

ELECTRONIC RECORDING COMMISSION

Draft Minutes – July 31, 2014

Room 207, State Capitol

Little Rock, Arkansas

10:30 a.m.

Members in Attendance

Rhonda Wharton, Vice Chair

Sharon Blount-Baker

Brenda Deshields

*Absent

Mayme Brown, Secretary

Cheryl Cochran-Wilson

Alicia Nowotny

Andrea Billingsly

Adam Davis

Martha Smith

Ms. Wharton called the meeting to order at 10:30 a.m.

Approval of Minutes [EXHIBIT B]

Ms. Billingsly made a motion to approve the April 23, 2014, meeting minutes. Ms. Nowotny seconded the motion and the minutes were approved.

Discussion of Open Chairman Position

The Commission discussed the resignation of Laurie Westfall and will elect a new chair once the vacancy on the commission is filled. The Commission was advised to send appointment recommendations to the Governor's Office.

Status of Electronic Recording

- Ms. Blount-Baker stated Crawford County sent out request for bids and accepted a bid from Business Information Systems (BIS) for e-recording software and should start e-recording on October 6, 2014.
- Ms. Billingsly, Little River County Circuit Clerk, stated they are in the process of updating their server and should be e-recording next year.
- Ms. Wilson stated Union County has increased the number of documents they are e-recording. They are currently e-recording about 10 percent which is up from about five percent previously. Ms. Wilson attended a seminar on e-recording and she noted that there are four states where every county is e-recording and there are five states that are not e-recording at all.
- Ms. Deshields, Benton County Circuit Clerk, explained that she was unable to get a speaker for this meeting but she will get one scheduled for the next meeting. She stated that e-recording continues to increase in Benton County.
- Ms. Brown reported that Hot Spring County will start e-recording in August.
- Ms. Wharton stated in Faulkner County they need some hardware updates before they can start e-recording.
- The Commission suggested advertising more about e-recording and/or having the Association of Arkansas Counties add information to their website about which counties are currently e-recording.
- Ms. Wharton asked staff to send out a survey to update the list of counties that are e-recording.

Establish Date and Time of Next Meeting

- The Commission agreed for the next meeting to be on Wednesday, October 29, 2014, at 10:30 a.m. in Room 207 of the State Capitol.

The meeting adjourned at 11:00 a.m.