

Capitol Zoning District Commission

Monthly Activity Report – February 2012

Staff issued the following permits in February:

1.)	2100	S.	Broadway	Use as a professional office
3.)	1300	S.	Main	Use as a Professional Office (magazine publisher)
4.)	1300	S.	Main	Install sign for business
2.)	1300	S.	Main	Use for a special event (open house)
5.)	1423	S.	Main	Use for a special event (open house)
6.)	1709	S.	Gaines	Install rain caps on chimney
7.)	1322	S.	Center	Replace external HVAC unit
8.)	various	S.	Main	Use for special events (SoMa Mardi Gras activities)

Staff received five new reports of potential violations. To date, staff has been able to reach only one of these property owners, who subsequently submitted an application.

1.)	1323	S.	Broadway	unpermitted sign / work	applied	
2.)	905	W.	Charles Bussey	unpermitted roof work / chimney removed	letter sent	
3.)	1609	S.	Arch	excessive tree trimming	investigating	
4.)	1301	S.	Main	unpermitted work	investigating	
5.)	500	W.	22 nd	nuisance tree	investigating	
6.)	1410	S.	Gaines	demo-by-neglect	letter sent	(from Jan 2012)
7.)	1404	S.	Scott	replacement siding & window glazing installed	letter sent / referred to City	(from Dec 2011)
8.)	1905	S.	Gaines	new roof installed	letter sent	(from Dec 2011)
9.)	200	W.	Roosevelt	use as a boarding house / trash on premises	will correct	(from Dec 2011)
10.)	2304	S.	Arch	hours of operation	investigating	(from Oct 2011)
11.)	2300	S.	Arch	use as event facility	investigating	(from Oct 2011)
12.)	516	W.	16 th	demo-by-neglect	will apply	(from Oct 2011)
13.)	704	W.	19 th	front & backyard fence	will apply	(from Sep 2011)
14.)	2308	S.	Arch	boarded windows	3 rd letter sent	(from Jun 2011)
15.)	2414	S.	Arch	parking in yard	3 rd letter sent	(from Jun 2011)
16.)	2414	S.	Arch	satellite dish	3 rd letter sent	(from Jun 2011)
17.)	2200	S.	Spring	tree removal	will apply	(from Jun 2011)
18.)	1201	W.	Capitol	excessive signage	will correct	(from May 2011)

The Mansion Area Advisory Committee met in February. Committee members contributed approximately **3 hours of volunteer service** to the agency.

Director Maher and Program Coordinator Jordan met with University of Arkansas architecture students as part of a South Main Street design charrette. Additionally, Maher and Jordan represented the agency at a meeting of the Arkansas Legislative Council's Administrative Rules and Regulations Subcommittee.

Staff complied with one Freedom of Information Act requests in February, resulting in 3 pages regarding the property at 106 South Cross Street.