



Department of Finance and Administration

OFFICE OF PERSONNEL MANAGEMENT
Administrator's Office
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December 18, 2018

Senator John Cooper, Co-Chairperson
Representative Les Eaves, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Arkansas Economic Development Commission (AEDC) for your review.

The Arkansas Economic Development Commission requests one new classification and one position authorized as this new classification from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a)(1). The new classification requested along with the positions being surrendered are listed below:

<u>CLASSIFICATION REQUESTED</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>
AEDC Director, Strategic Support Services	GS15	\$96,960 – \$140,592

<u>POSITIONS SURRENDERED</u>	<u>CLASS CODE</u>	<u>CLASSIFICATION TITLE</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>
#22094972	A098C	Fiscal Support Specialist	GS04	\$29,046 – \$42,117
#22152553	G180C	Grants Analyst	GS06	\$36,155 – \$52,425

JUSTIFICATION

The Arkansas Economic Development Commission (AEDC) is tasked with the recruitment, retention, and growth of businesses and jobs in Arkansas. This position will primarily be responsible for improving the coordination and effectiveness of programs and service delivery for AEDC. This position will also be responsible for the recruitment and retention of their professional

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and skilled workforce. The agency requests the creation of a new classification and new position to handle these and other duties.

RECOMMENDATION

The Office of Personnel Management has reviewed this request from the Arkansas Economic Development Commission and recommends approval of one new classification entitled AEDC Director, Strategic Support Services with pay grade GS15 and one new pool position authorized as this new classification. AEDC guarantees our office that it possesses sufficient funding to support this surrender pool position request.

Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill
DFA State Personnel Administrator



Chief Fiscal Officer of the State

NOV 28 2018

Date

KB/jlh: 1-2



ASA HUTCHINSON | Governor MICHAEL PRESTON | Executive Director

November 16, 2018



Ms. Kay Barnhill
State Personnel Administrator, Office of Personnel Management
Department of Finance and Administration
1509 West 7th Street
Little Rock, AR 72203

Dear Ms. Barnhill:

The Arkansas Economic Development Commission (AEDC) makes this request to surrender positions #22094972 and #22152553 in exchange for a GS15 from the OPM pool with the title of Director, Strategic Support Services.

This request is precipitated by the agency's ongoing efforts to improve the state's competitive position in recruitment and retention of businesses and jobs and desire to increase responsiveness to customer need.

This position will work across all divisions to improve the coordination and effectiveness of programs, product and service delivery to customers as well as the recruitment and retention of a professional, skilled workforce.

Your consideration of this request is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Preston".

Michael Preston
Executive Director

