

REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE OF THE
ARKANSAS LEGISLATIVE COUNCIL

August 17, 2016

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, August 17, 2016, at 1:30 p.m. in Room B of the MAC Building. The Subcommittee reviewed the following personnel-related items and respectfully request that they be filed with the Arkansas Legislative Council.

1. Quarterly Employment Report-Fourth Quarter FY2016
 - (A) State Agencies
 - (B) Institutions of Higher Education
2. Chief Fiscal Officer of the State Special Entry Rate/Labor Market/Movement Report
3. Report of Grid Movements and Usage
4. Department of Higher Education – Provisional Positions Report including new and continued positions of Four (4)-Year Institutions and Two (2)-Year Institutions.
5. Notification from the Arkansas Public Employees Retirement System for the utilization of the authorized temporary pool positions for the fourth quarter of fiscal year 2016 (03/01– 6/30/2016).
6. Notification of Emergency Review of a Growth Pool position request by the Department of Human Services for the establishment of five (5) positions. Four (4) positions are classified as D006N State System Architect at grade N907 and one (1) position as a N100N DHS/DMS ADD-Medical Services at grade N906. The request was approved on an emergency basis by Chairs of both the Arkansas Legislative Council and the Uniform Personnel Classification and Compensation Plan Subcommittee.
7. Exceptionally Well Qualified Special Entry Rate

Agency: Arkansas Liquefied Petroleum Gas Board
Applicant: Kevin Pfalser
Classification: N165N, LP Gas Board Director
Grade: N901
Salary Range: \$65,000-\$81,250
Salary Requested: \$80,000
Salary Recommended: \$80,000
8. Requests to obtain pool positions from Dept of Higher Education Central Pool positions established by Act 236 of 2016.
- a. Establishment of ten (10) non-classified positions from Higher Education Central Pool for Southern Arkansas University (SAU)

Requested

Title: Assistant Professor
LIM-FY17: \$93,180
Number of Positions: 10

Recommended

Title: Asst. Professor
LIM-FY17: \$93,180
Number of Positions: 10

- b. Establishment of twenty (20) non-classified positions from Higher Education Central Pool for Arkansas State University-Jonesboro (ASUJ)

Requested

Title: Part-time Faculty
LIM-FY17: \$43,473
Number of Positions: 15

Recommended

Title: Part-Time Faculty
LIM-FY17: \$42,873
Number of Positions: 15

Requested

Title: Graduate Assistant
LIM-FY17: \$27,262
Number of Positions: 5

Recommended

Title: Graduate Assistant
LIM-FY17: \$26,886
Number of Positions: 5

- c. Establishment of one (1) non-classified positions from Higher Education Central Pool for Southeast Arkansas College (SEARK)

Requested

Title: Director of Human Resources/Services
LIM-FY17: \$101,534
Number of Positions: 1

Recommended

Title: Director of Human Resources/Services
LIM-FY17: \$101,534
Number of Positions: 1

- d. Request from Department of Higher Education for the continuation of seven (7) Central Pool positions effective through FY2017.

University of Central Arkansas (UCA)

Title: Campus Equipment and Facilities Specialist
LIM-FY17: \$51,500
Number of Positions: 3

Arkansas University-Mountain Home (ASUMH)

Title: Institutional Services Shift Supv
Grade-FY17: C107
Number of Positions: 1

Black River Technical College (BRTC)

Title: Administrative Assistant
Grade-FY17: C115
Number of Positions: 1

Title: Bookstore Manager
Grade-FY17: C115
Number of Positions: 1

University of Arkansas Community College at Morrilton (UACCM)

Title: Network Support Specialist
Grade-FY17: C123
Number of Positions: 1

9. Requests to obtain pool positions from OPM Surrender Pool established by A.C.A. §21-5-225(a).

- a. Agency: Arkansas Department of Education

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22082751	Administrative Specialist II	C073C	C109
22129098	Public School Program Advisor	E019C	C122
<u>Classification Requested</u>		<u>Class Code</u>	<u>Grade</u>
Public School Program Manager		E006C	C126

b. Agency: Arkansas Department of Education

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22082862	Public School Program Advisor	E019C	C122
22129072	Public School Program Advisor	E019C	C122
<u>Classification Requested</u>		<u>Class Code</u>	<u>Grade</u>
Public School Program Manager		E006C	C126

c. Agency: Arkansas Agriculture Department

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22094758	Administrative Analyst	C037C	C115
<u>Classification Requested</u>		<u>Class Code</u>	<u>Grade</u>
Agriculture Program Manager		B049C	C120

d. Agency: Arkansas Insurance Department

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22088058	Criminal Insurance Fraud Director	N115N	N904
<u>Classification Requested</u>			<u>Grade</u>
Deputy Commissioner of Criminal Investigations			N914

e. Agency: Department of Human Services

<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>
4- DHS IT Senior Engineer	New	N906
1- DHS Dep Chief Procurement Officer	New	N905

Request from DHS for Establishment of five (5) Additional Classifications:

<u>New Classification Titles</u>	<u>Grade</u>
DHS Chief Financial Officer	N916
DHS Dep Chief Fin Officer-Medical Services	N915
DHS Dep Chief Fin Officer-Human Services	N912
DHS Eligibility System Program Manager	N906
DHS Dep Dir Legislative Affairs	N901

10. Request from Arkansas Waterways Commission to obtain a temporary transition pool established by A.C.A. §21-5-225(c).

Agency: Arkansas Waterways Commission

<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>
Business Operations Specialist	C022C	C116

11. Request from the Administrative Office of the Courts for the following classification title for use in implementation of one (1) Miscellaneous Federal Grant Program Appropriation Positions (A.C.A. §19-7-501 et.seq.)

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Development Specialist	P065C	C119 (1 position)

12. Request for the establishment of a Salary Administration Grid for Licensed Attorney positions for all agencies covered by the Classification and Compensation Act.

13. DFA Request for Labor Market Rate and Movement of a Current Incumbent.

Agency: The Department of Finance & Administration-Office of Procurement

Applicant: Mr. Edward Armstrong

Classification: N031N, DFA State Procurement Administrator

Grade: N909

Current Salary: \$100,077

Requested Salary: \$108,250

Submitted by:

Senator Uvalde Lindsey, Co-Chair

Representative Lanny Fite, Co-Chair