



STATE OF ARKANSAS
**Department of Finance
and Administration**

EXHIBIT P
OFFICE OF PERSONNEL MANAGEMENT
Administrator's Office
1509 West Seventh Street, Suite 201
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-1823
www.dfa.arkansas.gov

June 12, 2018

Senator John Cooper, Co-Chairperson
Representative Les Eaves, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request for the continuation of previously approved pool positions for the 2019 fiscal year. The requested positions for continuation are attached.

Currently there are fifteen (15) Growth Pools and fifty-two (52) Surrender Pool positions from twenty (20) state agencies that are not included in the FY19 appropriation acts.

After review of the request, the Office of Personnel Management **recommends** the approval of the continuation of these previously approved pool positions for FY19. Your consideration of this request is greatly appreciated.

Sincerely,

Kay Barnhill
State Personnel Administrator

Chief Fiscal Officer of the State

MAY 31 2018

Date

KB/sd:1

POOL POSITION CONTINUATIONS FY19

AGENCY	POSITION	CLASS CODE	TITLE	GRADE	PAY RANGE	TYPE
Arkansas Department of Environmental Quality	22165371	N204N	ADEQ Director of Special Projects	GS13	\$77,862,- \$112,899	Growth
Arkansas Department of Environmental Quality	22165372	N205N	ADEQ Director of Compliance	GS13	\$77,862,- \$112,899	Growth
Department of Agriculture	22172774	T110C	Agri Law Enforcement Chief	GS10	\$56,039- \$81,256	Growth
Department of Education	NEW*	NEW*	Director of Computer Science/Chief STEM Officer	GS15	\$96,960- \$140,592	Growth
Department of Emergency Management	22169415	C056C	Administrative Specialist III	GS04	\$29,046- \$42,116	Growth
Department of Human Services	22165525	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165526	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165527	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165528	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165529	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165530	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165531	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Department of Human Services	22165532	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth

Department of Human Services	22165533	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Growth
Health Services Permit	22169347	G272C	HSPA Deputy Administrator	GS11	\$62,531- \$90,669	Growth
AETN	22170661	E071C	AETN Senior Director of Content	GS13	\$77,862- \$112,899	Surrender
Bank Department	22169294	A039C	Certified Bank Sr. Examiner	GS13	\$77,862,- \$112,899	Surrender
Crime Lab	22175598	B053C	Forensic Scientist	GS08	\$45,010- \$65,264	Surrender
Crime Lab	22175597	B053C	Forensic Scientist	GS08	\$45,010- \$65,264	Surrender
Department of Health	22175571	B143C	ADH Public Health Veterinarian	MP05	\$99,991- \$145,987	Surrender
Department of Information Services	22174305	V038C	DIS IT Procurement Administrator	GS12	\$69,776- \$101,175	Surrender
Department of Information Services	22173011	D130C	DIS Disaster Recovery Manager	IT09	\$80,242- \$116,351	Surrender
Department of Information Services	22173012	G239C	DIS Chief General Counsel	SE01	\$108,110- \$147,200	Surrender
Department of Information Services	22173013	D123C	Database Administrator	IT08	\$71,704- \$103,970	Surrender
Department of Labor	22170376	A021C	Agency Controller I	GS12	\$69,776- \$101,175	Surrender
Disability Determination Social Security Administration	22169286	G292C	DDSSA Professional Relations Manager	GS12	\$69,776- \$101,175	Surrender
Military Department	22172782	N224N	Directorate of State Resources Director	GS14	\$86,887- \$125,986	Surrender
Northwest Tehcnical Institute	22172770	E071C	Ammonia & Industrial Trainer	GS10	\$56,039- \$81,256	Surrender
Northwest Tehcnical Institute	22172771	E071C	Ammonia & Industrial Trainer	GS10	\$56,039- \$81,256	Surrender
Public Service Commission	22173009	G073C	Attorney	GS10	\$56,039- \$81,256	Surrender
Public Service Commission	22173010	A046C	PSC Rate Case Analyst	GS09	\$50,222- \$72,821	Surrender
Rehab Services	22170375	P078C	ARS Director of Communications	GS12	\$69,776- \$101,175	Surrender
School for the Deaf	22172141	M074C	Residential Advisor	GS03	\$26,034- \$37,749	Surrender

School for the Deaf	22172142	M074C	Residential Advisor	GS03	\$26,034- \$37,749	Surrender
School for the Deaf	22172143	M074C	Residential Advisor	GS03	\$26,034- \$37,749	Surrender
State Police	22172795	T007C	ASP Lieutenant	GS12	\$69,776- \$101,175	Surrender
State Police	22172796	T007C	ASP Lieutenant	GS12	\$69,776- \$101,175	Surrender
State Police	22172797	T007C	ASP Lieutenant	GS12	\$69,776- \$101,175	Surrender
State Police	22172798	T003C	ASP Captain	GS13	\$77,862- \$112,899	Surrender
State Police	22172799	T003C	ASP Captain	GS13	\$77,862- \$112,899	Surrender
State Police	22172800	T003C	ASP Captain	GS13	\$77,862- \$112,899	Surrender
Arkansas Department of Environmental Quality	22169688	D129C	ADEQ Director of Information Technology	IT10	\$89,541- \$129,834	Surrender
Arkansas Department of Environmental Quality	22169690	B141C	ADEQ Used Tire Program Manager	GS13	\$77,862,- \$112,899	Surrender
Arkansas Department of Environmental Quality	22169692	B142C	ADEQ Used Tire Program Coordinator	GS12	\$69,776- \$101,175	Surrender
Arkansas Department of Environmental Quality	22169693	B142C	ADEQ Used Tire Program Coordinator	GS12	\$69,776- \$101,175	Surrender
Arkansas Department of Environmental Quality	22169694	B142C	ADEQ Used Tire Program Coordinator	GS12	\$69,776- \$101,175	Surrender
Arkansas Department of Environmental Quality	22169721	A137C	ADEQ Financial Manager	GS12	\$69,776- \$101,175	Surrender
Arkansas Department of Environmental Quality	22169723	A138C	ADEQ Tire Fund Coordinator	GS10	\$56,039- \$81,256	Surrender
Arkansas Department of Environmental Quality	22169724	C037C	Administrative Analyst	GS06	\$36,155- \$52,424	Surrender
Arkansas Department of Environmental Quality	22169725	C037C	Administrative Analyst	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169672	M066C	Program Eligibility Specialist	GS06	\$36,155- \$52,424	Surrender

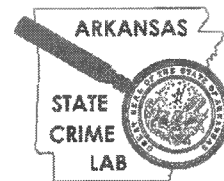
Department of Human Services	22169673	M066C	Program Eligibility Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169674	M066C	Program Eligibility Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169675	M066C	Program Eligibility Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169676	M066C	Program Eligibility Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169677	G210C	DHS Program Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169678	G210C	DHS Program Specialist	GS06	\$36,155- \$52,424	Surrender
Department of Human Services	22169679	G182C	DHS/DDS Program Coordinator	GS07	\$40,340- \$58,493	Surrender
Department of Human Services	22169680	G183C	DHS Program Coordinator	GS07	\$40,340- \$58,493	Surrender
Department of Human Services	22169681	G183C	DHS Program Coordinator	GS07	\$40,340- \$58,493	Surrender
Department of Human Services	22169682	E025C	Educational Specialist	GS09	\$50,222- \$72,821	Surrender
Department of Human Services	22169683	M009C	Licensed Certified Social Worker	GS09	\$50,222- \$72,821	Surrender
Department of Human Services	22169684	G099C	DHS Program Administrator	GS09	\$50,222- \$72,821	Surrender
Department of Human Services	22169685	G056C	DHS/DCC Asst Director Operations & Program Supervisor	GS13	\$77,862,- \$112,899	Surrender
Department of Human Services	22169686	G290C	Asst Dep Dir Legislative Affairs	GS13	\$77,862,- \$112,899	Surrender
Department of Human Services	22169687	A136C	DHS Medicaid Chief Finance Officer	SE02	\$120,543- \$157,100	Surrender
Department of Parks and Tourism	22170373	N223N	ADPT Parks Division Deputy Director	GS14	\$86,887- \$125,986	Surrender

* received May 2018 PC

ARKANSAS STATE CRIME LABORATORY



Asa Hutchinson
Governor



Kermit B. Channell, II
Executive Director

May 10, 2018

Ms. Kay Barnhill, State Personnel Administrator
1509 W 7th Street
Little Rock, AR 72201

Dear Ms. Barnhill,

We are requesting the current 2 pool positions obtained through Joint Budget Committee and your office be continued into fiscal year 2019. The two positions are Forensic Scientists, B053C and grade GS08.

Please let me know if you should need more information or have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Smith".

John A Smith
Fiscal Officer



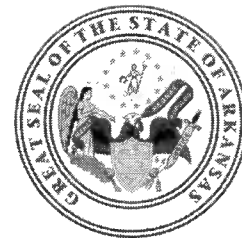
#3 Natural Resources Drive • P.O. Box 8500 • Little Rock, Arkansas 72215

Fax 501-227-0713
Phone 501-227-5747
Laboratory Services

Fax 501-221-1653
Phone 501-227-5936
Medical Examiner



Office of Finance Administration
HUMAN RESOURCES



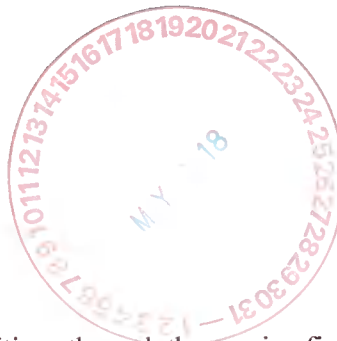
P.O. Box 1437, Slot W301 · Little Rock, AR 72203-1437
501-320-6250 · Fax: 501-683-4351

May 4, 2018

Ms. Kay K. Barnhill
State Personnel Administrator
1509 W 7th Street, Room Ste. 201
Little Rock, Arkansas 72201

RE: Pool Positions for DCFS

Dear Ms. Barnhill:



DHS is requesting continuation of these 9 DCFS pool positions through the coming fiscal year.

Table with 4 columns: ID, Code, Grade, Title. Contains 9 rows of pool positions for DHS Program Administrators.

In 2015, the Governor commissioned a report on the foster care system. The report was completed by Paul Vincent and DCFS was tasked with complying with Mr. Vincent's recommendations which included strengthening DCFS practice in assessing safety assessment and engagement skills. To accomplish this recommendation and another recommendation of lowering caseloads, DCFS proposed a plan to the Governor to create a prevention and reunification unit. The unit included 10 program administrators, one administrator for each area, who would focus on consistent safety assessments, removal consults review, and permanency safety consults. Each position is assigned to the area to also support hiring caseworkers and supervising caseload management. The program administrators are the key staff in the regional area who are responsible for implementation of the goals and objections for each area related to safety, prevention, and reunification. As the divisions continues to make improvements to the foster care system, these positions are critical to the success of the organization.

Thank you for your time and consideration on this matter. If there is anything else that you need, please let me know.

Sincerely

A handwritten signature in cursive script that reads "Damian Hicks".

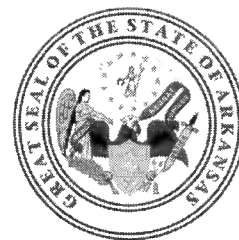
Damian Hicks
Deputy Chief Human Resource Officer

Cc: Mischa Martin
Diane Smithson
Keesa Smith



Office of Finance Administration
HUMAN RESOURCES

P.O. Box 1437, Slot W301 · Little Rock, AR 72203-1437
501-320-6250 · Fax: 501-683-4351



May 17, 2018

Ms. Kay K. Barnhill
State Personnel Administrator
1509 W 7th Street, Room Ste. 201
Little Rock, Arkansas 72201

RE: Pool Positions

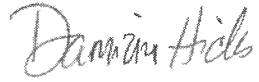
Dear Ms. Barnhill:

DHS is requesting continuation of these 16 pool positions through the coming fiscal year.

Department of Human Services	22169672	M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06
Department of Human Services	22169673	M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06
Department of Human Services	22169674	M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06
Department of Human Services	22169675	M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06
Department of Human Services	22169676	M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06
Department of Human Services	22169677	G210C	DHS PROGRAM SPECIALIST	GS06
Department of Human Services	22169678	G210C	DHS PROGRAM SPECIALIST	GS06
Department of Human Services	22169679	G182C	DHS/DDS PROGRAM COORDINATOR	GS07
Department of Human Services	22169680	G183C	DHS PROGRAM COORDINATOR	GS07
Department of Human Services	22169681	G183C	DHS PROGRAM COORDINATOR	GS07
Department of Human Services	22169682	E025C	EDUCATIONAL SPECIALIST	GS09
Department of Human Services	22169683	M009C	LICENSED CERTIFIED SOCIAL WORKER	GS09
Department of Human Services	22169684	G099C	DHS PROGRAM ADMINISTRATOR	GS09
Department of Human Services	22169685	G056C	DHS/DCC ASST DIR OPS & PROG SUPV	GS13
Department of Human Services	22169686	G290C	Asst Dep Dir Legislative Affairs	GS13
Department of Human Services	22169687	A136C	DHS Medicaid Chief Finance Officer	SE02

Thank you for your time and consideration on this matter. If there is anything else that you need, please let me know.

Sincerely

A handwritten signature in cursive script that reads "Damian Hicks".

Damian Hicks
Deputy Chief Human Resource Officer



Asa Hutchinson
Governor

State of Arkansas

ARKANSAS STATE POLICE

1 State Police Plaza Drive Little Rock, Arkansas 72209-4822 www.asp.arkansas.gov

"SERVING WITH PRIDE AND DISTINCTION SINCE 1935"



William J. Bryant
Director

ARKANSAS
STATE POLICE
COMMISSION

John Allison
Chairman
Conway

Bob Burns
Vice-Chairman
Little Rock

Jane Dunlap Christenson
Secretary
Harrison

Neff Basore
Bella Vista

Bill Benton
Heber Springs

Stephen Edwards
Murianna

Jeffery Teague
El Dorado

14 May 2018

Kay Barnhill
State Personnel Administrator
1509 W 7th Street #201
Little Rock, AR 72201

RE: Request for Continuation of Pool Positions

Ms. Barnhill:

Arkansas State Police (ASP) would like to continue the Pool Positions authorized under ACA § 21-5-225. ASP is requesting the continuation of the following pool positions which were established during FY17 and FY18:

Position Number	Class Code	Title	Grade
22172795	T007C	ASP Lieutenant	GS12
22172796	T007C	ASP Lieutenant	GS12
22172797	T007C	ASP Lieutenant	GS12
22172798	T003C	ASP Captain	GS13
22172799	T003C	ASP Captain	GS13
22172800	T003C	ASP Captain	GS13

These positions were created using the swap pool. A total of seven (7) positions were surrendered to establish these ~~seven (7)~~ ^{six (6)} positions.

I appreciate your consideration on this matter and if you have any questions, please feel free to call Phillip Warriner at 501/618-8193.

Sincerely,

Colonel William J. Bryant
Director Arkansas State Police



ASA HUTCHINSON
GOVERNOR

ARKANSAS AGRICULTURE DEPARTMENT
ARKANSAS FORESTRY COMMISSION
ARKANSAS LIVESTOCK & POULTRY COMMISSION
ARKANSAS STATE PLANT BOARD

1 NATURAL RESOURCES DRIVE, LITTLE ROCK, AR 72203 | (501) 275-1598 | AAD.ARKANSAS.GOV



WES WARD
SECRETARY OF AGRICULTURE

May 14, 2018

Ms. Kay Barnhill, Administrator
Office of Personnel Management
P. O. Box 3278
Little Rock, Arkansas 72203



Re: continuation of pool position for FY19

Dear Kay:

The Arkansas Agriculture Department respectfully requests the continuation of the below listed position for Fiscal Year 2019.

Agri Law Enforcement Chief
Position – 22172774
Grade - GS10
Class Code – T110C

Sincerely,

Wesley W. Ward
Secretary of Agriculture
State of Arkansas





STATE OF ARKANSAS
Disability Determination for Social Security Administration

701 SOUTH PULASKI STREET
 LITTLE ROCK, ARKANSAS 72201
 TELEPHONE 501-682-3030

ASA HUTCHINSON
 Governor

ARTHUR BOUTIETTE
 Director

May 17, 2018

Ms. Kay Barnhill
 State Personnel Administrator
 Office of Personnel Management
 1509 West Seventh Street, Suite 201
 Little Rock, AR 72203

Dear Ms. Barnhill:

Disability Determination for Social Security Administration (DDSSA) is requesting a continuation of usage regarding pool position 22170659.

Following review by the Joint Budget Committee, the Office of Personnel Management approved DDSSA's request to obtain one pool position for use with a new classification of DDSSA Professional Relations Manager, effective 11/17/2017. In exchange for the pool position, DDSSA surrendered a position. Displayed below are the details of both positions.

Surrendered Positions				New Positions			
Position Number	Class Code	Position Title	Grade	Position Number	Class Code	Position Title	Grade
22169286	G271C	DDSSA Medical Relations Manager	GS11	22170659	G292C	DDSSA Professional Relations Manager	GS12

By surrendering a position, DDSSA did not sustain growth; therefore, I am hopeful that the request to continue using pool position 22170659 is approved.

Thank you for your consideration and if you have any questions, please feel free to contact me.

Sincerely,

Arthur Boutiette
 Agency Director



Directorate of State Resources
Bldg. 4201, Camp Robinson
North Little Rock, Arkansas 72199-9600

ASA HUTCHINSON
Governor

Abbi Bruno
Human Resources Administrator

May 9, 2018

Kay Barnhill, State Personnel Administrator
Office of Personnel Management
Department of Finance and Administration
P. O. Box 3278
Little Rock, AR 72203

Dear Ms. Barnhill,

The Arkansas Military Department (AMD) respectfully requests to continue the following Pool position awarded in in November of 2017:

Position number	Class Code	Classification title
22172782	N224N	Directorate of State Resources Direct

The pool position has been filled and AMD continues to need this position on a permanent basis.

The agency surrendered the following positions to obtain the pool position:

Position number	Class Code	Classification title
22089552	T019C	Director of Public Safety
22089350	T078C	Military Fire and Police Officer
22078147	T078C	Military Fire and Police Officer
22088958	T051C	Public Safety Supervisor

Your approval of the continuation of above pool positions would be greatly appreciated.

Thank you for your consideration.

Sincerely,

Abbi Bruno
HR Administrator



TO: Jennifer Davis
State Senior Personnel Analyst

FROM: Lela B. Hodges
AETN Personnel Manager

DATE: May 16, 2018

RE: Continuation of Pool Position

AETN wishes to continue the following pool position:

AGENCY: AETN
CLASSIFICATION: AETN Senior Director of Content
POSITION: 22170661
COST: \$77,862 (ENTRY)
NUMBER OF POSITIONS: 1



Please let me know if you need additional information. I can be reached at 501-682-0316 or via email at lhodges@aetn.org

May 15, 2018

Ms. Kay Barnhill
State Personnel Administrator
Office of Personnel Management
1509 West Seventh Street
Little Rock, Arkansas 72201

Dear Ms. Barnhill

The Department of Information Systems is requesting to continue the pool positions for the classifications listed below for FY18/19.

Position	Class	Title	Entry
22174305	V038C	DIS IT Procurement Administrator	\$69,776
22173011	D130C	DIS Disaster Recovery Manager	\$80,242
22173012	G293C	DIS Chief General Counsel	\$120,543
22173013	D123C	Database Administrator	\$71,704

Thank you,



Nancy Jauernig

DIS Human Resources Director



**DEPARTMENT OF
PARKS & TOURISM**

1 Capitol Mall
Little Rock, AR 72201
501-682-7777

Central Administration
Division
501-682-2039

Great River Road Division
870-295-2005
Arkansas.com

Human Resources Section
501-682-7742 (TDD)

Keep Arkansas
Beautiful Division
501-682-3507 (TDD)
KeepArkansasBeautiful.com

State Parks Division
501-682-1191 (TDD)
ArkansasStateParks.com

Tourism Division
501-682-7777 (TDD)
Arkansas.com

Asa Hutchinson
GOVERNOR

Kane Webb
EXECUTIVE DIRECTOR

DIVISION DIRECTORS

Cynthia Dunlap
ADMINISTRATION

Grady Spann
STATE PARKS

Jim Dailey
TOURISM

Kim Williams
GREAT RIVER ROAD

Mark Camp
KEEP ARKANSAS
BEAUTIFUL

AN EQUAL
OPPORTUNITY/
AFFIRMATIVE ACTION/
AMERICANS WITH
DISABILITIES ACT
EMPLOYER

Arkansas

THE NATURAL STATE

May 11, 2018

Larry Walther
Chief Financial Officer, DFA
1509 West 7th Street
Little Rock, AR 72201

RE: Pool Position Continuation
22170373 N223N ADPT Parks Division Deputy Director

Dear Mr. Walther:

We are requesting permission to continue our previously approved pool position of ADPT Parks Division Deputy Director (see attached). The deputy director position continues to be needed to coordinate the critical interaction between section managers for construction, major maintenance, resource interpretation, park operations and emergency services. We are finding having this new position is a tremendous help in producing workflow and cost efficiencies in the Parks Division.

I would appreciate your timely review and approval of our continuation request. Please let me know if you need additional information on this matter.

Sincerely,

David Flake
ADPT Administration Manager



HUMAN RESOURCES
2403 East Harding Ave.
Pine Bluff, Arkansas 71601
Phone: (870) 850-8510
Fax: (870) 850-8538
Job Line: 1-888-8ADC-JOBS
www.state.ar.us/doc

Arkansas Department of Correction

May 17, 2018

Kay Barnhill, State Personnel Administrator
Office of Personnel Management
Department of Finance and Administration
P. O. Box 3278
Little Rock, AR 72203



Dear Ms. Barnhill:

As approved by the Joint Budget Committee, the Office of Personnel Management, we are requesting the continuation of the **one** position from the OPM surrender pool established by Arkansas Code 21-5-225 (a)(1) **effective 8/23/2017**:

22169696

<u>CLASSIFICATION REQUESTED</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
Sex Offender Community Notification Assessment Administrator	T109C	GS12

If you have any questions concerning this request, please feel free to contact me at 870-850-8523.

Sincerely,

Stacia Lenderman

Stacia Lenderman
Human Resources Administrator

SL/jw



ARKANSAS
Department of Environmental Quality

May 11, 2018

Ms. Kay Barnhill
State Personnel Administrator, Office of Personnel Management
Department of Finance and Administration
1509 West 7th Street
Little Rock, Arkansas 72203

Dear Ms. Barnhill,

The Arkansas Department of Environmental Quality (ADEQ) is requesting continuation of existing pool positions into fiscal year 2019.

<u>Position</u>	<u>Code</u>	<u>Title</u>	<u>Grade</u>
G 22165371	N204N	ADEQ Director of Special Projects	GS13
S <u>22165372</u>	N205N	ADEQ Director of Compliance	GS13
22169688	D129C	ADEQ Director of Information Technology	IT10
22169690	B141C	ADEQ Used Tire Program Manager	GS13
22169692	B142C	ADEQ Used Tire Program Coordinator	GS12
22169693	B142C	ADEQ Used Tire Program Coordinator	GS12
22169694	B142C	ADEQ Used Tire Program Coordinator	GS12
22169721	A137C	ADEQ Financial Manager	GS12
22169723	A138C	ADEQ Tire Fund Coordinator	GS10
22169724	C037C	Administrative Analyst	GS06
22169725	C037C	Administrative Analyst	GS06

The ADEQ Director of Special Projects addresses Department priorities related to program assessment and improvements in order to reduce waste.

The ADEQ Director of Compliance is responsible for promoting integrity, accountability, and efficiency by reviewing investigations within programs.

The remaining positions are needed in order to manage the regulatory demands introduced by the passage of Act 317 that created the Used Tire Recycling and Accountability Program.

Sincerely,

Becky W. Keogh
Director, ADEQ



STATE OF ARKANSAS

ARKANSAS DEPARTMENT OF LABOR

10421 WEST MARKHAM • LITTLE ROCK, ARKANSAS 72205-2190
(501) 682-4500 • Fax: (501) 682-4535 • TDD: (800) 285-1131

May 16, 2018

Ms. Kay Barnhill, State Personnel Administrator
Office of Personnel Management
Department of Finance & Administration
1509 West Seventh Street, Suite 201
Little Rock, AR 72203

Dear Ms. Barnhill:

This letter is the Arkansas Department of Labor's formal request of continuation of a previously approved pool position into Fiscal Year 2019. Although the position does not appear in the agency appropriation Bill SB13 for FY 2019 the agency would like to request continuation of this position. It is needed to ensure that the Finance Division of the Agency is managed in compliance with federal and state laws, regulations and best financial practices. This position oversees the collection; receipting and deposits of fees collected by the Agency for services and manages federal grants. It is critical to the financial well-being of the Agency.

Position#22170376; Class Code: A021C; Title: Agency Controller; Grade: GS12
Eff. Date: 11/5/2017; Current Employee: Karen Fricke

The Agency requested the above position to replace Position #22120320 which had an approved classification of Attorney Specialist, Class Code G47C, and Grade C126 under the prior pay plan. Due to ongoing concerns with the finance division it was determined that the Agency needed to hire a controller and the position was crossgraded to hire an Agency Controller I, Class Code A021C, also Grade C126. The position was vacant when the new pay plan was implemented in July 2017 and it reverted to the original classification of Attorney Specialist, a Grade GS11 in the new plan, a lower Grade than Agency Controller I which is a GS12 in the new pay plan. The pool position was requested and approved to replace the GS11 position with a GS12 position. Ms. Fricke was hired into the Pool Position #22170376 as the Agency Controller I and Position #22120320 was surrendered to OPM.

Your consideration of this request is greatly appreciated. For additional information please contact Veronica Alexander at 682-2811.

Best Regards,

A handwritten signature in black ink, appearing to read "LJ Jones, Jr." with a stylized flourish at the end.

Leon Jones, Jr.
Director



Northwest Technical Institute
rethink education

PO Box 2000 . 709 South Old Missouri Rd
Springdale, AR 72765-2000
(479) 751-8824
Fax : (479) 756-0985

Ms. Kay Barnhill,
State Personnel Administrator
Department of Finance and Administration
Office of Personnel Management
5907 West 7th St., Suite 201
Post Office Box 3278
Little Rock, AR 72203-3278



May 8, 2018

Re: Pool Positions

Dear Ms. Barnhill,

On November 17, 2017, following a review by the Joint Budget Committee, the Office of Personnel Management approved the request to obtain 2 positions from OPM surrender pool established by Arkansas Code 21-5-225 (a)(1), along with a new classification effective 11/17/2017. The new positions are in the new classification of Ammonia & Industrial Trainer. We are requesting authorization for the continuance of the new positions (2) and classification (Ammonia & Industrial Trainer) for fiscal year 2018/2019.

Thank you for your consideration of this request. Please feel free to contact me if you should have any questions or require additional information.

Respectfully,

Mike Hamley
Vice President Finance and Operations
Northwest Technical Institute

22172770 E07K
22172771 1422122 GS10

CC: File

MH/dr

Ted J. Thomas
Chairman
(501) 682-5806

Elana C. Wills
Commissioner
(501) 682-5809

Kimberly A. O'Guinn
Commissioner
(501) 682-5809

**ARKANSAS
PUBLIC SERVICE COMMISSION**
1000 Center Street
P.O. Box 400
Little Rock, Arkansas 72203-0400
<http://www.Arkansas.gov/psc>



May 11, 2018

Ms. Kay Barnhill
State Personnel Administrator
Office of Personnel Management
1509 W. 7th Street
Little Rock, AR 72201



Re: Pool position retention

Dear Ms. Barnhill:

The Arkansas Public Service Commission obtained two pool positions in the 2018 fiscal year and requests to retain these two positions. They are as follows:

Attorney - position #22173009, grade GS10 class code G073C
PSC Rate Case Analyst – position #22173010, grade GS09, class code A046C

The Attorney position is needed to support the General Staff Legal Section in addressing issues pertaining to jurisdictional utilities implementation of formula rate mechanisms. With the passage of Act 725 of 2015, the jurisdictional utilities are making annual filings under this new rate review process. The Agency staff will require additional legal support in these proceedings. There are several filings related to the utility energy efficiency programs annually that also require the development and presentation of testimony, reports, and legal pleadings before the Commission. Additionally these proceedings require the Commission to conduct public hearings and this Attorney position assists in those proceedings.

The PSC Rate Case Analyst position is needed to enable the Commission to meet the increased responsibilities of working with the Southwest Power Pool and Mid-Continent Independent System Operator Regional Transmission Organizations (RTOs). Both of these organizations have numerous committee and working group meetings that require more staffing to effectively perform the Commissions required responsibilities. The level of work with the RTOs alone has more than doubled in recent years. Additionally, there are increasing numbers of filings before the Commission with utility formula rate plan (FRP) filings.

It is critical that the Commissions' Staff retain both of these positions. I appreciate your consideration of this request. If you need additional information please contact Vikki Hearn or me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted J. Thomas".

Ted J. Thomas



Arkansas Department of Health

4815 West Markham Street • Little Rock, Arkansas 72205-3867 • Telephone (501) 661-2000

Governor Asa Hutchinson

Nathaniel Smith, MD, MPH, Director and State Health Officer

May 23, 2018

Ms. Kay Barnhill, State Personnel Administrator
Department of Finance and Administration
Office of Personnel Management
1509 W. 7th Street
Little Rock, AR 72203

Re: Continuations of Pool Positions

Dear Ms. Barnhill,

The Arkansas Department of Health is requesting continuation of a recently approved Pool Position. In April of 2018 the Personnel Committee approved our agency's requests to receive the establishment of two new classifications and one surrender pool position. This position was not absorbed into our appropriation Act for the 2018-2019 fiscal years due to timing in the budget session. We are requesting approval of the following Pool Position to be continued:

22175571

B143C

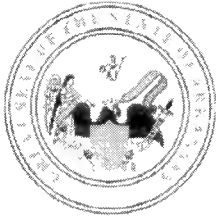
ADH PUBLIC HEALTH VETERINARIAN

MP05

Your consideration of the request is greatly appreciated. Please contact me at (501) 661-2748 if you need additional information.

Sincerely,

Tracy D. Bradford,
ADH Chief Human Resources Officer
Arkansas Department of Health



ASA HUTCHINSON
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



A.J. Gary
DIRECTOR

May 2, 2018

Kay Barnhill Terry, OPM Administrator
DF&A Office of Personnel Mgmt.
P.O. Box 3278
Little Rock, AR 72203



Dear Ms. Terry,

The Arkansas Department of Emergency Management is requesting a continuance of the following approved pool positions:

BA	Agency Name	Position #	Class Code	Position Title	Grade	Effective Date	Position Type
995	ADEM	22169415	C056C	Administrative Specialist III	GS04	7/2/2017	OPM <i>Growth</i> POOL

Thank you for your consideration on this request. Please let me know if there is anything else you need.

Sincerely,

Tina Owens
ADEM Deputy Director



State of Arkansas

Arkansas Health Services Permit Agency

5800 West 10th Street, Ste. 805

Little Rock, AR 72204

Office phone: 501-661-2509; Fax: 501-661-2399

<http://www.arhspa.org>

Asa Hutchinson-Governor

Tracy Steele-Director

Memorandum

May 10, 2018

To: Kay Barnhill, State Personnel Administrator
DF&A Office of Personnel Management
1509 W 7th St # 201
Little Rock, AR 72201

RE: Continuation of Growth Pool Position for SFY 2019

Dear Ms.Barnhill:

Our Agency is requesting to continue the growth pool position that was awarded to the agency in SFY 2018 for SFY 2019. The HSPA Deputy Administrator position is a GS11 under the new pay plan. Position number: 22169347; and Class Code: G272C.

Justification:

The awarding of the growth pool position permanently placed an employee with our agency that was transferred to us from DHS. This position supervises and performs programmatic, fiscal, and personnel duties for the agency. If our agency is not able to continue with the position the employee will not have a position with the state for SFY 2019.

I ask that you would look favorably on our request for continuation of this growth pool position. If you have any questions, please feel free to call me at the above number.

Sincerely,

Tracy Steele
HSPA Director



Arkansas State Bank Department

Candace A. Franks
Commissioner

Asa Hutchinson
Governor

May 14, 2018

Kay Barnhill, Administrator
Office of Personnel Management
1509 W. 7th Street, Suite 201
Little Rock, AR 72201

Dear Kay:

The Arkansas State Bank Department is requesting continued authorization of our pool position for FY19. This position is currently filled by one of our Trust examiners.

Position	Title	Class Code	Grade
22169294	Certified Bank Sr. Examiner	A039C	GS13

As Commissioner, I certify that the Bank Department does have the funds to support this position.

If additional information is needed, please contact me or my Fiscal Division Manager, Gail Green at 324-9019.

Sincerely,

Handwritten signature of Candace A. Franks in cursive.

Candace A. Franks
Commissioner



Asa Hutchinson
Governor

Department of Career Education
Arkansas Rehabilitation Services
D. Alan McClain, *Commissioner*

Charisse Childers, Ph.D.
Director

May 9, 2018

Kay Barnhill Terry, State Personnel Administrator
Office of Personnel Management, Suite 201
Arkansas Department of Finance and Administration
Post Office Box 3278
Little Rock, Arkansas 72203-3278



RE: Pool Request - Fiscal Year 2018 Director of Communications, P001N, Grade GS12

Dear Ms. Terry:

The purpose of this letter is to officially request continuation of the Director of Communications pool position. Career Education is an agency in transition facilitated by a collaborative partnership with Arkansas business and industry. The Director of Communications is responsible for managing the public relations aspect of the agency. The Director helps build and sustain the reputation of the agency by providing accurate, reliable, and substantive information. In addition, the Director is tasked with managing the agency brand through internal communications and external media relations. All written press releases and information relayed to the public are delivered through the Communication Office. The expected cost of the position is estimated at \$74,696.10 for the upcoming fiscal year.

Your assistance and support to continue the Director of Communications position for this agency is needed and appreciated. Thank you for your consideration of this request.

Sincerely,

DeCarlia Smith, Human Resources Administrator
Department of Career Education



**Directorate of State Resources
Bldg 4201, Camp Robinson
North Little Rock, Arkansas 72199-9600**

MARK H. BERRY
Major General

SCOTT STANGER
Directorate of State Resources Director

May 9, 2018

Kay Barnhill, State Personnel Administrator
Office of Personnel Management
Department of Finance and Administration
P.O. Box 3278
Little Rock, AR 7203

Dear Ms. Barnhill,

The Arkansas Military Department (AMD) respectfully request to continue the following Pool position awarded in November of 2017:

Position number:	Class Code:	Classification Title
2217-2782	N224N	Directorate of State Resources Director

The pool position has been filled and AMD continues to need this position on a permanent basis.

Than agency surrendered the following position to obtain the pool position:

Position number:	Class Code:	Classification Title
2208-9552	T019C	Director of Public Safety
2208-9350	T078C	Military Fire and Police Officer
2207-8147	T078C	Military Fire and Police Officer

Your approval of the continuation of above pool positions would be greatly appreciated.

Thank you for your consideration.

Sincerely,


Jodi A. Porterfield
Chief Fiscal Officer