



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE SECRETARY
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June 5, 2020

Senator Bruce Maloch, Co-Chair
Representative DeAnn Vaught, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY21 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink that reads 'Larry W. Walther'.

Larry W. Walther
Cabinet Secretary

LWW

Attachment(s)

FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
1. Department of Agriculture - Forestry - Operations	Operating Expenses	\$ 2,292,920	\$ 2,292,920	\$ 2,292,920	\$ 1,773,345	\$ 2,292,920	\$ -	\$ 2,292,920	X		N/A
	Conf. & Travel Exp.	\$ 100,000	\$ 100,000	\$ 100,000	\$ 11,990	\$ 100,000	\$ (22,000)	\$ 78,000			
	Professional Fees	\$ 380,000	\$ 380,000	\$ 380,000	\$ 341,131	\$ 380,000	\$ 22,000	\$ 402,000			
	Capital Outlay	\$ 1,993,000	\$ 1,993,000	\$ 1,993,000	\$ 256,747	\$ 256,747	\$ -	\$ 256,747			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$4,765,920	\$4,765,920	\$4,765,920	\$ 2,383,213	\$3,029,667	\$0	\$3,029,667			

We need additional appropriation in Professional Fees to cover our cost of fire suppression. The cost increase is due to a change in hourly flight fire suppression in our new contract from \$850 to \$1,425.

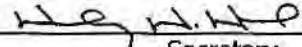
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0400 Business Area Title: Arkansas Department of Agriculture
Funds Center: 37N Funds Center Title: Agri Dept-Forestry-Operations-Special
Fund: SDF0101 Fund Title: State Forestry 19-6-411 Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$2,292,920	\$1,773,345						
505:00:09 Conference & Travel Expenses	\$100,000	\$11,990	505:00:09	SDF0101	\$22,000			
506:00:10 Professional Fees	\$380,000	\$341,131				506:00:10	SDF0101	\$22,000
512:00:11 Capital Outlay *	\$1,993,000	\$256,747						
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

We need additional appropriation in Professional Fees to cover our cost of fire suppression. The cost increase is due to a change in hourly flight rate fire suppression in our new contract from \$850 to \$1,425.


Secretary


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))

** For transfers requested during the month of July 2019 use the agency's fiscal year 2019 expenditures as of April 30, 2019 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2019 - May 2020, use the agency's fiscal year 2019 expenditures. For transfers requested during the month of June 2020 use the agency's fiscal year 2020 as of April 30, 2020.

*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
2. Department of Agriculture - Natural Resources Commission Water Use Program	Operating Expenses	\$ 8,985	\$ 8,985	\$ 8,985	\$ 40,664	\$ 8,985	\$ 50,000	\$ 58,985	X		Yes
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -			
	Professional Fees	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ (50,000)	\$ 50,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$108,985	\$108,985	\$108,985	\$ 40,664	\$108,985	\$0	\$108,985			

The Arkansas Natural Resources Commission (ANRC) received a grant from the US Geological Survey to build the hardware, software or web services, and workflow system to enable migration of the Arkansas Water Use Database (WUDB) from the USGS Water Science Center to the ANRC and improve the collection process and quality assurance of water data, retrieval, and transfer of data to the USGS. The IT related information can be found in the amended statewide IT plan. This request was not included as part of the agency's 2019-2021 Biennial Request because the grant was not approved until December, 2018; at that time a Budget Classification Transfer was reviewed and approved.

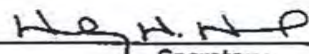
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0455 Business Area Title: Department of Agriculture - Arkansas Natural Resources Commission
Funds Center: U31 Funds Center Title: Water Use Program
Fund: FSC0700 Fund Title: Water Use - USGS Federal Grant Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$8,985	\$40,664				502:00:02	FSC0700	\$50,000
505:00:09 Conference & Travel Expenses	\$0	\$0						
506:00:10 Professional Fees	\$100,000	\$0	506:00:10	FSC0700	\$50,000			
512:00:11 Capital Outlay *	\$0	\$0						
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

The Arkansas Natural Resources Commission (ANRC) received a grant from the US Geological Survey to build the hardware, software or web services, and workflow system to enable migration of the Arkansas Water Use Database (WUDB) from the USGS Water Science Center to the ANRC and improve the collection process and quality assurance of water data, retrieval, and transfer of data to the USGS. The IT related information can be found in the amended statewide IT plan. This request was not included as part of the agency's 2019-2021 Biennial Request because the grant was not approved until December 2018; at that time a Budget Classification Transfer was reviewed and approved.


Secretary

 5/19/2020
DFA IGS State Technology Planning
(approval only needed if applicable ***)


Budget Approval

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FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

										DFA IGS	
										State Technology Planning	
Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
3. Department of Finance & Administration - Arkansas Tobacco Control	Operating Expenses	\$ 93,817	\$ 93,817	\$ 93,817	\$ 22,395	\$ 93,817	\$ (22,000)	\$ 71,817	X		N/A
	Conf. & Travel Exp.	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000		\$ 5,000			
	Professional Fees	\$ 500	\$ 500	\$ 500	\$ -	\$ 500	\$ -	\$ 500			
	Capital Outlay	\$ -	\$ -	\$ -	\$ 86,088	\$ -	\$ 22,000	\$ 22,000			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$99,317	\$99,317	\$99,317	\$ 108,483	\$99,317	\$0	\$99,317			

This transfer is requested for the purchase of in-vehicle and hand held radios that exceed the capital asset threshold and must be purchased from Capital Outlay.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0261 Business Area Title: Department of Finance and Administration - Arkansas Tobacco Control
Funds Center: U68 Funds Center Title: ATC Revenue Enforcement
Fund: STR0000 Fund Title: ATC Revenue Functional Area: ADMN

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$93,817	\$22,395	502:00:02	STR0000	\$22,000			
505:00:09 Conference & Travel Expenses	\$5,000	\$0						
506:00:10 Professional Fees	\$500	\$0						
512:00:11 Capital Outlay *	\$0	\$86,088				512:00:11	STR0000	\$22,000
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

This transfer is requested for the purchase of in-vehicle and hand held radios that exceed the capital asset threshold and must be purchases from CI 512:00:11.


Secretary

Chelsea Sebo

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
4. Department of Finance & Administration - Management Services Division	Operating Expenses	\$ 168,129	\$ 168,129	\$ 168,129	\$ 19,049	\$ 168,129	\$ (10,000)	\$ 158,129	X		N/A
	Conf. & Travel Exp.	\$ 3,500	\$ 3,500	\$ 3,500	\$ 6,573	\$ 3,500	\$ 10,000	\$ 13,500			
	Professional Fees	\$ 205,000	\$ 205,000	\$ 205,000	\$ -	\$ 205,000	\$ -	\$ 205,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Total	\$376,629	\$376,629	\$376,629	\$ 25,622	\$376,629	\$0	\$376,629			

Additional unanticipated Conference/Seminar travel is required due to mandatory training for the disbursements of grant awards. These conferences are not consistently scheduled and the dates are given with short notice.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0610 Business Area Title: DFA - Management Services
Funds Center: 252 Funds Center Title: Dept of Justice Non-Victim Assist - Fed
Fund: FIGS001 Fund Title: DFA IGS JAG TRUST FUND Functional Area: **ADMN**

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$168,129	\$ 19,049	502:00:02	FIGS001	\$10,000			
505:00:09 Conference & Travel Expenses	\$3,500	\$6,573				505:00:09	FIGS001	\$10,000
506:00:10 Professional Fees	\$205,000	\$0						
512:00:11 Capital Outlay *								
509:00:12 Data Processing *								

Reason for Transfer:

Additional unanticipated conference/seminar travel is required due to mandatory training for the disbursements of grant awards. These conferences are not consistently scheduled and the dates are given with short notice.


Secretary

Chelsea Sebo
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

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									Approve	Disapprove	
5. Department of Finance & Administration - Management Services Division	Operating Expenses	\$ 259,025	\$ 259,025	\$ 259,025	\$ 50,680	\$ 259,025	\$ (5,000)	\$ 254,025	X		N/A
	Conf. & Travel Exp.	\$ 10,843	\$ 10,843	\$ 10,843	\$ 10,875	\$ 10,843	\$ 5,000	\$ 15,843			
	Professional Fees	\$ 120,000	\$ 120,000	\$ 120,000	\$ 44,969	\$ 120,000	\$ -	\$ 120,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Total	\$389,868	\$389,868	\$389,868	\$ 106,524	\$389,868	\$0	\$389,868			

Governor's Council on Developmental Disabilities employees are required to attend conferences related to the administration of their grant awards and many of these conferences are held with little notice to the agency to allow for prior budgeting. These conferences are not scheduled consistently for each fiscal year.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0610 Business Area Title: DFA - Management Services
Funds Center: U36 Funds Center Title: Dev Disabilities Council-Federal
Fund: FKM5000 Fund Title: DDC-Federal Functional Area: ADMN

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$259,025	\$50,680	502:00:02	FKM5000	\$5,000			
505:00:09 Conference & Travel Expenses	\$10,843	\$10,876				505:00:09	FKM5000	\$5,000
506:00:10 Professional Fees	\$120,000	\$44,969						
512:00:11 Capital Outlay *								
509:00:12 Data Processing *								

Reason for Transfer:

Governor's Council on Developmental Disabilities employees are required to attend conferences related to the administration of their grant awards and many of these conferences are held with little notice to the agency to allow for prior budgeting. These conferences are not scheduled consistently for each fiscal year.


Secretary

Chelsea Sebo

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
6. Department of Education - Division of Higher Education	Operating Expenses	\$ 130,000	\$ 130,000	\$ 130,000	\$ 140,222	\$ 130,000	\$ 120,000	\$ 250,000	X		Yes
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Professional Fees	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ (120,000)	\$ 30,000			
	Capital Outlay	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$315,000	\$315,000	\$315,000	\$ 140,222	\$315,000	\$0	\$315,000			

Transfer from Professional Fees to Operating Expenses due to the reclassification of Miscellaneous Technical Services which are provided in the annual maintenance of the Youniversal scholarship application.

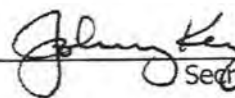
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

Business Area: 0700 Business Area Title: Arkansas Department of Education - Division of Higher Education
 Funds Center: 59B Funds Center Title: Scholarship Admin
 Fund: HEG7047 Fund Title: Scholarship Admin Functional Area: EDUC

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$130,000	\$140,222.30				502:00:02	HEG7047	\$120,000
505:00:09 Conference & Travel Expenses	\$0	\$0.00						
506:00:10 Professional Fees	\$150,000	\$0.00	506:00:10	HEG7047	-\$120,000			
512:00:11 Capital Outlay *	\$35,000	\$0.00						
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

Transfer from Professional Fees to Operating Expenses due to the reclassification of Miscellaneous Technical Services which are provided in the annual maintenance of the Universal scholarship application.


Secretary


DFA IGS State Technology Planning
(approval only needed if applicable ***)

MAW

Budget Approval

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FY21 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
7. Department of Education - Division of Higher Education	Operating Expenses	\$ 912,755	\$ 912,755	\$ 912,755	\$ 722,416	\$ 912,755	\$ 50,000	\$ 962,755	X		Yes
	Conf. & Travel Exp.	\$ 25,000	\$ 25,000	\$ 25,000	\$ 17,888	\$ 25,000	\$ -	\$ 25,000			
	Professional Fees	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ (50,000)	\$ 50,000			
	Capital Outlay	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$1,087,755	\$1,087,755	\$1,087,755	\$ 740,304	\$1,087,755	\$0	\$1,087,755			

ADHE requests transfer from uncommitted Professional Fees appropriation to Operating Expenses to account for IT Services that are no longer categorized as Professional Fees.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

FY2021

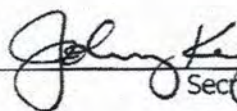
Business Area: 0700 Business Area Title: Arkansas Department of Education - Division of Higher Education
Funds Center: 153 Funds Center Title: General Operations
Fund: HQA0100 Fund Title: Higher Education Fund Functional Area: EDUC

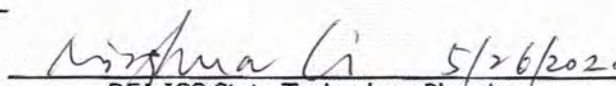
Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$912,755	\$722,415.89				502:00:02	HQA0100	\$50,000
505:00:09 Conference & Travel Expenses	\$25,000	\$17,887.70						
506:00:10 Professional Fees	\$100,000	\$0.00	506:00:10	HQA0100	-\$50,000			
512:00:11 Capital Outlay *	\$50,000	\$0.00						
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

ADHE requests transfer from uncommitted Professional Fees appropriation to the Operating Expenses to account for IT Services that are no longer categorized as Professional Fees.

MAW


Secretary


DFA IGS State Technology Planning
(approval only needed if applicable ***)

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BUDGET CLASSIFICATION TRANSFERS

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									Approve	Disapprove	
8. Department of Public Safety - Division of Emergency Management	Operating Expenses	\$ 7,357,888	\$ 7,357,888	\$ 7,357,888	\$ 4,891,305	\$ 7,357,888	\$ (5,000)	\$ 7,352,888	X		N/A
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ 1,707	\$ -	\$ 5,000	\$ 5,000			
	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Total	\$7,357,888	\$7,357,888	\$7,357,888	\$ 4,893,012	\$7,357,888	\$0	\$7,357,888			

This transfer is necessary due to legislative changes per Act 702 of 2019 requiring the transfer of the Arkansas Wireless Information Network (AWIN) program from the Department of Information Systems (DIS) and Arkansas State Police (ASP) to the Arkansas Division of Emergency Management (ADEM), effective July 1, 2019. The FY21 budget from ASP which transferred to ADEM for this program was established only in the Operating Expenses line item. Technology is advancing at a rate that makes training for AWIN staff essential in order to further their knowledge and skills as well as to obtain information on future changes to technology affecting communications. Further, in order to become fully-integrated as part of the Division of Emergency Management, it is important to be able to travel to meetings and conferences related to providing emergency services.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2021**

FY 21

Business Area: 0995 Business Area Title: AR Division of Emergency Management
Funds Center: Y84 Funds Center Title: ADEM AR Wireless Information Network
Fund: HUAAWIN Fund Title: ADEM-AWIN Operations Functional Area: SFTY

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2020	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$7,357,888	\$4,891,305	502:00:02	HUAAWIN	\$5,000			
505:00:09 Conference & Travel Expenses	\$0	\$1,707				505:00:09	HUAAWIN	\$5,000
506:00:10 Professional Fees	\$0	\$0						
512:00:11 Capital Outlay *	\$0	\$0						
509:00:12 Data Processing *	\$0	\$0						

Reason for Transfer:

This transfer is necessary due to legislative changes per Act 702 of 2019 requiring the transfer of the Arkansas Wireless Information Network (AWIN) program from the Department of Information Systems (DIS) and Arkansas State Police (ASP) to the Arkansas Division of Emergency Management (ADEM), effective July 1, 2019. The FY21 budget from ASP which transferred to ADEM for this program was established only in the Operating Expenses line item. Technology is advancing at a rate that makes training for AWIN staff essential in order to further their knowledge and skills as well as to obtain information on future changes to technology affecting communications. Further, in order to become fully-integrated as part of the Division of Emergency Management, it is important to be able to travel to meetings and conferences related to providing emergency services.



Agency Director



Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))

** For transfers requested during the month of July 2019 use the agency's fiscal year 2019 expenditures as of April 30, 2019 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2019 - May 2020 use the agency's fiscal year 2019 expenditures. For transfers requested during the month of June 2020 use the agency's fiscal year 2020 as of April 30, 2020.

*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.