

**QUARTERLY EMPLOYMENT REPORT**

**for Institutions of Higher Education**

**Arkansas Code 19-4-609(b)**

**FOURTH QUARTER, FY2016**

**April, May, June 2016**

**State Personnel Review Section**

**Budget and Fiscal Review Division**

**Arkansas Bureau of Legislative Research**

**August 12, 2016**

Arkansas Code 19-4-609(b), the "productivity reporting" portion of the State Accounting and Budgetary Procedures law of Arkansas, provides that:

(a) Each state agency, other than the elected constitutional officers, 24 shall institute and maintain a program to increase the productivity and cost 25 effectiveness of the employees for which the state agency is responsible.

(b)(1) *[This section, intentionally omitted here, is only applicable for each executive, judicial, legislative, and other state agency.]*

(2) On or before the twentieth day of each month, each institution of higher education shall provide to the Bureau of Legislative Research the following information as of the last day of the immediately preceding month:

(A) The number of appropriated full-time positions, including without limitation all full-time positions appropriated in an institution of higher education's current appropriation act and any additional full-time positions approved during the interim, including without limitation provisional, pool, and nine-month positions;

(B)(i) The number of full-time employees regardless of funding source, including without limitation those in provisional, pool, and nine-month positions.

(ii) Nine-month staff and faculty who are removed from the payroll but are still considered to be employed by the institution of higher education and are assumed to return the next semester shall be included in the number during the months that they are not on the payroll;

(C) The number of appropriated full-time positions that 18 are vacant;

(D) The number of part-time and extra-help positions that are appropriated and any additional part-time and extra-help positions approved during the interim;

(E)(i) The number of part-time and extra-help employees, 23 including without limitation faculty and graduate assistants.

(ii) Contract workers and students in work-study positions shall not be included in the number;

(F) The total amount of overtime paid out during the month;

(G) The total amount of straight time paid out during the month;

(H) The total number of compensatory time hours taken during the month; and

(I) Any other information requested by the Legislative Council or, if the General Assembly is in session, the Joint Budget Committee.

(3) The information required under this section shall be compiled by each state agency and institution of higher education on forms developed by the Bureau of Legislative Research and submitted to the Legislative Council on a calendar-quarterly basis as two (2) separate reports:

(A) One (1) report containing an average for each state agency for the quarter; and

(B) One (1) report containing an average for each institution of higher education for the quarter.

(4) Each executive, judicial, legislative, and other state agency and each institution of higher education shall provide in the fourth quarter of each fiscal year a list of all positions vacant for at least one (1) year.

The information contained in this report was gathered monthly on survey forms completed by agencies of the state government.

	Current Quarter	Previous Quarter	Previous Year
	Fourth Quarter FY2016	Third Quarter FY2016	Fourth Quarter FY2015
Full-Time Positions	40,339.66	40,145.00	0.00
Full-Time Employees	28,418.57	28,916.46	0.00
Vacant Full-Time Positions	11,920.91	11,228.24	0.00
Provisional Positions	2,551.06	2,477.31	0.00
Provisional Employees	2,075.27	2,069.60	0.00
Vacant Provisional Positions	475.68	407.59	0.00
Part-Time & Extra Help Positions	23,227.99	23,524.00	0.00
Part-Time & Extra Help Employees	9,076.93	10,116.17	0.00
Vacant Part-Time & Extra Help Positions	14,150.93	13,407.63	0.00
Overtime Paid	\$ 1,000,094.09	\$ 988,435.05	\$ 0.00
Straight Time Paid	\$ 9,174.90	\$ 8,035.56	\$ 0.00
Compensatory Time Taken (hours)	7,836.81	6,442.92	0.00

# Quarterly Employment Report

## for Institutions of Higher Education Fourth Quarter FY2016 Monthly Average

	FT Positions	FT Employees	FT Vacant	Δ FT Employees from prev. qtr.	Δ FT Employees from prev. yr.	Provisional Positions	Provisional Employees	Provisional Vacant	Extra Help Positions	Extra Help Employees	Extra Help Vacant	Overtime Paid	Straight Time Paid	Comp. Time Taken
	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q3	FY15 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4
<b>INSTITUTIONS OF HIGHER EDUCATION</b>														
<b>4 Year Institutions</b>														
Henderson State University	706.00	523.00	183.00	-7.00	523.00	36.00	33.00	3.00	950.00	119.50	830.50	\$ 1,127.01	\$ 0.00	43.87
Southern Arkansas University - Magnolia	489.00	478.66	10.33	2.00	478.66	50.00	50.00	0.00	1,900.00	650.00	1,250.00	\$ 3,196.66	\$ 287.79	169.00
SAU - Tech	236.00	134.66	101.33	-4.00	134.66	19.00	13.00	6.00	175.00	52.00	123.00	\$ 0.00	\$ 0.00	35.91
SAU - Fire Training Academy	67.00	40.00	27.00	5.34	40.00	0.00	0.00	0.00	55.00	13.00	42.00	\$ 0.00	\$ 0.00	0.00
SAU - Environmental Control	26.00	13.00	13.00	3.34	13.00	0.00	0.00	0.00	50.00	0.00	50.00	\$ 0.00	\$ 0.00	0.00
Arkansas State Univ.-Beebe- Main Campus	579.00	393.33	185.66	90.67	393.33	59.00	40.33	18.66	125.00	97.33	27.66	\$ 0.00	\$ 0.00	51.33
ASU - Newport	304.00	221.33	82.66	-2.33	221.33	29.00	13.66	15.33	60.00	28.00	32.00	\$ 0.00	\$ 0.00	28.66
ASU - Jonesboro	2,304.00	1,649.33	654.66	-211.33	1,649.33	242.66	185.66	57.00	2,114.00	1,041.66	1,072.33	\$ 2,510.85	\$ 0.00	444.85
ASU - Mountain Home	187.00	126.00	61.00	-10.33	126.00	5.00	3.00	2.00	70.00	19.00	51.00	\$ 0.00	\$ 0.00	27.00
Arkansas Tech University - Main Campus	1,670.00	1,140.33	529.66	-32.33	1,140.33	33.00	28.00	5.00	1,615.00	423.66	1,191.33	\$ 8,576.28	\$ 0.00	206.33
U of A, Fayetteville - Main Campus	5,313.00	4,009.00	1,304.00	-86.33	4,009.00	483.66	392.00	91.66	3,208.00	1,725.33	1,482.66	\$ 102,534.52	\$ 0.00	691.50
U of A, Fayetteville - System Administration	125.00	86.66	38.33	1.66	86.66	0.00	0.00	0.00	15.00	8.66	6.33	\$ 0.00	\$ 0.00	0.00
U of A, Fayetteville - Agri. Experiment Station	962.00	700.00	262.00	-8.00	700.00	41.00	32.00	9.00	277.66	257.66	20.00	\$ 915.92	\$ 0.00	112.91
U of A, Fayetteville - Cooperative Extension Svc.	952.66	641.00	311.66	39.67	641.00	58.00	15.66	42.33	297.33	276.33	21.00	\$ 2,410.00	\$ 0.00	36.33
U of A, Fayetteville - Archaeological Survey	71.00	37.00	34.00	0.34	37.00	1.00	1.00	0.00	5.00	3.33	1.66	\$ 0.00	\$ 0.00	0.00
U of A, Fayetteville - Criminal Justice Institute	39.00	24.00	15.00	0.00	24.00	13.00	6.66	6.33	5.00	4.00	1.00	\$ 47.68	\$ 0.00	0.00
U of A at Little Rock	2,302.00	1,266.66	1,035.33	-4.67	1,266.66	191.00	166.33	24.66	1,300.00	919.33	380.66	\$ 2,523.38	\$ 809.83	3,148.91
U of A Medical Sciences	12,561.00	9,878.00	2,683.00	-14.66	9,878.00	481.00	481.00	0.00	1,565.00	1,058.00	507.00	\$ 839,171.29	\$ 4,546.28	514.34
U of A at Monticello	640.00	391.33	248.66	-5.33	391.33	38.00	23.33	14.66	862.00	112.66	749.33	\$ 0.00	\$ 0.00	127.58
U of A at Pine Bluff	871.00	634.33	236.66	3.00	634.33	139.00	90.00	49.00	1,009.00	316.00	693.00	\$ 18,720.74	\$ 0.00	0.00
Univ. of Central Arkansas	2,256.00	1,737.00	519.00	-12.33	1,737.00	26.00	21.00	5.00	1,600.00	670.66	929.33	\$ 11,758.07	\$ 0.00	1,416.33
U of A at Fort Smith	1,119.00	529.33	589.66	-11.33	529.33	16.00	13.33	2.66	910.00	255.00	655.00	\$ 1,094.54	\$ 0.00	435.26
Arkansas School for Math, Science and Arts	129.00	73.00	56.00	-3.00	73.00	0.00	0.00	0.00	10.00	4.33	5.66	\$ 0.00	\$ 0.00	26.79
<b>4 Year Institutions</b>	<b>33,908.66</b>	<b>24,726.95</b>	<b>9,181.60</b>	<b>-266.95</b>	<b>24,726.95</b>	<b>1,961.32</b>	<b>1,608.96</b>	<b>352.29</b>	<b>18,177.99</b>	<b>8,055.44</b>	<b>10,122.45</b>	<b>\$ 994,586.94</b>	<b>\$ 5,643.90</b>	<b>7,516.90</b>
<b>2 Year Institutions</b>														
East Arkansas Comm. College	308.00	150.00	158.00	-0.25	150.00	17.00	14.00	3.00	249.00	42.33	206.66	\$ 0.00	\$ 0.00	5.66
ASU Mid-South Comm. College	316.00	157.40	158.59	-41.43	157.40	39.00	35.00	4.00	200.00	53.00	147.00	\$ 0.00	\$ 0.00	0.00
Arkansas Northeastern College	312.00	171.66	140.33	-2.67	171.66	41.00	37.00	4.00	521.00	71.00	450.00	\$ 14.08	\$ 0.00	9.16

	FT Positions	FT Employees	FT Vacant	Δ FT Employees from prev. qtr.	Δ FT Employees from prev. yr.	Provisional Positions	Provisional Employees	Provisional Vacant	Extra Help Positions	Extra Help Employees	Extra Help Vacant	Overtime Paid	Straight Time Paid	Comp. Time Taken
	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q3	FY15 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4	FY16 Q4
North Arkansas Comm. College	411.00	179.50	231.50	-4.50	179.50	36.00	29.00	7.00	500.00	44.00	456.00	\$ 0.00	\$ 3,531.00	0.00
Northwest Ark. Comm. College	1,064.00	676.75	387.25	-56.91	676.75	80.00	66.75	13.25	360.00	73.25	286.75	\$ 1,320.42	\$ 0.00	115.43
Phillips Comm. Coll.-UA System	239.00	200.00	39.00	0.00	200.00	22.00	21.00	1.00	900.00	122.00	778.00	\$ 249.73	\$ 0.00	117.17
Rich Mountain Comm. College	70.00	54.00	16.00	-1.66	54.00	35.00	24.66	10.33	63.00	37.33	25.66	\$ 0.00	\$ 0.00	0.00
South Arkansas Community College	330.00	169.66	160.33	-2.34	169.66	38.00	29.00	9.00	175.00	21.00	154.00	\$ 3,893.92	\$ 0.00	30.75
U of A Community College at Batesville	272.00	135.00	137.00	-23.19	135.00	15.50	11.50	4.00	100.00	25.25	74.75	\$ 0.00	\$ 0.00	0.00
U of A Community College at Hope	157.00	95.25	61.75	-2.41	95.25	22.25	20.75	1.50	255.00	95.00	160.00	\$ 0.00	\$ 0.00	1.00
Cossatot Comm. College, UA System	236.00	170.33	65.66	1.67	170.33	30.00	27.33	2.66	100.00	42.00	58.00	\$ 0.00	\$ 0.00	0.00
Ozarka College	219.00	123.33	95.66	-12.00	123.33	36.00	15.33	20.66	100.00	28.00	72.00	\$ 0.00	\$ 0.00	0.00
U of A Community College at Morrilton	214.00	137.33	76.66	-4.00	137.33	4.00	3.33	0.66	195.00	42.00	153.00	\$ 0.00	\$ 0.00	33.66
National Park Community College	390.00	235.00	155.00	-38.00	235.00	18.33	18.00	0.33	402.00	72.33	329.66	\$ 0.00	\$ 0.00	7.08
<b>2 Year Institutions</b>	4,538.00	2,655.21	1,882.73	-187.69	2,655.21	434.08	352.65	81.39	4,120.00	768.49	3,351.48	\$ 5,478.15	\$ 3,531.00	319.91
<b>Technical Colleges</b>														
Black River Technical College	313.00	200.25	112.75	-4.75	200.25	9.00	8.00	1.00	75.00	32.00	43.00	\$ 0.00	\$ 0.00	0.00
College of the Ouachitas	224.00	147.66	76.33	-19.67	147.66	40.00	30.00	10.00	60.00	29.00	31.00	\$ 0.00	\$ 0.00	0.00
Pulaski Technical College	998.00	548.00	450.00	-23.00	548.00	46.66	44.66	2.00	400.00	129.00	271.00	\$ 29.00	\$ 0.00	0.00
Southeast Arkansas College	358.00	140.50	217.50	4.17	140.50	60.00	31.00	29.00	395.00	63.00	332.00	\$ 0.00	\$ 0.00	0.00
<b>Technical Colleges</b>	1,893.00	1,036.41	856.58	-43.25	1,036.41	155.66	113.66	42.00	930.00	253.00	677.00	\$ 29.00	\$ 0.00	0.00
<b>Subtotals: INSTITUTIONS OF HIGHER EDUCATION</b>	40,339.66	28,418.57	11,920.91	-497.89	28,418.57	2,551.06	2,075.27	475.68	23,227.99	9,076.93	14,150.93	\$ 1,000,094.09	\$ 9,174.90	7,836.81
<b>Grand Totals:</b>	40,339.66	28,418.57	11,920.91	-497.89	28,418.57	2,551.06	2,075.27	475.68	23,227.99	9,076.93	14,150.93	\$ 1,000,094.09	\$ 9,174.90	7,836.81