

# Capitol Zoning District Commission

## Monthly Activity Report – January 2012

Staff issued the following permits in January:

1.)	1316	S.	Spring	roof repair
2.)	2020	S.	Arch	roof repair; installation of new carriage house doors; window repair
3.)	101	W.	24 <sup>th</sup>	installation of 6' privacy fence
4.)	1920	S.	Scott	installation of rear deck
5.)	2219	S.	Arch	installation of signage for business
6.)	110	E.	15 <sup>th</sup>	use as a salon
7.)	117	S.	Victory	roof repair
8.)	1921	S.	Scott	installation of fence and temporary flood lights
9.)	620	W.	Daisy Bates	roof repair; window repair; door replacement

Staff received eight new reports of potential violations. Staff has investigated each of these reports, and confirmed one potential violation. Staff contacted this property owner, who indicated they will submit an application.

1.)	2100	S.	Broadway	unpermitted business	will apply	
2.)	1719	S.	Arch	replacing siding on dormers	investigating	
3.)	1410	S.	Gaines	demo-by-neglect	investigating	
4.)	1321	S.	Scott	blowing leaves into alley	no violation	
5.)	1408	S.	Broadway	parking on street	no violation	
6.)	1915	S.	Gaines	removing siding from rear	no violation	
7.)	1915	S.	Gaines	mud on sidewalk	no violation	
8.)	1600	S.	Gaines	parking in backyard	no violation	
9.)	1404	S.	Scott	replacement siding & window glazing installed	letter sent / referred to City	(from Dec 2011)
10.)	1905	S.	Gaines	new roof installed	letter sent	(from Dec 2011)
11.)	200	W.	Roosevelt	use as a boarding house & trash on premises	will correct	(from Dec 2011)
12.)	2304	S.	Arch	hours of operation	investigating	(from Oct 2011)
13.)	2300	S.	Arch	use as event facility	investigating	(from Oct 2011)
14.)	516	W.	16 <sup>th</sup>	demo-by-neglect	will apply	(from Oct 2011)
15.)	704	W.	19 <sup>th</sup>	front & backyard fence	will apply	(from Sep 2011)
16.)	2308	S.	Arch	boarded windows	3 <sup>rd</sup> letter sent	(from Jun 2011)
17.)	2414	S.	Arch	parking in yard	3 <sup>rd</sup> letter sent	(from Jun 2011)
18.)	2414	S.	Arch	satellite dish	3 <sup>rd</sup> letter sent	(from Jun 2011)
19.)	2200	S.	Spring	tree removal	will apply	(from Jun 2011)
20.)	1201	W.	Capitol	excessive signage	will correct	(from May 2011)

The Design Review Committee and the Mansion Area Advisory Committee each met once in January. The Capitol Area Advisory Committee and the Capitol Zoning District Commission each met twice. Commissioners and committee members contributed approximately **70 hours of volunteer service** to the agency.

Staff complied with three Freedom of Information Act requests in January. One FOI request resulted in approximately 100 pages regarding the property at 1404 South Scott Street. Another request resulted in approximately 300 pages regarding the property at 106 South Cross Street. The final FOI request yielded less than 10 pages regarding 1516 South Cumberland Street.

Office Manager Ridgley represented the agency at the Spirit of 110 Council in January. The Council met at the CZDC office with Ridgley presiding as acting chair.

We are pleased to welcome our new **intern Megan Dunaway**. Ms. Dunaway comes to us from UALR's Public History program and will work in the office intermittently during the spring semester. She will write a National Register nomination for a property in the District (to be determined), as well as a research paper on historic mortar types. Program Coordinator Jordan will supervise Ms. Dunaway throughout her internship.