

OFFICE OF BUDGET

1509 West Seventh Street, Suite 402 Post Office Box 3278 Little Rock, Arkansas 72203-3278 Phone: (501) 682-1941 Fax: (501) 682-1086 http://www.dfa.arkansas.gov

March 4, 2016

Senator Bruce Maloch, Co-Chair Representative David Meeks, Co-Chair Performance Evaluation & Expenditure Review Committee Arkansas Legislative Council State Capitol Building Little Rock, AR 72201

RE: FY15 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

Larry W. Walther

Walther

Director

LWW:es

Attachment(s)

#### **BUDGET CLASSIFICATION TRANSFERS** FY16 MAINTENANCE & OPERATION

Agency
Classification
FY16 Agency Request
FY16 Executive Recommendation
FY16 Original Appropriation Ex
FY 15 Actual Expenditures
FY16 Authorized
Adjustment Requested
FY16 Revised Authorization
DFA-Chief Fiscal Officer Approve Disapprove
DFA IGS State Technology Planning State Technology Planning State Technology Planning Agency Request in Adjustment Revised Fiscal Officer compliance with IT Plan Requested Authorization Approve Disapprove Certification (if applicable)

		Program	Civilian Student Training	Department (0975)	<ol> <li>State Military</li> </ol>
Total	Data Processing	Capital Outlay			Operating Expenses
	æ	G	G	æ	s
\$932,104		100,000	10,000	5,250	816,854
	B	S	S	æ	<del>()</del>
\$932,104		100,000	10,000	5,250	816,854
	S	S	æ	S	B
\$932,104	- \$	100,000 \$	10,000 \$	5,250 \$	816,854 \$
\$847,151	ر ج	165,048 \$	920 \$	1,395 \$	679,788 \$
\$932,104	ر ج	100,000 \$	10,000 \$	5,250 \$	816,854 \$
\$0		50,000	8,500		(58,500)
\$932,104	٠	\$ 150,000	\$ 18,500	\$ 5,250	\$ 758,354
		*		•	' ×
					5538

consideration in the matter is greatly appreciated. alarms in the barracks and all cameras are disarmed. During summer months there is no air flowing and in the winter months students are without heat. Your biennial for generators, but prices have increased since the request was made. When power is lost, a great risk is involved with students and staff. The locks, Civilian Student Training Program (CSTP) is requesting a Budget Classification Transfer (BCT) for the purchase of generators. CSTP requested \$100,000 in the

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## ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY2016

Business Area:	0975	Business Area Title:	Business Area Title: State Military Department		
Funds Center:	266	Funds Center Title:	Funds Center Title: Civilian Student Training Program		
Fund:	HMD0200	HMD0200 Fund Title:	State Military Department Civilian Student Training Program	Functional Area:	SFTY

Line-Item	Authorized	Actual Expenditures **		Transfer From	rom		Transfer To	0
Classifications	Appropriation	FY2015	CI	Fund	Amount	CI	Fund	Amount
503:00:03 Operating Expenses	\$816.854	\$679,788	\$679,788 502:00:02	HMD0200	\$58,500			
Joz. 10.02 Obelatilik Experioes	4020/00.	7						
505:00:09 Conference & Travel Expenses	\$5,250	\$1,395						
506:00:10 Professsional Fees	\$10,000	\$920				506:00:10 HMD0200	HMD0200	\$8,50
512:00:11 Capital Outlay *	\$100,000	\$165,048				512:00:11 HMD0200	HMD0200	\$50,00
509:00:12 Data Processing *	\$0	\$0						

#### Reason for Transfer:

During summer months there's no air flowing and in the winter months students are without heat. Your consideration in the matter is greatly appreciated. prices have increased sinced the request was made. When power is lost a great risk is involved with students and staff. The locks, alarms in the barracks and all cameras are disarmed Civilian Student Training Program (CSTP) is requesting a Budget Classification Transfer (BCT) for the purchase of generators. CSTP requested \$100,000 in the biennial for generators, but

Agency Director DFA IGS State Technology Planning (approval only needed if applicable \*\*\*)

Budget Approval

<sup>\*</sup> Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1)

\*\* For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the months of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. use the agency's fiscal year 2015 expenditures. For transfers requested during the month of June 2016 use the agency's fiscal year 2016 as of April 30, 2016.

<sup>\*\*\*</sup> Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

# FY16 MAINTENANCE & OPERATION BUDGET CLASSIFICATION TRANSFERS

Request	Agency	FY16		
Recommendation	Executive	FY16		
Appropriation	Original	FY16		
Expenditures	Actual	FY 15		
Authorized	FY16			
Requested	Adjustment			
Authorization	Revised	FY16		
Authorization Approve Disapprove	Fiscal Officer	DFA-Chief		
<u>Certification</u> (if applicable)	compliance with IT Plan	Agency Request in	State Technology Planning	DFA IGS

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			Operations	Commission (0360) -	2 Arkansas State Claims	Agency
Total	Data Processing	Capital Outlay	Professional Fees	Conf. & Travel Exp.	Operating Expenses	Classification
	S	S	S	ક	S	
\$95,390			-	3,000	92,390	Agency Request
	<del>co</del>	S	S	S	S	R
\$95,390	-	-		3,000	92,390	Executive Recommendation
	S	S	ઝ	S	S	Ap
\$95,390				3,000	92,390	Original Appropriation
	S	B	Ð	Ð	₩	m
\$84,165		٠	1	996	83,169	Actual Expenditures
	8	S	G	S	↔	Au _
\$95,390				3,000	92,390	FY16 Authorized
		G	s	G	S	Rec
\$0				(3,000)	3,000	Adjustment Requested
	S	S	S	S	S	Auth
\$95,390					95,390	Revised Authorization
					×	Approve Di

The Director of the agency will no longer be attending conferences nor will need expenses to be paid. Therefore, the agency feels that this money will be more appropriately used to cover the added general operations cost for the Claims Commission.

## ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY2016

Business Area:	0360	Business Area Title:	Business Area Title: Arkansas State Claims Commission		
1					
Funds Center:	227	Funds Center Title: Operations	Operations		
Find:	009£JSH	00 Fund Title:	State Central Services	Functional Area:	ADMN
	1000000				

Line-Item	Authorized	Actual Expenditures **		Transfer From	rom		Transfer To	0
Classifications	Appropriation	FY2015	Ω	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	\$92,390	\$83,169				502:00:02 HSC3600	HSC3600	\$3,000
505:00:09 Conference & Travel Expenses	\$3,000	\$996	\$996 505:00:09	HSC3600	\$3,000			
506:00:10 Professsional Fees	\$0	\$0						
512:00:11 Capital Outlay *	\$0	\$0						
509:00:12 Data Processing *	\$0	\$0						

#### Reason for Transfer:

cover the added general operations cost for the Claims Commission. The Director of the agency will no longer be attending conferences nor will need expenses to be paid. Therefore, the agency feels that this money will be more appropriately used to

DFA IGS State Technology Planning (approval only needed if applicable \*\*\*)

Budget Approval

Agency Director

Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1)

<sup>2016,</sup> use the agency's fiscal year 2015 expenditures. For transfers requested during the month of June 2016 use the agency's fiscal year 2016 as of April 30, 2016. \*\* For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2015 - May

<sup>\*\*\*</sup> Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

#### **BUDGET CLASSIFICATION TRANSFERS FY16 MAINTENANCE & OPERATION**

FY16 Agency Request	
FY16 Executive Recommendation	
FY16 Original Appropriation	
FY 15 Actual Expenditures	
FY16 Authorized	
Adjustment Requested	
FY16 Revised Authorization	
DFA-Chief Fiscal Officer Approve Disapprove	
State Technology Planning FY16 DFA-Chief Agency Request in Revised Fiscal Officer compliance with IT Plan Authorization Approve Disapprove Certification (if applicable)	DFA IGS

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Total	Data Processing	Capital Outlay	Professional Fees	Conf. & Travel Exp.	Operating Expenses
	s	છ	es	છ	s \$
\$200,000	٠ &	٠ &	- \$	30,000 \$	170,000 \$
\$170,000	•	-	7		170,000
	છ	S	S	\$	S
\$170,000	•	-			170,000
	\$	\$	S	S	<del>co</del>
\$76,924	•	•	•		76,924
	s	ક	ક	છ	છ
\$170,000					170,000
		49	s	S	S
\$0				50,000	(50,000)
<del>(A</del>	8	8	S	S	49
\$170,000				50,000	120,000
					×

3 Fair Housing Commission (0229) Education Trust

Agency

and seminar fees, and educational and promotional supplies and materials designed to enhance the visibility of Fair Housing state wide The Agency requests a transfer from Operating Expenses to Conference & Travel Expenses in cost center 474807 (Education Trust Fund) to satisfy DFA Office of Accounting's reinterpretation of ACA 19-4-522 with regard to certain educational expenditures for the Agency's education and training programs. ACA 16-123training and education will be disseminated in compliance with the adaptability and accessibility guidelines. It will include expenditures in advertising, conference 346,347 requires that the Agency establish and provide education programs and services for industry personnel and the public at large. As required by law, this

## ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)

FY 2016

Business Area:	0229	Business Area Title:	Business Area Title: Fair Housing Commission						
Funds Center:	53L	Funds Center Title:	Education-Trust						
Fund:	TFH0000	Fund Title:	Arkansas Fair Housing Commission Trust Fund	nission Trust I	-und		Functi	Functional Area: COMM	MMO
	Line-Item	Authorized	A		Transfer Fr	From		Transfer To	0
Clas	Classifications	Appropriation	Accuai expenditures	CI	Fund	Amount	IJ	Fund	Amount
502:00:02 Operating Expenses	ng Expenses	170,000		502:00:02 TFH0000	TFH0000	50,000			
505:00:09 Confere	505:00:09 Conference & Travel Expenses						505:00:09 TFH0000	TFH0000	50,000

#### Reason for Transfer:

509:00:12 Data Processing \* 512:00:11 Capital Outlay \* 505:00:09 Conference & Travel Expenses

506:00:10 Professional Fees

and promotional supplies and materials designed to enhance the visibility of fair housing statewide. will be disseminated in compliance with the adaptability and accessibility guidelines. It will include expenditures in advertising, conference and seminar fees, and educational requires that the Agency establish and provide education programs and services for industry personnel and the public at large. As required by law, this training and education Accounting's reinterpretation of ACA 19-4-522 with regard to certain educational expenditures for the Agency's educational and training programs. ACA 16-123-346,347 The Agency requests a transfer from Operating Expenses to Conference & Travel Expenses in cost center 474807 (Education Trust Fund) to satisfy DFA Office of

DFA IGS State Technology Planning

**Budget Approval** 

Agency Director

(approval only needed if applicable \*\*\*)

Transfers may not be made from the capital outlay (\$12:00:11) or data processing (\$09:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1)

\*\* For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2015 - May 2016 use the agency's fiscal year 2015 expenditures. For transfers requested during the month of June 2016 use the agency's fiscal year 2016 expenditures as of April 30, 2016.

\*\*\* Transfers requested for the purchase of information technology related Items must be in compliance with the agency's Information Technology Plan submitted to DFA IGS State Technology Planning.

Budget Classification Transfer (R.04/17/14)

#### **BUDGET CLASSIFICATION TRANSFERS FY16 MAINTENANCE & OPERATION**

Classification			
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Recommendation	Executive	FY16	
Appropriation	Original	FY16	
Expenditures	Actual	FY 15	
Authorized	FY16		
Requested	Adjustment		
Authorization	Revised	FY16	
Authorization Approve Disapprove C	Fiscal Officer	DFA-Chief	
Certification (if applicable)	compliance	Agency Request in	State Technology Planning

4 State Military Department (0975)

Agency

State Military

Department (0975)

Conf. & Travel Exp. \$

National Guard Museum Professional Fees \$

24,450 \$ 2,400 \$

24,450 2,400

24,450 2,400 \$ 8

16,950 2,048 \$

S

Data Processing

Capital Outlay

The Arkansas National Guard Museum request a transfer of \$2,400 to continue to provide quality programing and exhibitions that preserve the history, culture and Total \$26,850 \$26,850 \$26,850 \$18,998 \$26,850

transfer of appropriation will allow the museum to continue to provide these programs though the remainder of the fiscal year. Dr. Raymond Screws

public. Our February program for Black History Month was standing room only. These presentations have proven to be popular with our state Military personnel. The integrity of the Arkansas National Guard. The Museum provides monthly programs that include panel discussions and lectures for soldiers, airmen, and the general 24,450 \$ 2,400 \$ 2,400 (2,400) \$ \$0 \$26,850 26,850 × X

# ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY 2016

Business Area:	0975	Business Area Title:	Business Area Title: State Military Department	
Funds Center:	576	Funds Center Title:	Funds Center Title: National Guard Museum	
Fund:	HUA9700	Fund Title:	National Guard Museum	Functional Area: SFTY
711576782377703		CHARGOS ALCON ACCOUNTS		

Line-Item	Authorized			Transfer From	om		Transfer To	0
Classifications	Appropriation	Actual Expenditures **	CI	Fund	Amount	CI	Fund	Amount
	\$24 450 00	\$16,950,00				502:00:02 HUA9700	HUA9700	\$2,400.00
502:00:02 Operating Expenses	\$24,450.00	\$ 10,000.00						
505:00:09 Conference & Travel Expenses	\$2,400.00	\$2,047.99	505:00:09	HUA9700	HUA9700 \$2,400.00			
506-00-10 Professional Fees	\$0	0						
\$12:00:11 Capital Outlay *	\$0	0						
500:00:12 Data Processing *	\$0	0						

#### Reason for Transfer:

appropriation will allow the Museum to continue to provide these programs through the remainder of the fiscal year. Dr. Raymond Screws integrity of the Arkansas National Guard. The Museum provides monthly programs that include panel discussions and lectures for soldiers, airmen, and the general public. Our February program for Black History Month was standing room only. These presentations have proven to be popular with our state Military personnel. The transfer of The Arkansas National Guard Museum requests a transfer of \$2,400.00 to continue to provide quality programming and exhibitions that preserves the history, culture, and

Agency Director

Budget Approval

DFA IGS State Technology Planning (approval only needed if applicable \*\*\*)

Transfers may not be made from the capital outlay (512:00:11) or data processing (509:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1)

use the agency's fiscal year 2015 expenditures. For transfers requested during the month of June 2016 use the agency's fiscal year 2016 expenditures as of April 30, 2016. \*\* For transfers requested during the month of July 2015 use the agency's fiscal year 2015 expenditures as of April 30, 2015 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2015 - May 2016

<sup>\*\*\*</sup> Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to DFA IGS State Technology Planning

# FY16 MAINTENANCE & OPERATION BUDGET CLASSIFICATION TRANSFERS

/ Planning	tate Technology

	Bondsman Operations	Board (0221) Bail	Bondsman Licensing	5 The Professional Bail	Agency
Data Processing	Capital Outlay	Professional Fees	Conf. & Travel Exp.	Operating Expenses	Classification
↔	<del>cs</del>	છ	છ	↔	
	24,500	35,000	3,000	103,386	FY16 Agency Request
ઝ	8	4	↔	<del>G</del>	Reco
	24,500	35,000	3,000	103,386	FY16 Executive Recommendation
\$	æ	S	S	€	Р Ог <u>Аррг</u>
	24,500	35,000	3,000	103,386	FY16 Original Appropriation
છ	\$	8	S	S	E XP
•	-	27,009	1,741	84,445	FY 15 Actual Expenditures
S	S	G	s	₩	Aut
1	24,500	•	3,000	138,386	FY16 Authorized
	49	ક્ક	S	\$	Adjustment Requested
		2,000	•	(2,000)	tment
S	es	S	မာ	8	Re Autho
	24,500	2,000	3,000	136,386	FY16 Revised Authorization
				×	E Fi Approv
					DFA-Chief Fiscal Officer Approve Disapprove
				NA	Agency Request in compliance with IT Plan Certification (if applicable)

This transfer is needed to allow for appropriation in Professional Fees due to unforeseen witness fees.

Total

\$165,886

\$165,886

\$165,886

\$113,195

\$165,886

\$0

\$165,886

## ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY2016

	1:1	1 - 1		1
	Dali Dollasiiali-Opelanolis	ו מוומס ככוונכו דונוכ.	TOV	י עוועס כפוונפו.
	Bail Bondsman-Operations	Funds Cantar Title:	100	Funds Contart
	Business Area Title: The Professional Bail Bondsman	Business Area Title:	0211	Business Area:

Classifications Appropriation EV2015 CT Fund Amount					
Appropriation 1.12015	CI Fund	nd Amount	CIF	Fund Am	Amount
86 \$84,445 502:00:02 MBB0100	145 502:00:02 MBB01	.00 \$2,000			
505:00:09 Conference & Travel Expenses \$3,000 \$1,741	741				
\$06:00:10 Professional Fees \$35,000 \$27,009	009		506:00:10 MBB0100	30100	\$2,000
512:00:11 Capital Outlay * \$24,500 \$0	<b>♣</b>				

#### Reason for Transfer:

This transfer is needed to allow for appropriation in Professional Fees due to unforseen witness fees.

DFA IGS State Technology Planning (approval only needed if applicable \*\*\*)

Budget Approval

Agency Director

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