



Department of Transformation and Shared Services  
 Governor Asa Hutchinson  
 Secretary Mitch Rouse  
 Director Kay Barnhill

August 24, 2022

The Honorable David Wallace, Co-Chairperson  
 The Honorable David Hillman, Co-Chairperson  
 Uniform Personnel Classification and  
 Compensation Plan Subcommittee  
 Joint Budget Committee  
 State Capitol Building, Room 315  
 Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Military for your review.

The Arkansas Department of Military is requesting one (1) position from the OPM surrender pool established by Arkansas Code Annotated § 21-5-225(a)(1). The classification requested, along with the position being surrendered are listed below:

**POSITIONS SURRENDERED**

<b><u>POSITION NUMBER</u></b>	<b><u>TITLE</u></b>	<b><u>CLASS CODE</u></b>	<b><u>GRADE</u></b>	<b><u>SALARY RANGE</u></b>
22089657	Personnel Manager	R014C	GS08	\$45,010 - \$65,264

**CLASSIFICATION REQUESTED**

<b><u>CLASS CODE</u></b>	<b><u>TITLE</u></b>	<b><u>GRADE</u></b>	<b><u>SALARY RANGE</u></b>
R006C	Human Resources Administrator	GS12	\$69,776 - \$101,175

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**JUSTIFICATION**

This request is necessitated due to a recent federal court ruling. The remedy was to establish a comparable GS12 position, Human Resource Administrator. The establishment of this requested position allows the Military Department to comply with the court order. The cost including match for this pool position will be \$49,772.

Your consideration of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director  
Office of Personnel Management



08/11/2022

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SECRETARY OF TRANSFORMATION & SHARED SERVICES

DATE

KB/sd:1-2



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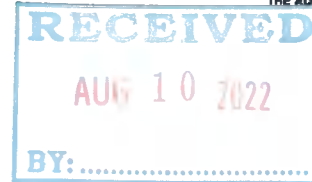
**ARKANSAS DEPARTMENT OF THE MILITARY**  
**OFFICE OF THE ADJUTANT GENERAL**  
**CAMP JOSEPH T. ROBINSON**  
**NORTH LITTLE ROCK, ARKANSAS 72199-9600**



**ASA HUTCHINSON**  
GOVERNOR

**KENDALL W. PENN**  
MAJOR GENERAL  
THE ADJUTANT GENERAL

August 10, 2022



Kay Barnhill, Director  
Transformation and Shared Services  
Office of Personnel Management  
501 Woodlane, Suite 205  
Little Rock, AR 72201

Dear Ms. Barnhill:

The Department of Military is requesting to surrender our Personal Manager position (22089657), and requesting a GS12 HR Administrator position, our request is based on the resolution of a grievance, of which the department has been court ordered to resolve.

Your approval of this request is very much appreciated.

Respectfully,

A handwritten signature in blue ink, appearing to read "Scott Stanger".

Scott Stanger  
Chief of Staff, DOM



Department of Transformation and Shared Services  
Office of Personnel Management  
Request for Pool Position

Business Area                      Department Name / Agency Name                      Date  
0975                                      DEPARTMENT OF MILITARY                                      08/10/2022

**Position(s) to be Surrendered**

Position/Item Number	Classification Title	Pay Grade	Class Code
22089657	PERSONNEL MANAGER	GS08	R014C

**Classification(s) Requested**

Classification Title	Pay Grade	Class Code
HUMAN RESOURCES ADMINISTRATOR	GS12	R006C

I hereby certify that:

- A. The position requested is critical to the operation of this Agency and a detailed justification for this request is attached. (Justification should be detailed and not less than one typed page in length.)
- B. Sufficient funds are available to fund this position at the requested grade.
- C. This is a full-time position that will not be used for any other purpose than that which is outlined in the attached narrative.
- D. The position to be surrendered is the highest grade position available and the loss of this position will not adversely affect the operation of this Agency.
- E. No current employee will be displaced by this action.

  
HR Administrator's Signature

  
Date

  
Department Secretary's Signature

  
Date