

1 **State of Arkansas**  
2 **78th General Assembly**  
3 **Regular Session, 1991**  
4 **By: Joint Budget Committee**

# A Bill

**SENATE BILL 515**

## For An Act To Be Entitled

8 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND  
9 OPERATING EXPENSES FOR THE SECRETARY OF STATE FOR THE  
10 BIENNIAL PERIOD ENDING JUNE 30, 1993; AND FOR OTHER  
11 PURPOSES."

13 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

15 SECTION 1. REGULAR SALARIES - CENTRAL OPERATIONS. There is hereby  
16 established for the Secretary of State - Central Operations for the 1991-93  
17 biennium, the following maximum number of regular employees whose salaries  
18 shall be governed by the provisions of the Uniform Classification and  
19 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all  
20 laws amendatory thereto. Provided, however, that any position to which a  
21 specific maximum annual salary is set out herein in dollars, shall be exempt  
22 from the provisions of said Uniform Classification and Compensation Act. All  
23 persons occupying positions authorized herein are hereby governed by the  
24 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
25 Code §21-5-101), or its successor.

Item	Class	No.	Code	Title	No. of Employees	Maximum Annual Salary Rate	
						1991-92	1992-93
30	(1)	7001	SEC OF STATE	CHIEF DEPUTY	1	\$ 49,194	\$ 51,653
31	(2)	7019	SEC OF STATE	LEGAL SVCS DIRECTOR	1	\$ 47,393	\$ 49,762
32	(3)	7020	SEC OF STATE	GOVT AFFAIRS DIRECTOR	1	\$ 44,008	\$ 46,208
33	(4)	7013	SEC OF STATE	INFORMATION DIRECTOR	1	\$ 41,926	\$ 44,022
34	(5)	7014	SEC OF STATE	ELECTION DIRECTOR	1	\$ 41,926	\$ 44,022

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1	(6)	7015	SEC OF STATE BUSINESS DIRECTOR	1	\$ 41,926	\$ 44,022
2	(7)	7018	SEC OF STATE EXECUTIVE ASST	1	\$ 41,926	\$ 44,022
3	(8)	7002	SEC OF STATE ADMIN ASST II	1	\$ 38,390	\$ 40,309
4	(9)	7031	SEC OF STATE EXHIBIT DIRECTOR	1	\$ 33,853	\$ 35,545
5	(10)	7030	SEC OF STATE EXECUTIVE ASSISTANT	1	\$ 31,595	\$ 33,174
6	(11)	7016	SEC OF STATE COMPUTER SYSTEMS MGR	1	\$ 31,418	\$ 32,988
7	(12)	7017	SEC OF STATE ELECTION ASST II	1	\$ 30,626	\$ 32,157
8	(13)	7040	SEC OF STATE TAX FILING COORD	1	\$ 30,467	\$ 31,990
9	(14)	7004	SEC OF STATE FINANCE DIRECTOR	1	\$ 30,181	\$ 31,690
10	(15)	7005	SEC OF STATE BUS SVC SPEC	1	\$ 30,002	\$ 31,502
11	(16)	7009	SEC OF STATE PERSONNEL DIRECTOR	1	\$ 29,339	\$ 30,805
12	(17)	7003	SEC OF STATE EXECUTIVE SECRETARY	1	\$ 27,485	\$ 28,859
13	(18)	7006	SEC OF STATE CORPORATION SUPERVISOR	1	\$ 25,876	\$ 27,169
14	(19)	7007	SEC OF STATE COMM CODE SUPV	1	\$ 25,876	\$ 27,169
15	(20)	7032	SEC OF STATE SECRETARY	1	\$ 24,938	\$ 26,184
16	(21)	7028	SEC OF STATE DP OPERATOR II	2	\$ 24,000	\$ 25,200
17	(22)	7033	SEC OF STATE CONST SPEC/ARCH	1	\$ 23,453	\$ 24,625
18	(23)	7008	SEC OF STATE ACCOUNTANT I	2	\$ 22,799	\$ 23,938
19	(24)	7034	SEC OF STATE SHIPPING & REC SPEC	1	\$ 20,979	\$ 22,027
20	(25)	7035	SEC OF STATE SECRETARY II	1	\$ 19,892	\$ 20,886
21	(26)	7010	SEC OF STATE CLERK II	4	\$ 19,837	\$ 20,828
22	(27)	7011	SEC OF STATE DP ANALYST	1	\$ 18,898	\$ 19,842
23	(28)	7036	SEC OF STATE RECEPTIONIST I	1	\$ 18,196	\$ 19,105
24	(29)	7037	SEC OF STATE DP OPERATOR I	1	\$ 18,058	\$ 18,960
25	(30)	7038	SEC OF STATE INVENT CONT & SUP SP	1	\$ 18,058	\$ 18,960
26	(31)	7039	SEC OF STATE SECRETARY I	1	\$ 17,612	\$ 18,492
27	(32)	7012	SEC OF STATE CLERK I	<u>4</u>	\$ 17,491	\$ 18,365
28			MAX NO. OF EMPLOYEES	40		

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30 SECTION 2. EXTRA HELP - CENTRAL OPERATIONS. There is hereby  
31 authorized, for the Secretary of State - Central Operations for the 1991-93  
32 biennium, the following maximum number of part-time or temporary employees, to  
33 be known as "Extra Help", payable from funds appropriated herein for such  
34 purposes: ten (10) temporary or part-time employees, when needed, at rates of  
35 pay not to exceed those provided in the Uniform Classification and  
36 Compensation Act, or its successor, or this act for the appropriate

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1 classification.

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4 SECTION 3. APPROPRIATIONS - CENTRAL OPERATIONS. There is hereby  
 5 appropriated, to the Secretary of State, to be payable from the State Central  
 6 Services Fund, for personal services and operating expenses of the Secretary  
 7 of State - Central Operations for the biennial period ending June 30, 1993,  
 8 the following:

9

ITEM		FISCAL YEARS	
NO.		1991-92	1992-93
(01)	REGULAR SALARIES	\$ 1,096,401	\$ 1,151,197
(02)	EXTRA HELP	14,000	14,000
(03)	PERSONAL SERV MATCHING	289,650	305,840
(04)	MAINT. & GEN. OPERATION		
(A)	OPER. EXPENSES	\$ 205,303	\$ 205,303
(B)	CONF. & TRAVEL	12,000	12,000
(C)	PROF. FEES	0	0
(D)	CAPITAL OUTLAY	97,000	0
(E)	DATA PROCESSING	0	0
	TOTAL MAINT. & GEN. OPER.	<u>314,303</u>	<u>217,303</u>
	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,714,354</u>	<u>\$ 1,688,340</u>

23

24 SECTION 4. REGULAR SALARIES - SUPPORT OPERATIONS. There is hereby  
 25 established for the Secretary of State - Support Operations for the 1991-93  
 26 biennium, the following maximum number of regular employees whose salaries  
 27 shall be governed by the provisions of the Uniform Classification and  
 28 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all  
 29 laws amendatory thereto. Provided, however, that any position to which a  
 30 specific maximum annual salary is set out herein in dollars, shall be exempt  
 31 from the provisions of said Uniform Classification and Compensation Act. All  
 32 persons occupying positions authorized herein are hereby governed by the  
 33 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
 34 Code §21-5-101), or its successor.

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Maximum Annual

Item	Class		Maximum	Salary Rate	
No.	Code	Title	No. of Employees	Fiscal Years	
				1991-92	
				1992-93	
4	(1) 7045	SEC OF STATE BLDG GROUNDS DIRECTOR	1	\$ 42,880	\$ 45,024
5	(2) 7063	SEC OF STATE HEATING & AIR SPEC	1	\$ 38,169	\$ 40,077
6	(3) 7044	SEC OF STATE BLDG MAINT SUPV	1	\$ 33,457	\$ 35,129
7	(4) 7041	SEC OF STATE MICRO & GRAPH ARTS MGR	1	\$ 30,988	\$ 32,537
8	(5) 7074	SEC OF STATE PROGRAMMER ANALYST	1	\$ 28,684	\$ 30,118
9	(6) 7046	SEC OF STATE GROUNDS SUPV	1	\$ 27,350	\$ 28,717
10	(7) 7500	SEC OF STATE SUPERVISOR	1	\$ 26,916	\$ 28,261
11	(8) 7058	SEC OF STATE REGISTER EDITOR	1	\$ 26,540	\$ 27,867
12	(9) 7505	SEC OF STATE POLICE CAPTAIN	1	\$ 25,610	\$
13	26,890				
14	(10) 7047	SEC OF STATE ELECTRICIAN	1	\$ 24,986	\$ 26,235
15	(11) 7048	SEC OF STATE PLUMBER	1	\$ 24,986	\$ 26,235
16	(12) 7042	SEC OF STATE RECORDS MICRO/PHOTO	1	\$ 23,451	\$ 24,623
17	(13) 7049	SEC OF STATE CARPENTER	2	\$ 23,009	\$ 24,159
18	(14) 7050	SEC OF STATE ELECT JOURNEYMAN	1	\$ 22,711	\$ 23,846
19	(15) 7508	SEC OF STATE POLICE SERGEANT	2	\$ 22,620	\$ 23,751
20	(16) 7501	SEC OF STATE MECHANICAL ENGINEER	1	\$ 22,415	\$ 23,535
21	(17) 7051	SEC OF STATE MGT SUPV	1	\$ 20,930	\$ 21,976
22	(18) 7502	SEC OF STATE MGT MAINT SUPV	1	\$ 20,122	\$ 21,128
23	(19) 7477	SEC OF STATE SECURITY SUPV	1	\$ 20,121	\$ 21,127
24	(20) 7503	SEC OF STATE ASST ENG/FOREMAN	1	\$ 19,444	\$ 20,416
25	(21) 7043	SEC OF STATE PHOTOGRAPHER/ARTIST	1	\$ 19,429	\$ 20,400
26	(22) 7057	SEC OF STATE POLICE I	2	\$ 18,642	\$ 19,574
27	(23) 7052	SEC OF STATE MAINT WORKER II	1	\$ 18,061	\$ 18,964
28	(24) 7054	SEC OF STATE POLICE II	9	\$ 17,832	\$ 18,723
29	(25) 7080	SECRETARY OF STATE DP CLERK	2	\$ 17,832	\$ 18,723
30	(26) 7053	SEC OF STATE MAINT WORKER I	2	\$ 17,481	\$ 18,355
31	(27) 7504	SEC OF STATE ASST ENG/FOREMAN	5	\$ 15,736	\$ 16,522
32	(28) 7055	SEC OF STATE GROUNDSKEEPER	9	\$ 14,003	\$ 14,703
33	(29) 7056	SEC OF STATE CUSTODIAL WORKER	<u>30</u>	\$ 14,003	\$ 14,703
34	MAX NO. OF EMPLOYEES		83		

SECTION 5. EXTRA HELP - SUPPORT OPERATIONS. There is hereby

1 authorized, for the Secretary of State - Support Operations for the 1991-93  
 2 biennium, the following maximum number of part-time or temporary employees, to  
 3 be known as "Extra Help", payable from funds appropriated herein for such  
 4 purposes: twenty (20) temporary or part-time employees, when needed, at rates  
 5 of pay not to exceed those provided in the Uniform Classification and  
 6 Compensation Act, or its successor, or this act for the appropriate  
 7 classification.

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9 SECTION 6. APPROPRIATIONS - SUPPORT OPERATIONS. There is hereby  
 10 appropriated, to the Secretary of State, to be payable from the State Central  
 11 Services Fund, for personal services and operating expenses of the Secretary  
 12 of State - Support Operations for the biennial period ending June 30, 1993,  
 13 the following:

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15 ITEM	FISCAL YEARS	
16 NO.	1991-92	1992-93
17 (01) REGULAR SALARIES	\$ 1,501,703	\$ 1,576,763
18 (02) EXTRA HELP	25,000	25,000
19 (03) PERSONAL SERV MATCHING	439,530	465,023
20 (04) MAINT. & GEN. OPERATION		
21 (A) OPER. EXPENSES	\$ 1,187,463	\$ 1,187,463
22 (B) CONF. & TRAVEL	5,000	5,000
23 (C) PROF. FEES	0	0
24 (D) CAPITAL OUTLAY	97,000	0
25 (E) DATA PROCESSING	<u>0</u>	<u>0</u>
26 TOTAL MAINT. & GEN. OPER.	1,289,463	1,192,463
27 (05) PRINTING/POSTAGE	250,000	0
28 (06) CAPITAL GROUND IMPROVEMENTS	60,500	60,500
29 (07) BUILDING INSURANCE	50,000	50,000
30 (08) MAINT/EQUIP/SUPPLIES	6,000	6,000
31 (09) PURCHASE OF STATE FLAGS	56,875	56,875
32 (10) PUBLISH LEGAL NOTICES	<u>500,000</u>	<u>0</u>
33 TOTAL AMOUNT APPROPRIATED	<u>\$ 4,179,071</u>	<u>\$ 3,432,624</u>

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35 SECTION 7. REGULAR SALARIES - CORPORATE FRANCHISE TAX. There is hereby  
 36 established for the Secretary of State - Corporate Franchise Tax for the

1 1991-93 biennium, the following maximum number of regular employees whose  
 2 salaries shall be governed by the provisions of the Uniform Classification and  
 3 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all  
 4 laws amendatory thereto. Provided, however, that any position to which a  
 5 specific maximum annual salary is set out herein in dollars, shall be exempt  
 6 from the provisions of said Uniform Classification and Compensation Act. All  
 7 persons occupying positions authorized herein are hereby governed by the  
 8 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
 9 Code §21-5-101), or its successor.

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				Maximum Annual		
				Maximum	Salary Rate	
				No. of	Fiscal Years	
Item	Class			Employees	1991-92	1992-93
No.	Code	Title				
15	(1)	7022	SEC OF STATE FRANCHISE TAX CLERK	1	\$ 15,345	\$ 16,112
16	(2)	7021	SEC OF STATE CLERK	2	\$ 13,672	\$ 14,355
17	(3)	7029	SEC OF STATE CLERK	<u>11</u>	\$ 13,662	\$ 14,345
18			MAX NO. OF EMPLOYEES	14		

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20 SECTION 8. APPROPRIATIONS - CORPORATE FRANCHISE TAX. There is hereby  
 21 appropriated, to the Secretary of State, to be payable from the State Central  
 22 Services Fund, for personal services of the Secretary of State - Corporate  
 23 Franchise Tax for the biennial period ending June 30, 1993, the following:

ITEM		FISCAL YEARS	
NO.		1991-92	1992-93
27	(01) REGULAR SALARIES	\$ 192,971	\$ 202,617
28	(02) PERSONAL SERV MATCHING	<u>61,106</u>	<u>64,767</u>
29	TOTAL AMOUNT APPROPRIATED	<u>\$ 254,077</u>	<u>\$ 267,384</u>

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31 SECTION 9. APPROPRIATIONS - CASH. There is hereby appropriated, to the  
 32 Secretary of State, to be payable from cash funds as defined by Arkansas Code  
 33 19-4-801 of the Secretary of State, for operating expenses of the Secretary of  
 34 State for the biennial period ending June 30, 1993, the following:

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ITEM	FISCAL YEARS
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1	NO.		1991-92	1992-93
2	(01) MAINT. & GEN. OPERATION			
3	(A) OPER. EXPENSES	\$ 125,000	\$ 125,000	
4	(B) CONF. & TRAVEL	0	0	
5	(C) PROF. FEES	0	0	
6	(D) CAPITAL OUTLAY	0	0	
7	(E) DATA PROCESSING	<u>0</u>	<u>0</u>	
8	TOTAL MAINT. & GEN. OPER.		<u>125,000</u>	<u>125,000</u>
9	TOTAL AMOUNT APPROPRIATED		<u>\$ 125,000</u>	<u>\$ 125,000</u>

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11 SECTION 10. APPROPRIATIONS - REFUNDS. There is hereby appropriated, to

12 the Secretary of State, to be payable from the Miscellaneous Revolving Fund,

13 for making refunds of various Corporate Filing Fees and Corporate Franchise

14 ~~Tax paid for the biennial period ending June 30, 1993, the following:~~

16	ITEM		FISCAL YEARS	
17	NO.		1991-92	1992-93
18	(01) REFUNDS		<u>\$ 500,000</u>	<u>\$ 500,000</u>

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20 SECTION 11. APPROPRIATIONS - JUSTICE BUILDING MAINTENANCE. There is

21 hereby appropriated, to the Secretary of State, to be payable from the Justice

22 Building Fund, for maintenance of the Justice Building for the biennial period

23 ~~ending June 30, 1993, the following:~~

25	ITEM		FISCAL YEARS	
26	NO.		1991-92	1992-93
27	(01) BUILDING MAINTENANCE		<u>\$ 300,000</u>	<u>\$ 300,000</u>

28

29 SECTION 12. APPROPRIATIONS. There is hereby appropriated, to the

30 Secretary of State, to be payable from the State Central Services Fund, for

31 costs associated with the repair of legislative portraits, for the biennial

32 period ending June 30, 1993, the sum of .....\$3,600.

33

34 ~~SECTION 13. APPROPRIATIONS. There is hereby appropriated, to the~~

35 Secretary of State, to be payable from the Constitutional Officers Fund, for

1 the Board of Apportionment for the purchase of maps, information materials,  
2 necessary personnel, reimbursement of expenses, materials required to prepare  
3 the Districts for the State Legislature in accordance with Amendment 45 of the  
4 Constitution of the State of Arkansas, for the biennial period ending June 30,  
5 1993, the sum of . . . . . \$25,000.

6  
7 SECTION 14. Arkansas Code §25-15-205(b) is hereby amended to read as  
8 follows:

9 " (b) The Secretary of State shall publish 'The Arkansas Register' at  
10 least monthly setting forth a synopsis of rules filed by agencies. A  
11 cumulative index shall be published annually."

12  
13 SECTION 15. CARRY FORWARD. At the close of the fiscal year ending June  
14 30, 1992, any unexpended appropriation and funds provided in items (04)(D) of  
15 Section 3, and items (04)(D), (05) and (10) of Section 6 herein, shall be  
16 carried forward and made available for the same purposes for the fiscal year  
17 ending June 30, 1993.

18  
19 SECTION 16. REIMBURSEMENT. The Miscellaneous Revolving Fund shall be  
20 reimbursed in the manner provided by law.

21  
22 SECTION 17. STATE BOARD OF APPORTIONMENT REAPPROPRIATION. There is  
23 hereby appropriated to the Secretary of State, to be payable from the  
24 Constitutional Officers Fund, for the State Board of Apportionment, the  
25 following:

26 (A) Effective July 1, 1991, the balance of the appropriation provided  
27 in Section 1 of Act 18 of the Third Extraordinary Session of 1989, for the  
28 purchase of Maps, Information Materials, Necessary Personnel, Reimbursement  
29 of Expenses, Materials Required to prepare the Districts for the State  
30 Legislature in accordance with Amendment 45 to the Constitution of the State  
31 of Arkansas, in an amount not to exceed . . . . . \$89,355.

32  
33 SECTION 18. Any rules, regulations or modifications concerning the use,  
34 management or authorities of the Capitol Hill Building shall be reviewed and  
35 approved by the Joint Interim Committee on Legislative Facilities. To this



1 end, the management of the Capitol Hill Building shall be the joint  
2 responsibility of the Secretary of State and the Joint Interim Committee on  
3 Legislative Facilities. Provided however, it will be the continued  
4 responsibility of the Secretary of State to provide maintenance and upkeep of  
5 the Capitol Hill Building.

6  
7 SECTION 19. COMPLIANCE WITH OTHER LAWS. Disbursement of funds  
8 authorized by this Act shall be limited to the appropriation for such agency  
9 and funds made available by law for the support of such appropriations; and  
10 the restrictions of the State Purchasing Law, the General Accounting and  
11 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
12 Procedures and Restrictions Act, or their successors, and other fiscal control  
13 laws of this State, where applicable, and regulations promulgated by the  
14 Department of Finance and Administration, as authorized by law, shall be  
15 strictly complied with in disbursement of said funds.

16  
17 SECTION 20. LEGISLATIVE INTENT. It is the intent of the General  
18 Assembly that any funds disbursed under the authority of the appropriations  
19 contained in this Act shall be in compliance with the stated reasons for which  
20 this Act was adopted, as evidenced by the Agency Requests, Executive  
21 Recommendations and Legislative Recommendations contained in the budget  
22 manuals prepared by the Department of Finance and Administration, letters, or  
23 summarized oral testimony in the official minutes of the Arkansas Legislative  
24 Council or Joint Budget Committee which relate to its passage and adoption.

25  
26 SECTION 21. CODE. All provisions of this Act of a general and  
27 permanent nature are amendatory to the Arkansas Code of 1987 Annotated and  
28 the Arkansas Code Revision Commission shall incorporate the same in the Code.

29  
30 SECTION 22. SEVERABILITY. If any provision of this Act or the  
31 application thereof to any person or circumstance is held invalid, such  
32 invalidity shall not affect other provisions or applications of the Act which  
33 can be given effect without the invalid provision or application, and to this  
34 end the provisions of this Act are declared to be severable.

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