#### QUARTERLY EMPLOYMENT REPORT

for Institutions of Higher Education
Arkansas Code 19-4-609(b)

FIRST QUARTER, FY2020 July, August, September 2019

State Personnel Review Section
Budget and Fiscal Review Division
Arkansas Bureau of Legislative Research
December 09, 2019

Arkansas Code 19-4-609(b), the "productivity reporting" portion of the State Accounting and Budgetary Procedures law of Arkansas, provides that:

- (a) Each state agency, other than the elected constitutional officers, 24 shall institute and maintain a program to increase the productivity and cost 25 effectiveness of the employees for which the state agency is responsible.
- (b)(1) [This section, intentially omitted here, is only applicable for each executive, judicial, legislative, and other state agency.]
  - (2) On or before the twentieth day of each month, each institution of higher education shall provide to the Bureau of Legislative Research the following information as of the last day of the immediately preceding month:
    - (A) The number of appropriated full-time positions, including without limitation all full-time positions appropriated in an institution of higher education's current appropriation act and any additional full-time positions approved during the interim, including without limitation provisional, pool, and nine-month positions;
    - (B)(i) The number of full-time employees regardless of funding source, including without limitation those in provisional, pool, and nine-month positions.
      - (ii) Nine-month staff and faculty who are removed from the payroll but are still considered to be employed by the institution of higher education and are assumed to return the next semester shall be included in the number during the months that they are not on the payroll;
    - (C) The number of appropriated full-time positions that 18 are vacant;
    - (D) The number of part-time and extra-help positions that are appropriated and any additional part-time and extra-help positions approved during the interim;
    - (E)(i) The number of part-time and extra-help employees, 23 including without limitation faculty and graduate assistants.
      - (ii) Contract workers and students in work-study positions shall not be included in the number;
    - (F) The total amount of overtime paid out during the month;
    - (G) The total amount of straight time paid out during the month;
    - (H) The total number of compensatory time hours taken during the month; and
    - (I) Any other information requested by the Legislative Council or, if the General Assembly is in session, the Joint Budget Committee.
  - (3) The information required under this section shall be compiled by each state agency and institution of higher education on forms developed by the Bureau of Legislative Research and submitted to the Legislative Council on a calendar-quarterly basis as two (2) separate reports:
    - (A) One (1) report containing an average for each state agency for the quarter; and
    - (B) One (1) report containing an average for each institution of higher education for the quarter.
  - (4) Each executive, judicial, legislative, and other state agency and each institution of higher education shall provide in the fourth quarter of each fiscal year a list of all positions vacant for at least one (1) year.

The information contained in this report was gathered monthly on survey forms completed by agencies of the state government.

	Average for Current Quarter	Last Month of Current Quarter	Last Month of Previous Quarter	Last Month of Same Quarter of Previous Year
_	First Quarter FY2020	(Sep 2019) First Quarter FY2020	(Jun 2019) Fourth Quarter FY2020	(Sep 2018) First Quarter FY2019
Full-Time Positions	39,653.65	39,727.00	40,012.00	40,020.00
Full-Time Employees	28,409.53	29,204.00	27,851.00	29,185.00
Vacant Full-Time Positions	10,880.52	10,523.00	12,161.00	10,835.00
Provisional Positions	2,388.28	2,403.00	2,638.00	2,684.00
Provisional Employees	1,948.23	1,964.00	2,169.00	2,216.00
Vacant Provisional Positions	437.25	439.00	469.00	468.00
Part-Time & Extra Help Positions	23,537.65	23,694.00	23,524.00	23,599.00
Part-Time & Extra Help Employees	7,066.20	7,748.00	6,905.00	8,675.00
Vacant Part-Time & Extra Help Positions	16,471.18	15,946.00	16,619.00	14,924.00
Overtime Paid	\$ 1,175,727.95	\$ 1,019,854.12	\$ 941,956.36	\$ 970,573.22
Straight Time Paid	\$ 9,057.77	\$ 7,204.09	\$ 8,926.46	\$ 7,150.01
Compensatory Time Taken (hours)	7,707.25	7,854.32	8,600.14	7,573.80

# Quarterly Employment Report

## for Institutions of Higher Education First Quarter FY2020 Monthly Average

Comp. Time	avg. for
Taken	FY20 Q1
Straight Time	avg. for
Paid	FY20 Q1
Overtime	avg. for
Paid	FY20 Q1
Extra Help	avg. for
Vacant	FY20 Q1
Extra Help	avg. for
Employees	FY20 Q1
Extra Help	avg. for
Positions	FY20 Q1
Provisional	avg. for
Vacant	FY20 Q1
Provisional Provisional Extra Help Positions Employees Vacant Positions I	avg. for FY20 Q1
Provisional	avg. for
Positions	FY20 Q1
Δ FT Employees since qtr. of prev. year	(Sep 2018) FY19 Q1
ΔFT ΔFT I Employees Employees since end of since qu. of prev. qtr. prev. year	o Q1 FY20 Q4 FY19 Q1
FT	avg. for
Vacant	FY20 Q1
FT	avg. for
Employees	FY20 Q1
FT	avg. for
Positions	FY20 Q1

513.25 1,267.76 81.08 85.83 369.33 387.14 103.75 0.00 210.20 23.91 0.00

# Institutions of Higher Education

#### 4 Year Institutions

Arkansas School for Math, Science and Arts	121.00	73.00	48.00	-5.00	-8.00	0.00	0.00	0.00	18.00	6.33	11.66	\$ 240.87	\$ 0.00
Arkansas Tech University - Main Campus	1,670.00	1,047.33	622.66	302.00	-43.00	36.00	33.00	3.00	1,615.00	479.33	1,135.66	\$ 13,790.37	\$ 0.00
ASU - Jonesboro	2,282.00	1,737.33	544.66	301.00	4.00	242.66	199.66	43.00	2,114.00	834.66	1,279.33	\$ 5,864.51	\$ 0.00
Henderson State University	630.00	529.00	101.00	58.00	3.00	37.33	37.33	00.00	950.00	174.66	775.33	\$ 265.13	\$ 0.00
Southern Arkansas University - Magnolia	577.33	463.66	113.66	13.00	8.00	50.00	50.00	0.00	1,900.00	161.33	1,738.66	\$ 104.59	\$ 0.00
U of A at Fort Smith	1,119.00	99.605	609.33	8.00	00.00	19.00	14.00	5.00	910.00	152.66	757.33	\$ 377.74	\$ 0.00
U of A at Little Rock	2,280.00	1,105.33	821.33	-20.00	-124.00	135.00	134.33	99:0	1,300.00	723.33	576.66	\$ 3,193.61	\$ 635.86
U of A at Monticello	661.00	400.33	260.66	3.00	-1.00	46.00	15.33	30.66	862.00	157.00	705.00	\$ 0.00	\$ 0.00
U of A at Pine Bluff	878.00	601.00	277.00	00.00	-22.00	130.00	90.00	40.00	1,009.00	222.00	787.00	\$ 6,965.77	\$ 0.00
U of A for Medical Sciences	12,421.00 10,3	10,560.33	1,860.66	-26.00	293.00	329.00	329.00	0.00	1,565.00	908.00	657.00	\$ 1,014,928.47	\$ 4,176.91
U of A, Fayetteville - Archaeological Survey	71.00	32.66	38.33	2.00	-4.00	5.33	0.00	5.33	7.00	4.33	2.66	00.0 \$	\$ 0.00
U of A, Fayetteville - Criminal Justice Institute	39.00	21.33	17.66	1.00	0.00	12.66	10.33	2.33	10.00	3.66	6.33	\$ 0.00	\$ 0.00
U of A, Fayetteville - Division of Agriculture	1,899.00	1,245.66	653.33	8.00	21.00	52.66	39.33	13.33	99.989	477.00	209.66	\$ 4,225.75	\$ 0.00
U of A, Fayetteville - Main Campus	5,466.00	4,299.66	1,166.33	217.00	63.00	457.00	387.00	70.00	3,208.00	99.898	2,339.33	\$ 112,194.46	\$ 0.00
U of A, Fayetteville - System Administration	121.00	85.33	35.66	-5.00	0.00	36.00	26.00	10.00	23.00	4.66	18.33	\$ 0.00	\$ 0.00
Univ. of Central Arkansas	2,288.00	1,601.66	686.33	14.00	-245.00	33.00	25.66	7.33	1,600.00	723.66	876.33	\$ 8,858.15	\$ 0.00
4 Year Institutions	32.523.33 24.313.27	24.313.27	7.856.60	871.00	-55.00	1,621.64	1,390.97	230.64	17,777.66	5.901.27	5.901.27 11.876.27	\$ 1,171,009.42	\$ 4.812.77

2,221.75 0.00 1,532.64 7,050.72

247.75

### 2 Year Institutions

Arkansas Northeastern College
Arkansas State Univ.-Beebe- Main Campus
ASU - Mountain Home
ASU - Newport
ASU Mid-South Comm. College
Cossatot Comm. College, UA System
East Arkansas Comm. College
Northwest Ark. Community College
Northwest Ark. Comm. College

299.00	130.33	168.66	12.00	-1.00	36.00	32.66	3.33	521.00	26.00	465.00	\$ 0.00	\$ 0.00	29.50
543.00	285.66	257.33	58.00	4.00	59.00	37.66	21.33	225.00	63.33	161.66	\$ 0.00	\$ 0.00	7.75
198.00	106.33	91.66	24.00	-7.00	19.00	14.00	5.00	70.00	16.33	53.66	\$ 0.00	\$ 0.00	28.83
261.00	164.33	99.96	3.00	-8.00	45.00	37.66	7.33	185.00	158.33	26.66	\$ 0.00	\$ 0.00	1.83
306.00	130.33	175.66	50.00	-20.00	38.33	29.66	8.66	200.00	42.00	158.00	\$ 0.00	\$ 0.00	0.00
200.00	189.33	99.01	3.00	90.9	46.00	34.00	12.00	100.00	55.33	44.66	\$ 0.00	\$ 0.00	0.00
347.00	180.66	166.33	12.00	-17.00	14.00	12.66	1.33	325.00	26.33	298.66	\$ 0.00	\$ 0.00	29.66
376.00	218.00	158.00	35.00	-27.00	29.00	28.00	1.00	402.00	72.66	329.33	\$ 0.00	\$ 0.00	0.33
200.00	149.33	99.09	90.9	0.00	43.00	38.33	4.66	500.00	75.66	424.33	\$ 0.00	\$ 4,245.00	85.33
99.060,1	99.989	454.00	97.00	-49.00	80.00	43.33	36.66	360.00	94.00	266.00	\$ 2,992.17	\$ 0.00	75.41

Prepared on: December 09, 2019

<sup>\*</sup> Comp Hours Taken provided by U of A, Fayetteville will always reflect data that is 2 months old due to the leave system used by the institution.

Comp. 11me	avg. for
Taken	FY20 Q1
Straight 11me	avg. for
Paid	FY20 Q1
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Paid	FY20 Q1
ехиа нер	avg. for
Vacant	FY20 Q1
ехита негр	avg. for
Employees	FY20 Q1

rrovisional rrovisional rrovisional Extra Help Positions Employees Vacant Positions

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rı r1 Positions Employees

prev. qtr.

	avg. for avg. for avg. for FY20 Q1	avg. for FY20 Q1		(Jun 2019) ( FY20 Q4	(Sep 2018) FY19 Q1	avg. for FY20 Q1								
Ozarka College	219.00	102.33	116.66	27.00	-5.00	26.00	14.00	12.00	100.00	10.66	89.33	\$ 0.00	\$ 0.00	0.00
Phillips Comm. CollUA System	239.00	184.33	54.66	3.00	1.00	19.66	18.33	1.33	00.006	48.00	852.00	\$ 147.18	\$ 0.00	66.25
SAU - Environmental Control	26.00	11.66	14.33	-2.00	3.00	00.0	00.00	00.00	50.00	0.00	50.00	\$ 0.00	\$ 0.00	00.00
SAU - Fire Training Academy	67.00	32.00	35.00	4.00	00.0	00.00	00.00	00.00	55.00	7.66	47.33	\$ 0.00	\$ 0.00	6.83
SAU - Tech	240.00	119.00	121.00	19.00	-2.00	15.33	14.33	1.00	175.00	41.33	133.66	\$ 0.00	\$ 0.00	61.33
South Arkansas Community College	327.00	153.00	174.00	8.00	-5.00	49.00	35.66	13.33	175.00	38.00	137.00	\$ 1,440.62	\$ 0.00	157.66
U of A Community College at Batesville	272.00	135.00	137.00	30.00	3.00	8.33	8.33	00.00	100.00	34.00	00.99	\$ 0.00	\$ 0.00	00.00
U of A Community College at Hope	152.00	00.66	53.00	2.00	3.00	32.66	27.66	5.00	255.00	72.33	182.66	\$ 0.00	\$ 0.00	75.33
U of A Community College at Morrilton	207.00	137.33	99.69	11.00	00.9	24.00	12.00	12.00	195.00	99.69	135.33	\$ 138.56	\$ 0.00	28.33
U of A Community College at Rich Mountain	73.66	54.66	19.00	5.00	4.00	34.33	23.00	11.33	99.89	47.00	21.66	\$ 0.00	\$ 0.00	00.00
2 Year Institutions	5,643.32	5,643.32 3,219.27 2,423.93	2,423.93	407.00	-111.00	618.64	461.27	157.29	4,961.66	1,018.61	3,942.93	\$ 4,718.53	\$ 4,245.00	654.37

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Black River Technical College	254.00	254.00 173.33	99.02	23.00	-3.00	16.00	11.00	5.00	75.00	22.33	52.66	\$ 0.00	\$ 0.00	0.00
College of the Ouachitas	225.00	148.00	77.00	19.00	3.00	40.00	28.33	11.66	00.09	99.61	40.33	\$ 0.00	\$ 0.00	0.00
Southeast Arkansas College	110.00	88.00	22.00	00.00	17.00	40.00	19.33	18.00	263.33	25.00	238.33	\$ 0.00	\$ 0.00	2.16
U of A, Pulaski Technical College	898.00	467.66	430.33	33.00	168.00	52.00	37.33	14.66	400.00	79.33	320.66	\$ 0.00	\$ 0.00	0.00
Technical Colleges	1,487.00	1,487.00 876.99	599.99	75.00	185.00	148.00	95.99	49.32	798.33	146.32	651.98	\$ 0.00	\$ 0.00	2.16
Subtotals: Institutions of Higher Education	39,653.65	39,653.65 28,409.53 10,880.52	10,880.52	1,353.00	19.00	2,388.28	1,948.23	437.25	23,537.65	7,066.20	16,471.18	7,066.20 16,471.18 \$1,175,727.95	\$ 9,057.77	7,707.25
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7,707.25

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437.25 23,537.65 7,066.20 16,471.18 \$1,175,727.95

Grand Totals: 39,653.65 28,409.53 10,880.52 1,353.00 19.00 2,388.28 1,948.23

Prepared on:

Page 2 of 2