State of Arkansas
Bureau of
Marty Garfity, Director
Kevin Anderson, Assistant Director for Fiscal Services

Tim Carlock, Assistant Director for Information Technology

## Legislative Research

Matthew Miller, Assistant Director for Legal Services
Richard Wilson, Assistant Director for Research Services

## State Agency Litigation Notification Form

Dear Agency Director:
Arkansas Code § 10-3-312 requires that any agency or institution that is not represented by the Attorney General shall notify the Director of the Bureau of Legislative Research of pending litigation so that the appropriate legislative committee may "determine the action that may be deemed necessary to protect the interests of the General Assembly and the State of Arkansas in that matter."
In order to submit a report regarding pending litigation pursuant to Arkansas Code § 10-3-312, please complete the following form for each pending lawsuit, along with a cover letter to the Director of the Bureau of Legislative Research, and submit to potratza@bir.arkansas.gov.

| DATE REPORTING: |  |  |  |  |  |  | Phone: | $501-372$-4661 |
| :--- | :--- | :--- | :--- | :---: | :---: | :---: | :---: | :---: |
| Agency: | Arkansas Contractors Licensing Board | Contact: | Greg Crow |  |  |  |  |  |
| E-mail: | gregory.crow@arkansas.gov |  |  |  |  |  |  |  |
| 1. STYLE OF THE CASE BEING LITIGATED |  |  |  |  |  |  |  |  |
| Arkansas Residential Contractors Committee vs. Justin Venable |  |  |  |  |  |  |  |  |
| 2. IDENTITY OF THE TRIBUNAL BEFORE WHICH THE MATTER HAS BEEN FILED (COURT) |  |  |  |  |  |  |  |  |
| Pulaski County Circuit |  |  |  |  |  |  |  |  |
| 3. BRIEF DESCRIPTION OF THE ISSUES INVOLVED |  |  |  |  |  |  |  |  |
| Collection of civil penalty |  |  |  |  |  |  |  |  |

