



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                 |  |
|---------------------------------------|--|-----------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                 |  |
| <b>Meeting<br/>Information:</b>       | Date:  | January 9, 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:  | 9:00 a.m.       | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt   |                 | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Ali Yavuzer; Lori Faris; Donna Dumond; Patrick Mahoney; Petak, Melissa; Dave Mills; |                 |  |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Lori Faris; Donna Dumond; Patrick Mahoney; Dave Mills;  |                 |  |
| <b>Others in<br/>Attendance:</b>      | Willard Starland, Donna Cook, Regina Jefferson   |                 |  |

| Action Items   |                                      |           |
|--|--------------------------------------|-----------|
| Task   | Assigned To                          | Due Date  |
| Follow up with North Carolina to see how they were able to generate reports. IBM needs to help with this task. | Karen Schroeder                      | 1/16/2015 |
| Email the list of all 10 CMS reports that have passed SIT testing to Mary Franklin.                            | JoAnn Luck                           | 1/12/2015 |
| Sanford needs more DBA resources for conversion.   | Dick Wyatt                           | 1/16/2015 |
| CMS test harness cases needed for VLP testing. Contact CMS.  | Justin Mattocks<br>Prasoon Choudhary | 1/16/2015 |

## Meeting Agenda

- Service Packs 12, 12.1, 13, 14, 15, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5
- Complete sending all Account Transfers to the FFM
- SNAP
- Conversion
- Reporting



# Arkansas EEF Project

## Agenda & Meeting Notes

### Meeting Notes

|    |   |   |
|----|---|---|
| 1  | <b>Bad memory chip in PROD frame</b>                | <ul style="list-style-type: none"><li>• A memory chip in the PROD frame failed after the bad voltage regulator was swapped out.</li><li>• It will likely fail at some point, generally at powering on/off. Medium risk for failure at moment.</li><li>• All environments are currently up.</li></ul>                                      |
| 2  | <b>Overlapping Eligibility '06' to be processed</b> | <ul style="list-style-type: none"><li>• The clean-up of 278 records did not happen this week. They will be addressed next week but don't anticipate being down to zero by 1/16.</li></ul>   |
| 3  | <b>Service Pack 12</b>                              | <ul style="list-style-type: none"><li>• Testing in UAT continues.</li><li>• The deploy to PROD can occur during a weeknight if needed. However, if roll-back is needed it the amount of time required may go beyond 7 AM impacting the business.</li><li>• <b>SP-12 is planning for a deployment to PROD on Monday evening.</b></li></ul> |
| 4  | <b>Service Pack 12.1</b>                            | <ul style="list-style-type: none"><li>• SIT testing is scheduled to begin 1/9/2015.</li></ul>   |
| 5  | <b>Service Pack 13</b>                              | <ul style="list-style-type: none"><li>• The SP13 changes need to be merged into the 1.5 code base.</li><li>• This will occur after the 1.5 code has been stabilized.</li></ul>  |
| 6  | <b>Service Pack 16</b>                              | <ul style="list-style-type: none"><li>• 80% of development is complete. Targeting SIT testing in 1-2 weeks.</li></ul>   |
| 7  | <b>Release 1.6</b>                                  | <ul style="list-style-type: none"><li>• The release date is TBD.</li></ul>  |
| 8  | <b>Stabilization of 1.5</b>                         | <ul style="list-style-type: none"><li>• Fixes for 1.5 include both code and data. These are currently underway.</li><li>• Data fixes will populate into Curam tables. These individuals are receiving coverage, but can't make changes in Curam.</li></ul>  |
| 9  | <b>SNAP</b>   | <ul style="list-style-type: none"><li>• The project plan does not include system integration. Pui is going to need resources for SIT testing.</li><li>• HCR cases have not been built and tested against by the test team with the SNAP code.</li></ul>   |
| 10 | <b>Conversion</b>                                   | <ul style="list-style-type: none"><li>• The data mapping is complete.</li></ul>   |
| 11 | <b>Traditional Medicaid</b>                         | <ul style="list-style-type: none"><li>• When are Non-MAGI JAD sessions set to begin? They will require resources coming from outside and a couple of weeks lead time will be needed for them.</li></ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                  |  |
|---------------------------------------|--|------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                  |  |
| <b>Meeting Information:</b>           | Date:  | January 16, 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:  | 9:00 a.m.        | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt   |                  | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Ali Yavuzer; Lori Faris; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills |                  |  |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Lori Faris; Donna Dumond; Patrick Mahoney; Dave Mills; Robert Barker  |                  |  |
| <b>Others in Attendance:</b>          |  |                  |  |

| Action Items  |              |           |
|---|--------------|-----------|
| Task  | Assigned To  | Due Date  |
| Schedule a state meeting to discuss Inbound Account Transfers that are over income level. | Susan Burton | 1/23/2015 |

## Meeting Agenda

- Service Packs 12, 12.1, 13, 14, 15, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5
- Complete sending all Account Transfers to the FFM
- SNAP
- Conversion
- Reporting
- Traditional Medicaid



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                                |   |
|---------------|--------------------------------|---|
| 1             | Pending Applications           | <ul style="list-style-type: none"> <li>Need to run the batch that will cancel all pending applications prior to 7/31/2014. This will cleanup those applications that haven't responded to correspondence.</li> </ul>  |
| 2             | CMS required IV&V Verification | <ul style="list-style-type: none"> <li>TFP will be held up during the week of 1/20-1/23 for IV&amp;V verification that is required by CMS.</li> <li>Data for these cases must be retained.</li> </ul>   |
| 3             | Data Fixes                     | <ul style="list-style-type: none"> <li>County code is working but still dependent on the date fix to work.</li> <li>Scheduled for PROD 1/21.</li> </ul>   |
| 4             | Outbound AT to FFM             | <ul style="list-style-type: none"> <li>Went live 1/15. New applications are working. Backlog still needs to be sent to the FFM.</li> </ul>  |
| 5             | Service Pack 12                | <ul style="list-style-type: none"> <li>Deployed 1/15. Look for the root cause of system hiccup after deployment.</li> </ul>   |
| 6             | Service Pack 12.1              | <ul style="list-style-type: none"> <li>Currently in SIT testing.</li> </ul>   |
| 7             | SSO 1.7                        | <ul style="list-style-type: none"> <li>New project timeline is 2/14/2015 for deployment. Looking for a window to do TFP testing at the moment.</li> </ul>   |
| 8             | Release 1.6                    | <ul style="list-style-type: none"> <li>The release date is TBD.</li> </ul>  |
| 9             | SNAP                           | <ul style="list-style-type: none"> <li>Focusing on CR31 and IEG integration.</li> </ul>   |
| 10            | Conversion                     | <ul style="list-style-type: none"> <li>A total of 125,000 cases have been loaded into UAT.</li> <li>Another 80,000 are planned.</li> </ul>  |
| 11            | Traditional Medicaid           | <ul style="list-style-type: none"> <li>JAD meetings have been scheduled.</li> </ul>   |
| 12            | Reporting                      | <ul style="list-style-type: none"> <li>UAT Datamart complete.</li> <li>Reporting meeting scheduled for 1/16 to determine how to handle the negated cases in reporting. They are trying to deny for the entire year when coverage existed through December.</li> </ul> |
| 13            | TRB                            | <ul style="list-style-type: none"> <li>Expecting a quote for new hardware next week.</li> <li>An additional TFP environment is dependent on the hardware.</li> </ul>  |
| 14            | Architecture Sub-committee     | <ul style="list-style-type: none"> <li>Analyzing the slowness of performance issues and gathering recommendations for purging the database.</li> <li>Need recommendations to validate workflow after each deployment.</li> </ul>                                      |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                  |  |
|---------------------------------------|--|------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                  |  |
| <b>Meeting Information:</b>           | Date:  | January 23, 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:  | 9:00 a.m.        | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt   |                  | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Ali Yavuzer; Lori Faris; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills |                  |  |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Lorie Williams; Paul Eichorn; Lori Faris; Donna Dumond; Patrick Mahoney; Dave Mills; Yvonne Case; David Danbeck; Ravi Mullukatte   |                  |  |
| <b>Others in Attendance:</b>          |  |                  |  |

| Action Items  |                                   |           |
|---|-----------------------------------|-----------|
| Task  | Assigned To                       | Due Date  |
| Provide steps and timelines for coverage to Robert.                                     | Prasoon Choudhary / David Danbeck | 1/30/2015 |
| Robert's closure batch needs to be processed. Close down the ad hoc processes involved. | Prasoon Choudhary                 | 1/23/2015 |
| Return to the normal process of application denials.                                    | Susan Burton                      | 2/27/2015 |
| Revisit the requirement for 12 months on closed cases. It shouldn't have changed.       | Sanford Kahn                      | 1/30/2015 |

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- SNAP
- Conversion
- Reporting
- Traditional Medicaid



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                      |  |
|---------------|----------------------|--|
| 1             | Pending Applications | <ul style="list-style-type: none"><li>Need to run the batch that will cancel all pending applications prior to 7/31/2014. This will cleanup those applications that haven't responded to correspondence.</li></ul> |
| 2             | Data Fixes           | <ul style="list-style-type: none"><li>County code is scheduled for PROD 1/23.</li><li>Eligibility code is scheduled for PROD the week of 1/26.</li></ul>   |
| 3             | Outbound AT to FFM   | <ul style="list-style-type: none"><li>Backlog still needs to be sent to the FFM. Scheduled to go with SP-12.1.</li></ul>   |
| 4             | Service Pack 12      | <ul style="list-style-type: none"><li>Still looking for the root cause of system hiccup after deployment.</li></ul>  |
| 5             | Service Pack 12.1    | <ul style="list-style-type: none"><li>Currently in UAT testing. Schedule for PROD 1/30.</li></ul>  |
| 6             | SSO 1.7              | <ul style="list-style-type: none"><li>Not critical path for functionality. Probably scheduling for late March.</li></ul>   |
| 7             | Release 1.6          | <ul style="list-style-type: none"><li>The release date is TBD. Probably scheduling for March. Arkansas will need another waiver request from CMS.</li></ul>  |
| 8             | SNAP                 | <ul style="list-style-type: none"><li>FNS approved the UAT plan.</li></ul>   |
| 9             | Conversion           | <ul style="list-style-type: none"><li>12 months is the requirement for closed cases.</li><li>Conversion dry run ready for next week.</li></ul>   |
| 10            | Traditional Medicaid | <ul style="list-style-type: none"><li>Gathering requirements for Intake and Case Management.</li></ul>   |
| 11            | Reporting            | <ul style="list-style-type: none"><li>UAT Datamart complete. Process has been tuned and takes less than one hour to run.</li></ul>   |
| 12            | TRB                  | <ul style="list-style-type: none"><li>Expecting a quote for new hardware next week.</li><li>An additional TFP environment is dependent on the hardware.</li></ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                  |                |   |
|---------------------------------------|---|------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                  |                |   |
| <b>Meeting Information:</b>           | Date:   | January 30, 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.        | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                  | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Samee Mohammad; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Paul Eichorn; Greg Allison; Steve Gray; Ali Yavuzer; Lori Faris; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck |                  |                |   |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams (DHS); Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Brian Keltch; Samee Mohammad; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Lorie Williams; Paul Eichorn; Lori Faris; Donna Dumond; Patrick Mahoney; Dave Mills; Karen Schroeder   |                  |                |   |
| <b>Others in Attendance:</b>          |   |                  |                |   |

| Action Items  |                   |          |
|---|-------------------|----------|
| Task  | Assigned To       | Due Date |
| Robert's closure batch needs to be processed. Close down the ad hoc processes involved.<br>Update – Need a codesheet to determine why closures are erroring at MMIS. Check with Brenda's team for a codesheet or documentation. | Larry Crutchfield | 2/6/2015 |
| Follow up with CMS on policy documents needed.  | Greg Allison      | 2/6/2015 |

## Meeting Agenda

- Service Packs 12.1, 13, 14, 15, and 16
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# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                      |  |
|---------------|----------------------|--|
| 1             | Data Fixes           | <ul style="list-style-type: none"> <li>Data Fixes are currently testing in CONV1. They can move to PROD mid next week.</li> </ul>  |
| 2             | Outbound AT to FFM   | <ul style="list-style-type: none"> <li>Backlog batch needs clarification from CMS. .</li> </ul>  |
| 3             | Inbound AT           | <ul style="list-style-type: none"> <li>Rule changes for Inbound Account Transfer. Create plan to turn on Inbound Account Transfer .</li> </ul>   |
| 4             | Service Pack 12.1    | <ul style="list-style-type: none"> <li>UAT almost complete. Scheduled for PROD 2/6.</li> </ul>   |
| 5             | SSO 1.7              | <ul style="list-style-type: none"> <li>Not critical path for functionality. Probably scheduling for late March.</li> </ul>   |
| 6             | Release 1.6          | <ul style="list-style-type: none"> <li>The release date is TBD. Probably scheduling for March. Arkansas will need another waiver request from CMS. 1.6 is critical for VLP and critical success factor #5.</li> </ul>  |
| 7             | SNAP                 | <ul style="list-style-type: none"> <li>IBM and State meeting on the Integration piece.</li> <li>Meeting scheduled to discuss the CR's.</li> <li>Scheduling meeting to discuss branching with Vivek's team.</li> </ul>  |
| 8             | Conversion           | <ul style="list-style-type: none"> <li>Conversion dry run completed this week.</li> </ul>  |
| 9             | Traditional Medicaid | <ul style="list-style-type: none"> <li>Gathering requirements for Intake and Case Management.</li> </ul>   |
| 10            | Reporting            | <ul style="list-style-type: none"> <li>Valid Applicants and Missing County Information will be corrected by a CR on 1/30.</li> <li>Discuss solutions for the application disposed date issue.</li> <li>EP Jira ticket created for conflicting products issue.</li> <li>Contact Sarath about the Ad Hoc reports email box.</li> </ul> |
| 11            | TRB                  | <ul style="list-style-type: none"> <li>CMS needs several policy documents from the State.</li> </ul>   |





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|                                       |   |                  |  |
|---------------------------------------|---|------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                  |  |
| <b>Meeting Information:</b>           | Date:   | February 6, 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.        | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt  |                  | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                  |  |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Jerry Pack; Robert Williams; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Vivek Sawhney; Brenda Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Patrick Mahoney; Dave Mills; Karen Schroeder; Donna Cook  |                  |  |
| <b>Others in Attendance:</b>          |   |                  |  |

| Action Items  |                     |           |
|---|---------------------|-----------|
| Task  | Assigned To         | Due Date  |
| Robert's closure batch needs to be processed. Close down the ad hoc processes involved.<br>Update – Need a codesheet to determine why closures are erroring at MMIS. Check with Brenda's team for a codesheet or documentation. | Larry Crutchfield   | 2/6/2015  |
| Follow up with CMS on policy documents needed.  | Greg Allison        | 2/6/2015  |
| Electronic A/T records requesting traditional Medicaid continues to be reported as zero. Determine how we are handling the payload.   | Vivek Sawhey        | 2/13/2015 |
| Update the Pending Applications records that were reported.   | Prasoon Choudhary   | 2/10/2015 |
| Send duplicate BCBS list to Dick. Determine next steps.   | Bashorat Ibragimova | 2/10/2015 |

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| Meeting Notes |                      |   |
|---------------|----------------------|---|
| 1             | Data Fixes           | <ul style="list-style-type: none"><li>Data Fixes are currently testing in CONV1. They can move to PROD mid next week.</li></ul>   |
| 2             | Outbound AT to FFM   | <ul style="list-style-type: none"><li>Backlog batch needs clarification from CMS.</li></ul>   |
| 3             | Inbound AT           | <ul style="list-style-type: none"><li>Inbound A/T is going live. 1<sup>st</sup> Phase will run on 2/12. 2<sup>nd</sup> Phase will begin after SP-14.</li></ul>                          |
| 4             | Service Pack 12.1    | <ul style="list-style-type: none"><li>Scheduled for PROD 2/6/2015.</li><li>Continuing problem of getting notices to generate from Notify. System restart is needed each time.</li></ul> |
| 5             | Service Pack 13      | <ul style="list-style-type: none"><li>Contains 20 defects. Is scheduled for UAT from 2/10-2/20, and PROD on 2/20/2015.</li></ul>  |
| 6             | Service Pack 14      | <ul style="list-style-type: none"><li>Has been defined with 5 defects. Scheduled for SIT on 2/10/2015 and PROD on 2/27/2015.</li></ul>  |
| 7             | SSO 1.7              | <ul style="list-style-type: none"><li>New date for Production is 3/13/2015.</li></ul>   |
| 8             | Release 1.6          | <ul style="list-style-type: none"><li>The new release date is 3/27/2015. Arkansas has received a waiver through 9/30/2015 from CMS.</li></ul>   |
| 9             | SNAP                 | <ul style="list-style-type: none"><li></li></ul>  |
| 10            | Conversion           | <ul style="list-style-type: none"><li>Preparing for Dry Run 2 next week.</li></ul>  |
| 11            | Traditional Medicaid | <ul style="list-style-type: none"><li>Completed requirements for Intake and Case Management.</li></ul>  |
| 12            | Reporting            | <ul style="list-style-type: none"><li>Send a link to the Cognos location that reports can be viewed.</li></ul>  |
| 13            | TRB                  | <ul style="list-style-type: none"><li>CMS needs several policy documents from the State.</li></ul>  |



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|                                       |  |                   |  |
|---------------------------------------|--|-------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                   |  |
| <b>Meeting<br/>Information:</b>       | Date:  | February 27, 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:  | 9:00 a.m.         | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt   |                   | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                   |  |
| <b>Invitees in<br/>Attendance:</b>    | Dick Wyatt; Jeff Dean; Robert Williams; Delia Anderson; Mary Franklin; Susan Burton; Yvonne Case; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Patrick Mahoney; Dave Mills; Karen Schroeder; David Danbeck; Brian Keltch; Regina Jefferson   |                   |  |
| <b>Others in<br/>Attendance:</b>      |  |                   |  |

| Action Items   |                          |          |
|--|--------------------------|----------|
| Task   | Assigned To              | Due Date |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> - <i>In Progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | 3/6/2015 |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> - <i>In progress: HP met with eSystems and state resources early in the week. More analysis is needed.</i>  | <b>Brenda Butler</b>     | 2/6/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b>  | <b>Vivek Sawhey</b>      | 3/6/2015 |
| <b>Need feedback from the Business on Closed Cases Draft Requirements.</b>   | <b>Larry Crutchfield</b> | 3/6/2015 |

## Meeting Agenda

- Service Packs 13, 13.1, 13.2, 14, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- SNAP
- Conversion
- Reporting
- Traditional Medicaid



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics                              | <ul style="list-style-type: none"> <li>A new metrics dashboard was created. Daily reporting for summary metrics categories will be created.</li> <li>Stuck Applications – 4 PMR’s open with IBM. Dashboard with 6.0.5.6 enhances the UI for caseworkers. IBM demo on 3/2. There are 1,350 as of today.</li> <li>Pending Applications – Continuing to run batch cleanup to reduce the number of pending applications. Tracking the various stages that workflow fails.</li> </ul> |
| 2             | Data Fixes                                   | <ul style="list-style-type: none"> <li>Data Fixes are being consumed in SP13, 13.1, 13.2, 14 and Database SQL scripts.</li> </ul>  |
| 3             | Service Pack 13                              | <ul style="list-style-type: none"> <li>SP13 will be delayed until 3/3 for a PROD deployment.</li> </ul>  |
| 4             | Service Pack 13.1 – Inbound Account Transfer | <ul style="list-style-type: none"> <li>Scheduled for PROD next week. Might end up being combined with SP13.2 instead of moving separately.</li> </ul>  |
| 5             | Service Pack 13.2 – SSO Clean Up Batch       | <ul style="list-style-type: none"> <li>Currently in SIT. Scheduled for PROD next week.</li> </ul>  |
| 6             | Service Pack 14                              | <ul style="list-style-type: none"> <li>It’s a possibility that SP14 might be delayed from 3/6 until 3/11. 5 new UAT testers have been added to help expedite Service Packs and Releases.</li> </ul>  |
| 7             | SSO 1.7                                      | <ul style="list-style-type: none"> <li>Need additional licenses for load testing. PROD is scheduled for 3/13.</li> </ul>   |
| 8             | Release 1.6                                  | <ul style="list-style-type: none"> <li>IBM has passed of the FPL code and it is awaiting the final numbers from the Business. R1.6 might be split into two smaller releases.</li> </ul>  |
| 9             | Service Pack 16 – VLP                        | <ul style="list-style-type: none"> <li>Waiting on clarification from CMS to move forward.</li> </ul>   |
| 10            | SNAP   | <ul style="list-style-type: none"> <li>New Integration is being tested on both sides.</li> <li>Still awaiting APDU approval from FNS.</li> </ul>   |
| 11            | Conversion                                   | <ul style="list-style-type: none"> <li>Dry Run 2 should be finished in UAT next week.</li> </ul>   |
| 12            | Traditional Medicaid                         | <ul style="list-style-type: none"> <li>Requirements Traceability Matrix is being documented.</li> </ul>  |
| 13            | Reporting                                    | <ul style="list-style-type: none"> <li>UAT data is being refreshed on 3/2 to reflect January and February.</li> <li>UAT DataMart is being enhanced on 3/2 to incorporate new elements and resolve outstanding issues.</li> </ul>   |
| 14            | Risk & Issues                                | <ul style="list-style-type: none"> <li>Reboot and schedule weekly meeting.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                              |                |   |
|---------------------------------------|--|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:  | March 6 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:  | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt   |                              | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Dick Wyatt; Robert Williams; Delia Anderson; Mary Franklin; Vivek Sawhney; Prasoon Choudhary; Sanford Kahn; Pui Leung; Patrick Mahoney; Donna Cook; Bob Barker   |                              |                |   |
| <b>Others in<br/>Attendance:</b>      |  |                              |                |   |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>In progress: HP met with eSystems and state resources early in the week. More analysis is needed.</i>  | <b>Brenda Butler</b>     | 3/13/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete.</i>   | <b>Vivek Sawhney</b>     | 3/13/2015 |

## Meeting Agenda

- Service Packs 13, 13.1, 13.2, 14, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion
- SNAP
- Traditional Medicaid
- Reporting



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics                              | <ul style="list-style-type: none"> <li>Daily reporting for summary metrics categories will be created.</li> <li>Pending Applications – Continuing to run batch cleanup to reduce the number of pending applications. Tracking the various stages that workflow fails.</li> <li>Determine if the number of Prospects in Curam is a subset of Pending applications or a completely different category.</li> <li>Verify the SNAP FE metrics. These should reflect what was on the report a couple weeks ago.</li> <li>Check with David to get the Count of Authorized applicants that are stuck after authorization and not moving to Landing table.</li> <li>Separate the FFM Outbound into two sub-categories. Rejected and backlog that will not be sent.</li> <li>No Touch application percentage went down this week. Most likely related to the addition of Prospects.</li> </ul> |
| 2             | Data Fixes                                   | <ul style="list-style-type: none"> <li>Data Fixes are being consumed in SP13, 13.1, 13.2, 14 and Database SQL scripts.</li> </ul>  |
| 3             | Service Pack 13                              | <ul style="list-style-type: none"> <li>SP13 deployed to PROD 3/5 with 1 problem. JMS 2<sup>nd</sup> Server isn't functioning correctly. Analysis of the JMS failure is underway with IBM WebSphere.</li> </ul>   |
| 4             | Service Pack 13.1 – Inbound Account Transfer | <ul style="list-style-type: none"> <li>Scheduled for PROD on 3/13. Will be combined with SP13.2 and SP14 when moved into PROD. There is a low risk of impact by combining these service packs together.</li> </ul>   |
| 5             | Service Pack 13.2 – SSO Clean Up Batch       | <ul style="list-style-type: none"> <li>Currently in SIT. Scheduled for PROD next Friday with SP13.1 and SP14.</li> </ul>   |
| 6             | Service Pack 14                              | <ul style="list-style-type: none"> <li>SP14 has been delayed from 3/6 to 3/13.</li> </ul>  |
| 7             | SSO 1.7                                      | <ul style="list-style-type: none"> <li>There was a problem with licenses for load testing. This has been resolved.</li> <li>PROD has been re-scheduled for 3/20.</li> </ul>  |
| 8             | Release 1.6                                  | <ul style="list-style-type: none"> <li>Completed code merge with SP14.</li> <li>Curam will be upgraded to 6.0.5.5 iFix5 in this release.</li> <li>The scope for this release has been reduced. There will a second set of functionality delivered in R1.6.1.</li> </ul>  |
| 9             | Service Pack 16 – VLP                        | <ul style="list-style-type: none"> <li>Waiting on clarification from CMS to move forward.</li> <li>VLP will only pend new applications where the applicant is not a U.S. citizen.</li> </ul>   |
| 10            | SNAP   | <ul style="list-style-type: none"> <li>Submitted Check Calculator FDD and reopened LIHEAP FDD.</li> <li>Discussed requirements for the Unified Application and HCR-CGIS Integration.</li> </ul>  |
| 11            | Conversion                                   | <ul style="list-style-type: none"> <li>Continue to cleanup addresses in ANSWER instead of flowing the incorrect addresses into Curam and fixing there.</li> <li>Determine how many addresses are being cleaned a day.</li> <li>Dry run 3 expected to take place over the next two weeks.</li> </ul>  |
| 12            | Traditional Medicaid                         | <ul style="list-style-type: none"> <li>Requirements Traceability Matrix has been updated.</li> <li>March JADs have been rescheduled due to IBM visits this week.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                               |                |   |
|---------------------------------------|--|-------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                               |                |   |
| <b>Meeting Information:</b>           | Date:  | March 13 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:  | 9:00 a.m.                     | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt   |                               | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                               |                |   |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Karen Schroeder; Greg Allison; Patrick Mahoney; Dave Mills; Regina Jefferson   |                               |                |   |
| <b>Others in Attendance:</b>          |  |                               |                |   |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>In progress: HP met with eSystems and state resources early in the week. More analysis is needed.</i>  | <b>Brenda Butler</b>     | 3/20/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.</i>              | <b>Vivek Sawhey</b>      | 3/27/2015 |
| <b>Determine how many batches there in PROD. Which ones are we using?</b>  | <b>Vivek Sawhey</b>      | 3/27/2015 |
| <b>Determine the categories or scenarios for the remaining 4-5%</b>  | <b>Sanford Kahn</b>      | 3/20/2015 |
| <b>CRON job needs to be picked back up for 'People Aging Out of Medicaid'.</b>   | <b>Vivek Sawhey</b>      | 3/20/2015 |

## Meeting Agenda

- Service Packs 13.1, 13.2, 14, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting





# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics                              | <ul style="list-style-type: none"> <li>3 open IBM PMR's for Stuck Applications</li> <li>SP14 will improve the Curam workflows that failed to generate notices and reduce the number of failures.</li> <li>Follow up with David Danbeck on the number authorized applicants that are stuck after authorization and not moving to the Landing Table.</li> <li>SNAP FE numbers haven't changed since 12/2/2014.</li> <li>Determine if the number of Prospects in Curam is a subset of Pending applications or a completely different category.</li> <li>No Touch application percentage had a small increase this week.</li> <li>Ongoing corrections <ul style="list-style-type: none"> <li>Overlapping eligibility 06 will be static until manually resolved by DCO &amp; EEF.</li> <li>People Aging out of Medicaid – This number is more than 5. There is a CRON job that needs to be run and worked.</li> </ul> </li> </ul> |
| 2             | Data Fixes                                   | <ul style="list-style-type: none"> <li>Data Fixes are being consumed in SP13.1, 13.2, 14 and Database SQL scripts.</li> <li>All Data Fixes are scheduled to be completed by 3/27.</li> </ul>   |
| 3             | Service Pack 13.1 – Inbound Account Transfer | <ul style="list-style-type: none"> <li>Scheduled for PROD on 3/17. Will move separate of SP13.2 and SP14.</li> </ul>   |
| 4             | Service Pack 13.2 – SSO Clean Up Batch       | <ul style="list-style-type: none"> <li>Batch will run in PROD 3/16. The only problem to be incurred is if someone started and application and comes back to finish during the batch running.</li> </ul>  |
| 5             | Service Pack 14                              | <ul style="list-style-type: none"> <li>SP14 has one known defect that will be moved into PROD. EP-373 batch is timing out. This is most likely a problem with Infrastructure and not the code base. Batch must be manually run so it will not affect PROD workflow.</li> </ul>   |
| 6             | SSO 1.7                                      | <ul style="list-style-type: none"> <li>Performance load testing licenses has been resolved.</li> </ul>   |
| 7             | Release 1.6                                  | <ul style="list-style-type: none"> <li>SIT &amp; UAT are testing in parallel.</li> <li>The scheduled PROD date will move from 3/27 to 4/3.</li> <li>The scope for this release has been reduced. There will a second set of functionality delivered in R1.6.1.</li> </ul>  |
| 8             | Service Pack 16 – VLP                        | <ul style="list-style-type: none"> <li>No other state is ready with VLP at the moment.</li> <li>Continue to wait on clarification from CMS to move forward.</li> <li>VLP will only pend new applications where the applicant is not a U.S. citizen.</li> </ul>   |
| 9             | SNAP   | <ul style="list-style-type: none"> <li>Conducted final review of Check Calculator FDD with Business.</li> <li>Discussed requirements for the Unified Application and HCR-CGIS Integration.</li> </ul>  |
| 10            | Conversion                                   | <ul style="list-style-type: none"> <li>Provide a breakdown of last 4-5% (approximately 10k) that won't be resolved by the address issues. What are the categories or scenarios.</li> <li>Final feedback needed on the Closed Cases Change Draft Requirements.</li> </ul>   |
| 11            | Traditional Medicaid                         | <ul style="list-style-type: none"> <li>Requirements will be completed by the end of March.</li> <li>Further discuss Long Term Care.</li> </ul>   |
| 12            | Reporting                                    | <ul style="list-style-type: none"> <li>Working on a Pending report for Dick and CMS for Applications Closed since 11/16/2014. Need clarification to use either the Submitted Date or the Application Date.</li> </ul>  |





# Arkansas EEF Project Agenda & Meeting Notes

|                                  |  |                               |  |
|----------------------------------|--|-------------------------------|--|
| <b>Meeting Name/Description:</b> | EEF Weekly Governance Meeting  |                               |  |
| <b>Meeting Information:</b>      | Date:  | March 20 <sup>th</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                  | Time:  | 9:00 a.m.                     | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>              | Dick Wyatt   |                               | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                 | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                               |  |
| <b>Invitees in Attendance:</b>   | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Robert Williams; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Karen Schroeder; Greg Allison; Patrick Mahoney; Dave Mills; Donna Cook; Donna Dumond; Bob Barker; Patricia Nation  |                               |  |
| <b>Others in Attendance:</b>     |  |                               |  |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>In progress: HP met with eSystems and state resources early in the week. More analysis is needed.</i>  | <b>Brenda Butler</b>     | 3/20/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.</i>              | <b>Vivek Sawhey</b>      | 3/27/2015 |
| <b>Determine how many batches there in PROD. Which ones are we using?</b>  | <b>Vivek Sawhey</b>      | 3/27/2015 |
| <b>Need to find out how many applicants from FFM haven't been processed.</b>   | <b>Vivek Sawhey</b>      | 3/27/2015 |
| <b>Provide Road Map by 4/17.</b>   | <b>Pui Lueng</b>         | 4/17/2015 |

## Meeting Agenda

- Service Packs 13.1, 13.2, 14, and 16
- Releases 1.6 and 1.7
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics                              | <ul style="list-style-type: none"> <li>Determine the amount of applicants that applied through the FFM who do not have coverage yet.</li> <li>Lost two days in the field due to slowness PROD problem on the DHS LAN.</li> <li>Need to determine how many Prospects in Curam will be cleared after the Prospect Batch runs.</li> <li>Follow up with David Danbeck on the number authorized applicants that are stuck after authorization and not moving to the Landing Table. Update 3/20 – Yogi is now working on this issue.</li> <li>Count of Curam workflows that failed to generate notices needs to have the workflows evaluated.</li> <li>No Touch application percentage had a small increase this week.</li> <li>Ongoing corrections               <ul style="list-style-type: none"> <li>Overlapping eligibility 06 will be static until manually resolved by DCO &amp; EEF.</li> <li>People Aging out of Medicaid – This number is more than 5. There is a CRON job that needs to be run and worked.</li> </ul> </li> </ul> |
| 2             | Data Fixes                                   | <ul style="list-style-type: none"> <li>All Data Fixes have been delayed and are scheduled to be completed by mid April.</li> </ul>   |
| 3             | Service Pack 13.1 – Inbound Account Transfer | <ul style="list-style-type: none"> <li>Scheduled for PROD on 3/24.</li> </ul>  |
| 4             | Service Pack 13.2 – SSO Clean Up Batch       | <ul style="list-style-type: none"> <li>Completed 3/16.</li> </ul>  |
| 5             | Service Pack 14                              | <ul style="list-style-type: none"> <li>Completed 3/14.</li> </ul>  |
| 6             | SSO 1.7                                      | <ul style="list-style-type: none"> <li>Schedule for 3/21.</li> </ul>   |
| 7             | Release 1.6                                  | <ul style="list-style-type: none"> <li>The new scheduled date for PROD is 4/17.</li> <li>SIT &amp; UAT are testing in parallel.</li> <li>Data fixes need to be complete to that reconciliation won't be needed between the code bases.</li> <li>The scope for this release has been reduced. There will a second set of functionality delivered in R1.6.1.</li> </ul>  |
| 8             | Service Pack 16 – VLP                        | <ul style="list-style-type: none"> <li>Continue to wait on clarification from CMS to move forward.</li> </ul>  |
| 9             | SNAP   | <ul style="list-style-type: none"> <li>Need updated Road Map by 4/17.</li> </ul>   |
| 10            | Conversion                                   | <ul style="list-style-type: none"> <li>Provide a breakdown of last 4-5% (approximately 10k) that won't be resolved by the address issues. What are the categories or scenarios.</li> </ul>   |
| 11            | Traditional Medicaid                         | <ul style="list-style-type: none"> <li>Continue to conduct JADs.</li> </ul>  |
| 12            | Reporting                                    | <ul style="list-style-type: none"> <li>Two eSystems resources will be rolling off reporting after 4/1.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                               |  |
|---------------------------------------|--|-------------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                               |  |
| <b>Meeting<br/>Information:</b>       | Date:  | March 27 <sup>th</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:  | 9:00 a.m.                     | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt   |                               | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Regina Jefferson |                               |  |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Dick Wyatt; Robert Williams; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Vivek Sawhney; Larry Crutchfield; Lorie Williams; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Karen Schroeder; Dave Mills; Donna Cook; Donna Dumond; Michael Hutchinson; Regina Jefferson   |                               |  |
| <b>Others in<br/>Attendance:</b>      |  |                               |  |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>In progress: HP met with eSystems and state resources early in the week. More analysis is needed.</i>  | <b>Brenda Butler</b>     | 3/20/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.</i>              | <b>Vivek Sawhey</b>      | 4/3/2015  |
| <b>Determine how many batches there in PROD. Which ones are we using?</b>  | <b>Vivek Sawhey</b>      | 4/3/2015  |
| <b>Need to find out how many applicants from FFM haven't been processed.</b>   | <b>Vivek Sawhey</b>      | 4/3/2015  |
| <b>Provide Road Map by 4/17.</b>   | <b>Pui Lueng</b>         | 4/17/2015 |

## Meeting Agenda

- Service Pack 16
- Releases 1.6 and 1.7
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics                              | <ul style="list-style-type: none"> <li>Determine the amount of applicants that applied through the FFM who do not have coverage yet.</li> <li>Need to determine how many Prospects in Curam will be cleared after the Prospect Batch runs.</li> <li>Follow up with David Danbeck on the number authorized applicants that are stuck after authorization and not moving to the Landing Table. Update 3/20 – Yogi is now working on this issue.</li> <li>Count of Curam workflows that failed to generate notices needs to have the workflows evaluated.</li> <li>No Touch application percentage had a small decrease this week.</li> <li>Ongoing corrections <ul style="list-style-type: none"> <li>Overlapping eligibility 06 will be static until manually resolved by DCO &amp; EEF.</li> </ul> </li> </ul> |
| 2             | Data Fixes                                   | <ul style="list-style-type: none"> <li>All Data Fixes have been delayed and are scheduled to be completed by mid April.</li> </ul>   |
| 3             | Service Pack 13.1 – Inbound Account Transfer | <ul style="list-style-type: none"> <li>Didn't make it through UAT for 3/27 PROD deployment. The new PROD deployment date is 4/1.</li> </ul>  |
| 4             | SSO 1.5.2                                    | <ul style="list-style-type: none"> <li>Update to the User Profile. Scheduled for PROD 3/31.</li> </ul>   |
| 5             | SSO 1.5.3 FPL Rate Table Change              | <ul style="list-style-type: none"> <li>Update to the 2015 FPL rate table. Scheduled for PROD 3/31.</li> </ul>  |
| 6             | Release 1.6                                  | <ul style="list-style-type: none"> <li>The new scheduled date for PROD is 4/17.</li> <li>SIT &amp; UAT are testing in parallel.</li> <li>Renewals will not automatically start on 4/17. The code will be in place on 4/17. Reconciliation will need to take place first.</li> <li>The scope for this release has been reduced. There will a second set of functionality delivered in R1.6.1.</li> </ul>  |
| 7             | Service Pack 16 – VLP                        | <ul style="list-style-type: none"> <li>Continue to wait on clarification from CMS to move forward.</li> </ul>  |
| 8             | SNAP   | <ul style="list-style-type: none"> <li>Need updated Road Map by 4/17.</li> <li>Unified application will take another year to build. April 2016.</li> </ul>   |
| 9             | Conversion                                   | <ul style="list-style-type: none"> <li>Provided a breakdown of last 4-5% (approximately 10k) that won't be resolved by the address issues.</li> <li>Also need to prepare for the Converted Case testing.</li> </ul>  |
| 10            | Traditional Medicaid                         | <ul style="list-style-type: none"> <li>Dependent upon the Unified application that will take another year to build. April 2016.</li> </ul>   |
| 11            | Reporting                                    | <ul style="list-style-type: none"> <li>Enrollment report is stopping testing until defects are resolved within report.</li> <li>Need to get with Patti from IBM about Congos licensing.</li> <li>Curam is storing data in two different places, makes keeping the data synced difficult.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |                |   |
|---------------------------------------|---|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |                |   |
| <b>Meeting Information:</b>           | Date:   | April 3 <sup>rd</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                              | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann |                              |                |   |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Larry Crutchfield; Lorie Williams; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Patrick Mahoney; Siva Veluru; Michael Hutchinson; Regina Jefferson; Kurt Hartmann  |                              |                |   |
| <b>Others in Attendance:</b>          |   |                              |                |   |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>A HP resource is on the 9<sup>th</sup> floor. Meeting is being set up with the State, eSystems, and HP resource to discuss error codes.</i>            | <b>Brenda Butler</b>     | 4/7/2015  |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.</i>              | <b>Vivek Sawhney</b>     | 4/17/2015 |
| <b>Determine how many batches there in PROD. Which ones are we using?</b>  | <b>Vivek Sawhney</b>     | 4/10/2015 |
| <b>Need to find out how many applicants from FFM haven't been processed.</b>   | <b>Vivek Sawhney</b>     | 4/10/2015 |
| <b>Provide Road Map by 4/17.</b>   | <b>Pui Leung</b>         | 4/17/2015 |

## Meeting Agenda

- Releases 1.6, 1.7, and Service Pack 16
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>Determine the amount of applicants that applied through the FFM who do not have coverage yet.</li> <li>Determine how many Prospects in Curam will be cleared after the Prospect Batch runs.</li> <li>No Touch application percentage had a small increase this week.</li> </ul>   |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>Dependent on an IBM PMR fix.</li> <li>Categorized in a spreadsheet showing assignments for both IBM and eSystems.</li> <li>Some payloads are showing applicants with Double Income. If the income is the same for both, one income is being removed to process the case.</li> <li>Deployed to UAT5 on 4/2.</li> <li>The PROD move has been delayed until next week around the middle of the week, and tentatively scheduled for April 8, 2015.</li> <li>The plan is to load the 2015 FFM applicants first.</li> </ul> |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>On hold.</li> <li>Analysis is underway for the remaining records: <ul style="list-style-type: none"> <li>Cases loaded and became stuck.</li> <li>Cases loaded but weren't successful in PROD.</li> </ul> </li> <li>Cases haven't been loaded yet.</li> </ul>  |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>Consumption is currently restricted due to performance.</li> <li>PMR under investigation with IBM.</li> </ul>   |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>David Danbeck is conducting analysis of all stuck apps in Curam.</li> </ul>   |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>This is part of the 1.6 release.</li> <li>Planning for how to implement 6.0.5.8 is underway.</li> </ul>   |
| 7             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>Several data fixes that won't be completed by 4/17 have been identified and moved to the 1.6 code base.</li> </ul>  |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>TBD</li> </ul>  |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>All major defects have been corrected and will move to PROD with SP13.1.</li> <li>The rest of the errors are one-offs.</li> </ul>   |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>Continue to wait on clarification from CMS to move forward.</li> <li>Need testing information from Philip Tenant, CMS.</li> </ul>   |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>Dependent upon IBM Lab Services.</li> <li>Might be possible to achieve through a batch process.</li> </ul>  |
| 12            | Implement Re-Application process for households with existing cases using the IBM Prospect Person Fix   | <ul style="list-style-type: none"> <li>Dependent upon IBM Lab Services.</li> </ul>   |
| 13            | Implement Renewal Process for 2015-16, Full Renewal Form  | <ul style="list-style-type: none"> <li>In design phase.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |   |
|---------------|---|---|
| 14            | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.         | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>  |
| 15            | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                   | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>  |
| 16            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER            | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>  |
| 17            | Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix | <ul style="list-style-type: none"> <li>This is in Release 1.6 planned for April 17, 2015.</li> </ul>  |
| 18            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>  |
| 19            | Develop and update Automated Test Scripts for Regression Testing                            | <ul style="list-style-type: none"> <li>IBM expert has been onsite this week to help the SIT Team evaluate testing tools.</li> <li>Rational Test Workbench (RTW) is not working as planned and should be abandoned. Tool selection is still underway.</li> </ul>   |
| 20            | Conversion  | <ul style="list-style-type: none"> <li>Case notes including ANSWER narratives are having a problem with special characters.</li> </ul>  |
| 21            | SNAP Modernization  | <ul style="list-style-type: none"> <li>Need updated Road Map by 4/17.</li> <li>Unified application will take another year to build and will most likely be delivered in April 2016.</li> <li>The team began discussing options for Go Live plan without integration between the HCR and CGISS modules.</li> <li>SNAP demo will take place next week.</li> </ul> |
| 22            | Traditional Medicaid  | <ul style="list-style-type: none"> <li>Dependent upon the HCR and CGISS integration that will take another year to build and will most likely be delivered in April 2016.</li> </ul>  |
| 23            | Reporting   | <ul style="list-style-type: none"> <li>Applications by Method and Applications Received report moving to PROD on Friday, 4/3.</li> </ul>  |
| 24            | IBM Lab Services  | <ul style="list-style-type: none"> <li>Analysis is underway on the following items: <ul style="list-style-type: none"> <li>Stuck Applications</li> <li>Retroactive cases</li> <li>Account Transfer</li> </ul> </li> <li>Prospect matching is in design.</li> </ul>  |





# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                               |                |   |
|---------------------------------------|---|-------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                               |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | April 10 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                     | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                               | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                               |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Susan Burton; Kim Gardner; Delia Anderson; Mary Franklin; Yvonne Case; Vivek Sawhney; Larry Crutchfield; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Patrick Mahoney; Dave Mills; Karen Schroeder; Siva Veluru; Donna Cook; Kurt Hartmann; Ragan Sappington  |                               |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                               |                |   |

| Action Items   |                          |           |
|--|--------------------------|-----------|
| Task   | Assigned To              | Due Date  |
| <b>Robert's closure batch needs to be processed. Close down the ad hoc processes involved.</b> – <i>In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed.</i> | <b>Larry Crutchfield</b> | Ongoing   |
| <b>SI team needs state resources to help identify HP errors and how they are related to Curam.</b> – <i>A HP resource is on the 9<sup>th</sup> floor. Meeting is being set up with the State, eSystems, and HP resource to discuss error codes.</i>            | <b>Brenda Butler</b>     | 4/17/2015 |
| <b>Need to find out how many applicants from FFM haven't been processed.</b>   | <b>Vivek Sawhney</b>     | 4/17/2015 |
| <b>Provide Road Map by 4/17.</b>   | <b>Pui Leung</b>         | 4/17/2015 |
| <b>Need full knowledge of all Flat File rejections. Check category list for completeness.</b> – <i>In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.</i>              | <b>Vivek Sawhney</b>     | 4/24/2015 |
| <b>Determine how many batches there in PROD. Which ones are we using?</b>  | <b>Vivek Sawhney</b>     | 4/24/2015 |

## Meeting Agenda

- Releases 1.6, 1.7, and Service Packs
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates





# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>No Touch application percentage had a small decrease this week.</li> </ul>  |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>Report on 4/17 how many 2015 payloads were loaded.</li> <li>Loading payloads in UAT5.</li> <li>SP13.1 successfully deployed to PROD 4/8/15.</li> <li>Still receiving unclear guidance from CMS. Arkansas will meet to discuss making own determinations.</li> </ul> |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>On hold.</li> </ul>   |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>IBM is trying to reproduce the relationship issue before opening a new PMR.</li> </ul>  |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>Dependent on IBM PMRs resolutions.</li> <li>Categorized in a spreadsheet showing assignments for both IBM and eSystems.</li> <li>IBM has resolved 3 or the 5 issues. Trying to reproduce the other 2.</li> </ul>  |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>The release date of 4/17 is at risk due to testing. A mid-week PROD move during 4/20-4/24 is likely to occur.</li> <li>The Server Move will now occur on 4/17 instead of 4/24 since we won't be doing a PROD deploy that weekend.</li> </ul>                        |
| 7             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>Progress continues on the data fixes to be complete by 4/30.</li> <li>MEC Export file is causing Notices and Medicaid ID problems.</li> </ul>   |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>TBD</li> </ul>  |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>This went into PROD on 4/09.</li> </ul>   |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>10 Defects have been resolved.</li> <li>Analyzing clarifications from CMS to proceed forward.</li> </ul>  |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>Dependent upon IBM Lab Services.</li> <li>This is being broken out into two phases.</li> </ul>  |
| 12            | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>Started code merge with the 1.8 branch.</li> </ul>  |
| 13            | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.   | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>   |
| 14            | Implement SCC-33: Support APTC and Employer Sponsored insurance questions   | <ul style="list-style-type: none"> <li>Further research to determine if we have all the FFM questions. Outbound needs to send the answers to the FFM.</li> </ul>   |
| 15            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER  | <ul style="list-style-type: none"> <li>In requirements phase.</li> </ul>   |
| 16            | Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix   | <ul style="list-style-type: none"> <li>This is in Release 1.6 planned for April 20 - 24, 2015.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 17            | <b>Implement SCC-89: CHIP Waiting Period</b>                            | <ul style="list-style-type: none"><li>• In requirements phase.</li></ul>   |
| 18            | <b>Develop and update Automated Test Scripts for Regression Testing</b> | <ul style="list-style-type: none"><li>• RFT, RTW, and Selenium have all been evaluated/assessed for possible use.</li><li>• Each has its advantages/disadvantages, and none have direct record and playback capability without manual intervention.</li><li>• The recommendation is to move forward with RFT.</li><li>• Approved by TRB on 4/09.</li></ul> |
| 19            | <b>Additional Tasks</b>   | <ul style="list-style-type: none"><li>• 2015 FPL rates were moved to PROD.</li><li>• 2016 FPL rates only need to be updated in the table.</li></ul>  |
| 20            | <b>IBM</b>  | <ul style="list-style-type: none"><li>• Implement Re-Application process for households with existing cases using the IBM Prospect Person Fix</li></ul>  |
| 21            | <b>Conversion</b>   | <ul style="list-style-type: none"><li>• Has a dependency on EP-376 – Clean up concernroles with the same SSN in Curam.</li></ul>   |
| 22            | <b>SNAP Modernization</b>   | <ul style="list-style-type: none"><li>• Need updated Road Map by 4/17.</li><li>• Proposed a solution for integration of CGISS and HCR.</li><li>• SNAP presentation will take place 4/22.</li></ul>   |
| 23            | <b>Traditional Medicaid</b>   | <ul style="list-style-type: none"><li>• Dependent upon the HCR and CGISS integration.</li></ul>  |
| 24            | <b>Reporting</b>  | <ul style="list-style-type: none"><li>• Applications by Method and Applications Received released into PROD.</li></ul>   |
| 25            | <b>IBM Lab Services</b>   | <ul style="list-style-type: none"><li>• Analysis is underway on the following items:<ul style="list-style-type: none"><li>○ Stuck Applications</li><li>○ Retroactive cases</li><li>○ Account Transfer</li></ul></li><li>• Prospect matching is in design.</li></ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                               |                |   |
|---------------------------------------|---|-------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                               |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | April 17 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                     | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                               | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                               |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Robert Williams; Susan Burton; Kim Gardner; Delia Anderson; Mary Franklin; Yvonne Case; Vivek Sawhney; Larry Crutchfield; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Patrick Mahoney; Dave Mills; Lorie Williams; Karen Schroeder; Siva Veluru; Donna Cook; Kurt Hartmann; Ragan Sappington; Ashley Matejka   |                               |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                               |                |   |

| Action Items   |                   |           |
|--|-------------------|-----------|
| Task   | Assigned To       | Due Date  |
| Provide Road Map by 4/17.  | Pui Leung         | 4/17/2015 |
| Send Cognos version to DIS and determine upgrade feasibility.  | Pui Leung         | 4/22/2015 |
| SI team needs state resources to help identify HP errors and how they are related to Curam. – A HP resource is on the 9 <sup>th</sup> floor. Meeting is being set up with the State, eSystems, and HP resource to discuss error codes.           | Brenda Butler     | 4/24/2015 |
| Need to find out how many applicants from FFM haven't been processed.  | Vivek Sawhney     | 4/24/2015 |
| Need full knowledge of all Flat File rejections. Check category list for completeness. – In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.              | Vivek Sawhney     | 4/24/2015 |
| Determine how many batches there in PROD. Which ones are we using?   | Vivek Sawhney     | 4/24/2015 |
| Determine ability to upgrade to Cognos 10.2.1.   | Jeff Dean         | 4/24/2015 |
| CMS needs report for Account Transfer Metrics  | Vivek Sawhney     | 4/24/2015 |
| Determine remaining development tasks for Q3 & Q4  | Vivek Sawhney     | 5/29/2015 |
| Robert's closure batch needs to be processed. Close down the ad hoc processes involved. – In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed. | Larry Crutchfield | Ongoing   |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Releases 1.6 and Service Packs
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates

| Meeting Notes |   |   |
|---------------|---|---|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• Prospect Person Solution should reduce the count of Prospects in Curam by about 32,000. 20,000 complete matches and 12,000 partial matches.</li> <li>• CRON job needs to be restarted. This will be logged as an issue for next week until resolved.</li> <li>• No Touch application percentage had a small decrease this week.</li> </ul> |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>• 3,781 FFM payloads were successfully loaded in Curam on 4/11/2015.</li> </ul>  |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>• Analysis will begin 4/20/2015</li> </ul>   |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>• The team is experiencing a deployment problem with rule sets in the TST5 environment.</li> <li>• Retesting in TST3 before logging a PMR with IBM. Possible problem is connected to the rules engine.</li> </ul>  |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>• SP18 should fix remaining issues after R1.6.</li> </ul>  |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>• This is part of the 1.6 release.</li> </ul>  |
| 7             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>• Progress continues on the data fixes to be complete by 4/30.</li> <li>• Need MMIS extract from HP. The extract is holding up reconciliation.</li> </ul>  |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>• TBD</li> </ul>   |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>• Complete.</li> </ul>   |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>• Plan to start IV&amp;V attestation activities on 4/22/2015.</li> <li>• VLP process has an inherent risk that will need an additional verification step regarding benefits.</li> </ul>  |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>• Dependent upon IBM Lab Services.</li> <li>• This is being broken out into two phases.</li> </ul>   |
| 12            | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>• Started code merge with the 1.8 branch. The merge should be completed by 4/22/2015.</li> </ul>   |
| 13            | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.   | <ul style="list-style-type: none"> <li>• Awaiting sign off from the State on the FDD.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 14            | <b>Implement SCC-33: Support APTC and Employer Sponsored insurance questions</b>                   | <ul style="list-style-type: none"> <li>Need IBM's guidance on mapping the APTC and Employer Sponsored Insurance questions from State to FFM Account Transfer payload.</li> </ul>   |
| 15            | <b>Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER</b>            | <ul style="list-style-type: none"> <li>Integration layer needs more data to send to MMIS. A meeting will be held with Conversion to discuss options and future strategy.</li> </ul>  |
| 16            | <b>Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix</b> | <ul style="list-style-type: none"> <li>This is in Release 1.6 planned for 4/22/2015.</li> </ul>  |
| 17            | <b>Implement SCC-89: CHIP Waiting Period</b>   | <ul style="list-style-type: none"> <li>Awaiting sign off from the State on the FDD.</li> </ul>   |
| 18            | <b>Develop and update Automated Test Scripts for Regression Testing</b>                            | <ul style="list-style-type: none"> <li>Proof of Concept for Rational Functional Tester in underway.</li> </ul>   |
| 19            | <b>Additional Tasks</b>  | <ul style="list-style-type: none"> <li>2015 FPL rates were moved to PROD.</li> <li>2016 FPL rates only need to be updated in the table.</li> <li>SCC 75&amp;84 are currently in progress.</li> </ul>   |
| 20            | <b>IBM</b>   | <ul style="list-style-type: none"> <li>Development is schedule to be complete by 4/30/2015 for the Prospect Person Solution Design.</li> </ul>   |
| 21            | <b>Conversion</b>  | <ul style="list-style-type: none"> <li>Has a dependency on EP-376 – Clean up concernroles with the same SSN in Curam.</li> </ul>   |
| 22            | <b>SNAP Modernization</b>  | <ul style="list-style-type: none"> <li>Need updated Road Map by 4/17.</li> <li>SNAP and Integrated case will be developed and tested by 8/31/2015.</li> <li>Met with North Carolina.</li> </ul>  |
| 23            | <b>Traditional Medicaid</b>  | <ul style="list-style-type: none"> <li>Putting Traditional Medicaid on hold and moving resources to integrate HCR and CGISS Curam modules.</li> </ul>  |
| 24            | <b>Reporting</b>   | <ul style="list-style-type: none"> <li>SNAP has completed a majority of their reports in Cognos 10.2.1. The Cognos version at DIS is 10.2. Cognos isn't backwards compatible which is impacting delivery and testing of the reports.</li> </ul>                    |
| 25            | <b>IBM Lab Services</b>  | <ul style="list-style-type: none"> <li>Analysis is underway on the following items: <ul style="list-style-type: none"> <li>Stuck Applications</li> <li>Retroactive cases</li> <li>Account Transfer</li> </ul> </li> <li>Prospect matching is in design.</li> </ul> |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                            |                |   |
|---------------------------------------|---|----------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                            |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | May 1 <sup>st</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                  | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                            | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Dick Ledford; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                            |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Dick Wyatt; Robert Williams; Scott Utley; Susan Burton; Kim Gardner; Mary Franklin; Vivek Sawhney; Larry Crutchfield; Brenda F Butler; Prasoon Choudhary; Sanford Kahn; Donna Dumond; Dave Mills; Lorie Williams; Siva Veluru; Regina Jefferson; Kurt Hartmann; Ragan Sappington; Ashley Matejka; Tonji Mackey; Tim Lampe   |                            |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                            |                |   |

| Action Items   |                   |           |
|--|-------------------|-----------|
| Task   | Assigned To       | Due Date  |
| Provide Road Map by 4/17.  | Pui Leung         | 4/17/2015 |
| SI team needs state resources to help identify HP errors and how they are related to Curam. – A HP resource is on the 9 <sup>th</sup> floor. Meeting is being set up with the State, eSystems, and HP resource to discuss error codes.           | Brenda Butler     | 5/8/2015  |
| Need to find out how many applicants from FFM haven't been processed.  | Vivek Sawhney     | 5/8/2015  |
| Need full knowledge of all Flat File rejections. Check category list for completeness. – In progress: This has been added to the metrics portion of the report, but is incomplete. Will be addressed after Inbound A/T is complete.              | Vivek Sawhney     | 5/8/2015  |
| Determine how many batches there in PROD. Which ones are we using?   | Vivek Sawhney     | 5/8/2015  |
| Metrics for MAGI Renewals  | Vivek Sawhney     | 5/8/2015  |
| Access Arkansas will be down at 5:30pm on 5/12. Make sure all the proper channels have been notified.  | Susan Burton      | 5/12/2015 |
| Determine remaining development tasks for Q3 & Q4  | Vivek Sawhney     | 5/29/2015 |
| Robert's closure batch needs to be processed. Close down the ad hoc processes involved. – In progress: Codesheet doesn't provide direct correlation to why the cases are erroring out at MMIS. More research or a codesheet crosswalk is needed. | Larry Crutchfield | Ongoing   |





# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Releases 1.6 and Service Packs
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• Stuck applications have started to slightly decrease.</li> <li>• Add metrics for MAGI Renewals.</li> <li>• Closed 65 cases for May and June of “People Aging out of Medicaid.”</li> <li>• Prospect Person Solution should reduce the count of Prospects in Curam by about 32,000. 20,000 complete matches and 12,000 partial matches.</li> <li>• No Touch application percentage had a small decrease this week.</li> </ul> |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>• All 2015 payloads have been consumed.</li> <li>• Compare FFM Inconsistencies by resetting the flags.</li> </ul>   |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>• Will report metrics on 5/8/2015</li> </ul>  |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>• Testing the batch in SIT this week.</li> </ul>  |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>• SP18 should fix remaining issues after R1.6.</li> </ul>   |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>• SP16 is in SIT.</li> <li>• Reconciliation file needed new requirements and fields. 5/2 was scheduled to be the Reconciliation date. Can’t start Renewals until Reconciliation is complete.</li> </ul>   |
| 7             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>• Progress continues on the data fixes to be complete by 4/30.</li> <li>• Need MMIS extract from HP. The extract is holding up reconciliation.</li> </ul>   |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>• TBD</li> </ul>  |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>• Complete.</li> </ul>  |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>• Plan to start IV&amp;V attestation activities on 5/1/2015.</li> <li>• Waiting on a scheduling window for E2E testing steps 2 and 3 with CMS.</li> </ul>   |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>• Will move to Production after R1.6.</li> <li>• Needs to be merged with the 1.6 code base.</li> </ul>  |
| 12            | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>• Code merge is complete.</li> <li>• Need an environment to begin testing.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 13            | <b>Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.</b>         | <ul style="list-style-type: none"> <li>Awaiting sign off from the State on the FDD.</li> </ul>   |
| 14            | <b>Implement SCC-33: Support APTC and Employer Sponsored insurance questions</b>                   | <ul style="list-style-type: none"> <li>IBM waiting for response from PD.</li> </ul>  |
| 15            | <b>Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER</b>            | <ul style="list-style-type: none"> <li>Awaiting sign off from the State on the FDD.</li> </ul>   |
| 16            | <b>Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix</b> | <ul style="list-style-type: none"> <li>This is in Release 1.6 planned for 5/15/2015.</li> </ul>  |
| 17            | <b>Implement SCC-89: CHIP Waiting Period</b>   | <ul style="list-style-type: none"> <li>Awaiting sign off from the State on the FDD.</li> </ul>   |
| 18            | <b>Develop and update Automated Test Scripts for Regression Testing</b>                            | <ul style="list-style-type: none"> <li>Proof of Concept for a Smoke Test scenario was demonstrated on 4/30/2015.</li> <li>Continuing to build a suite for regression testing.</li> <li>10 floating users will enough licenses.</li> </ul>                                |
| 19            | <b>Additional Tasks</b>  | <ul style="list-style-type: none"> <li>2015 FPL rates were moved to PROD.</li> <li>2016 FPL rates only need to be updated in the table.</li> <li>SCC 75&amp;84 are currently in progress.</li> </ul>   |
| 20            | <b>IBM</b>   | <ul style="list-style-type: none"> <li>Phase 1 completed coding on 4/30/2015 for the Prospect Person Solution Design. Testing begins in TST3 on 5/4.</li> <li>Work continues on the design for a new proposed IBM Retroactive Medicaid process code solution.</li> </ul> |
| 21            | <b>Conversion</b>  | <ul style="list-style-type: none"> <li>Address data clean-up change need further analysis.</li> </ul>  |
| 22            | <b>SNAP Modernization</b>  | <ul style="list-style-type: none"> <li>Need updated Road Map by 4/17.</li> <li>SNAP and Integrated case will be developed and tested by 8/31/2015.</li> </ul>  |
| 23            | <b>Traditional Medicaid</b>  | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 24            | <b>HCR/CGISS Integration</b>   | <ul style="list-style-type: none"> <li>JAD sessions in progress.</li> <li>Meetings are being held jointly with North Carolina.</li> </ul>  |
| 25            | <b>Reporting</b>   | <ul style="list-style-type: none"> <li>Reporting database is being refreshed 5/1 with the April data.</li> </ul>   |
| 26            | <b>IBM Lab Services</b>  | <ul style="list-style-type: none"> <li>Analysis is underway on the following items: <ul style="list-style-type: none"> <li>Stuck Applications</li> <li>Retroactive cases</li> <li>Account Transfer</li> </ul> </li> <li>Prospect matching is in design.</li> </ul>       |





# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                            |  |
|---------------------------------------|---|----------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                            |  |
| <b>Meeting<br/>Information:</b>       | Date:   | May 8 <sup>th</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.                  | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Dick Wyatt  | <b>Scribe:</b>             | Justin Mattocks  |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                            |  |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Robert Williams; Larry Crutchfield; Delia Anderson; Franklin; Susan Burton; Yvonne Case; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Dave Mills; Lorie Williams; Karen Schroeder; Siva Veluru; Donna Cook; Kurt Hartmann; Ragan Sappington; Ashley Matejka; Tim Lampe; Patrick Mahoney;  |                            |  |
| <b>Others in<br/>Attendance:</b>      |   |                            |  |

| Action Items  |                   |           |
|---|-------------------|-----------|
| Task  | Assigned To       | Due Date  |
| Provide Road Map by 4/17.   | Pui Leung         | 4/17/2015 |
| SI team needs state resources to help identify HP errors and how they are related to Curam.           | Brenda Butler     | 5/8/2015  |
| Access Arkansas will be down at 5:30pm on 5/12. Make sure all the proper channels have been notified. | Susan Burton      | 5/12/2015 |
| Determine how many batches there in PROD. Which ones are we using?                                    | Prasoon Choudhary | 5/15/2015 |
| Provide an update on the Mainframe Transfer.  | Sanford Kahn      | 5/15/2015 |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.                 | Tim Lampe         | 5/15/2015 |
| Create a detailed PMO Transition Plan   | Kurt Hartmann     | 5/15/2015 |
| Determine remaining development tasks for Q3 & Q4   | Vivek Sawhney     | 5/29/2015 |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Releases 1.6 and Service Packs
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates

| Meeting Notes |   |   |
|---------------|---|---|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• MAGI Renewals and SNAP FE metrics were added to the report this week.</li> <li>• FFM Inconsistencies <ul style="list-style-type: none"> <li>○ Further analysis is needed on the 517 applicants 'Number already in Curam'. How many of these have benefits? If they don't have benefits, were they denied?</li> <li>○ 'Number of AT payload available' – Further analysis needed. This should mirror AT.</li> <li>○ 'Number of payloads not available' – Arkansas needs to push back to CMS that these need to be in Inbound AT. Not enough information. Tim Lampe will be the contact person for CMS.</li> </ul> </li> </ul> |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Curam (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>• All consumable payloads have been loaded. Complete.</li> </ul>   |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Curam (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>• Analysis is underway to correct these after R1.6.</li> </ul>   |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>• Testing the batch in SIT will start when R1.6 SIT is complete. IBM is assisting with this effort.</li> </ul>   |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>• 3 issues will be corrected with R1.6. Completes the original 10 issues.</li> <li>• 7 additional have been assigned to IBM.</li> </ul>  |
| 6             | Implement Curam Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>• R1.6 is in TST and UAT.</li> </ul>   |
| 7             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>• SP16 is in TST and UAT.</li> <li>• Analyzing a 5/5 MMIS extract from HP.</li> </ul>  |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>• TBD</li> </ul>   |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>• Complete.</li> </ul>   |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>• Step 1 attestation completed.</li> <li>• Waiting on a scheduling window for E2E testing steps 2 and 3 with CMS.</li> </ul>   |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>• Will move to Production after R1.6.</li> <li>• Phase I fixes are being deployed to TST3 today.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 12            | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>There were a number of defects identified in Curam Release 6.0.5.7. Further analysis is needed on the impacts of 6.0.5.8.</li> </ul>  |
| 13            | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.         | <ul style="list-style-type: none"> <li>Sign off from the State scheduled today on the FDD.</li> </ul>  |
| 14            | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                   | <ul style="list-style-type: none"> <li>IBM Lab Services is waiting for a response from PD. This should not affect the 6/30 date.</li> </ul>  |
| 15            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER            | <ul style="list-style-type: none"> <li>Sign off from the State scheduled for today on the FDD.</li> <li>There is a dependency on Mainframe integration. Sanford Kahn will get an update on the Mainframe transfer portion.</li> </ul>  |
| 16            | Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix | <ul style="list-style-type: none"> <li>This is in Release 1.6 planned for 5/15/2015.</li> </ul>  |
| 17            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>Sign off from the State scheduled for today on the FDD.</li> </ul>  |
| 18            | Develop and update Automated Test Scripts for Regression Testing                            | <ul style="list-style-type: none"> <li>Proof of Concept was successful.</li> <li>Development activities in progress.</li> <li>10 floating users should be enough licenses.</li> </ul>  |
| 19            | Additional Tasks  | <ul style="list-style-type: none"> <li>Spanish Language Translation of HCR Citizen Portal is in progress.</li> <li>SSO only includes English. The SSO contract didn't include a Spanish version.</li> <li>Analyzed and resolved inconsistencies received from the FFM. See summary metrics.</li> </ul> |
| 20            | IBM   | <ul style="list-style-type: none"> <li>Phase 1 completed coding on 4/30/2015 for the Prospect Person Solution Design. Scheduled for PROD on 5/24. Dependent upon R1.6.</li> <li>Work continues on the design for a new proposed IBM Retroactive Medicaid process code solution.</li> </ul>             |
| 21            | Conversion  | <ul style="list-style-type: none"> <li>Next steps are to load closed cases in Curam.</li> <li>The addresses are not standardized and are being cleaned up using newer address information in ANSWER.</li> </ul>  |
| 22            | SNAP Modernization  | <ul style="list-style-type: none"> <li>SNAP and Integrated case will be developed and SIT tested by 8/31/2015.</li> </ul>  |
| 23            | Traditional Medicaid  | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 24            | HCR/CGISS Integration   | <ul style="list-style-type: none"> <li>JAD sessions in progress.</li> <li>Meetings are being held jointly with other states.</li> </ul>  |
| 25            | Reporting   | <ul style="list-style-type: none"> <li>Updated UAT with production data through 4/30/2015.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                             |                |   |
|---------------------------------------|---|-----------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                             |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | May 15 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                   | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Dick Wyatt  |                             | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                             |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Jeff Dean; Larry Crutchfield; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Donna Dumond; Dave Mills; Kim Gardner; Karen Schroeder; Siva Veluru; Donna Cook; Kurt Hartmann; Ragan Sappington; Ashley Matejka; Tim Lampe; Patrick Mahoney; Brian Keltch; Robert Barker; David Danbeck   |                             |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                             |                |   |

| Action Items  |               |           |
|---|---------------|-----------|
| Task  | Assigned To   | Due Date  |
| SI team needs state resources to help identify HP errors and how they are related to Curam. | Brenda Butler | 5/22/2015 |
| Provide an update on the Mainframe Transfer.  | Sanford Kahn  | 5/22/2015 |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.       | Tim Lampe     | 5/22/2015 |
| Determine remaining development tasks for Q3 & Q4   | Vivek Sawhney | 5/29/2015 |

## Meeting Agenda

- Releases 1.6 and Service Packs
- Stabilization of 1.5, Data Fixes
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Traditional Medicaid, Reporting
- IBM Updates



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |   |
|---------------|---|---|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>MAGI renewal metrics will be expanded to capture how many cases have been renewed.</li> </ul>  |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>All consumable payloads have been loaded. This item is complete.</li> </ul>  |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>Analysis is underway to correct these after R1.6.</li> </ul>   |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>SIT team has started testing the batch.</li> </ul>   |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>3 issues will be corrected with R1.6. Completes the original 10 issues.</li> <li>7 additional will be resolved by IBM and released in a Service Pack.</li> </ul>   |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>This is part of the 1.6 release.</li> </ul>  |
| 7             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>SP16 has been merged with release 1.6.</li> <li>Scheduled to be complete with reconciliation on 6/5.</li> </ul>  |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>TBD</li> </ul>   |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>Complete.</li> </ul>   |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>Step 1 attestation completed.</li> <li>Waiting on a scheduling window for end to end testing steps 2 and 3 with CMS. This will be escalated if a CMS response isn't received today from Eric Myers.</li> </ul> |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>Phase 1 to PROD is scheduled for 5/29. Testing plan is being discussed.</li> </ul>   |
| 12            | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>Need to obtain a firm date to move to PROD.</li> <li>No other state has this implemented in PROD.</li> </ul>   |
| 13            | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.   | <ul style="list-style-type: none"> <li>Sign off from the State scheduled today for the FDD.</li> </ul>  |
| 14            | Implement SCC-33: Support APTC and Employer Sponsored insurance questions   | <ul style="list-style-type: none"> <li>IBM Lab Services is waiting for a response from PD. This should not affect the 6/30 date.</li> </ul>   |
| 15            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER  | <ul style="list-style-type: none"> <li>Waiting on the 5/22 extract from conversion team to move forward.</li> </ul>   |
| 16            | Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix   | <ul style="list-style-type: none"> <li>This is part of release 1.6.</li> </ul>  |
| 17            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>Conditional sign-off obtained on 5/8. Need state sign-off on the additional changes.</li> </ul>  |
| 18            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>Completed automation for 5 test scenarios.</li> <li>Training team doesn't have the technical skills to use the scripts. Needs to be addressed.</li> </ul>  |



## Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                       |   |
|---------------|-----------------------|---|
| 19            | Additional Tasks      | <ul style="list-style-type: none"><li>Spanish Language Translation of HCR Citizen Portal is in progress. All questions were compiled and sent to the state for translation.</li><li>SSO only includes English. The SSO contract didn't include a Spanish version.</li></ul> |
| 20            | IBM                   | <ul style="list-style-type: none"><li>Phase 1 Prospect Person Solution Designs scheduled for PROD on 5/29. Dependent upon R1.6.</li><li>IBM business and technical team is attending Integrations JADs.</li></ul>   |
| 21            | Conversion            | <ul style="list-style-type: none"><li>JADs will be needed for the Address Data Clean-up.</li></ul>  |
| 22            | SNAP Modernization    | <ul style="list-style-type: none"><li>SNAP and Integrated case will be developed and SIT tested by 8/31/2015.</li></ul>   |
| 23            | Traditional Medicaid  | <ul style="list-style-type: none"><li>On hold pending integration efforts.</li></ul>  |
| 24            | HCR/CGISS Integration | <ul style="list-style-type: none"><li>JAD sessions in progress.</li><li>Meetings are being held jointly with other states.</li></ul>  |
| 25            | Reporting             | <ul style="list-style-type: none"><li>Modified Applications Reports to correct SNAPFE applications.</li><li>Beginning design phase on the Data Warehouse.</li></ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |              |                |   |
|---------------------------------------|---|--------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | May 22, 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.    | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 903450 |
| <b>Facilitator:</b>                   | Tim Lampe   |              | <b>Scribe:</b> | Linda McKenzie                            |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Jeff Dean; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; Pui Leung; Patrick Mahoney; Dave Mills; David Danbeck; Siva Veluru; Ragan Sappington  |              |                |   |
| <b>Others in<br/>Attendance:</b>      |   |              |                |   |

| Action Items  |               |           |
|---|---------------|-----------|
| Task  | Assigned To   | Due Date  |
| SI team needs state resources to help identify HP errors and how they are related to Cúram. | Brenda Butler | 5/22/2015 |
| Provide an update on the Mainframe Transfer.  | Sanford Kahn  | 5/22/2015 |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available.'       | Tim Lampe     | 5/22/2015 |
| Determine remaining development tasks for Q3 & Q4. – Complete.                              | Vivek Sawhney | 5/29/2015 |





# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>See Summary Metrics</li> </ul>  |
| 2             | Loading remaining FFM Inbound Account Transfers from Integration Layer into Cúram (other than Duplicates, Conflicts and Changes)              | <ul style="list-style-type: none"> <li>This item is complete.</li> </ul>   |
| 3             | Load remaining SNAP Facilitated Enrollment (SFE) records into Cúram (other than error cases that will need manual correction by Case Workers) | <ul style="list-style-type: none"> <li>Loaded last night (5/21). No problems.</li> </ul>   |
| 4             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)  | <ul style="list-style-type: none"> <li>SIT team has started testing the batch.</li> </ul>  |
| 5             | Resolve Remaining Stuck Applications (10 issues)  | <ul style="list-style-type: none"> <li>Complete.</li> <li>Detail fixes in R1.6.</li> </ul>   |
| 6             | Implement Cúram Release 6.0.5.5 iFix5   | <ul style="list-style-type: none"> <li>Complete.</li> <li>Deployed to production as part of R1.6 on 5/15/2015.</li> </ul>  |
| 7             | Complete any critical Data Fixes from EEF R1.5 – Change of Circumstance (CoC)   | <ul style="list-style-type: none"> <li>All identified critical Data Fixes have been completed.</li> <li>R1.6 released in production on 5/15/2015.</li> <li>MMIS Reconciliation planned for 6/5/2015.</li> <li>Some ongoing data issues to look at. DHS PMO to put together a team.</li> </ul>  |
| 8             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>Development Team continues to work on remaining issues that have been identified.</li> <li>Renewals in June after R1.6.1 and MMIS reconciliation complete.</li> </ul>   |
| 9             | Fix critical defects from Release 1.7 – Single Sign On (SSO)  | <ul style="list-style-type: none"> <li>Complete.</li> </ul>  |
| 10            | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner)                                   | <ul style="list-style-type: none"> <li>Steps 2 &amp; 3 IV&amp;V attestation testing with CMS is scheduled for today (5/22/2015).</li> </ul>  |
| 11            | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)  | <ul style="list-style-type: none"> <li>Awaiting Prospect Person Solution Design from IBM. Once we have that, we will merge and release.</li> <li>Originally scheduled to be completed by IBM on 4/30/2015.</li> <li>Prospect Phase 1 and 2 is due no later than 5/29/2015 to make it into PROD by 6/30/2015. NOTE: We are 20 days behind schedule for phase 1. No requirements document for Phase 2. No target date on signoff.</li> </ul> |
| 12            | Implement Cúram Release 6.0.5.8   | <ul style="list-style-type: none"> <li>New R1.8 branch has been created.</li> <li>All code merge has been completed.</li> <li>SIT began testing on 5/21/2015.</li> <li>Meeting on Tuesday, 5/26/2015.</li> </ul>   |





# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 13            | <b>Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions</b>               | <ul style="list-style-type: none"> <li>All Business and Functional Design Documents have been completed and signed off by the State.</li> <li>Technical Design has been completed.</li> <li>Development and Unit Testing activities in progress.</li> <li>Finished development of Cúram.</li> </ul>  |
| 14            | <b>Implement SCC-33: Support APTC and Employer Sponsored insurance questions</b>                        | <ul style="list-style-type: none"> <li>Development complete. Part of the R1.8 build is going into SIT on 5/21/2015.</li> <li>Team has identified a Cúram OOTB defect preventing mapping of the collected information to outbound account transfer payload. IBM PMR # 62051,004,000 and JIRA defect # EEF-2251 have been created for this issue, and assigned to IBM Lab Services.</li> </ul>   |
| 15            | <b>Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER (Release 1.6.1)</b> | <ul style="list-style-type: none"> <li>All Business and Functional Design Documents have been completed and signed off by the State.</li> <li>Development and Unit Testing in progress. Plan to complete on 5/22/2015.</li> <li>Certain inconsistencies in sample ANSWER extract received from NG communicated to them.</li> <li>A sample extract was received on 5/20/2015. Since the full file has not been received, this may not meet the 6/30/2015 PROD date.</li> <li>eSystems are finding inconsistencies in the sample extract – in format, but resolved. We are close to agreeing on file format.</li> <li>We don't have full extract yet, but don't foresee any problems.</li> <li>One open item – not finding all Medicaid IDs – problem may be on our side or ANSWER.</li> </ul> |
| 16            | <b>Implement SCC-88: Pregnant Woman Category Change Clarification (new requirement) and Matrix</b>      | <ul style="list-style-type: none"> <li>Complete.</li> <li>Released in production as part of R1.6.</li> </ul>   |
| 17            | <b>Implement SCC-89: CHIP Waiting Period</b>  | <ul style="list-style-type: none"> <li>Completed Development and Unit Testing on 5/22/2015.</li> </ul>   |
| 18            | <b>Develop and update Automated Test Scripts for Regression Testing</b>                                 | <ul style="list-style-type: none"> <li>Development activities are in progress.</li> <li>Completed automation for 8 regression test scenarios.</li> <li>Started using automated script for smoke testing for DEV1 &amp; TST1 deployment.</li> <li>Working with the infrastructure team for integration of smoke testing scripts in Jenkins continuous build and deployment process.</li> </ul>  |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                  |   |
|---------------|------------------|---|
| 19            | Additional Tasks | <ul style="list-style-type: none"> <li>• 2015 FPL Limits (Completed).</li> <li>• Design &amp; Development of Integration Services for SNAP (ARFinds, WISE and DocuShare Integration) (In Progress).</li> <li>• SCC-75: Customize Cúram to account for Certification Periods extended in MEC (Completed in R1.6)</li> <li>• SCC-83: Change Electronic and Manual Renewal Process for Forced Coverage (Completed in R1.6).</li> <li>• SCC-84: Closure Renewal Batch to Account for Recipients in a Continuous Period of Eligibility (Completed in R1.6).</li> <li>• Spanish Language Translation of HCR Citizen Portal. Completed compiling all questions and sent to state for Spanish translation. (Complete).</li> <li>• Analyzed and resolved inconsistencies received from the FFM. See Summary Metrics.</li> <li>• Development of automated test case replication scripts for training team is in progress.</li> <li>• Some tasks completed in R1.6.</li> <li>• Retro Medicaid solution in place and working, but manually intensive. State is requiring IBM to develop simplified process. IBM developed solution and is waiting on signoff to staff development. One issue for IBM and eSystems to work out.</li> <li>• Training team to help open Resolve inconsistencies. Will discuss with David Danbeck next week.</li> </ul> |
| 20            | IBM              | <ul style="list-style-type: none"> <li>• Phase 1 Prospect Person SIT began on 5/20/2015.</li> <li>• Phase 1 Prospect Person UAT began on 5/20/2015.</li> <li>• Phase 2 Prospect Person JADs have started.</li> <li>• Testing to be finished by Thursday or Friday. Plan to move into Production next week.</li> <li>• PMRs – provide more outbound and inbound documentation.</li> </ul>  |
| 21            | Conversion       | <ul style="list-style-type: none"> <li>• CR81 Closed Cases development/unit test complete. Full conversion in SIT in progress.</li> <li>• Alien Evidence Change – Development/unit test complete and will be included in current SIT with closed cases.</li> <li>• Dry Run 3 – Testing by UAT Team continues, next Dry Run to include Closed Cases.</li> <li>• QA of conversion data – Ongoing – In progress.</li> <li>• Address data clean-up CR80 – A low number of Mailing Addresses are already in Cúram; most Cúram addresses are Private Addresses. As anticipated, most ANSWER addresses that have been changed have a later date time last update than Cúram Addresses. Further analysis in progress.</li> <li>• Maintenance Team fix to the data in concernrolealternateid table started. Once the data is fixed, we can determine number of SSNs to clean-up and next steps for SSN data clean-up CR77. Waiting on data fix.</li> </ul>   |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                              |  |
|---------------|------------------------------|--|
| 22            | <b>SNAP Modernization</b>    | <ul style="list-style-type: none"> <li>Design team continued work on CR16 and CR18 as part of HCR-CGISS Integration and CR71 (OASIS Interface).</li> <li>Development team completed CR30 (Resource Mapping from UA IEG) and CR52 (Inaccessible Reason on Resources).</li> <li>Development team continues to work on interfaces (Bendex outbound), reports, CR43 (eDRS Interface), CR50 (DSNAP Update), and CR53/CR62 (Sanctions, Criminal History and Ineligibility Periods).</li> <li>Test team continues testing for interfaces, batches, reports, and CRs.</li> <li>Started code merge with R1.8 branch.</li> <li>Signoff on 1 work queue, major signoff next week.</li> <li>Continue to merge, sent IBM 3-4 proof of concept documents, meeting next week with IBM.</li> </ul>   |
| 23            | <b>Traditional Medicaid</b>  | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 24            | <b>HCR/CGISS Integration</b> | <ul style="list-style-type: none"> <li>Design team continued JAD sessions for HCR-CGISS Integration.</li> <li>Design team completed sign off on Box 23 (Additional Work Queues) and expects to complete sign off on Box 28 (App Resumption Functionality) by 5/22.</li> <li>Design for the following components is complete with exception of outstanding action items: <ul style="list-style-type: none"> <li>Box 4 (HCR-CGISS App Mapping), Box 5 (Hide Fields), and Boxes 10-14 (Pre-Population) awaiting completion of one RedMane action item regarding earned income mapping. Expect to complete this week, with final sign off next week.</li> <li>Boxes 16-19 (Evidence Brokering) and Box 25 (Verifications) awaiting completion of one State action item related to evidence brokering. Expect final sign off next week.</li> <li>Box 9 (Digital Signature) awaiting completion of one State action item related to combined verbiage. Expect to complete this week, with final sign off next week.</li> </ul> </li> <li>Development team continues work on initial HCR-CGISS proofs of concept. Documents related to dynamic status evidence brokering, dynamic relinking of shared evidence, and HCR pre-population have been sent to IBM with request for review and comment by 5/29.</li> <li>Development team began reviewing designs signed off last week: Boxes 1 (Intents Page), 2 (HCR Application), 6 (CGISS Application), 7 (Household Selector), and 8 (Off-Ramp) of the component diagram.</li> </ul> |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |           |   |
|---------------|-----------|---|
| 25            | Reporting | <ul style="list-style-type: none"> <li>• CMS Performance Reports <ul style="list-style-type: none"> <li>• Modified Application Reports have been moved to production.</li> <li>• Median Processing Time Report in Test.</li> <li>• Received information from Dev team regarding Change of Circumstance records. Proceeding with necessary changes to several reports based on this information.</li> <li>• Developing Requirements documents for Account Transfer and Renewal Reports.</li> </ul> </li> <li>• ADHOC Requests <ul style="list-style-type: none"> <li>• Working on Perm MAGI Extract.</li> <li>• Completed Arkansas Advocate request.</li> </ul> </li> <li>• Data Warehouse <ul style="list-style-type: none"> <li>• Analysis phase near completion. Design Phase to start next.</li> </ul> </li> <li>• Quality of data is an issue per Tim Lampe. Need a systematic plan of attack.</li> </ul> |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                             |                |   |
|---------------------------------------|---|-----------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                             |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | May 29 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                   | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                             | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik |                             |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Jeff Dean; Larry Crutchfield; Delia Anderson; Vivek Sawhney; Prasoon Choudhary; Yvonne Case; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Donna Cook; Kurt Hartmann; Ashley Matejka; Tim Lampe; Patrick Mahoney; Robert Barker;  |                             |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                             |                |   |

| Action Items   |               |           |
|--|---------------|-----------|
| Task   | Assigned To   | Due Date  |
| SI team needs state resources to help identify HP errors and how they are related to Curam.  | Brenda Butler | 6/5/2015  |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'. – <i>In Progress. Justin Mattocks is drafting the email for Tim.</i> | Tim Lampe     | 6/5/2015  |
| Provide an update on the Mainframe Transfer. – <i>Complete.</i>  | Sanford Kahn  | 5/29/2015 |
| Determine remaining development tasks for Q3 & Q4 – <i>Complete.</i>   | Vivek Sawhney | 5/29/2015 |

## Meeting Agenda

- Upcoming Releases and Service Packs
- Stabilization of 1.5, Reconciliation
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Reporting
- IBM Updates



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |   |   |
|---------------|---|---|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>MAGI Renewals will be created.</li> </ul>  |
| 2             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)                    | <ul style="list-style-type: none"> <li>1 known defect. The defect is already in Production.</li> </ul>  |
| 3             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>Discussion taken offline. Status will be provided next week.</li> </ul>  |
| 4             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>Plan to release SP17 into production by middle of next week.</li> </ul>  |
| 5             | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner) | <ul style="list-style-type: none"> <li>Completed Steps 2 &amp; 3 testing with CMS. Production scheduled for 6/26 with R1.8.</li> </ul>  |
| 6             | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)                    | <ul style="list-style-type: none"> <li>An issue exist with forced coverage that is causing stuck applications. A meeting will be held on 5/29 to make a recommendation on Production move to Tim and Delia.</li> </ul>  |
| 7             | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>SNAP code merge complete with R1.8. SNAP dependent on R1.8. Decision about R1.8 needs to be made early next week. Every code base move is very database heavy.</li> <li>Siva will help with the unsuccessful deployment to UAT last night.</li> <li>IBM/North Carolina questions don't affect Arkansas.</li> </ul> |
| 8             | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.                         | <ul style="list-style-type: none"> <li>Deployment to UAT on 5/28 was unsuccessful.</li> </ul>   |
| 9             | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                                   | <ul style="list-style-type: none"> <li>IBM provided local fix but we still have some mapping issues.</li> <li>Get clarification of the benefit of these questions.</li> </ul>   |
| 10            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER                            | <ul style="list-style-type: none"> <li>Received ANSWER extract file on 5/28.</li> </ul>   |
| 11            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>Ready for UAT.</li> </ul>  |
| 12            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>Completed automation for 12 test scenarios.</li> </ul>   |
| 13            | Additional Tasks  | <ul style="list-style-type: none"> <li>Developing automated test case scripts for the Training Team.</li> </ul>   |
| 14            | IBM   | <ul style="list-style-type: none"> <li>Phase 1 Prospect Person Solution Designs scheduled for PROD on 5/29.</li> <li>State needs the Retroactive Medicaid document for review.</li> </ul>   |
| 15            | Conversion  | <ul style="list-style-type: none"> <li>Delta Deployment to UAT is planned for next week</li> <li>Need to determine a date the data will be fixed.</li> <li>Will use the ANSWER mailing address to add to the Curam private address.</li> </ul>  |
| 16            | SNAP Modernization  | <ul style="list-style-type: none"> <li>Received verbal sign-off on the designs.</li> <li>SNAP will load between 500-600k people.</li> </ul>   |
| 17            | Traditional Medicaid  | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>  |
| 18            | HCR/CGISS Integration   | <ul style="list-style-type: none"> <li>Evidence Brokering is going to be unsupported in the future.</li> <li>Need more information from IBM PD on this issue to make an informed decision and move forward.</li> </ul>  |
| 19            | Reporting   | <ul style="list-style-type: none"> <li>Technical team is providing answers to all questions that reporting needs clarification on.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                             |                |   |
|---------------------------------------|---|-----------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                             |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | June 5 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                   | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                             | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland |                             |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Brenda F Butler; Lorie Williams; Donna Dumond; Dave Mills; Kim Gardner; Siva Veluru; Donna Cook; Ashley Matejka; Tim Lampe; Patrick Mahoney; Ragan Sappington; Karen Schroeder; Willard Starland  |                             |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                             |                |   |

| Action Items  |               |           |
|---|---------------|-----------|
| Task  | Assigned To   | Due Date  |
| SI team needs state resources to help identify HP errors and how they are related to Curam. – The HP resource has been identified and is onsite two times per week. | Brenda Butler | 6/12/2015 |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.   | Tim Lampe     | 6/12/2015 |

## Meeting Agenda

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.6.1, 1.8
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Reporting
- IBM Updates





# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>Prospects in Curam decreased by 7,760.</li> <li>Scheduled to complete 4,300 2 person household Renewals on 6/5.</li> </ul>  |
| 2             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)                    | <ul style="list-style-type: none"> <li>UAT in progress.</li> </ul>   |
| 3             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>MMIS Reconciliation is in SIT. Receiving a new HP file on 6/8.</li> <li>Release to production date is 6/12.</li> <li>Curam will be unavailable from 6/12 9 PM – 6/15 7 AM. In addition Curam will be brought down at 9 PM every night until Renewals are completed. Then return to the normal 11 PM timeframe.</li> </ul>   |
| 4             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>SP17 released to production 6/4. All critical defects have been fixed.</li> </ul>   |
| 5             | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner) | <ul style="list-style-type: none"> <li>End to End testing will be retested with CMS on 6/8. CMS is testing their HUB Configuration.</li> <li>Release to production date is 6/26 with R1.8.</li> <li>VLP code was merged with 6.0.5.8 code. R1.8 is at risk due to possible performance issues. Determine if VLP can be moved off the 6.0.5.8 code base and have its own service pack if R1.8 is going to be delayed.</li> <li>VLP v32.1 will be unsupported after 6/28.</li> </ul> |
| 6             | Incorporate Prospect Person Fix provided by IBM (All development to be completed by IBM)                    | <ul style="list-style-type: none"> <li>Phase 1 Prospect Person was released in production on 5/29.</li> </ul>  |
| 7             | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>In Governance Board on 6/12 a decision will be made for R1.8 release date on 6/26.</li> <li>Detailed tracking of performance issues is needed.</li> <li>Internet Explorer 11 didn't work in SIT. IE11 doesn't work in compatibility mode.</li> </ul>  |
| 8             | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.                         | <ul style="list-style-type: none"> <li>Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 9             | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                                   | <ul style="list-style-type: none"> <li>Clarification needed from CMS about the necessity of the questions. Mapping isn't needed if the questions are irrelevant.</li> </ul>  |
| 10            | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER                            | <ul style="list-style-type: none"> <li>Renewal CR's have priority over all other CR's at the moment.</li> </ul>  |
| 11            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 12            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>Completed automation for 15 regression test scenarios.</li> <li>Continued using the automated script for smoke testing DEV1 and TST1 deployments.</li> </ul>  |
| 13            | Additional Tasks  | <ul style="list-style-type: none"> <li>eSystems continues work on the Integration Services for SNAP because of their knowledge of the code base and integration.</li> <li>SIT is developing the scripts in RFT Tool for the Training Team.</li> </ul>  |
| 14            | PROD SSL Certificate Upgrade  | <ul style="list-style-type: none"> <li>A CR has been created to restart the FUSE server and will activate the Keystore to install the new SSL Certificate on 6/8 at 9 PM.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                       |  |
|---------------|-----------------------|--|
| 15            | IBM                   | <ul style="list-style-type: none"><li>• Phase 1 Prospect Person release to production on 5/29.</li><li>• Phase 2 Prospect Person is in Design. Once the Design is signed-off a LOE can be determined. Targeting 7/31 for production.</li><li>• The code changes that are to be deployed this week for the production gap need to be coordinated with R1.6.1 since it takes precedence.</li><li>• Retroactive Medicaid document was signed-off on 6/4 and coding will follow.</li></ul> |
| 16            | Conversion            | <ul style="list-style-type: none"><li>• SRC has to re-index the 45 million documents. NC FAST did a rolling conversion. Strategy TBD for Arkansas conversion.</li><li>• Daniel McClain is the implementation manager.</li><li>• Address Cleanup document has been sent to the State.</li></ul>   |
| 17            | SNAP Modernization    | <ul style="list-style-type: none"><li>• Received verbal sign-off on the designs.</li><li>• SNAP will load between 500-600k people.</li></ul>   |
| 18            | Traditional Medicaid  | <ul style="list-style-type: none"><li>• On hold pending integration efforts.</li></ul>   |
| 19            | HCR/CGISS Integration | <ul style="list-style-type: none"><li>• IBM Release 6.1 will include additional functionality for evidence brokering but it is anticipated that no new functionality will be created in future releases. Waiting for further communication from IBM on the Road Map. Evidence Brokering is needed for the straight through processing of applications.</li><li>• This will provide more options for Integration since Evidence Brokering is not going away.</li></ul>                  |
| 20            | Reporting             | <ul style="list-style-type: none"><li>• Analysis continues on the Ad Hoc request regarding closures.</li><li>• Meeting with IBM next week to discuss Account Transfer.</li></ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |                |   |
|---------------------------------------|---|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | June 12 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland |                              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Jeff Dean; Robert Williams; Yvonne Case; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; Sanford Kahn; Pui Leung; Susan Burton; Brenda F Butler; Lorie Williams; Donna Dumond; Dave Mills; Kim Gardner; Siva Veluru; Ashley Matejka; Ragan Sappington; Karen Schroeder; Willard Starland; Siva Veluru; Delia Anderson; Kurt Hartmann;   |                              |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                              |                |   |

| Action Items  |             |           |
|---|-------------|-----------|
| Task  | Assigned To | Due Date  |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'. | Tim Lampe   | 6/19/2015 |

## Meeting Agenda

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.6.1, 1.8
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Reporting
- IBM Updates



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>Prospects in Curam continue to decrease.</li> <li>Completed 4,324 2 person household Renewals on 6/5.</li> </ul>  |
| 2             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)                    | <ul style="list-style-type: none"> <li>UAT is on hold until completion of R1.6.1.</li> </ul>   |
| 3             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>MMIS Reconciliation has several known defects but no Blockers.</li> <li>MMIS Reconciliation will take 5+ days.</li> <li>The Renewal Batch will start on 6/15 and process 3,000 per day. Dependent on R1.6.1.</li> <li>The Reassessment batch will start on 6/19. Reassessment batch will go downstream to MMIS.</li> <li>Curam will be unavailable from 6/12 9 PM – 6/15 7 AM. In addition Curam will be brought down at 9 PM every night until Renewals are completed. Then return to the normal 11 PM timeframe.</li> </ul>   |
| 4             | Fix critical defects from Release 1.6 – MAGI Renewals   | <ul style="list-style-type: none"> <li>SP17 released to production 6/4. All known critical defects have been fixed.</li> </ul>   |
| 5             | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner) | <ul style="list-style-type: none"> <li>End to End testing will be retested with CMS on 6/16. CMS is testing their HUB Configuration. CMS is currently having issues with their HUB. Discuss on SOTA call Monday morning. CMS has stated that VLP v32.1 will be unsupported after 6/28.</li> <li>Release to production date is 6/26 with R1.8.</li> <li>VLP code was merged with 6.0.5.8 code.</li> </ul>   |
| 6             | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>iFix2 was taken for R1.8. The code has been checked in and it is being tested in SIT and UAT.</li> <li>6.0.5.8 Release changes the training screens.</li> </ul>   |
| 7             | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.                         | <ul style="list-style-type: none"> <li>Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 8             | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                                   | <ul style="list-style-type: none"> <li>Clarification needed from CMS about the necessity of the questions. Mapping isn't needed if the questions are irrelevant. Discuss on Monday morning SOTA call.</li> </ul>   |
| 9             | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER                            | <ul style="list-style-type: none"> <li>Need to do a full E2E testing with Curam. Will not move to production on 6/12. Another full extract is needed.</li> <li>We will need to request that ANSWER comes down at 6 AM Saturday morning, so that our batch process can run during the billing period of DIS that is considered at the 'after hours' billing rate for Mainframe. This will also avoid any conflict with the ANSWER night batch schedule.</li> <li>We recommend that ANSWER stays down Saturday, Sunday and comes back up as normal on Monday the 15<sup>th</sup>, so that the new complete file is considered the 'most current' available file for ANSWER to Curam.</li> <li>We will need to request that DIS (Alvis Harding) be available Saturday morning in order to send the file to eSystems.</li> </ul> |
| 10            | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 11            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>Completed automation for 22 regression test scenarios (7 new this week).</li> </ul>   |
| 12            | Additional Tasks  | <ul style="list-style-type: none"> <li>iFix2 has been merged.</li> <li>SIT is developing the scripts in RFT Tool for the Training Team.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |                              |  |
|---------------|------------------------------|--|
| 13            | PROD SSL Certificate Upgrade | <ul style="list-style-type: none"> <li>Completed on 6/8.</li> </ul>  |
| 14            | IBM                          | <ul style="list-style-type: none"> <li>Phase 1 Prospect Person continues to make coding fixes and identify the root causes of custom code issues.</li> <li>Meeting with the State to prioritize the open PMR's. State needs to see a revised Roadmap from IBM PD to help with prioritization.</li> </ul>   |
| 15            | Conversion                   | <ul style="list-style-type: none"> <li>As a result of Performance Tuning 1, the overall conversion time has been reduced to 48 hours, the does not include Mass Activation.</li> <li>Address Cleanup document has been sent to the State and is under review.</li> <li>The concernrolealternateid is schedule to for dry run 4 on 6/13 to determine the impact.</li> <li>Need a decision on whether to convert ABAWDS. Anaylsis should be conducted on the option to convert. 6.0.5.8 has ABAWDS changes. Training will need to sync with Conversion on ABAWDS.</li> </ul> |
| 16            | SNAP Modernization           | <ul style="list-style-type: none"> <li>Received verbal sign-off on the designs.</li> <li>SNAP will load between 500-600k people.</li> </ul>  |
| 17            | Traditional Medicaid         | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 18            | HCR/CGISS Integration        | <ul style="list-style-type: none"> <li>IBM Proof of Concept on Evidence Brokering meetings went well with IBM PD this week. Meeting on 6/15 to discuss Evidence Brokering tasks.</li> <li>IBM PD documentation will delivered to the State by 6/17 regarding code and task generation.</li> </ul>  |
| 19            | Reporting                    | <ul style="list-style-type: none"> <li>An analysis on the reporting approach is being conducted for Curam.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |  |
|---------------------------------------|---|------------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |  |
| <b>Meeting Information:</b>           | Date:   | June 19 <sup>th</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.                    | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland |                              |  |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Brenda F Butler; Donna Dumond; Dave Mills; Kim Gardner; Siva Veluru; Ashley Matejka; Ragan Sappington; Karen Schroeder; Willard Starland; Siva Veluru; Delia Anderson; Kurt Hartmann; Patrick Mahoney;   |                              |  |
| <b>Others in Attendance:</b>          |   |                              |  |

| Decision  |           |
|---|-----------|
| Items   | Date      |
| Issue - VLP33 is not working at the CMS Hub. CMS had mandated that all states switch to VLP33 by 6/28/2015. Arkansas complied and completed all validations with VLP33. VLP33 was built on the 6.0.5.8 code base scheduled for production on 6/26/2015.<br>Decision – Implement VLP33 along with the scheduled Release 1.8 on 6/26/2015 even if CMS Hub still isn't configured for VLP33. Most of the cases are already touch cases anyway. N. Carolina has already implemented VLP33 and is experiencing the same problems with CMS. | 6/19/2015 |

| Action Items  |                 |           |
|---|-----------------|-----------|
| Task  | Assigned To     | Due Date  |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.           | Tim Lampe       | 6/19/2015 |
| Provide a complete list of browsers that are currently supported by Curam.                      | Karen Schroeder | 6/26/2015 |
| Formal sign off process for SNAP.   | Susan Burton    | 6/26/2015 |
| Send an email with the plan to restart the Pending Verification Batch.                          | Vivek Sawhney   | 6/26/2015 |
| The Governors Office needs a timeline for Person Match, Retroactive Medicaid, Newborn Coverage. | Karen Schroeder | TBD       |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.6.1, 1.8
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, Reporting
- IBM Updates

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• Phase 2 Prospect Person should help decrease the pending applications and prospects in Curam.</li> <li>• Pending verification batch hasn't been run in the last few weeks. Need an action plan to run the batch.</li> </ul>   |
| 2             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)                    | <ul style="list-style-type: none"> <li>• UAT has resumed.</li> </ul>   |
| 3             | Complete any critical Data Fixes from EEF R1.5  | <ul style="list-style-type: none"> <li>• MMIS Reconciliation released in production on 6/14.</li> <li>• The Reassessment batch will start on 6/19. Reassessment batch will go downstream to MMIS.</li> <li>• Send out the Reassessment process. Starting a 5pm each day, Backup, Reassess, then run Renewals.</li> </ul> |
| 4             | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner) | <ul style="list-style-type: none"> <li>• Release to production date is 6/26 with R1.8.</li> <li>• Decision to move forward with scheduled release date even if VLP33 doesn't work at the CMS Hub.</li> </ul>   |
| 5             | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>• 6 defects for R1.8.</li> <li>• Testing IE9 and IE11 for minor browser issues.</li> </ul>  |
| 6             | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.                         | <ul style="list-style-type: none"> <li>• SIT complete. UAT in progress.</li> <li>• Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 7             | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                                   | <ul style="list-style-type: none"> <li>• SIT complete. UAT in progress.</li> <li>• Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 8             | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER                            | <ul style="list-style-type: none"> <li>• Plan to load on 6/20 with UAT and ANSWER sign off on 6/19.</li> <li>• Undergoing performance issues with the environments moved to new hardware.</li> <li>• Experiencing slow throughput of processing cases. Around 100 per hour at the moment.</li> </ul>                     |
| 9             | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>• Scheduled for production along with R1.8 on 6/26.</li> </ul>  |
| 10            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>• Completed automation for 25 regression test scenarios (3 new this week).</li> <li>• Begin automation of the Change of Circumstance scenarios.</li> </ul>  |
| 11            | Additional Tasks  | <ul style="list-style-type: none"> <li>• Ad Hoc reports for renewals is in progress.</li> </ul>  |
| 12            | IBM   | <ul style="list-style-type: none"> <li>• Phase 2 Prospect Person to contain 4 major scenarios.</li> <li>• The Governors office needs a timeline for Person Match, Retroactive Medicaid, and Newborn Coverage.</li> <li>• Newborn Coverage PMR has been escalated with PD.</li> </ul>                                     |





## Arkansas EEF Project Agenda & Meeting Notes

### Meeting Notes

|    |                       |   |
|----|-----------------------|---|
| 13 | Conversion            | <ul style="list-style-type: none"><li>• Need to schedule a meeting on Monday to discuss the Delta deployments. It is taking much longer to deploy than necessary.</li><li>• 6700 duplicate persons in Active SNAP cases have been identified in Curam. The Duplicate Batch in Curam is being tested in SIT. The batch will only work for duplicate SSN.</li><li>• IBM Lab Services is helping perform analysis on the ABAWDS tables that would need to be loaded.</li></ul> |
| 14 | SNAP Modernization    | <ul style="list-style-type: none"><li>• Received verbal sign-off during JADs on the designs but Dave, Brenda, and Donna haven't signed off. A sign off process needs to be determined and followed.</li><li>• SNAP will load between 500-600k citizens.</li></ul>   |
| 15 | Traditional Medicaid  | <ul style="list-style-type: none"><li>• On hold pending integration efforts.</li></ul>  |
| 16 | HCR/CGISS Integration | <ul style="list-style-type: none"><li>• IBM Proof of Concept on the integration to be discussed next Friday.</li><li>• IBM PD documentation delivered to the State.</li></ul>   |
| 17 | Reporting             | <ul style="list-style-type: none"><li>• A master list of all reports is needed. Those currently being produced and all reports needed for the project and CMS.</li></ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |                |   |
|---------------------------------------|---|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | June 26 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland |                              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Robert Williams; Larry Crutchfield; Delia Anderson; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Ashley Matejka; Karen Schroeder; Willard Starland; Siva Veluru; Patrick Mahoney; Kim Gardner; John Vrtachnik; Michael Moran   |                              |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                              |                |   |

| Action Items  |                 |           |
|---|-----------------|-----------|
| Task  | Assigned To     | Due Date  |
| Send communication to Dave Pittman (CMS) that Arkansas won't upgrade to VLPv33 on the 6/29 transition date from VLPv32.1. The current plan is to be live on 6/30 at 8pm. VLPv33 will be at least 1 day late due to R1.8. Most of the cases are manual touch at the moment so the impact is minimal. | Tim Lampe       | 6/26/2015 |
| Send 6.1 release notes to Tim and provide a summary of the release notes in layman terms by 7/1.  | Karen Schroeder | 7/1/2015  |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.   | Tim Lampe       | 7/2/2015  |
| Provide a complete list of browsers that are currently supported by Curam. Provided on 6/23 – Complete.   | Karen Schroeder | Complete  |
| Formal sign off process for SNAP. Sign off process determined on 6/19 – Complete.   | Susan Burton    | Complete  |
| Send an email with the plan to restart the Pending Verification Batch. – Pending Verification batch job will run on 6/27.   | Vivek Sawhney   | Complete  |
| The Governor's Office needs a timeline for Person Match, Retroactive Medicaid, and Newborn Coverage.  | Karen Schroeder | TBD       |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.6.1, 1.8
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• Need the total number of Renewals to provide a report to the Governor's Office. The amount is estimated to be greater than the original.</li> <li>• Renewals will not process for the 6/27. They will start back on 6/28 or 6/29 depending on the ANSWER file throughput.</li> <li>• Need Business guidance on the Stuck in Landing Application cases.</li> </ul> |
| 2             | Implement Online Inbound Account Transfer (other than Duplicates, Conflicts and Changes)                    | <ul style="list-style-type: none"> <li>• UAT in progress.</li> </ul>   |
| 3             | Fix critical defects from R1.6 – MAGI Renewals  | <ul style="list-style-type: none"> <li>• Resolved 8 issues as part of the R1.6.1 Hotfix1 on 6/22.</li> </ul>   |
| 4             | Implement VLP v33 no later than 4/3/2015 (Provide CMS answers all outstanding questions in a timely manner) | <ul style="list-style-type: none"> <li>• Release to production with R1.8 is at risk.</li> <li>• Completed pre-production connectivity tests with CMS on 6/23.</li> <li>• VLP v32.1 will no longer be supported after 6/29. VLPv33 will be at least one day late. Scheduled for production on 6/30 at 8pm. Most of the cases are manual touch at the moment so the impact is minimal.</li> </ul>            |
| 5             | Implement Curam Release 6.0.5.8   | <ul style="list-style-type: none"> <li>• Release 1.8 is at risk for production on 6/29. One critical OOTB defect remains. A possible workaround from IBM PD has been received and will be tested today.</li> <li>• Testing IE9 and IE11 for minor browser issues.</li> </ul>   |
| 6             | Implement SCC-18: ARKids B with Insurance not asking all the appropriate questions.                         | <ul style="list-style-type: none"> <li>• Dependent on R1.8.</li> </ul>   |
| 7             | Implement SCC-33: Support APTC and Employer Sponsored insurance questions                                   | <ul style="list-style-type: none"> <li>• Dependent on R1.8.</li> </ul>   |
| 8             | Implement SCC-64: Data Load of MAGI Recipients receiving Benefits through ANSWER                            | <ul style="list-style-type: none"> <li>• Scheduled for production on 6/27.</li> </ul>  |
| 9             | Implement SCC-89: CHIP Waiting Period   | <ul style="list-style-type: none"> <li>• Dependent on R1.8.</li> </ul>   |
| 10            | Develop and update Automated Test Scripts for Regression Testing  | <ul style="list-style-type: none"> <li>• Completed automation for 30 regression test scenarios (5 new this week).</li> <li>• Completed automation scripts for 5 Change of Circumstance scenarios.</li> </ul>   |
| 11            | Additional Tasks  | <ul style="list-style-type: none"> <li>• Reporting for Renewals has been created.</li> </ul>   |



# Arkansas EEF Project

## Agenda & Meeting Notes

### Meeting Notes

|    |                       |   |
|----|-----------------------|---|
| 12 | IBM                   | <ul style="list-style-type: none"><li>• 6.1 Release Notes came out on 6/25.</li><li>• Person Match Phase 1 fixes will be implemented after R1.8.</li><li>• Person Match Phase 2 should decrease the Prospects in Curam by nearly two-thirds.</li><li>• Incarceration will be live on 8/1.</li><li>• The Governor's office needs a timeline for Person Match, Retroactive Medicaid, and Newborn Coverage.</li><li>• Newborn Coverage PMR has been escalated with PD. This has a rules engine issue that creates manual backdating.</li></ul> |
| 13 | Conversion            | <ul style="list-style-type: none"><li>• All the cases for Dry Run 4 have been converted. There are approximately 50k cases and are running into performance issues. Meeting with IBM on Friday to determine how to speed up batch activation. The batch activation will run over the weekend and attempt to activate the approximately 140k cases that are remaining.</li><li>• IBM Lab Services is helping perform analysis on the ABAWDS tables that would need to be loaded.</li></ul>   |
| 14 | SNAP Modernization    | <ul style="list-style-type: none"><li>• The setup of testing environments for interfaces must be completed by next week or delays will occur.</li></ul>   |
| 15 | Traditional Medicaid  | <ul style="list-style-type: none"><li>• On hold pending integration efforts.</li></ul>  |
| 16 | HCR/CGISS Integration | <ul style="list-style-type: none"><li>• A Demo on 6.1 Evidence Brokering needs to be setup. Modifications to the evidence brokering are estimated to cause a 2-4 week delay. Need a contingency plan for the possible delay.</li></ul>  |
| 17 | Reporting             | <ul style="list-style-type: none"><li>• A master list of all reports is needed. Those currently being produced and all reports needed for the project and CMS.</li><li>• Complete Denial Reasons scenarios are needed to determine how to group to produce certain reports.</li></ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |                |   |
|---------------------------------------|---|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | July 10 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> | John Vrtachnik                            |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Patrick Mahoney; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland |                              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Robert Williams; Larry Crutchfield; Delia Anderson; Brian Keltch; Vivek Sawhney; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Ashley Matejka; Karen Schroeder; Willard Starland; Siva Veluru; John Vrtachnik; Michael Moran; Kurt Hartmann; Yvonne Case; Brenda F Butler   |                              |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                              |                |   |

| Action Items  |                 |          |
|---|-----------------|----------|
| Task  | Assigned To     | Due Date |
| Send communication to Dave Pittman (CMS) that Arkansas won't upgrade to VLPv33 on the 6/29 transition date from VLPv32.1. The current plan is to be live on 6/30 at 8pm. VLPv33 will be at least 1 day late due to R1.8. Most of the cases are manual touch at the moment so the impact is minimal. | Tim Lampe       | Complete |
| Send 6.1 release notes to Tim and provide a summary of the release notes in layman terms by 7/1.  | Karen Schroeder | Complete |
| Send email to CMS regarding FFM Inconsistencies - 'Number of payloads not available'.   | Tim Lampe       | Complete |
| The Governor's Office needs a timeline for Person Match, Retroactive Medicaid, and Newborn Coverage.  | Karen Schroeder | TBD      |

## Meeting Agenda



# Arkansas EEF Project

## Agenda & Meeting Notes

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.6.1, 1.8
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | Summary Metrics   | <ul style="list-style-type: none"> <li>• Pending applications are run in daily batches.</li> <li>• Count of Prospects in the Curam is trickling down.</li> <li>• Count of Curam workflows that failed to generate notices is due to data issues, but it might also be due to the code.</li> <li>• No Touch Applications % for the week is trickling down.</li> </ul> |
| 2             | Meetings next week  | <ul style="list-style-type: none"> <li>• The Health Care Reform Group meets next Wednesday 7/15/2015. On Thursday 7/16, there will be an update on the Arkansas Health Care Improvement Project.</li> </ul>  |
| 3             | Schedule Milestones   | <ul style="list-style-type: none"> <li>• Need to show legislators milestones based on Gantt Charts.</li> </ul>   |
| 4             | Pending Applications  | <ul style="list-style-type: none"> <li>• There is a big drop in Pending Applications and they are now being done daily at 5 pm with a run time of less than an hour.</li> </ul>  |
| 5             | Incarcerated Medicaid Bill Changes                                  | <ul style="list-style-type: none"> <li>• Due on 7/31/2015 and the schedule is on track. Need Susan's business signoff progressing. The project is progressing through Development and delivery should be on time.</li> </ul>   |
| 6             | Implement Re-Application process for households with existing cases | <ul style="list-style-type: none"> <li>• Dependent on some out-of-the-box functionality and it may be that a re-application will not be able to be completed.</li> </ul>   |
| 7             | Consume Change of Circumstance (CoC) Payloads from FFM in Curam     | <ul style="list-style-type: none"> <li>• There may be a schedule risk as the team is consumed with other tasks and this functionality may not be needed. CMS is not supposed to send changes.</li> </ul>   |
| 8             | Re-certifications if moved out of state                             | <ul style="list-style-type: none"> <li>• Curam doesn't support re-certification as required by CMS if someone moves out of state. Other states close cases.</li> </ul>   |
| 9             | Change Management   | <ul style="list-style-type: none"> <li>• A different Change Management System will be introduced next week. Decisions will come from a Change Control Board.</li> </ul>  |
| 10            | Person Match Phase 1  | <ul style="list-style-type: none"> <li>• There will be a handoff next week to SIT and UAT. Siva is working on a presentation for TRB. The IBM technical team is working with the RedMane technical team.</li> </ul>  |
| 11            | IBM Schedules   | <ul style="list-style-type: none"> <li>• Impacted by Production issues.</li> </ul>   |
| 12            | Newborn   | <ul style="list-style-type: none"> <li>• Found rules defects. An official commit is October; but the team will look to bring in the date.</li> </ul>   |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                           |  |
|---------------|---------------------------|--|
| 13            | Conversion                | <ul style="list-style-type: none"> <li>Made changes to Recert dates. Interim conversions will be performed on a regular basis. There is an issue where people have started an application in ANSWER and may re-apply. This creates challenges.</li> <li>Need to de-dup runs. Some addresses are not valid.</li> <li>For CR77, the team will get the NC Design Specifications. The NC solution is HCR based. People are touched more in ANSWER than in Curam. There are up to 42,00 individuals that would be replaced in Curam with ANSWER data. If people have benefits and deal with SSN, there may be an impact to coverage. It may be that some of the 53,000 Number of SSN verified in ANSWER but not in Curam are getting benefits in MMIS. There could be kids or undocumented pregnant women. A test could be run as a pilot. The team could check on which of them are on Medicaid. We could run against MEC and see what we have.</li> </ul> |
| 14            | SNAP Modernization        | <ul style="list-style-type: none"> <li>Environment setup is the biggest issue. Greg provided help and security is still being worked on. The team is assessing the impact of delays in setting up test environments.</li> </ul>  |
| 15            | HCR-CGISS Integration     | <ul style="list-style-type: none"> <li>There is progress on a signoff. Information is needed from NC with their citizenship verification at the person level. At Arkansas, citizenship verification is at the case level.</li> <li>Progress continues on the UA IEG piece. 6.1 Evidence Brokering was requested of IBM. Specific 6.1 features can be shown. DB2 will need to be upgraded to perform an evaluation. There is much documentation available for this release.</li> </ul>  |
| 16            | Reporting                 | <ul style="list-style-type: none"> <li>Hitting data issues with each report. Would like to sit with DCO and the Development Team to discuss the data issues. A meeting could be set up to include: Susan, Tonji, Brenda, PMO, Mary, Danbeck</li> <li>Need a report for the query to run against Production. The team is working on a presentation.</li> </ul>  |
| 17            | Training                  | <ul style="list-style-type: none"> <li>A draft schedule will be available soon. One will also be provided for the pilot.</li> </ul>  |
| 18            | Risk and Issue Management | <ul style="list-style-type: none"> <li>Test will produce defects. In Production, there will be issues.</li> </ul>  |
| 19            | Change Management         | <ul style="list-style-type: none"> <li>CAB will be reset to DAB – Deployment Advisory Board. There will be just one deployment form instead of the current 6. Business Case will be changed to Reason Case. There will be a move to the DIS Deployment Process in Fall of 2015. Feedback has indicated that the current Change Management Process is too complicated. IBM will be included in the revised Deployment Process.</li> </ul>   |
| 20            | PMO                       | <ul style="list-style-type: none"> <li>10 of 11 staff members will be here next Tuesday. The staff will include an Implementation Manager, Business Analysts, and a Test Manager. A RACI will be provided for roles and responsibilities. The team will be introduced.</li> </ul>  |
| 21            | Gartner                   | <ul style="list-style-type: none"> <li>A kickoff of the engagement will occur next week with a purpose to review Curam. The project will be several months long in duration. It is appreciated that everyone is working together as a team.</li> </ul>   |





# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |  |
|---------------------------------------|---|------------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |  |
| <b>Meeting<br/>Information:</b>       | Date:   | July 17 <sup>th</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.                    | Call In Info: Dial In: 501-320-3995<br>Passcode 903450 |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland; Michael Moran |                              |  |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Yvonne Case; Donna Dumond; Lorie Williams; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Ashley Matejka; Karen Schroeder; Willard Starland; Siva Veluru; John Vrtachnik; Michael Moran; Kurt Hartmann; Robert Barker; John Chow;   |                              |  |
| <b>Others in<br/>Attendance:</b>      |   |                              |  |

| Decision  |           |
|---|-----------|
| Items   | Date      |
| If GIS provides adequate coverage for Address Validation, we will take advantage of this service. | 7/17/2015 |

| Action Items  |                 |           |
|---|-----------------|-----------|
| Task  | Assigned To     | Due Date  |
| Examine the LOE to move Notices to SRC DocuShare.   | Vivek Sawhney   | 7/31/2015 |
| Consult with DIS Security on CMS correspondence regarding security concerns.                          | Jeff Dean       | 7/24/2015 |
| PMO, Reporting and DDI to schedule a weekly meeting regarding data, process flow and synchronization. | Kurt Hartmann   | 7/24/2015 |
| Publish the Ad Hoc reporting processes to DCO.  | JoAnn Luck      | 7/24/2015 |
| The Department needs a timeline for Person Match, Retroactive Medicaid, and Newborn Coverage.         | Karen Schroeder | TBD       |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.9
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>• Count of Curam workflows that failed to generate notices increased by over 3k. A known defect and a surge in Renewals led to the large increase. Examine alternatives and LOE to move to SRC DocuShare. Analysis on bringing the scope in from Q4 to Q3.</li> <li>• For 'Coverages Ended Based Upon Renewal' – After Renewal Process applicant is no longer valid in any category.</li> <li>• No touch percentage increase from 21% to 31% this week.</li> </ul>  |
| 2             | Incarcerated Medicaid Bill Changes (Senate Bill 472)                                 | <ul style="list-style-type: none"> <li>• SIT should be complete on 7/17 and UAT will begin on 7/20. Seven defects were resolved in SIT.</li> </ul>   |
| 3             | Implement Re-Application process for households with existing cases                  | <ul style="list-style-type: none"> <li>• Dependent on OOTB functionality and no longer in scope of Q3. Removing from task list.</li> </ul>   |
| 4             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>• The Technical Design will begin the week of 7/20.</li> </ul>  |
| 5             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li>• A meeting is scheduled for next week to further discuss the scope of the requirement.</li> </ul>  |
| 6             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>• Not started</li> </ul>  |
| 7             | Consume Change of Circumstance (CoC) Payloads from FFM in Curam                      | <ul style="list-style-type: none"> <li>• A decision was made that the functionality wasn't needed and is no longer in scope for Q3.</li> </ul>   |
| 8             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>• The Functional Design is in process.</li> </ul>   |
| 9             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>• Decision – If GIS provides coverage Arkansas should use it.</li> <li>• Currently analyzing the gap in coverage for Arkansas.</li> <li>• Analyzing the Technical Design from North Carolina and need to formally request for them to share the code.</li> <li>• This will help reduce the number of bad addresses entered within the Citizen Portal through address discrepancy. A CR will be needed for the Curam Wizard and making address changes in Curam more streamlined. Follow up with North Carolina and IBM PD on the timeline to fix these 2 PMR's within Curam.</li> </ul> |
| 10            | Additional Tasks   | <ul style="list-style-type: none"> <li>• Analyzed CMS Account Transfer BSD 2.3.3 – The new BSD doesn't affect implementation.</li> <li>• The outbound payload that requires addresses to be entered on all household members doesn't transfer. The Wizard doesn't copy addresses to all household members.</li> </ul>  |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                       |  |
|---------------|-----------------------|--|
| 11            | IBM                   | <ul style="list-style-type: none"> <li>The Database backup is currently taking 3-3.5 hours. Previously was around 1.5 hours. HP is doing an analysis and will have a fix by the end of next week.</li> <li>Person Match Phase 2 analysis is in progress.</li> <li>Newborn Coverage PMR has been escalated with PD. Currently no date has been set for a resolution.</li> <li>Auditing will not be added in the next deployment. IBM has scheduled meetings to discuss what options the State wants; all meetings have to be canceled due to key resources no available. The meetings will be rescheduled.</li> </ul>   |
| 12            | Conversion            | <ul style="list-style-type: none"> <li>11,000+ persons will drop off as a result of the change to Person Match to use the EEF Standard.</li> <li>Per the DDI, the De Dupe Batch failed during testing. Modifications are being made and then the Batch will be retested.</li> <li>IBM Lab Services is helping perform analysis on the ABAWDS tables that would need to be loaded.</li> <li>Requirements will be developed next week on the Dynamic vs Classic table issue.</li> </ul>  |
| 13            | SNAP Modernization    | <ul style="list-style-type: none"> <li>The setup of testing environments for interfaces is putting the timeline at risk. Checking on any new requirements that might cause security issues with the interfaces. Currently will follow the old method of testing in the lower environments.</li> </ul>  |
| 14            | Traditional Medicaid  | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 15            | HCR/CGISS Integration | <ul style="list-style-type: none"> <li>Code merges are currently coordinated among vendors on the project. The State raised the lack of an SI as a potentially significant risk. The PMO will log and monitor this as a risk for the project as a whole.</li> <li>PMO has requested to review the HCR-CGISS Integration FDDs that are not currently signed off. These include the UA IEG, Worker IEG Integration, and Evidence Brokering. RedMane indicated that changes to the designs will affect schedule and budget. The State indicated that they do not expect significant changes and that RedMane should continue development efforts on these designs.</li> </ul> |
| 16            | Reporting             | <ul style="list-style-type: none"> <li>Schedule a weekly meeting with PMO and DDI to discuss data and process flow.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |                |   |
|---------------------------------------|---|------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | July 24 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                    | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> | John Vrtachnik                            |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland; Michael Moran |                              |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Case; Donna Dumond; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Ashley Matejka; Karen Schroeder; John Vrtachnik; Michael Moran; Donna Cook; John Chow; Justin Mattocks; Scott Utley   |                              |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                              |                |   |

| Decision |      |
|----------|------|
| Items    | Date |
|          |      |

| Action Items  |                  |           |
|---|------------------|-----------|
| Task  | Assigned To      | Due Date  |
| Comply with Gartner Request for an interview if you receive one | DHS Project Team | TBD       |
| Need to determine if renewals and purging are run this weekend  | Vivek Sawhney    | 7/24/2015 |

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.9



# Arkansas EEF Project

## Agenda & Meeting Notes

- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

Initial meeting discussion:

| Meeting Notes |   |  |
|---------------|---|--|
| 1             | <b>Summary Metrics</b>  | <ul style="list-style-type: none"> <li>• The Count of curam workflows that failed to generate notices is going up. There are multiple reasons with bad data accounting for 8 issues. Of these 4 can be fixed and solutions will be in an upcoming release. IBM will review the issues for root causes.</li> <li>• As for Stuck Applications, most of the problems will go away with the IBM Release. There will be a chance of encountering stuck applications with every curam update.</li> <li>• No Touch is at 30% and this percentage will go down.</li> </ul> |
| 2             | <b>Incarcerated Medicaid Bill Changes (Senate Bill 472)</b>                                 | <ul style="list-style-type: none"> <li>• 1.9 is in UAT. There are 3 known defects. A new build will be in SIT today – Friday. Prod Implementation is scheduled for Wednesday.</li> <li>• There are 9 JIRA tickets and the team is analyzing 3 of the 9. Others are data issues. 5800 notices will be processed after 1.9 goes into Production.</li> </ul>  |
| 3             | <b>SCC-35: Need to support Fixed Eligibility</b>  | <ul style="list-style-type: none"> <li>• A Functional Design walk-thru will be held next week.</li> </ul>  |
| 4             | <b>SCC-55: Align Alien Policy</b>   | <ul style="list-style-type: none"> <li>• There will be a meeting next week; Functional Design will occur next week.</li> </ul>   |
| 5             | <b>SCC-56: EP-266 Data Cleanup - Alien lawfully present</b>                                 | <ul style="list-style-type: none"> <li>• The work has not yet been identified. This will be reviewed after SCC-55.</li> </ul>  |
| 6             | <b>Implement Interface with SSA Composite to verify SS Income and Medicare Verification</b> | <ul style="list-style-type: none"> <li>• SSA Functional Design was completed and the team is still working on Medicare Verification.</li> </ul>  |
| 7             | <b>Address Validation routine in application</b>  | <ul style="list-style-type: none"> <li>• Covers all parts of the state. The team will use NC and the GIS service. NC uses a different validation service.</li> </ul>   |
| 8             | <b>Replace Engagepoint Notify with Xerox DocuShare</b>                                      | <ul style="list-style-type: none"> <li>• Started work and the team is almost complete with the Technical Design. This is targeted for completion in Q3.</li> </ul>   |
| 9             | <b>Additional Tasks</b>   | <ul style="list-style-type: none"> <li>• Renewals and the current month's backlog are both being worked. There is still a need for David Danbeck to transfer queries. It is expected that renewals will be run this weekend. The team needs to run the Renewals Report daily.</li> <li>• The monthly renewals can now be run regularly.</li> </ul>   |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |            |   |
|---------------|------------|---|
| 10            | IBM        | <ul style="list-style-type: none"> <li>Person Match 1 went into Production on Wednesday. For Person Match 2, the team is looking for quantitative numbers and this is expected to take about 2 weeks.</li> <li>DHS has reviewed the SOWs with Cognosante. There is a need for clarity for the Prospects Phase and Integration work.</li> <li>Newborn functionality could come as early as August or it could be October. IBM is trying to bring the work back into an August timeframe.</li> <li>Purging and Validation - Purging was tested and it will bring down the current prod size from 800+ GB to 500+ GB. Overall, this will be 3000 GB. There over 10 environments with prod copy. A deployment manager isn't needed. This work needs to be coordinated with Renewals.</li> <li>Auditing talked about different options including NC's. IBM will talk to Security next week.</li> </ul>   |
| 11            | Conversion | <ul style="list-style-type: none"> <li>Dry Run 5 will occur after completion of Dry Run 4 with the release of the Integration Release of SNAP.</li> <li>The Change Person Match is showing completed and 60 days of Denied Cases are coming over.</li> <li>SCC80 Address clean-up. Only matched on DOB &amp; SSN before. NG still has the code. The team needs to look at cases and have a meeting. This will be do discuss Person Match Logic with IBM in a meeting with Susan and Brenda. A report will be provided.</li> <li>For HCR, addresses need to be synched and there needs to be a plan. Need to determine whether Residence County is being changed. If so, we may not want to send those changes to MMIS since those changes may change insurance amounts; a report of these will be provided for Susan to review. There is an issue with classic &amp; dynamic tables. There is no SSN cleanup activity. There is a dependency on SCC80.</li> <li>There will be some analysis on semi-annual reporting. We will walk through the workflow for SRs of: month before, current month, and month after. There is a proposal for Conversion to not convert cases that are in ANSWER SR status and perform interim conversions to bring them over once SR has been completed or the case has closed.</li> <li>The fed waiver for ABAWDS is expiring.</li> <li>The following work is on hold: <ul style="list-style-type: none"> <li>Analysis on the tables that would need to be loaded if ANSWER contains ABAWDS Data</li> <li>Business Requirements and IBM Resource</li> <li>Conversion is awaiting specifications on SSN verification and Citizenship verification</li> </ul> </li> </ul> |



# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                           |  |
|---------------|---------------------------|--|
| 12            | <b>SNAP Modernization</b> | <ul style="list-style-type: none"><li>• The team is working with eSystems and PMO on issues.</li><li>• Design Team meetings for this week were rescheduled to next week.</li><li>• The project team continues working with interface vendors and the State to establish testing connections.</li><li>• A clean deploy will be made to Training environment 3 next week to establish a stable environment for the Training team.</li><li>• Next week the team will start an implementation discussion with Charles Baldwin for SNAP implementation.</li><li>• There are observations on how to improve on the deployment process for SNAP code by modifying existing processes. A meeting is scheduled for next week on this topic.</li><li>• Ken and Ragan are reviewing integration FDDs that are not currently signed off: UA IEG, Evidence Brokering, and Worker IEG Integration.</li><li>• Alvis provided certificates to NG for the WISE-SNAP and ARFinds web service set up.</li></ul> |
| 13            | <b>Reporting</b>          | <ul style="list-style-type: none"><li>• The team had a great meeting with eSystems and IBM Development teams to resolve issues.</li><li>• ETL will have to get modified to get data into the Data Mart. A Pending Applications report may need to be developed. It is an unknown if there may be an impact to ETL changes.</li><li>• The team is testing the Eligible Report today.</li><li>• In-eligible reports were updated.</li><li>• 5 reports could be in Production in August if progress continues.</li><li>• The next focus will be Account Renewals and Account Transfers. Queries are needed from David.</li></ul>  |
| 14            | <b>Training</b>           | <ul style="list-style-type: none"><li>• UAT is scheduled for 8/17. 4 sessions are in curriculum development.</li><li>• VLP is on the radar for September. A BA is needed.</li><li>• A request for resource allocation will be made for automated test scripts. Smoke testing automation needs to be considered for automated test scripts.</li><li>• Test environments are a concern.</li></ul>  |
| 15            | <b>Miscellaneous</b>      | <ul style="list-style-type: none"><li>• The Gartner Analysis is continuing. Please comply with a Gartner request if you get a call.</li></ul>  |





# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                              |  |
|---------------------------------------|---|------------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                              |  |
| <b>Meeting<br/>Information:</b>       | Date:   | July 31 <sup>st</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.                    | Call In Info: Dial In: 501-320-3995<br>Passcode: 72562 |
| <b>Facilitator:</b>                   | Tim Lampe   |                              | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Dick Wyatt; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland; Michael Moran |                              |  |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Donna Dumond; Robert Williams; Brenda Butler; Larry Crutchfield; Brian Keltch; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Ashley Matejka; Kurt Hartmann; Ryan Mahoney; Willard Starland  |                              |  |
| <b>Others in<br/>Attendance:</b>      | The Lync Phone was down today so those on the phone could not attend. The Lync Conference ID was reset during an upgrade last week. Note the new passcode.  |                              |  |

| Decision   |           |
|--|-----------|
| Items  | Date      |
| Renewal Closure Batch extended from 10 days to 20 days.                                    | 7/31/2015 |
| Comply with Gartner Request for an interview if you receive one is now a operational task. | 7/31/2015 |

| Action Items   |                |           |
|--|----------------|-----------|
| Task   | Assigned To    | Due Date  |
| Run the Renewals and Closures batch over the weekend.  | Vivek Sawhney  | 8/1/2015  |
| Reporting transition outline from David Danbeck  | JoAnn Luck     | 7/31/2015 |
| Schedule meeting with State SME's to gather additional requirements for Align Alien Policy and SSA Composite | Venkat Vallepu | 7/31/2015 |
| Schedule Address Clean-Up meeting for Monday morning including IBM.  | Kurt Hartmann  | 7/31/2015 |
| Schedule meeting next week to pass off requirements for ABAWDS to RedMane                                    | Ashley Matejka | 7/31/2015 |



# Arkansas EEF Project Agenda & Meeting Notes

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.9
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>• Count of Curam workflows that failed to generate notices continue to increase due to duplicates.</li> <li>• Count of Authorized applicants that are Stuck decreased by 75%. Cleared a large number of old stuck applications.</li> <li>• All FFM applications need to be compared against the MEC. Notices should have been sent to everyone in the FFM payload.</li> </ul> |
| 2             | Incarcerated Medicaid Bill Changes (Senate Bill 472)                                 | <ul style="list-style-type: none"> <li>• Moving to PROD on 7/31 with R1.9.</li> </ul>  |
| 3             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>• Dependent on a PMR with IBM.</li> </ul>   |
| 4             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li>• Need to schedule a meeting with state SME's to finalize design.</li> </ul>  |
| 5             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>• Not started</li> </ul>  |
| 6             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>• Need to schedule a meeting with state SME's to finalize design.</li> </ul>  |
| 7             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>• A meeting needs to be scheduled with the GIS technical resources if possible. A backup plan with SRC should be discussed.</li> </ul>  |
| 8             | Replace EngagePoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"> <li>• The new timeline for completion is 9/30/15.</li> <li>• The design doesn't contain bar coding on evidence. This will add an extra 60 days to development.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li>• In process of implementing Curam Changes to provide integration between HCR/CGISS modules.</li> </ul>   |
| 10            | IBM  | <ul style="list-style-type: none"> <li>•</li> </ul>  |
| 11            | Conversion   | <ul style="list-style-type: none"> <li>• Need the State and RedMane design documents for ABAWDS.</li> <li>• Address Clean Up Meeting will take place on 8/4 in the afternoon.</li> </ul>   |
| 12            | SNAP Modernization   | <ul style="list-style-type: none"> <li>• The setup of testing environments for interfaces is putting the timeline at risk. Checking on any new requirements that might cause security issues with the interfaces. Currently will follow the old method of testing in the lower environments.</li> </ul>  |
| 13            | Traditional Medicaid   | <ul style="list-style-type: none"> <li>• On hold pending integration efforts.</li> </ul>   |
| 14            | HCR/CGISS Integration  | <ul style="list-style-type: none"> <li>•</li> </ul>  |
| 15            | Reporting  | <ul style="list-style-type: none"> <li>• Developing '64' Report steps</li> <li>• Meeting with David Danbeck to create steps for Renewals metrics.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                               |                |   |
|---------------------------------------|---|-------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                               |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | August 8 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                     | Call In Info:  | Dial In: 501-320-3995<br>Passcode 903450  |
| <b>Facilitator:</b>                   | Tim Lampe   |                               | <b>Scribe:</b> | John Vrtachnik                            |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Melissa Petak; Dave Mills; David Danbeck; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Willard Starland; Michael Moran, Donna Cook |                               |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Bashorat Ibragimova; Tim Lampe; Jeff Dean; Yvonne Case; Vivek Sawhney; Prasoon Choudhary; Pui Leung; Kim Gardner; Tonji Mackey; Ashley Matejka; Karen Schroeder; John Vrtachnik; Michael Moran; Donna Cook; Justin Mattocks; Scott Utley; Brenda Butler; Regina Jefferson; Robert Baker   |                               |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                               |                |   |

| Decision |      |
|----------|------|
| Items    | Date |
|          |      |

| Action Items  |               |           |
|---|---------------|-----------|
| Task  | Assigned To   | Due Date  |
| Need to know if there are any licensing issues with using DocuShare   | Ken Haque     | 8/13/2015 |
| Put discussion of purging and archiving on a monthly basis on the next TRB meeting  | Ken Haque     | 8/12/2015 |
| Bob will discuss ANSWER data issues with Brenda concerning computation of NBI & COLA. It needs to be determined what data can be brought over | Robert Barker | 8/12/2015 |
| Provide Vivek with notes concerning Issue 163   | Ryan Mahoney  | 8/12/2015 |

## Meeting Agenda



# Arkansas EEF Project

## Agenda & Meeting Notes

- Acceptance of Previous Week's Meeting Minutes
- Upcoming Releases and Service Packs
- MMIS Reconciliation, Release 1.9
- Complete sending all Account Transfers to the FFM
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates

Initial meeting discussion:

| Meeting Notes |  |   |
|---------------|--|---|
| 1             | Miscellaneous  | <ul style="list-style-type: none"><li>• There have been numerous discussions on Renewals. Governor Hutchinson has put in a pause of 14 days for Renewal Closure Notices. DCO is doing a good job of going through the Renewals Process. There needs to be a focus on closure of RedMane Development activities. We need support for interconnects and environments.</li></ul>   |
| 2             | Summary Metrics  | <ul style="list-style-type: none"><li>• A data fix in SNAP has been reviewed in Curam.</li></ul>  |
| 3             | Incarcerated Medicaid Bill Changes (Senate Bill 472)                                 | <ul style="list-style-type: none"><li>• 1.9 is in Prod. There are no known defects.</li></ul>   |
| 4             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"><li>• Need a confirmation of the Functional Design. There is a dependency on Display Rules.</li></ul>   |
| 5             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"><li>• The team did a Fit Gap analysis of Policy and Out-of-the-Box functionality.</li></ul>   |
| 6             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"><li>• This work is based on SCC-55. There will be a data cleanup. The team needs to complete the technical design of SCC-55 before proceeding.</li></ul>  |
| 7             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"><li>• The SSA Composite will not be added. MEC Service can tell if a person is receiving Medicaid Part A.</li></ul>   |
| 8             | Address Validation routine in application  | <ul style="list-style-type: none"><li>• All of the Requirements have been received. The State has asked if this service will provide county. The NC wizard will be put in during the next development stage. GIS will be used. Design documents were received from NC.</li></ul>  |
| 9             | Replace Engagepoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"><li>• The Functional Design was completed and accepted. Dev is working on sending notices to DocuShare. We need confirmation from DocuShare that they are ready. Dev is targeted to be completed by the end of August. There is no discussion on barcoding yet. The focus is in moving the template to DocuShare.</li><li>• Curam and DocuShare need to talk. Documentation is needed from DocuShare. There needs to be QA and Test Environments. There also need to be different layers in DocuShare. DocuShare indicated that they would provide architecture diagrams.</li></ul> |

# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |                         |  |
|---------------|-------------------------|--|
| 10            | Application Maintenance | <ul style="list-style-type: none"> <li>Service Pack 19 is in UAT and it contains environmental issues. It will not deploy today, but is now targeted for Monday or Tuesday. There are 10 defects that are corrected. The team started analyzing data issues in Curam. There's a synch problem. SSN has bad data. There are hyphens, but Person Match will not accept hyphens. We will start analyzing the Duplicate Persons problem. There are about 8000 people that are duplicated. In earlier Curam releases, there were no Duplicate Person Reviews. DCO needs to provide direction. During the 34,000 Prospect Persons work, test analyses led to discovery of this issue</li> <li>Duplicate Persons causes other issues such as workers getting confused as to which case to use.<br/>Duplicate Persons will affect the SNAP Conversion. For 2 weeks, the team will clean up SSN &amp; Name. Then, eSystems will develop a plan that will include state workers.<br/>Cleanup this weekend will work on the SNAP facilitated environment. 5000 cases will be run in UAT. A datafix on Max Number will be put in this weekend. Renewals for all pre-extended cases were completed.</li> </ul>      |
| 11            | IBM                     | <ul style="list-style-type: none"> <li>Newborn development was completed. This will be given to eSystems. It's released, but we don't have the code yet. The team spent time on Production issues including Stuck Applications, Arkansas Access, and Account Transfer.<br/>There was a meeting on Functional Design for Person Match 2.<br/>For Auditing, the team presented options for the State to consider. We have an Action Item to send documentation to the State. When doing Auditing, this will have to go through Security.<br/>Purging &amp; Archiving went into Production 2 weeks ago. The team is looking at additional areas of inconsistencies. We will recommend running Purging &amp; Archiving monthly. It will help backups runtime.<br/>A summary of the Release Notes for 6.1 were sent. We recommend that the technical team read the full text of the notes. We will have separate meetings with System Admins and the technical team. The State has requested a demo of 6.1.<br/>A PMR for monitoring and reporting will provide the State with a dashboard.<br/>Shiva does WAS and WebSphere activities.<br/>The team helped eSystems with some critical issues.</li> </ul> |
| 12            | Conversion              | <ul style="list-style-type: none"> <li>Dry Run 4 was completed. We will deploy it to UAT4. We finished TST4 and will review glitches.<br/>The code for HCR was completed. More people will be rejected due to more stringent Person Match.<br/>Sanction Level changes are still being designed.<br/>We are working on SNAP address and SSN cleanup.<br/>The team is analyzing ABAWDS data and don't see additional work. We will have an ABAWDS meeting in September.<br/>A manual cleanup for partial and duplicate matches is needed for both ANSWER and Curam. The sooner the cleanup, the better the conversion.</li> </ul>  |



## Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 13            | SNAP Modernization   | <ul style="list-style-type: none"><li>• UAT will be started on 9/1/2015. The following won't be included at the start of UAT:<ol style="list-style-type: none"><li>1) Interfaces</li><li>2) Interface related functionality</li><li>3) Pieces of the Integration Level</li></ol></li><li>• The team will continue wrapping up CRs.</li></ul>   |
| 14            | HCR-CGISS Integration  | <ul style="list-style-type: none"><li>• The design has been finished on UA IEG.</li></ul>  |
| 15            | Reporting  | <ul style="list-style-type: none"><li>• Eligible/Ineligible reports were pushed out to UAT.</li><li>• Cost Allocation and FMAP results won't be ready this week.</li></ul>   |
| 16            | Training   | <ul style="list-style-type: none"><li>• The team is on track for UAT training to begin 8/17. We are carefully tracking SNAP Release schedules. Replication is the biggest area of concern. While it is operational, there is not enough time and mitigation plans are being explored. Our concern is that full SNAP integration will go to UAT in two phases. We are drafting plans for review. We appreciate DCO providing testers.</li></ul> |
| 17            | Weekly Risk And Issues Report – Highest Priority Logged Issues | <ul style="list-style-type: none"><li>• A back-end process is being worked for Issue 199 – Notification Letters. There are separate front-end and back-end processes.</li><li>• Issue 163 – Data inconsistencies comes up on SOTA calls</li><li>• Issue 194 – State Resources has no formalized Action Plan. This is also a risk on the MMIS Project.</li></ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                                |                |   |
|---------------------------------------|---|--------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                                |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | August 14 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.                      | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 72562  |
| <b>Facilitator:</b>                   | Tim Lampe   |                                | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; John Vrtachnik; Ken Haque; Willard Starland; Michael Moran; Robert Barker; Donna Cook |                                |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Tim Lampe; Jeff Dean; Scott Utley; Delia Anderson; Mary Franklin; Donna Dumond; Brenda F Butler; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Karen Schroeder; Greg Allison; Robert Barker; Pui Leung; Susan Burton; Dave Mills; Kim Gardner; Kurt Hartmann; Ragan Sappington; Willard Starland; Regina Jefferson; John Chow; Ken Haque  |                                |                |   |
| <b>Others in<br/>Attendance:</b>      |   |                                |                |   |

| Action Items  |                 |           |
|---|-----------------|-----------|
| Task  | Assigned To     | Due Date  |
| Return updated documentation on Person Level Integration to the State by COB.   | Pui Leung       | 8/14/2015 |
| Schedule a meeting to discuss Curam Reporting tables and what is needed from Reporting and DDI. – Complete. 8/18 - 1pm. | JoAnn Luck      | 8/14/2015 |
| Validate all Governance Board metrics with State resources for relevance.   | Justin Mattocks | 8/19/2015 |
| Perform a preliminary analysis on Scope Change Control 94 – NBI and COLA Adjustment with the necessary resources.       | Justin Mattocks | 8/20/2015 |
| Follow up with CMS on the decision for SSA composite 40 qualifying quarters.  | Dave Mills      | 8/20/2015 |

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- DHS Update
- Action Items from previous week
- Upcoming Releases and Service Packs
- Conversion, SNAP, HCR/CGISS Integration, Reporting
- IBM Updates
- New Business





# Arkansas EEF Project

## Agenda & Meeting Notes

| Meeting Notes |  |   |
|---------------|--|---|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>Pending applications continues to increase by several thousand a week due to Renewals.</li> <li>No touch increase from the previous week.</li> <li>Meeting to discuss the relevance of all metrics schedule for next week.</li> </ul>  |
| 2             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>Identifying new requirements with State resources for Fixed Eligibility. This is affecting the CRITICAL PATH schedule for 9/30 delivery.</li> <li>Drop dead date for completed development to meet 9/30 deadline is 8/21. Requires 3 weeks of SIT and UAT not in parallel.</li> <li>Dependent on a PMR with IBM for display issue with retro eligibility – NOT CRITICAL PATH.</li> </ul> |
| 3             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li>Decision needed from CMS on the SSA composite for 40 qualifying quarters. SCC-55 is at schedule risk due to the delayed decision from CMS.</li> </ul>  |
| 4             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>Not started</li> </ul>   |
| 5             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>Finalizing FDD.</li> </ul>   |
| 6             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>Awaiting FDD signoff.</li> </ul>   |
| 7             | Replace EngagePoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"> <li>Waiting on SRC team to provide configuration details to complete the Proof of Concept.</li> </ul>  |
| 8             | Application Maintenance  | <ul style="list-style-type: none"> <li>SP19 scheduled for PROD on 8/14/2015.</li> <li>SP20 contains 3 defects and is scheduled for PROD next week.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li></li> </ul>  |
| 10            | IBM  | <ul style="list-style-type: none"> <li>Delivered iFix3 for New Born coverage back to date of birth. State will test and deploy the fix.</li> <li>Person Match Phase 2 is nearing completion.</li> </ul>   |
| 11            | Conversion   | <ul style="list-style-type: none"> <li>SCC94 – NBI and COLA adjustment will go through a preliminary analysis with the associated resources next week.</li> </ul>   |
| 12            | SNAP Modernization   | <ul style="list-style-type: none"> <li>The setup of testing environments for interfaces is putting the timeline at risk.</li> </ul>   |
| 13            | Traditional Medicaid   | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>  |
| 14            | HCR/CGISS Integration  | <ul style="list-style-type: none"> <li>Person Level integration has been updated and passed back to the State for signoff.</li> </ul>   |
| 15            | Reporting  | <ul style="list-style-type: none"> <li>Total Eligible and Ineligible reports are in UAT for final test. Each report contains a single one-off issue. Need a go forward discussion for the one-off issue.</li> <li>Scheduling a meeting to discuss Reporting Tables discrepancies.</li> </ul>  |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                                |  |
|---------------------------------------|---|--------------------------------|--|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting   |                                |  |
| <b>Meeting<br/>Information:</b>       | Date:   | August 21 <sup>st</sup> , 2015 | Location: DCO 3 <sup>rd</sup> Floor Conference Room    |
|                                       | Time:   | 9:00 a.m.                      | Call In Info: Dial In: 501-320-3995<br>Passcode: 72562 |
| <b>Facilitator:</b>                   | Justin Mattocks   |                                | <b>Scribe:</b> Justin Mattocks                         |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Sanford Kahn; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Michael Moran; Robert Barker; Donna Cook |                                |  |
| <b>Invitees in<br/>Attendance:</b>    | Jeff Dean; Mary Franklin; Brenda F Butler; Robert Williams; Larry Crutchfield; Yvonne Case; Kim Gardner; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Karen Schroeder; Pui Leung; Lorie Williams; Sanford Kahn; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Ragan Sappington; Willard Starlard; Regina Jefferson; John Chow; Ken Haque; Donna Cook   |                                |  |

| Decision   |                   |           |
|--|-------------------|-----------|
| Items  |                   | Date      |
| Implement Emergency DR HotFix for ANSWER Person Match. 8/21 12-1pm deployment. System will be down for an hour.        |                   | 8/21/2015 |
| Action Items   |                   |           |
| Task   | Assigned To       | Due Date  |
| Notify CMS on the Arkansas 8/21 12pm HotFix deployment outage. - Complete  | Susan Burton      | 8/21/2015 |
| Communicate status on SP21 for 8/25 PROD date.   | Susan Burton      | 8/21/2015 |
| Schedule a meeting to discuss the display issues and possible workarounds for New Born coverage.                       | Prasoon Choudhary | 8/21/2015 |
| Need SRC notice web service configuration details to complete proof of concept for migration from Notify to DocuShare. | Susan Burton      | 8/24/2015 |
| Need Notice verbiage for Incarcerate Medicaid and Emergency Medicaid notices.  | Dave Mills        | 8/25/2015 |
| Validate all Governance Board metrics with State resources for relevance.  | Justin Mattocks   | 8/26/2015 |
| Submit business decisions and design to CMS regarding the 40 qualifying quarters for approval.                         | Dave Mills        | 8/25/2015 |
| Process improvement analysis and action plan for Pre-Conversion Deployment.  | Ken Haque         | 8/28/2015 |

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- DHS Update
- Action Items from previous week
- Upcoming Releases and Service Packs – SP20 and SP21, 8/21 HotFix
- Conversion, SNAP, HCR/CGISS Integration, IBM Updates, Reporting
- New Business



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>Closures are currently being analyzed to see why they are less than expected.</li> </ul>  |
| 2             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>Identifying new requirements with State resources for Fixed Eligibility. This is affecting the CRITICAL PATH schedule for 9/30 delivery.</li> <li>Drop dead date for business design sign off is 8/25 to the SCC on schedule.</li> </ul>  |
| 3             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li>Received verbiage from CMS on 40 qualifying quarters. One follow up question is still outstanding with a response forthcoming today.</li> </ul>   |
| 4             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>Not started</li> </ul>  |
| 5             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>Finalizing FDD.</li> </ul>  |
| 6             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>Awaiting FDD signoff.</li> </ul>  |
| 7             | Replace EngagePoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"> <li>Waiting on SRC team to provide configuration details to complete the Proof of Concept. Need by 8/24.</li> </ul>   |
| 8             | Application Maintenance  | <ul style="list-style-type: none"> <li>SP20 contains 3 defects and is scheduled for PROD on 8/21.</li> <li>SP21 contains 5 defects and is scheduled for PROD on 8/25.</li> <li>Communicate handoffs to UAT.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li>New notice for HIP Reinstatement in scheduled for PROD on 8/25.</li> </ul>  |
| 10            | IBM  | <ul style="list-style-type: none"> <li>State deploy the fix for New Born coverage to correct backdating and certification periods. Currently needs a business decision on several issues.</li> <li>PMR prioritization slide will be added next week.</li> </ul>  |
| 11            | Conversion   | <ul style="list-style-type: none"> <li>Pre-Conversion deployments continues to run long. An analysis needs to be done on the deployment and infrastructure.</li> <li>Conversion scheduled a meeting with IBM, eSystems and PMO to discuss IBM closure of Classic/Dynamic Table Address inconsistencies and reasoning why IBM closed the PMRs related to this issue.</li> </ul> |
| 12            | SNAP Modernization   | <ul style="list-style-type: none"> <li>Critical path dependencies are falling behind schedule. SNAP status will move to RED next week. Setup of the SFTP site continues to be delayed.</li> <li>Batch jobs will need to be manually executed by infrastructure resources until batch scheduler is completed.</li> </ul>  |
| 13            | Traditional Medicaid   | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 14            | HCR/CGISS Integration  | <ul style="list-style-type: none"> <li>Moving forward with Person Level integration as it awaits final sign off from the State.</li> <li>Integration testing resources may be affected by interface testing delays.</li> </ul>   |
| 15            | Reporting  | <ul style="list-style-type: none"> <li>Total Ineligible report approved for PROD.</li> <li>Can't replicate the '64' report pull from the April and May run. Will re-run the pull with the new logic.</li> </ul>  |
| 16            | Training   | <ul style="list-style-type: none"> <li>Sent MAGI replication scripts to SIT. Will have around 30 for MAGI and close to 45 for SNAP.</li> <li>Need RFT to automatically trigger regression test scripts.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |   |                 |                |   |
|---------------------------------------|---|-----------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Board Meeting   |                 |                |   |
| <b>Meeting<br/>Information:</b>       | Date:   | August 28, 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:   | 9:00 a.m.       | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 72562  |
| <b>Facilitator:</b>                   | Tim Lampe   |                 | <b>Scribe:</b> | Linda McKenzie                            |
| <b>Invitees:</b>                      | Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Ashley Matejka; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Michael Moran; Robert Barker; Donna Cook; Ryan Mahoney |                 |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Tim Lampe; Bashorat Ibragimova; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; Sanford Kahn; Pui Leung; Ashley Matejka; Donna Dumond; Dave Mills; Siva Veluru; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Ryan Mahoney; Jerry Woznicki; Tonji Mackey  |                 |                |   |

| Agenda & Meeting Notes  |                              |
|---|------------------------------|
| Topics  | Owner                        |
| <b>Minutes Approval – 8/21/2015</b>   | GRB                          |
| <b>DHS Update</b>   | Tim Lampe                    |
| <b>Actions Items 8/28/2015</b>  |                              |
| 1. Schedule a meeting to discuss the display issues and possible workarounds for Newborn coverage. – In progress, started implementing with iFix 5.   | Prasoon Choudhary            |
| 2. Need SRC notice web service configuration details to complete proof of concept for migration from Notify to DocuShare. – Incomplete. Ryan opened Risk 132: EP Notify replacement with Xerox DocuShare. Ryan to update Governance Board next week | Susan Burton<br>Ryan Mahoney |
| 3. Validate all Governance Board metrics with State resources for relevance. – In Progress  | Justin Mattocks              |
| 4. Submit business decisions and design to CMS regarding the 40 qualifying quarters for approval. – In Progress   | Dave Mills                   |
| 5. Process improvement analysis and action plan for Pre-Conversion Deployment. – In Progress  | Ken Haque                    |
| 6. Provide Greg Allison a list of people to include on CMS communications.  | Ryan Mahoney                 |
| 7. Include receipt of DocuShare architecture in project plan. Add to agenda for meeting with eSystems and SRC.  | Jerry Woznicki               |
| 8. Submit all Q3 FDD's to State for signoff (no additional meetings needed).  | Prasoon Choudhary            |
| 9. Perform analysis and determine impact to meeting dates. A DAR (recommendation) to be written to go to DCO with background, issue, options, and information needed.   | Pui Leung<br>Vivek Sawhney   |
| 10. Schedule meeting with eSystems and IBM for Stuck Application analysis.  | Ryan Mahoney                 |

| Risk and Issue Review   | Ryan Mahoney |
|---|--------------|
| <p>1. Open Issues to discuss:</p> <ul style="list-style-type: none"> <li>a. Issue 209: CMS Communication to Project Teams – Certificate is out of date, communication received on Monday. We need to review who receives email and ensure information is disseminated to correct people. Ryan to provide Greg Allison a list of people to be included.</li> <li>b. Issue 207: Lee County DHS is experiencing problems with Kiosk PC – Compatibility issue across multiple counties that need to be fixed at the kiosk. No update, continue to follow up. <ul style="list-style-type: none"> <li>i. Need to poll other counties (Robert is working with individual counties as needed concerning this issue).</li> </ul> </li> <li>c. Issue 206: Increase in Stuck Application – Karen/IBM, to follow up. Increase most likely associated with Person Match. Appears to be an OOTB problem. <ul style="list-style-type: none"> <li>i. I need an action plan. – Meeting with eSystems and IBM to be scheduled.</li> </ul> </li> <li>d. Issue 202: CMS 64 Report Inconsistent – Ryan spoke with Jo Ann. <ul style="list-style-type: none"> <li>i. Reporting teams needs a decision from DCO regarding the difference between determinations listed in EEFCASEDETERMINATION table and CREOLECASEDETERMINATION (BLOB table) <ul style="list-style-type: none"> <li>1. Susan to review questions from JoAnn and provide feedback with a decision</li> </ul> </li> </ul> </li> <li>e. Issue 201: Address Synchronization for Data Conversion – Scope is increasing, may be out of scope. Need direction from State to set priorities. Addresses handled differently in CGISS and HCR. Teams are working together, but we need to engage the State. <ul style="list-style-type: none"> <li>i. Meeting was held on 8/21 to determine next steps (Minutes provided)</li> <li>ii. Need priority set from GB – Will have additional meeting to include State for prioritization.</li> </ul> </li> <li>f. Issue 200: Section 508 Testing resource needed –. <ul style="list-style-type: none"> <li>i. Direction was to get approval to use the resource we had on an as needed basis <ul style="list-style-type: none"> <li>1. Decision was made to continue using same resource as needed and he will charge to the project for those tasks.</li> </ul> </li> </ul> </li> <li>g. Issue 195: State Technical Validation for Production Issues – Stephen Giese team is taking over. We will open a risk because the team is new. eSystems is documenting data fixes in a long-running CR. <ul style="list-style-type: none"> <li>i. This issue is closed but would like direction from GB if this is also a risk</li> </ul> </li> </ul> | Ryan Mahoney |
| <p>2. Open Risks to discuss</p> <ul style="list-style-type: none"> <li>a. Risk 132: EP Notify replacement with Xerox DocuShare – Waiting on SRC for an architecture to support multiple environments due to multiple development streams. This is not cost effective. Jerry to include receipt of DocuShare architecture in the project plan. We need to add to the agenda for the meeting with eSystems and SRC.</li> <li>b. Risk 131: IBM Curam Release 6.1 Analysis – Met yesterday and need to decide whether to accept as a project. Impact unknown, will continue to address. Need impact and mitigation plan to present to GB. Pui and Vivek’s teams need to do analysis and determine impact to meeting dates. DAR (recommendation) to be written to go to DCO with background, issue, options, and information needed.</li> <li>c. Risk 130: Additional State resources needed for DDI/Production Support/SNAP – This affects requirements gathering. We may just accept risk; no additional resources are available.</li> </ul>   | Ryan Mahoney |

|   |          |
|---|----------|
| <ul style="list-style-type: none"> <li>d. Risk 129: IBM/HCR Releases to Production during SNAP Pilot – Was not discussed.</li> <li>e. Risk 128: Load testing in Production for SNAP Pilot– Was not discussed.</li> <li>f. Risk 127: Data Quality– Was not discussed.</li> <li>g. Risk 126: Curam Reports are Inconsistent– Was not discussed.</li> <li>h. Risk 125: Automation Scripts for Replication Process– Was not discussed.</li> <li>i. Risk 119: HCR/CGISS Integration– Was not discussed.</li> <li>j. Risk 97: Automated Builds</li> <li>k. New Risk: DHS security overextended.</li> <li>l. New Risk: Data Conversion can't access data on mainframe. Sanford to enter risk on new SharePoint site.</li> </ul>  |          |
| <p><b>Weekly Project Status</b></p> <p>Kurt met with DHS security regarding Risk and Issue Management Plan. In 2014, DHS made it mandatory to follow NIST standards. Mark Riley and Kurt Hartmann to use Mitch to develop an enterprise-wide risk management log. This will require DHS security approval first. Risk and Issue Management Plan on hold.</p> <p>Metrics reviewed.</p> <p>MAGI – Requirements are not signed off; finding new requirements. DocuShare – haven't received final confirmation from SRC. A lot of effort is required of Development Team. Q3 deliverables at risk. BA team to finalize FDD documentation and obtain State approval. Support fixed eligibility date will not be met.</p> <p>SNAP – Turned to red due to interface setup not being completed by deadline. Making progress. Starting UAT next week. On schedule for integration work.</p> <p>HCR/CGISS –</p> <p>Cúram/IBM – Newborn run test cases in progress. Person Match defect fixed.</p> <p>Data Conversion – Percentage decrease due to changing criteria to EEF person match. A lot of manual cleanup to be done. Working on cases pending SR. Determine if can update integrated case with SNAP data (address). Connection to mainframe shutdown for now. A workaround is in place. Stephen Giese team working on cleanup, but need a focused effort to eliminate duplicates. Working on NBI (October 2016).</p> <p>Reporting – Tonji update.</p> <p>Testing – Went to Prod twice this week, actively testing this week.</p> <p>Training – Continuing training. SharePoint training held this week. Mitch Browning is developing additional training based on feedback.</p> <p>PMO – Writing project procedures and will have vendors sign-off before DHS approval.</p> | PMO Lead |
| <p><b>New Business</b></p> <p>Database maintenance tonight at 7:00 in Dev.</p>  | All      |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                                  |                |   |
|---------------------------------------|--|----------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                                  |                |   |
| <b>Meeting Information:</b>           | Date:  | September 4 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:  | 9:00 a.m.                        | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 72562  |
| <b>Facilitator:</b>                   | Tim Lampe  |                                  | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Tim Lampe; Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Ashley Matejka; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Sanford Kahn; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Michael Moran; Robert Barker; Donna Cook; Ryan Mahoney; Daniel McClain |                                  |                |   |
| <b>Invitees in Attendance:</b>        | Tim Lampe; Bashorat Ibragimova; Jeff Dean; Scott Utley; Delia Anderson; Mary Franklin; Brenda F Butler; Robert Williams; Larry Crutchfield; Yvonne Case; Kim Gardner; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Karen Schroeder; Ashley Matejka; Pui Leung; Lorie Williams; Sanford Kahn; Susan Burton; Dave Mills; Kim Gardner; Siva Veluru; Karen Schroeder; Willard Starlard; Regina Jefferson; John Chow; Ken Haque; Robert Barker; Daniel McClain;  |                                  |                |   |

| Action Items  |               |           |
|---|---------------|-----------|
| Task  | Assigned To   | Due Date  |
| Establish signoffs for Q4 Deliverables by 9/30 and revist Q4 Scope.   | Susan Burton  | 9/11/2015 |
| Prospect Person Phase 2 – Discuss moving the solution into Q4   | Tim Lampe     | 9/18/2015 |
| Auditing recommendations provided by IBM need feedback. Make this an agenda item on the next TRB.   | Ken Haque     | 9/10/2015 |
| Need SRC notice web service configuration details to complete proof of concept for migration from Notify to DocuShare. – Incomplete. Ryan opened Risk 132: EP Notify replacement with Xerox DocuShare. Table until next week. | Susan Burton  | 9/11/2015 |
| A meeting needs to be scheduled regarding MAGI Renewal ‘errored out’ cases.   | Kurt Hartmann | 9/11/2015 |

## Meeting Agenda

- Acceptance of Previous Week’s Meeting Minutes
- DHS Update
- Action Items from previous week
- Upcoming Releases and Service Packs – SP20 and SP21, 8/21 HotFix
- Conversion, SNAP, HCR/CGISS Integration, IBM Updates, Reporting
- New Business





# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |   |
|---------------|--|---|
| 1             | Summary Metrics  | •   |
| 2             | SCC-35: Need to support Fixed Eligibility  | • Foster Care functionality will no longer be included in SCC-35. Will be re-evaluated for implementation in Q4.  |
| 3             | SCC-55: Align Alien Policy   | • Received answers from CMS on qualifying quarters. Planning for Q3 completion.   |
| 4             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | • Not started   |
| 5             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | • SIT in progress.  |
| 6             | Address Validation routine in application  | • SIT in progress.  |
| 7             | Replace EngagePoint Notify with Xerox DocuShare                                      | • Can't complete in Q3.   |
| 8             | Application Maintenance  | <ul style="list-style-type: none"> <li>Completed HotFix for EP-569.</li> <li>SIT is in progress.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li>Renewals will move to 30 days on 9/18/2015.</li> <li>eSystems stated that all BPMDs for Q4 tasks need to be signed off by the end of September, for those tasks to be completed in Q4. eSystems will be unable to commit completion of any Q4 task whose BPMD is not signed off by the end of September. <ul style="list-style-type: none"> <li>The State commented this might not be possible as they don't have full clarity on Policy and CMS guidance for these tasks, ie. Long Term Care</li> <li>In light of the above situation, it was decided that a meeting will be held to revisit Q4 scope.</li> </ul> </li> </ul> |
| 10            | IBM  | • Auditing recommendations PowerPoint has been provided by Siva. Needs feedback and to be addressed at TRB.   |
| 11            | Conversion   | • Need state resources to perform clean-up of Person Partial Matches and Duplicates. Currently, MAGI Renewals is top priority for resources.  |
| 12            | SNAP Modernization   | • Announcement forthcoming on SNAP implementation   |
| 13            | Traditional Medicaid   | • On hold pending integration efforts.  |
| 14            | HCR/CGISS Integration  | •   |
| 15            | Reporting  | •   |
| 16            | Testing  | • Pre-planning for SP-22.   |
| 17            | Training   | •   |
| 18            | PMO  | • All old SharePoint material will be moved to the new SharePoint site on 9/7/2015 for MAGI. SNAP is TBD at the moment.   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                                   |                |   |
|---------------------------------------|--|-----------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                                   |                |   |
| <b>Meeting Information:</b>           | Date:  | September 11 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:  | 9:00 a.m.                         | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 72562  |
| <b>Facilitator:</b>                   | Tim Lampe  |                                   | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Tim Lampe; Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Ashley Matejka; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Sanford Kahn; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Michael Moran; Robert Barker; Donna Cook; Ryan Mahoney; Daniel McClain |                                   |                |   |
| <b>Invitees in Attendance:</b>        | Bashorat Ibragimova; Delia Anderson; Mary Franklin; Brenda F Butler; Robert Williams; Larry Crutchfield; Yvonne Case; Kim Gardner; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Ashley Matejka; Pui Leung; Sanford Kahn; Donna Dumond; Dave Mills; Kim Gardner; Siva Veluru; Willard Starlard; Kurt Hartmann; Ken Haque; Robert Barker; Daniel McClain; Brian Keltch;   |                                   |                |   |

| Action Items                                       |                |           |
|--|----------------|-----------|
| Task   | Assigned To    | Due Date  |
| DHS timeline for Q3 sign offs that are pending     | Susan Burton   | 9/18/2015 |
| Create a metrics trendline and graphical chart     | Ken Haque      | 9/18/2015 |
| Need feedback on the Auditing document distributed | Susan Burton   | 9/18/2015 |
| Raising a risk for testing in parallel             | Ryan Mahoney   | 9/18/2015 |
| SharePoint training and processes                  | Frances Ballew | 9/30/2015 |

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- DHS Update
- Action Items from previous week
- Upcoming Releases and Service Packs – SP22 and SP23
- Conversion, SNAP, HCR/CGISS Integration, IBM Updates, Reporting
- New Business



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>Create a metrics trendline and graphical charts</li> </ul>  |
| 2             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 3             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li></li> </ul>   |
| 4             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>Not started</li> </ul>  |
| 5             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 6             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 7             | Replace EngagePoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"> <li>Can't complete in Q3. SRC is waiting for contractual sign off before beginning their Proof of Concept.</li> </ul>   |
| 8             | Application Maintenance  | <ul style="list-style-type: none"> <li>SP-22 is on track for PROD early next week.</li> <li>SP-23 is on track for PROD on 9/18.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li>North Carolina Address Wizard is in SIT.</li> </ul>   |
| 10            | IBM  | <ul style="list-style-type: none"> <li>Auditing recommendations document has been provided by Siva. Needs feedback from the State to move forward.</li> <li>Purging and Archiving approach is being reviewed by IBM PD.</li> </ul> |
| 11            | Conversion   | <ul style="list-style-type: none"> <li>Need requirements to be finalized for SCC77 &amp; SCC80.</li> </ul>   |
| 12            | SNAP Modernization   | <ul style="list-style-type: none"> <li>Regarding the 90 day shift to UAT, need to determine how this will affect staffing.</li> </ul>  |
| 13            | Traditional Medicaid   | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 14            | HCR/CGISS Integration  | <ul style="list-style-type: none"> <li></li> </ul>   |
| 15            | Reporting  | <ul style="list-style-type: none"> <li>Issues with Household Income and Medicaid Id's have been resolved.</li> </ul>   |
| 16            | Testing  | <ul style="list-style-type: none"> <li></li> </ul>   |
| 17            | Training   | <ul style="list-style-type: none"> <li>Training AFMC on Renewal calls next Monday and Tuesday to reduce workload on DHS.</li> </ul>  |
| 18            | PMO  | <ul style="list-style-type: none"> <li>Continuing updates on the new SharePoint site.</li> </ul>   |



# Arkansas EEF Project Agenda & Meeting Notes

|                                       |  |                                   |                |   |
|---------------------------------------|--|-----------------------------------|----------------|---|
| <b>Meeting Name/<br/>Description:</b> | EEF Weekly Governance Meeting  |                                   |                |   |
| <b>Meeting<br/>Information:</b>       | Date:  | September 18 <sup>th</sup> , 2015 | Location:      | DCO 3 <sup>rd</sup> Floor Conference Room |
|                                       | Time:  | 9:00 a.m.                         | Call In Info:  | Dial In: 501-320-3995<br>Passcode: 72562  |
| <b>Facilitator:</b>                   | Kurt Hartmann  |                                   | <b>Scribe:</b> | Justin Mattocks                           |
| <b>Invitees:</b>                      | Tim Lampe; Bashorat Ibragimova; Jeff Dean; Scott Utley; Robert Williams; Larry Crutchfield; Delia Anderson; Mary Franklin; Susan Burton; Kim Gardner; Yvonne Case; Brian Keltch; Vivek Sawhney; Brenda F Butler; Prasoon Choudhary; JoAnn Luck; Sanford Kahn; Pui Leung; Ashley Matejka; John Selig; Dawn Stehle; Lorie Williams; Karen Schroeder; Greg Allison; Ali Yavuzer; Donna Dumond; Dave Mills; Siva Veluru; Sanford Kahn; Regina Jefferson; Patricia Nation; Kurt Hartmann; Ragan Sappington; Ken Haque; Willard Starlard; Michael Moran; Robert Barker; Donna Cook; Ryan Mahoney; Daniel McClain |                                   |                |   |
| <b>Invitees in<br/>Attendance:</b>    | Brenda F Butler; Kim Gardner; Susan Burton; Vivek Sawhney; Prasoon Choudhary; JoAnn Luck; Ashley Matejka; Pui Leung; Sanford Kahn; Donna Dumond; Dave Mills; Kim Gardner; Dave Mills; Siva Veluru; Willard Starlard; Kurt Hartmann; Ken Haque; Karen Schroeder; Daniel McClain; Brian Baker; John Chow; Donna Cook; Regina Jefferson; Ragan Sappington;  |                                   |                |   |

| Decision   |           |
|--|-----------|
| Items  | Date      |
| Decision for SP-22 to go to PROD on Saturday, 9/19/2015 at 7pm. The outage will go beyond the normal maintenance window on Sunday morning until around 10am. | 9/18/2015 |

| Action Items   |                 |           |
|--|-----------------|-----------|
| Task   | Assigned To     | Due Date  |
| Finalized requirements for SCC77 & SCC80                                 | BA Team         | 9/25/2015 |
| Decision on Total Eligible reports moving to PROD.                       | Mary Franklin   | 9/25/2015 |
| Schedule a meeting to discuss all requirements that should be in the RTM | Justin Mattocks | 9/22/2015 |

## Meeting Agenda

- Acceptance of Previous Week's Meeting Minutes
- DHS Update
- Action Items from previous week
- Upcoming Releases and Service Packs – SP22 and SP23
- Conversion, SNAP, HCR/CGISS Integration, IBM Updates, Reporting
- New Business



# Arkansas EEF Project Agenda & Meeting Notes

| Meeting Notes |  |  |
|---------------|--|--|
| 1             | Summary Metrics  | <ul style="list-style-type: none"> <li>Create a metrics trendline and graphical charts</li> </ul>  |
| 2             | SCC-35: Need to support Fixed Eligibility  | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 3             | SCC-55: Align Alien Policy   | <ul style="list-style-type: none"> <li></li> </ul>   |
| 4             | SCC-56: EP-266 Data Cleanup - Alien lawfully present                                 | <ul style="list-style-type: none"> <li>Not started</li> </ul>  |
| 5             | Implement Interface with SSA Composite to verify SS Income and Medicare Verification | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 6             | Address Validation routine in application  | <ul style="list-style-type: none"> <li>SIT in progress.</li> </ul>   |
| 7             | Replace EngagePoint Notify with Xerox DocuShare                                      | <ul style="list-style-type: none"> <li>SRC is waiting for contractual sign off before beginning their Proof of Concept.</li> </ul>   |
| 8             | Application Maintenance  | <ul style="list-style-type: none"> <li>SP-22 is scheduled for PROD on 9/19 at 7pm.</li> <li>SP-23 is on track for PROD on 9/25.</li> </ul>   |
| 9             | Additional Tasks   | <ul style="list-style-type: none"> <li></li> </ul>   |
| 10            | IBM  | <ul style="list-style-type: none"> <li>Auditing recommendations document has been provided by Siva. Needs feedback from the State to move forward.</li> <li>Purging and Archiving needs a different approach as IBM PD didn't recommend the approach submitted for purging.</li> <li>Root cause has been identified in the Evidence Dashboard and testing will begin next week.</li> </ul> |
| 11            | Conversion   | <ul style="list-style-type: none"> <li>Meeting scheduled next week to finalize requirements for SCC77 &amp; SCC80.</li> </ul>  |
| 12            | SNAP Modernization   | <ul style="list-style-type: none"> <li>Preparing a task order extension for NG OASIS Interfaces development.</li> </ul>  |
| 13            | SNAP Implementation  | <ul style="list-style-type: none"> <li>Make sure to change all documents with SNAP Roll Out to SNAP Implementation or SNAP Pilot Test.</li> </ul>  |
| 14            | Traditional Medicaid   | <ul style="list-style-type: none"> <li>On hold pending integration efforts.</li> </ul>   |
| 15            | HCR/CGISS Integration  | <ul style="list-style-type: none"> <li></li> </ul>   |
| 16            | Reporting  | <ul style="list-style-type: none"> <li>Need decision to move Total Eligible report into PROD. This report will have further subsets developed.</li> </ul>  |
| 17            | Testing  | <ul style="list-style-type: none"> <li></li> </ul>   |
| 18            | Training   | <ul style="list-style-type: none"> <li></li> </ul>   |
| 19            | PMO  | <ul style="list-style-type: none"> <li>Continuing updates on the new SharePoint site.</li> <li>Will not be merging SNAP documentation with the new SP site.</li> </ul>   |