TEMPORARY EMERGENCY RULE FOR THE JOINT BUDGET COMMITTEE

As Adopted April___, 2020

1. Intent and Duration.

- (a) Upon affirmative vote of a majority of the membership of the Joint Budget Committee, this emergency rule shall become effective upon adoption by a majority of the membership of the Joint Budget Committee and shall expire June 30, 2020.
- (b) The purpose of this emergency rule is to allow members of the Joint Budget Committee to adhere to the guidance given by state and federal officials regarding social distancing and protection of high-risk individuals during the COVID-19 public health emergency, and to safeguard the health and safety of members and staff, while still fulfilling the constitutional duties and responsibilities of the General Assembly with regard to the budget and appropriation process for the State of Arkansas.
- (c) If the procedures set forth herein conflict with existing provisions of the Special Rules for the Joint Budget Committee Regular and Fiscal Sessions, as adopted January 14, 2019, this emergency rule shall supersede Joint Budget Committee Rules.

2. Limited-Directed Proxy.

- (a) A member of the Joint Budget Committee who is unable or unwilling to be physically present at meetings of the Joint Budget Committee due to the COVID-19 public health emergency and who has had a member assigned as his or her designated proxy under emergency rules or procedures adopted by the House of Representatives or the Senate, shall be allowed to cast a vote by proxy in the Joint Budget Committee under the limited parameters established by this emergency rule.
- (b)(1) For House members of the Joint Budget Committee, the Chief Clerk of the House shall provide the House Co-chair of the Joint Budget Committee, the following information in writing:
- (A) The names of the House members of the Joint Budget Committee who have been assigned a proxy; and
- (B) The corresponding names of the members designated to cast a proxy vote for the absent members.
- (2) If a member designated by the House to cast a proxy vote for an absent member is not a member of the Joint Budget Committee, the absent member's respective party caucus leader shall assign a member of the Joint Budget Committee who will be physically present in the committee meeting to vote as proxy for the absent member. A member may be designated as proxy for more than one (1) absent member.
- (c)(1) For Senate members of the Joint Budget Committee, the Secretary of the Senate shall provide to the Senate Co-chair of the Joint Budget Committee the following information in writing:
- (A) The names of the Senate members of the Joint Budget Committee who have been assigned a proxy; and
- (B) The corresponding names of the members designated to cast a proxy vote for the absent members.
- (2) If a member designated by the Senate to cast a proxy vote for an absent member is not a member of the Joint Budget Committee, the absent member's respective party caucus leader shall assign a member of the Joint Budget Committee who will be

1

physically present in the committee meeting to vote as proxy for the absent member. A member may be designated as proxy for more than one (1) absent member.

- (d)(1) All votes by proxy shall be as indicated in writing by the absent member. The absent member who has assigned his or her vote shall provide his or her designee and the Bureau of Legislative Research with his or her voting preference on each item to be considered in the Joint Budget Committee no later than one (1) hour before the Joint Budget Committee is scheduled to meet each day.
- (2) For purposes of this emergency rule, "submitted in writing" includes electronic submission.
- (3) Voting by proxy on procedural motions or other unanticipated motions shall only be allowed if:
- (A)(i) Twenty-four (24) hours' notice is provided of the specific motion to be voted on; and
- (ii) The absent member is able to provide his or her voting preference on the specific procedural motion to his or her designee and the Bureau of Legislative Research in writing prior to the occurrence of the vote on the procedural motion; or
- (B) The absent member has indicated in writing to his or her designee and to the Bureau of Legislative Research that his or her designee may cast a vote on his or her behalf on procedural motions or other unanticipated motions for which there is no opportunity for the absent member to submit his or her voting preference in advance.
- (4) The absent member's respective Joint Budget Committee co-chair may waive the one (1) hour requirement in subdivision (d)(1) and the twenty-four (24) hour requirement in subdivision (d)(3) in extraordinary circumstances.
- (e) If a member who had previously indicated his or her intention to cast votes by proxy is physically present:
- (1) His or her designee's authority to cast a proxy vote is invalidated for the duration of the member's physical presence; and
- (2) Any voting preferences previously indicated by the member for votes that he or she is able to cast while physically present are invalidated and only the member's actual vote cast in the committee shall be recorded.

3. Voting.

- (a) A determination made by the chair regarding a voice vote in committee shall take into consideration not only the voices heard but also the proxy votes submitted on that bill, amendment, motion, or other item being considered by the committee.
- (b) If there is a roll call vote in the committee, alternates shall not be called on to vote unless the primary member is not physically present in the committee and has not submitted his or her vote by proxy.

4. Quorum.

A member that assigns his or her proxy to a designee shall be counted as present for the purposes of a quorum.

5. Joint Budget Committee Subcommittees.

This emergency rule shall also apply to all meetings of Joint Budget Committee Subcommittees held through June 30, 2020.