

**REPORT OF THE  
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN  
SUBCOMMITTEE  
of the  
ARKANSAS LEGISLATIVE COUNCIL**

**November 18, 2022**

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, November 16, 2022 at 1:00 p.m. in Room A of the MAC Building. The Subcommittee reviewed the following requests and reports:

1. Request from Department of Corrections, Division of Community Correction to establish three (3) positions from the OPM central growth pool Arkansas Code Annotated §21-5-225(b).

<b>Classifications Requested</b>			
<b>Class Code</b>	<b>Title</b>	<b>Grade</b>	<b>Salary Range</b>
C056C	Administrative Specialist III	GS04	\$29,046-\$42,116
M059C	DOC Advisor	GS05	\$32,405-\$46,987
T045C	DCC Parole/Probation Officer	GS07	\$40,340-\$58,493

2. Request from Department of Corrections, Division of Corrections to establish a new title of DOC Inmate Grievance Coordinator (GS07).

<b>Classification Requested</b>			
<b>Class Code</b>	<b>Title</b>	<b>Grade</b>	<b>Salary Range</b>
NEW	DOC Inmate Grievance Coordinator	GS07	\$40,340-\$58,493

3. Request from Department of Commerce, Development Finance Authority to establish two (2) new classifications and three (3) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1).

<b>Positions Surrendered</b>				
<b>Position Number</b>	<b>Title</b>	<b>Class Code</b>	<b>Grade</b>	<b>Salary Range</b>
22094238	Administrative Analyst	C037C	GS06	\$36,155-\$52,425
22094230	ACOM Finance Authority Specialist	A080C	GS06	\$36,155-\$52,425
22094257	ACOM Finance Authority Specialist	A080C	GS06	\$36,155-\$52,425
22094255	ACOM Chief of Communications & Legislative Affairs	N066N	GS14	\$86,887-\$125,986
<b>Classifications Requested</b>				
	<b>Title</b>	<b>Class Code</b>	<b>Grade</b>	<b>Salary Range</b>
	ACOM ADFA Program Officer	G027C	GS12	\$69,776-\$101,175

	ACOM ADFA Legal Counsel	NEW	GS15	\$96,960-\$140,592
	ACOM ADFA Business Finance Director	NEW	GS15	\$96,960-\$140,592

4. Request from Arkansas Department of Health to establish one (1) position from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1).

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22104683	ADH Health Administrative Coord	C017C	GS06	\$36,155-\$52,424
22105850	Public Information Specialist	P027C	GS06	\$36,155-\$52,424
Classification Requested				
	Title	Class code	Grade	Salary Range
	ADH Branch Manager	L013C	GS11	\$62,531-\$90,669

5. Request from Arkansas Public Employees Retirement System to establish two (2) new classifications and two (2) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1).

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22094613	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22094614	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22094616	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
Classifications Requested				
	Title	Class Code	Grade	Salary Range
	APERS Deputy Director of Investment and Finance	NEW	SE01	\$108,110-\$147,200
	APERS Deputy Director of Operations	NEW	SE01	\$108,110-\$147,200

6. Request from Department of Transformation and Shared Services to establish six (6) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1).

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22080047	Fiscal Support Specialist	A098C	GS04	\$29,046-\$42,116
22080064	Administrative Specialist III	C056C	GS04	\$29,046-\$42,116
22079947	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22079988	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749

22079984	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22079985	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22080025	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
<b>Classifications Requested</b>				
	<b>Title</b>	<b>Class Code</b>	<b>Grade</b>	<b>Salary Range</b>
	TSS Statewide Program Coordinator (5)	R052C	GS11	\$62,531-\$90,669
	Information Systems Manager (1)	D007C	IT08	\$71,704-\$103,970

7. Request from Division of Higher Education for the establishment of one (1) Miscellaneous Federal Grant position to be used due to an increase in funding for the Career Pathways Initiative Program.

<b>Position Title</b>	<b>Class Code</b>	<b>Grade</b>
DHE Program Specialist	G102C	GS09

8. Request from Department of Finance and Administration, Division of Racing to implement a Reduction in Workforce (RIF).

9. Request from Arkansas Department of Environmental Quality to establish a hazardous duty differential in accordance with Arkansas Code Annotated §21-5-221(c)(1).

10. Request from Black River Technical College to establish one (1) non-classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415.

<b>Requested</b>	<b>Recommendation</b>
<b>Title:</b> Project/Program Specialist	<b>Title:</b> Project/Program Specialist
<b>LIM-FY23:</b> \$77,363	<b>LIM-FY23:</b> \$77,363
<b>Salary-FY23:</b> \$29,000-\$34,000	<b>Salary-FY23:</b> \$29,000-\$34,000
<b>Institution Match Rate %-FY23:</b> 31%	<b>Institutions Match Rate %-FY23:</b> 31%
<b>Institution Match \$-FY23:</b> \$8,990-\$10,540	<b>Institution Match \$-FY23:</b> \$8,990-\$10,540
<b>Total Compensation-FY23:</b> \$37,990-\$44,540	<b>Total Compensation-FY23:</b> \$37,990-\$44,540
<b>Number of Positions:</b> 1	<b>Number of Positions:</b> 1

11. Request from Arkansas Tech University (ATU) to establish a salary adjustment of more than two percent (2%) provided for some classified employees at ATU for Fiscal Year 2022-23 due to a lump-sum payment of \$1,000 for all classified, non-classified and faculty employees.

12. Request from Northwest Arkansas Community College (NWACC) to establish a salary adjustment of more than two percent (2%) provided for some classified employees at NWACC for Fiscal Year 2022-23 due to lump-sum payment of \$1,000 for all classified, non-classified and faculty employees.

13. November 2022 Personnel Actions Report Department of Education, Division of Higher Education.

14. November New Provisional Report for (56) new positions are approved for (7) Four-Year Institutions of Higher Education. (5) new positions for (2) Two-Year Institutions of Higher Education.

15. **CORRECTED** Higher Education Quarterly Employment Reports-Fourth Quarter 2022

16. Quarterly Employment Reports-First Quarter 2023

(1) State Agencies

(2) Institutions of Higher Education

17. Report from Arkansas Community Corrections of the Quarterly FY22 Vacancy and Caseload Report for the Parole Probation Officers pursuant to Section 24 of Act 772 of 2017.

Respectfully submitted by Subcommittee Co-Chairs Senator David Wallace and Representative David Hillman.