

C



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF BUDGET
1509 West Seventh Street, Suite 402
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-1941
Fax: (501) 682-1086
<http://www.dfa.arkansas.gov>

June 5, 2017

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY18 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".
Larry W. Walther
Director

LWW:kb

Attachment(s)

fy 18



ASD

Arkansas School for the Deaf

2400 West Markham • Little Rock, AR 72205 • (501) 324-9506 • (501) 324-9553 Fax
Dr. Janet Dickinson, Superintendent

C.1.a

0513

balance

\$359,449.99

05/22/2017

Duncan Baird
DFA Office of Budget
1509 West 7th Street, Suite 402
Little Rock, AR 72201

Dear Mr. Baird,

The Arkansas School for the Deaf (ASD) is requesting cash appropriation increase in the amount of \$150,000.00 in Fund 1370000 Cost Center 353301, Fund Center A10, and Commitment Item 502:00:02. The School will use these funds to cover food cost, provide maintenance to our facilities, training and education supplies/equipment.

The Arkansas School for the Deaf (ASD) has been working with DFA-CAFR unit concerning appropriated (Auxiliary account) and non-appropriated (Service account) cash funds in bank accounts. It has been determined that some of the cash deposits into ASD Service account needs to be moved to the auxiliary account. An example of these funds put into the incorrect account are the donations from Silent Sunday. The school is also collecting more funds from Medicaid Reimbursement for services that our staff is providing to students. As of 5/17/17 the balance in Auxiliary account is \$359,375.00 and Service account is \$206,297.00.

Thank you for your assistance.

Sincerely,

Dr. Janet Dickinson
Superintendent

MISSION STATEMENT

Working Together to Create Learning Opportunities for Academic Excellence and Personal Independence



STATE OF ARKANSAS

Department of Veterans Affairs
501 Woodlane Drive, Suite 230C
Little Rock, Arkansas 72201
(501) 683-1643 / FAX (501) 682-4833

0385
C.1.b

Asa Hutchinson
Governor

Nathaniel (Nate) Todd
Director

May 19, 2017

Fund Balance as of 5/22/17:
\$163,804

Mr. Duncan Baird, Administrator
Department of Finance and Administration
Office of Budget
1509 West 7th Street, Suite 401
Little Rock, AR 72203-3278

Re: FY18 AOP Cash Letter – NVA0300 38S Arkansas State Veterans Cemetery at Birdeye

Business Area – 0385

Fund Center – (38S) – Veterans Cemetery

Fund – NVA0300

Functional Area – HHS

Commitment Item – Operating Expense (502:00:02) \$20,000

Commitment Item – Capital Outlay (512:00:11) \$65,000

Dear Mr. Baird:

We respectfully request \$85,000 in FY18 cash appropriation for Birdeye Cemetery. The Cemetery is allocated \$330,000 of the agency's general revenue funds and appropriation, which covers salaries, benefits and ongoing cemetery operating costs. One-time costs and capital expenditures are currently paid from Cemetery cash funds.

Commitment Item – Operating Expense (502:00:02) \$20,000

\$20,000 is budgeted for contingencies, including storm damage not covered by the agency's AMAIT policy. The agency has a \$10,000 deductible per occurrence and has had several instances of weather storm damage over the past several years.

Commitment Item – Capital Outlay (512:00:11) \$65,000

The agency requests permission to purchase a Kubota U-Series Zero Tail Swing or similar excavator, which will eliminate the need for manual removal and resetting of numerous existing headstones in instances of "second" burials. Headstone removal and reset currently requires significant labor hours and poses employee injury risk due to headstone weight. This item was budgeted in FY17 but has not yet been purchased. The agency also requests \$20,000 for miscellaneous capital expenditures in line with the cemetery division's equipment replacement schedule.

Certification of Income:

May 19, 2017 Treasury Cash Balance (actual)	\$163,804.
FY17 May-June Burial Award and Dependent Fee Income	\$ 6,000.
FY18 Burial Award and Dependent Fee Income	\$ <u>38,000.</u>
FY18 Certified Income	\$207,804.

This request totals \$85,000, leaving a projected FY18 ending cash treasury balance of ~\$122,804.

Thank you for your consideration.

Respectfully,



Karen Watkins, Chief of Staff & CFO

Cc: Nate Todd, Director

1310100 → \$ 15,179,832.92
1310300 → \$ 0.00

April 19, 2017

Mr. Duncan Baird, Administrator
DFA Office of Budget
1509 W. 7th St., Room 402
Little Rock, AR 72201

Dear Mr. Baird:

Please accept this letter as a request for an additional line item and cash appropriation for fiscal year 2018 as follows:

Fund Center	Fund	Commitment Item	Cost Center	Amount
C22	1310100	511:00:14	304411	\$50,000,000
C24	1310300	511:00:14	304311	\$250,000

The additional line item and appropriation are required for the Arkansas Public Employees Retirement System (APERS) cash fund (C22) because our new pension administration system will now allow terminating members to receive their refund of member contributions via direct deposit rather than state warrant, which decreases the amount of time between when the member requests the termination refund and when they receive payment.

The additional line item and appropriation are required for the Arkansas Judicial Retirement System (AJRS) cash fund (C24) in the event that a judge declines to retire at age 70 (per code) and all of their contributions must be refunded.

The APERS and AJRS trust funds are sufficient to cover the requested increases. Please contact me if you need additional information or have any questions.

Sincerely,



Gail H. Stone
Executive Director

cc: Mary Ashley Welch, Budget Analyst
Becky Walker, APERS Director of Operations



Fy 18
P.O. Box 2000 • 709 So. Old Missouri Rd.
Springdale, AR 72765-2000
(479) 751-8824
Fax: (479) 751-7780

CASH Balance
5/25/17
\$4,425,335.01
Fund 1730100

C.1.d

May 24, 2017

Duncan Baird, Administrator
Department of Finance and Administration
Office of Budget
1509 West 7th Street, Suite 401
Little Rock, AR 72203

RE: FY 18 Cash Letter-Appropriation Request

Business Area – 0552
Fund Center – B60
Commitment Item- (509:00:05) Character 05

Dear Mr. Baird:

Northwest Technical Institute is requesting an increase in our current Cash Appropriation to add a Construction line item in the amount of \$2,900,000 for fiscal year 2018. This request is for the construction of a Welding Technology Center on our campus. We had \$2,876,347 of funding donated to our school. The rest of the funding will come from tuition.

Thank you for your consideration,

A blue ink signature of Mike Hamley, written in a cursive style, with a long horizontal line extending to the right.

Mike Hamley
VP of Finance & Operations



Arkansas Burial Association Board

101 E. Capitol, Suite 113 • Little Rock, Arkansas 72201
501/682-0570 • FAX: 501/682-0575 • E-mail amy.goode@arkansas.gov

May 24, 2017

Stephen Ballard
Chairman
Little Rock

Aaron Gutting
Harrison

Debra Elerson
El Dorado

Normal Gilchrest
Brinkley

Halyee Harris-Hill
Vice Chair
Morrilton

Barbara Hovarter
Stamps

Leslie Stokes
Springdale

Janet McDonald
Blytheville

Ronald Ocker
Van Buren

Lorin Hillery
Auditor

Amy Goode
Executive Secretary

Duncan Baird, Administrator
DFA, Office of Budget
1509 West 7th Street
Little Rock, AR 72201

RE: Operating Appropriation Increase FY 2018

Dear Mr. Baird:

The Arkansas Burial Association Board requests a cash fund appropriation increase in the amount of five thousand (\$5,000.00) dollars for operating expenses for fiscal year 2018.

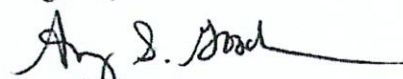
- Agency: 0215
- Fund: NBF0000
- Fund Center: 84Z
- Cost Center: 166250
- Commitment Item: 02

Current FY2016-2017 trends indicate that the amount of the Arkansas Burial Association Board for IT enhancements will outpace available appropriation. We request the increase in appropriation for website and database enhancements. Currently, Information Network of Arkansas has not charged for enhancements to our website, but they are seeking those charges in the current fiscal year. They are actually seeking fees for a new website and then hosting.

The funding for this request will come from existing cash funds and interest earnings.

If additional information is needed, please feel free to contact this office.

Regards,


Amy S. Goode
Executive Secretary

Fund Balance 5/26/17
\$230,437
(TW)

0518

7118

Arkansas Martin Luther King, Jr. Commission



Arkansas Martin Luther King, Jr. Commission
Honorable Asa Hutchinson – Governor of Arkansas
DuShun Scarbrough – Executive Director/Agency Spokesperson
 501 Woodlane Avenue, Ste 122 South, Little Rock, AR 72201-1023
 Phone: 888-290-KING (5464) • Fax: (501) 683-1310
DuShun.Scarbrough@Arkansas.Gov
www.arkansas.gov/mlk

**C.1.f**

Duncan Baird Administrator
 DFA - Office of Budget
 DFA Building, Room 402
 Little Rock, AR 72201

Re: Additional Cash Fund Appropriation for Extra Help Assistants Positions

Dear Mr. Baird,

The Arkansas Martin Luther King, Jr. Commission over the past few years has experienced much success in reaching more Arkansans and citizens abroad in our quest to increase awareness and educate about Dr. Martin Luther King, Jr. and his principles of nonviolence. This is especially true during our annual King Holiday activities. With this success comes a great need for assistance from temporary employees such as our Extra Help Assistants. Please accept this letter as a request for additional appropriation to increase from \$15,900 (current) to \$35,360 (requested) for the Fiscal Year 2018 as follows:

Fund Center	Fund	Commitment Item
54S	NMK0000	501:00:01

If you need any additional information, then please feel free to contact our office.

Respectfully,

DuShun Scarbrough

DuShun Scarbrough
 Executive Director

www.arkindream.org

FB: \$16.54
 7003181 FB:
 \$47,893



Asa Hutchinson
Governor

ARKANSAS TOBACCO CONTROL
101 E. Capitol Ave., Suite 401
Little Rock, AR 72201
Phone: 501-682-9756
Fax: 501-682-9760
Web Address: <http://www.atc.ar.gov>



Steve Goode
Director

Fund Balance 6/2/17:
\$555,698

C.1.g

June 2, 2017

Mr. Duncan Baird, Administrator
Department of Finance and Administration
Office of Budget
1509 W 7th St, Rm 401
Little Rock AR 72201

Dear Mr. Baird:

Arkansas Tobacco Control (ATC) is requesting continuation of a cash fund appropriation in the amount of \$180,450.00. This appropriation will enable ATC to complete its upgrade of our permitting and records management database which maintains all records related to retail, wholesale, manufacturer, and sales representative permits including all fees, fines, and investigations of these permit holders. The software will also meet all of our needs as a law enforcement agency, managing all investigations and cases worked by ATC. This fund is not used for the normal operations or maintenance of the agency.

This work is being conducted by the Department of Information Systems (DIS). Phase 1 of this upgrade is scheduled to be completed by September 1, 2017 with the second phase completed by June 30, 2018.

Funding for these expenditures will come from the ATC Tobacco Asset Forfeiture Fund. The fund is replenished from the forfeiture of assets of tobacco smugglers in accordance with A.C.A. § 26-57-247 as well as the assessment of special penalties against tobacco smugglers pursuant to A.C.A. § 26-57-248.

The request is as follows:

Business Area: 0261
Fund Center: 2EH ATC Tobacco Asset Forfeiture Fund
Fund: NTC0100
Commitment Item: (502:00:02) – Operating Expense
Functional Area: PROF
Amount: \$180,450.00

Should you have any questions or need further information, please give me a call.

Sincerely,

Greg Sled, Deputy Director

Cc: Steve Goode, Director, Arkansas Tobacco Control
Amy Dick, Budget Analyst, Office of Budget