



MEMORANDUM

TO: Mr. David Ferguson, Director,
Bureau of Legislative Research

FROM: Suzie Ridgley, Office Manager

RE: May 2011 Monthly Report

DATE: **June 2, 2011** (Report for May 2011)

Attached please find the May 2011 monthly report for the Capitol Zoning District Commission.

Should you have any questions, please contact me at 501-324-9644.

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CAPITOL ZONING DISTRICT COMMISSION ACTIVITY SUMMARY

June 2, 2011

Capitol Zoning District Commission Monthly Activity Report – June 2011

Staff issued the following permits in May:

1.)	623		Woodlane	remove tree
2.)	1401	S.	Broadway	temporary food sales
3.)	110	E.	15 th	paint brick
4.)	110	E.	15 th	install sign
5.)	116	W.	16 th	demolish brick wall
6.)	1865	S.	Gaines	restore stucco
7.)	200	W.	Roosevelt	use as an office *
8.)	216	W.	Daisy Bates	rehab garage
9.)	2221	S.	Spring	replace roof; repair soffits & siding
10.)	2208	S.	Spring	repair siding
11.)	1501	S.	Broadway	repair roof & siding
12.)	2021	S.	Main	install generator
13.)	2219	S.	Arch	repair windows
14.)	1400	W.	Markham	repair awning & rail
15.)	2221	S.	Arch	paint brick

** approved by the Commission at April mtg*

Staff received eight new reports of potential violations. Staff investigated all eight reports, and confirmed five potential violations. Staff contacted four of the five property owners. (One was unreachable.) Two of the property owners contacted submitted applications, and the remaining two indicated they would correct the potential violations. Additionally, staff has continued to work with five property owners whose potential violations were identified previously, as well as with city officials on one enforcement item.

1.)	923	W.	24 th	street parking	no violation	
2.)	2221	S.	Arch	painted brick	no violation	
3.)	2401	S.	State	exterior remodel	no violation	
4.)	1865	S.	Gaines	stucco application	resolved	
5.)	1321	S.	Main	fence removal	resolved	
6.)	113-123	W.	15 th	front-yard fence	pending	
7.)	1201	W.	Capitol	excessive signage	pending	
8.)	1424	S.	Main	demolition by neglect	unreachable	
9.)	1404	S.	Scott	front-yard fence	referred to City	(from April)
10.)	604/606	W.	Daisy Bates	window replacement	pending	(from April)
12.)	2218	S.	Arch	painted brick	pending	(from March)
13.)	1607	S.	Scott	porch columns	pending	(from March)
14.)	1601	S.	Gaines	chain-link fence	pending	(from March)

In April, Office Manager Ridgley **represented the agency** at a meeting of the Spirit of 110 Council. Director Maher made a presentation at the same meeting, held in the CZDC conference room. Ridgley also met with representatives from the Arkansas Genealogical Society.

Maher represented the agency at meetings of the Downtown Little Rock Partnership's Main Street Task Force and Existing Structures Subcommittee, at a meeting of the Downtown Neighborhood Association's Board of Directors, at an event hosted by the Quapaw Quarter Association, and at a public hearing hosted by Metroplan. Maher also met with representatives from Metroplan, Arkansas Building Authority, and Arkansas Department of Environmental Quality, as well as with the Secretary of State.

Maher and Historic Preservation Coordinator Jordan represented the agency at the Arkansas Preservation Conference, and at an event hosted by the Downtown Little Rock Community Development Corporation.

The Mansion Area Advisory Committee met in April. Committee members contributed approximately **10 hours of volunteer service** to the agency. The Commission met and contributed **4.5 hours of volunteer time**.