Appendix C

Program Design Worksheet

Step 1: Understand the problem

1. What forces are driving current efforts to improve the law enforcement response to people with mental illnesses?

2. What data can planning committee members examine to understand the factors influencing law enforcement responses to people with mental illnesses?

3. What are the data limitations, and how can they be overcome?

Step 2: Articulate program goals and objectives

1. What are the program's overarching goals?

2. What are the program's objectives?

Step 3: Identify data-collection procedures needed to revise and evaluate the program

1. What data will be collected to measure whether goals and objectives have been achieved?

2. What data collection strategies will be used?

Step 4: Detail jurisdictional characteristics and their influence on program responses

1. What characteristics of the law enforcement agency are relevant in planning a specialized response to people with mental illnesses?

2. What mental health system characteristics are relevant in planning a specialized response to people with mental illnesses?

3. What state laws are relevant in planning a specialized response to people with mental illnesses?

4. What demographic and geographic community characteristics are relevant in planning a specialized response to people with mental illnesses?

Step 5: Establish response protocols

1. What law enforcement responses are necessary?

2. What mental health system responses are necessary?

3. What other responses or resources are necessary?

Step 6: Determine training requirements

1. How much training will be provided and to which law enforcement personnel?

2. What topics should training cover?

3. Who will provide the training?

4. What training strategies will be employed?

Step 7: Prepare for program evaluation

1. What resources need to be set aside or identified for an evaluation?

2. Are there individuals designated to oversee the evaluation?

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