

Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Kay Barnhill



April 20, 2022

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Joint Budget Committee
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from Department of Finance and Administration (DFA). DFA is requesting to obtain fifty-seven (57) GS03 positions from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a) and surrender fifty-seven (57) GS02 positions. Fifty-two (52) will be assigned to the Revenue Division and five (5) will be assigned to Office of Child Support Enforcement.

JUSTIFICATION

DFA intends to surrender (56) GS02 DFA Technician (C076C) positions and one (1) Institutional Services Supervisor (S084C) position in exchange for fifty-seven (57) GS03 DFA Service Representative (C059C) positions. This request is created due to the inability to recruit individuals for the GS02 positions. The department has stated that they are unable to successfully recruit for grade GS02 positions and feels that the grid rates for grade GS03 positions is more in line with their competitors.

The expected cost for this request is approximately \$1,134,415, including matching, and the agency has verified funds to accommodate this request.

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The Office of Personnel Management has reviewed these requests and **recommends** the approval of fifty-seven (57) positions from the OPM surrender pool.

Your consideration of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director



SECRETARY OF TRANSFORMATION & SHARED
SERVICES

4/8/2022

DATE

KB/vp:1-2

1277



STATE OF ARKANSAS
**Department of Finance
and Administration**

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March 25, 2022



Transformation and Shared Services
Kay Barnhill, State Personnel Administrator
1509 W 7th, Room 201
Little Rock, Arkansas 72201

Ms. Barnhill,

The Arkansas Department of Finance and Administration (DFA) respectfully requests review and approval to surrender 57 positions graded at GS02 in exchange for 57 DFA Service Representatives, GS03. Fifty-two (52) of these positions will be assigned to the DFA Division of Revenue and 5 will be assigned to the DFA Office of Child Support Enforcement.

These positions have been difficult to fill due to the low rate of pay and the attractive opportunity many organizations offer to remote work. Even with the newly approved grid rate of \$13.74/hour, recruitment and retention is difficult b/c this rate of pay with the level of work required is still not competitive when companies like Target, Wal-Mart, Hobby Lobby, and McDonalds are hiring at as much as \$18/hour.

DFA is requesting to surrender 50 DFA Technicians, 6 Mail Services Specialists, and 1 Institutional Services Supervisor in exchange for 57 DFA Service Representatives.

The anticipated cost for implementation for this request is \$222,234 and the agency has verified funds to accommodate this request. This amount includes matching.

Thank you for your consideration.

Sincerely,

Larry W. Walther
DFA Secretary

SURRENDERED POSITIONS							REQUESTED POSITIONS				
BA	Position Number	Class Code	Authorized Title	Authorized Grade	Entry	Max	Class Code	Authorized Title	Authorized Grade	Entry	Max
0630	22107805	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835	C059C	DFA Service Representative (67)	GS03	\$26,034	\$37,749
0630	22107838	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107894	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107966	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108269	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22109006	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22111817	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108913	S084C	INSTITUTIONAL SERVICES SUPERVISOR	GS02	\$ 23,335	\$ 33,835					
0630	22111788	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107756	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107785	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107816	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107884	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108035	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108121	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108264	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108306	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108350	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108364	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108430	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108521	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108610	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108624	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108642	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108654	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108662	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108710	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108754	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108813	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108904	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108909	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108935	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108952	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22110942	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22110964	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22111089	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107823	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108036	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108361	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108683	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108960	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22109718	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22110325	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22111366	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107828	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22107961	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108268	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108326	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108362	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108534	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22108784	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0630	22109413	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0634	22107152	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0634	22107521	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0634	22111661	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0634	22107263	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					
0634	22110171	C076C	DFA TECHNICIAN	GS02	\$ 23,335	\$ 33,835					

Department of Finance and Administration GS02 Positions

Business Area	Position Number	F/D/G	F/D/G	Position Title	Personnel Subarea	Organizational Unit Number	Organizational Unit Name	Authorized Job Grade	Authorized Title	Personnel Number	Last Name
0630	22107805	C08	G50	MAI/0000397302	FA08	22166312	Deputy Director/Revenue Commissioner	G502	DFA TECHNICIAN	00012233	SCHNEIDER
0630	22107838				FA08	22166312	Deputy Director/Revenue Commissioner	C076C	DFA TECHNICIAN	00028746	PERKINS
0630	22107894	C08	G50	MAI/0000397302	FA08	22166312	Deputy Director/Revenue Commissioner	C076C	DFA TECHNICIAN	00133609	HENSCHEL
0630	22107966	C08	G50	MAI/0000397302	FA08	22166312	Deputy Director/Revenue Commissioner	C076C	DFA TECHNICIAN	00140211	MONTOYA
0630	22108269	C08	G50	MAI/0000397302	FA08	22166312	Deputy Director/Revenue Commissioner	C076C	DFA TECHNICIAN	00082733	WRIGHT
0630	22109006	C08	G50	MAI/0000397302	FA08	22166312	Deputy Director/Revenue Commissioner	C076C	DFA TECHNICIAN	00144571	OWENS
0630	22111817	C08	G50	MAI/0000397302	FA08	22166279	Deputy Director/Revenue Commissioner	G502	DFA TECHNICIAN	00135456	HALLJURTON
0630	22108913	C08	G50	MAI/0000397302	FA08	22176018	Deputy Director/Revenue Commissioner	G502	INSTITUTIONAL SERVICES SUPERVISOR	00011934	EVANS
0630	22107756				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22107785				FA08	22166216	Income Tax Administration	C076C	DFA TECHNICIAN	00135211	MANNING
0630	22107816				FA08	22166216	Income Tax Administration	C076C	DFA TECHNICIAN	00119462	BENNETT
0630	22107884				FA08	22179924	Income Tax Administration	C076C	DFA TECHNICIAN	00074555	PAPAN
0630	22108035				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00146708	HEARD III
0630	22108212				FA08	22166411	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108264				FA08	22166216	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108306				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108350				FA08	22165411	Income Tax Administration	C076C	DFA TECHNICIAN	00012241	DOUGAN
0630	22108521				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00013229	MEDLOCK
0630	22108610				FA08	22166216	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108624				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108642				FA08	22166410	Income Tax Administration	C076C	DFA TECHNICIAN	00145423	MONTGOMERY-CRUTCHFIELD
0630	22108654				FA08	22166411	Income Tax Administration	C076C	DFA TECHNICIAN	00146550	SMITH
0630	22108662				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108710				FA08	22179924	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108754				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108813				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00141732	CALDWELL
0630	22108904				FA08	22166411	Income Tax Administration	C076C	DFA TECHNICIAN	00091974	DULANEY
0630	22108909				FA08	22166216	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108935				FA08	22166411	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108952				FA08	22166411	Income Tax Administration	C076C	DFA TECHNICIAN	00145108	MAXEY
0630	2210942				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	000212759	FOSSETTE
0630	2210964				FA08	22166125	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	2211089				FA08	22174832	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22107823				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00049111	BRADLEY
0630	22108036				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00142012	BURRIS
0630	22108361				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22108683				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00097486	PICKENS
0630	22108960				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22109718				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22110325				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22111366				FA08	22166271	Income Tax Administration	C076C	DFA TECHNICIAN	00000000	
0630	22107828				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00145379	LAVY
0630	22107961				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00107518	RDACH
0630	22108268				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00136470	DUBOIS
0630	22108326				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00136470	DUBOIS
0630	22108362				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00012249	HOBBS
0630	22108534				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00042002	LUNNIE
0630	22108964				FA07	22166112	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00012180	HAGGINS
0630	22109413				FA07	22165932	Office of Motor Vehicle	C076C	DFA TECHNICIAN	00000000	
0634	22107152				FAH5	22165932	Little Rock Regional OCSE	G502	DFA TECHNICIAN	00000000	
0634	22107521				FAH5	22165932	Little Rock Regional OCSE	G502	DFA TECHNICIAN	00012948	TATE
0634	22111661				FAH5	22165932	Little Rock Regional OCSE	G502	DFA TECHNICIAN	00000000	
0634	22107263				FAH5	22166045	OCSE Central Office Finance	G502	DFA TECHNICIAN	00048798	MOSBY-SIMMONS
0634	22110171				FAG1	22166031	SDU OCSE	G502	DFA TECHNICIAN	00000000	HARRIS