| 19 | medications to residents of the facility at the time of the deficiency, and   |
| 20 | consultant pharmacists or nurse consultants utilized by the facility, or the  |
| 21 | medical director of the facility may appear or participate at the hearing     |
| 22 | for, or on the behalf of, the facility.                                       |
| 23 | (f) Only employees of the Office of Long-Term Care may appear or              |
| 24 | participate at the hearing for, or on behalf of, the Office of Long-Term      |
| 25 | Care.   |
| 26 | (g) No party may be represented by an attorney.                               |
| 27 |   |
| 28 | 20-10-1908. Determination of the impartial decision maker and the             |
| 29 | Office of Long-Term Care.   |
| 30 | (a)(1) Upon the conclusion of all arguments by the parties, the               |
| 31 | impartial decision maker shall issue a written statement of findings that     |
| 32 | shall be entitled "Determinations".   |
| 33 | (2) Determinations shall include:   |
| 34 | (A) A recitation of the deficiency tag numbers;                               |
| 35 | (B) A statement of whether a disputed deficiency should                       |
| 36 | remain, be removed, or be modified on the statement of deficiencies; and      |

| 1  | (C) The facts and persuasive arguments that support the  |
|----|--|
| 2  | impartial decision maker's finding for each deficiency tag number.   |
| 3  | (b)(1) Determinations of the impartial decision maker shall be   |
| 4  | provided to the parties.   |
| 5  | (2) The Office of Long-Term Care shall review the Determination  |
| 6  | and shall issue a written document entitled" State Survey Agency   |
| 7  | <pre>Determination".</pre>   |
| 8  | (3) The State Survey Agency Determination shall state:   |
| 9  | (A) Whether, for each disputed deficiency mentioned in the   |
| 10 | impartial decision maker's Determination, the finding of the impartial   |
| 11 | decision maker is accepted, rejected, or accepts as modified by the State  |
| 12 | Survey Agency;   |
| 13 | (B) For each deficiency finding by the impartial decision  |
| 14 | maker that the Office of Long-Term Care does not accept the finding of the   |
| 15 | impartial decision maker, a statement explaining the reasons that the finding  |
| 16 | was not accepted along with the facts, circumstances, or reasons for not   |
| 17 | accepting the finding; and   |
| 18 | (C) For each disputed deficiency finding of the impartial  |
| 19 | decision maker that the Office of Long-Term Care accepts the finding with  |
| 20 | $\underline{\text{modification}}, \; \text{a recitation of the modification}, \; \text{and the reason or reasons} \; \; \text{for} \;$ |
| 21 | the modification.  |
| 22 | (c) A State Survey Agency Determination is not subject to appeal,  |
| 23 | reargument, or reconsideration.  |
| 24 | (d) The Office of Long-Term Care shall deliver a copy of the State   |
| 25 | Survey Agency Determination to the facility and to the impartial decision  |
| 26 | maker.   |
| 27 | (e)(1) The Office of Long-Term Care shall, in accordance with the  |
| 28 | State Survey Agency Determination, issue an amended state of deficiencies if   |
| 29 | the State Survey Agency Determination results in modification to any   |
| 30 | deficiencies cited in the original statement of deficiencies.  |
| 31 | (2) If the Office of Long-Term Care determines that amendments   |
| 32 | to the statement of deficiencies should result in changes to the scope or  |
| 33 | severity assigned to any deficiency, the amended statement of deficiencies   |
| 34 | shall reflect the changes to the scope or severity of any cited deficiency.  |
| 35 | (f) The amended statement of deficiencies shall be provided to the   |
| 36 | facility.  |

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| 2  | 20-10-1909. Matters not subject to informal dispute resolution.               |  |
| 3  | (a)(1) The informal dispute resolution hearing is limited to                  |  |
| 4  | deficiencies cited on a statement of deficiencies.                            |  |
| 5  | (2) No other issues may be addressed at an informal dispute                   |  |
| 6  | resolution hearing, including, but not limited to:                            |  |
| 7  | (A) Scope and severity assessments of deficiencies, unless                    |  |
| 8  | the scope and severity assessments allege substandard quality of care or      |  |
| 9  | immediate jeopardy;   |  |
| 10 | (B) Any remedies imposed;   |  |
| 11 | (C) Any alleged failure of the survey team to comply with                     |  |
| 12 | a requirement of the survey process;  |  |
| 13 | (D) Any alleged inconsistency of the survey team in citing                    |  |
| 14 | deficiencies among facilities; and  |  |
| 15 | (E) Any alleged inadequacy or inaccuracy of the informal                      |  |
| 16 | dispute resolution process.   |  |
| 17 | (b) If the impartial decision maker finds that matters not subject to         |  |
| 18 | informal dispute resolution are presented, the impartial decision maker shall |  |
| 19 | strike all documentary evidence related to, or presented for the purpose of,  |  |
| 20 | disputing the matter not subject to informal dispute resolution.              |  |
| 21 | (c) The impartial decision maker may not include in the Determination         |  |
| 22 | any matter not subject to informal dispute resolution.                        |  |
| 23 |   |  |
| 24 | 20-10-1910. Effect of a request for informal dispute resolution.              |  |
| 25 | A request for an informal dispute resolution shall not:                       |  |
| 26 | (1) Stay any action for enforcement or imposition of remedies; or             |  |
| 27 | (2) Affect or preclude a facility's right to judicial or                      |  |
| 28 | administrative appeal.  |  |
| 29 |   |  |
| 30 | /s/ Malone  |  |
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| 32 |   |  |
| 33 | APPROVED: 4/7/2003  |  |
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| 35 |   |  |
| 36 |   |  |