



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE SECRETARY**  
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June 5, 2020

Senator Bruce Maloch, Co-Chair  
Representative DeAnn Vaught, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY 20 Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation and funding for various divisions of the Department under the authority of Section 11(c) of Act 901 of 2019. This is the fourth request for Reallocation of Resources for FY2020 from a limit of four requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2020 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

Sincerely,

A handwritten signature in black ink that reads 'Larry W. Walther'. The signature is fluid and cursive.  
Larry W. Walther  
Cabinet Secretary

LWW:jc

Attachments



**STATE OF ARKANSAS**  
ASA HUTCHINSON  
GOVERNOR

May 12, 2020

Ms. Cindy Gillespie, Director  
Department of Human Services  
Donaghey Plaza South, Slot #S201  
Seventh and Main Streets  
Little Rock, AR 72201

Dear Ms. Gillespie:

In accordance with Section 11(c) of Act 901 of 2019, I am notifying Larry W. Walther, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2020 transfer items in your letter dated May 7, 2020 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in blue ink, appearing to read "Asa Hutchinson", written over a horizontal line.

Asa Hutchinson

AH:jb:jc



Office of the Secretary  
P.O. Box 1437, Slot S201  
Little Rock, AR 72203-1437  
P: 501.682.8650  
F: 501.682.6836  
TDD: 501.682.8820  
HUMANSERVICES.ARKANSAS.GOV

May 7, 2020

The Honorable Asa Hutchinson  
Governor  
State Capitol, Room 250  
Little Rock, AR 72201

Dear Governor Hutchinson:

The Department of Human Services is submitting the fourth Reallocation of Resources Request for Fiscal Year 2020 for your approval. The request includes appropriation and funding transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cindy Gillespie".

Cindy Gillespie, Secretary  
Department of Human Services

cc: Jake Bleed, Administrator  
DFA – Office of Budget

**DHS REALLOCATION OF RESOURCES  
REQUEST #4 OF 4  
FY2020  
June PEER**

This is the fourth request by the Department of Human Services for Reallocation of Resources, from a limit of four annually. Section 11(c) of Act 901 of 2019 allows transfer authority to DHS and sets limits for the number of requests, dollar amounts of the total requests, and the purpose for which requests can be submitted.

This set of requests reflects the following impact to the allowances found in Section 11(c):

	<b>MAXIMUM 5% ALLOWANCE</b>	<b>TOTAL REQUEST TO DATE</b>	<b>BALANCE AVAILABLE</b>
Appropriation	\$470,873,345	\$240,082,358	\$230,790,987
Gen. Rev. Funds	\$86,874,382	\$12,113,816	\$74,760,566
Positions	412	39	373
Extra Help Pos.	37	5	32

The following paragraphs outline the need for the transfers as requested by Division:

**DIRECTOR'S OFFICE**

The Director's Office (DO) is requesting to transfer appropriation in the following areas:

- \$400,000 from Regular Salaries and \$200,000 from Personal Services Matching to Operating. The \$600,000 will to help cover remaining FY2020 expenses.

The division is also requesting to transfer a grand total of \$2,372,000 in general revenue:

- \$2,022,000 from Division of Children and Family Services (DCFS) for IT services; and
- \$350,000 from Division of Child Care and Early Childhood Education (DCCECE) for IT Services.

**DIVISION OF AGING, ADULT, AND BEHAVIORAL HEALTH SERVICES**

The Division of Aging, Adult, and Behavioral Health Services (DAABH) is requesting to the following appropriation transfers:

- \$200,000 from Professional Fees to Overtime so the division can continue patient care at the required level;

The division is also requesting to transfer a grand total of \$1,381,722 in general revenue:

- \$125,000 from Division of Provider Services and Quality Assurance (DPSQA) for behavior health services; and
- \$1,256,722 from Department of Human Services Grants Fund Account from the Division of Developmental Disabilities – Children’s Medical Services - State. This funding will also be used to cover behavior health services.

## **DIVISION OF COUNTY OPERATIONS**

The division is requesting to transfer \$1,250,000 in general revenue from DCFS. This funding is needed to support leases, utilities, supplies, maintenance and operations in the county offices.

## **DIVISION OF MEDICAL SERVICES**

The Division of Medical Services (DMS) is requesting the following appropriation transfers to Hospital Medical in the amount of \$211,511,835 from other Medicaid funds:

- \$107,594,562 from Prescription Drugs
- \$59,105,089 from Public Nursing Home
- \$14,326,227 from Private Nursing Home
- \$30,485,957 from Infant Infirmary

These transfers are needed to cover the anticipated increases in expenditures in Hospital Medical due to the coronavirus pandemic.

**DEPARTMENT OF HUMAN SERVICES  
TRANSFER REQUEST SUMMARY  
FISCAL YEAR 2020**

	<u>DIRECTOR'S OFFICE</u>	<u>AGING, ADULT &amp; BEHAVIORAL SERVICES</u>	<u>CHILDREN &amp; FAMILY SERVICES</u>	<u>CHILD CARE SERVICES</u>	<u>PROVIDER SRVS &amp; QUALITY ASSURANCE</u>	<u>MEDICAL SERVICES</u>	<u>COUNTY OPERATIONS</u>	<u>DEV. DISABILITIES SERVICES</u>	<u>YOUTH SERVICES</u>	<u>TOTAL</u>
<b>APPROPRIATION TRANSFERS</b>										
<b>A. WITHIN DIVISIONS</b>										
REGULAR SALARIES	(400,000.00)									(400,000.00)
PERSONAL SERVICES MATCHING	(200,000.00)									(200,000.00)
OVERTIME		200,000.00								200,000.00
OPERATING EXPENSE	600,000.00									600,000.00
PROFESSIONAL FEES & SERVICES		(200,000.00)								(200,000.00)
										-
DMS HOSPITAL/MEDICAL						211,511,835.00				211,511,835.00
DMS PRESCRIPTION DRUGS						(107,594,562.00)				(107,594,562.00)
DMS PUBLIC NURSING HOME						(59,105,089.00)				(59,105,089.00)
DMS PRIVATE NURSING HOME						(14,326,227.00)				(14,326,227.00)
DMS INFANT INFIRMARY						(30,485,957.00)				(30,485,957.00)
A. TOTAL	-	-	-	-	-	-	-	-	-	-
<b>FUND TRANSFERS</b>										
GENERAL REVENUE-OPERATIONS										
DAS FUND	2,372,000.00									2,372,000.00
DCC FUND				(350,000.00)						(350,000.00)
DCF FUND			(3,272,000.00)							(3,272,000.00)
DBA FUND		1,381,722.00								1,381,722.00
DCO FUND							1,250,000.00			1,250,000.00
DPQ FUND					(125,000.00)					(125,000.00)
DGF FUND								(1,256,722.00)		(1,256,722.00)
<b>TOTAL FUND TRANSFERS</b>	<b>2,372,000.00</b>	<b>1,381,722.00</b>	<b>(3,272,000.00)</b>	<b>(350,000.00)</b>	<b>(125,000.00)</b>	<b>-</b>	<b>1,250,000.00</b>	<b>(1,256,722.00)</b>	<b>-</b>	<b>-</b>
<b>POSITION TRANSFERS</b>										
TRANSFERS OUT										0
TRANSFERS IN										0
<b>TOTAL POSITION TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TRANSFER 4 OF 4**

Authority-Section 11(c), Act 901 of 2019

PREPARED BY: DFA - OFFICE OF BUDGET

12-May-20

**Department of Human Services  
Shared Services  
Reallocation of Resources Request Detail - Fiscal Year 2020**

<b>Appropriations</b>									
<b>FROM</b>				<b>TO</b>				<b>Amount</b>	<b>Type</b>
<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>	<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>		
896	501:00:00	PWP5000	4	896	502:00:02	PWP5000	4	400,000	vii. Redirecting internal resources
896	501:00:03	PWP5000	4	896	502:00:02	PWP5000	4	200,000	vii. Redirecting internal resources

Funds							
FROM		TO		Amount	Type		
Fund	Division	FUND	Division				
DCF0000	DCFS	DAS0000	SO-OIT	2,022,000	vii. Redirecting internal resources		
DCC0000	DCCECE	DAS0000	SO-OIT	350,000	vii. Redirecting internal resources		

<b>Positions</b>						
<b>FROM</b>	<b>Position</b>			<b>To:</b>	<b>New Position</b>	<b>Type</b>
<b>Division</b>	<b>Number</b>	<b>Code</b>	<b>Title</b>	<b>Division</b>	<b>Number</b> (assigned by OPM)	

**Department of Human Services  
Shared Services  
Reallocation of Resources Request Detail - Fiscal Year 2020**

**Justification:**

**Appropriations:**

- vii. Redirecting internal resources

The Secretary's Office is requesting the ability to move \$400,000 from Regular Salaries in the FY20 Appropriation to Operating Expenses to cover remaining SFY20 Expenses.

The Secretary's Office is requesting the ability to move \$200,000 from Personal Services Match in the FY20 Appropriation to Operating Expenses to cover remaining SFY20 Expenses.

**Funds:**

- vii. Redirecting internal resources

The Secretary's Office is requesting the transfer of \$2,022,000 in SGR from DCFS for IT Services.

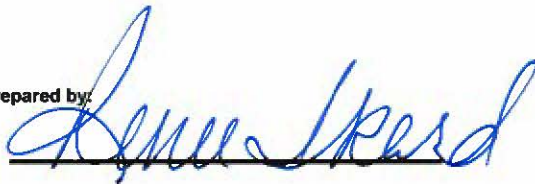
The Secretary's Office is requesting the transfer of \$350,000 in SGR from DCCECE for IT services.

**Positions:**

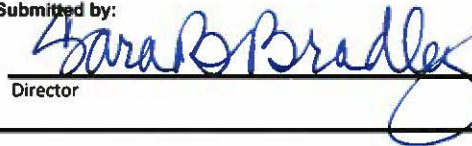
**Recipient Division ( To Transfers):**

- vii. Redirecting internal resources

Prepared by:



Submitted by:

  
\_\_\_\_\_  
Director



**Department of Human Services  
Division of Aging, Adult and Behavioral Health Services  
Reallocation of Resources Request Detail - Fiscal Year 2020**

<b>Appropriations</b>									
<b>FROM</b>				<b>TO</b>				<b>Amount</b>	<b>Type</b>
<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>	<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>		
896	506:00:10	PWP3500	4	896	501:00:06	PWP3500	4	200,000	vii. Redirecting internal resources

<b>Funds</b>					
<b>FROM</b>		<b>TO</b>		<b>Amount</b>	<b>Type</b>
<b>Fund</b>	<b>Division</b>	<b>FUND</b>	<b>Division</b>		
DPQ0000	DPQSA	DBA0000	DAABHS	125,000	vii. Redirecting internal resources
DGF5100	DDS	DBA0000	DAABHS	1,256,722	vii. Redirecting internal resources

<b>Positions</b>						
<b>FROM</b>	<b>Position</b>			<b>To:</b>	<b>New Position Number</b> (assigned by OPM)	<b>Type</b>
<b>Division</b>				<b>Division</b>		
	<b>Number</b>	<b>Code</b>	<b>Title</b>			

**Department of Human Services  
Division of Aging, Adult and Behavioral Health Services  
Reallocation of Resources Request Detail - Fiscal Year 2020**

**Justification:**

**Appropriations:**

- vii. Redirecting internal resources

The Division of Aging, Adult and Behavioral Health Services is requesting the transfer of appropriation from Professional Fees and Services to Overtime so the Division can continue patient care at the required level.

**Funds:**

- vii. Redirecting internal resources

The Division of Aging, Adult and Behavioral Health Services is requesting the transfer of \$125,000 in SGR from DPSQA for BH services.

The Division of Aging, Adult and Behavioral Health Services is requesting the one-time transfer of FY20 surplus SGR under the DDS Children's Medical Services appropriation from DDS for BH services.

**Positions:**


**Recipient Division ( To Transfers):**

- vii. Redirecting internal resources

Prepared by:

  
\_\_\_\_\_

Submitted by:

  
\_\_\_\_\_  
Director

**Department of Human Services  
Division of County Operations  
Reallocation of Resources Request Detail - Fiscal Year 2020**

**Appropriations**

FROM				TO				Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr		
									vii. Redirecting internal resources

**Funds**

FROM		TO		Amount	Type
Fund	Division	FUND	Division		
DCF0000	DCFS	DCO0000	DCO	1,250,000	vii. Redirecting internal resources

**Positions**

FROM Division	Position			To: Division	New Position Number (assigned by OPM)	Type
	Number	Code	Title			

**Department of Human Services  
Division of County Operations  
Reallocation of Resources Request Detail - Fiscal Year 2020**

**Justification:**

**Appropriations:**

- vii. Redirecting internal resources

**Funds:**

- vii. Redirecting internal resources

The general revenue is needed to support leases, utilities, supplies, maintenance and operations in the county offices.

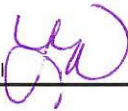
**Positions:**

**Recipient Division ( To Transfers):**

- vii. Redirecting internal resources

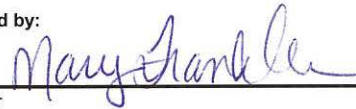
**Prepared by:**

Demetrice Woods/Lisa Woodall



**Submitted by:**

Director



**Department of Human Services  
Division of Medical Services  
Reallocation of Resources #4 Request Detail - Fiscal Year 2020**

**Appropriations**

<b>FROM</b>				<b>TO</b>				<b>Amount</b>	<b>Type</b>
<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>	<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Qtr</b>		
897	510:00:04	PWD8200	4	897	510:00:04	PWD8600	4	\$ 1,632,268	vii. Redirecting internal resources
897	510:00:04	PWD8100	4	897	510:00:04	PWD8600	4	\$ 105,962,294	vii. Redirecting internal resources
897	510:00:04	PWD7700	4	897	510:00:04	PWD8600	4	\$ 14,326,227	vii. Redirecting internal resources
898	510:00:04	PWE7900	4	897	510:00:04	PWD8600	4	\$ 30,485,957	vii. Redirecting internal resources
898	510:00:04	PWE8000	4	897	510:00:04	PWD8600	4	\$ 59,105,089	vii. Redirecting internal resources

**Funds**

<b>FROM</b>		<b>TO</b>		<b>Amount</b>	<b>Type</b>
<b>Title</b>	<b>Division</b>	<b>Title</b>	<b>Division</b>		

**Positions**

<b>FROM</b>	<b>Position</b>			<b>To:</b>	<b>New Position Number</b> (assigned by OPM)	<b>Type</b>
<b>Division</b>				<b>Division</b>		
	<b>Number</b>	<b>Code</b>	<b>Title</b>			

**Department of Human Services  
Division of Medical Services  
Reallocation of Resources #4 Request Detail - Fiscal Year 2020**

**Justification:**

**Donor Division (From Transfers):**

Requesting approval to transfer appropriation from funds PWE7900 Infant Infirmary, PWE8000 Public Nursing Home, , PWD7700 Private Nursing Home, PWD8200 Drug PEER Review PWD8100 Prescription Drug to cover anticipated increase in expenditures in PWD8600 Hospital Medical due to the coronavirus pandemic.

Funded by federal enhanced match rate, state, and other funds.

**Recipient Division ( To Transfers):**

vii. Redirecting internal resources

**Prepared by:**

Traci Laettner by Janet Mann  
Division CFO  
5-8-20

**Submitted by:**

Sara Bradley - for Janet Mann  
Director