Agency Letter #2



STATE OF ARKANSAS BUREAU OF LEGISLATIVE RESEARCH

Marty Garrity, Director

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October 28, 2022

Senator Terry Rice, Co-Chair Representative Jeff Wardlaw, Co-Chair Arkansas Legislative Council & Joint Budget Committee Arkansas General Assembly State Capitol Building Little Rock, AR 72201

Dear Co-Chairs,

I respectfully request the following changes to classifications found in Section 1 (Regular Salaries – Operations) and Section 11 (Special Language) of the Bureau of Legislative Research's appropriation bill for Fiscal Years 2024 and 2025. These adjustments will not increase the total number of positions currently appropriated to the Bureau.

Section 1. Regular Salaries - Operations

- 1. Reclassify 23 Q221C Senior Legislative Attorney II (GS13) positions to a new classification of Q281C Senior Legislative Attorney III (GS14).
- 2. Reclassify 7 Q234C Senior Legal Editor II (GS12) positions to a new classification of Q287C Senior Legal Editor III (GS13).
- 3. Reclassify 33 Q006C Senior Legislative Analyst II (GS12) positions to a new classification of Q282C Senior Legislative Analyst III (GS13).
- 4. Reclassify 1 Q232C BLR Program Development & Compliance Analyst (GS09) position to a new classification of Q283C BLR Program Development & Compliance Analyst II (GS10).
- 5. Reclassify 3 Q197C Legislative Admin Services Analyst II (GS09) positions to a new classification of Q284C Legislative Admin Services Analyst III (GS10).
- 6. Reclassify 1 Q069N PC Support Manager (IT09) position to a new classification of Q285C PC Procurement Support Specialist (IT08).
- 7. Reclassify 4 Q238C Senior PC Support Specialist II (IT06) positions to a new classification of Q286C Senior PC Support Specialist III (IT07).
- 8. Upgrade for classification Q068N Legal Editor Supervisor from GS13 to GS14. (1 Position)
- 9. Title change for classification Q118C Reference Analyst to Q118C Facilities Coordinator. (1 Position, no change in grade).

Section 11. Special Language

Add the following classifications to the list of available classifications in the existing Classification Utilization special language.

- 1. Q221C Senior Legislative Attorney II Grade GS13
- 2. Q234C Senior Legal Editor II Grade GS12

- 3. Q006C Senior Legislative Analyst II Grade GS12
- 4. Q232C BLR Program Development & Compliance Analyst Grade GS09
- 5. Q197C Legislative Admin Services Analyst II Grade GS09
- 6. Q238C Senior PC Support Specialist II (IT06)

I respectfully request a total salary appropriation of \$11,856,444 in Fiscal Year 2024 and \$11,860,244 in Fiscal Year 2025. I would also request a total matching appropriation of \$3,738,211 in Fiscal Year 2024 and \$3,827,527 in Fiscal Year 2025.

I respectfully request a decrease of \$50,000 in Operating Expenses in the Operations appropriation.

Sincerely

Marty Garrity

Director, Bureau of Legislative Research.