

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003  
4

*As Engrossed: H3/12/03*

# A Bill

HOUSE BILL 1620

5 By: Representatives Jeffrey, Adams, Bolin, Cleveland, Edwards, L. Evans, Jackson, Jacobs, Mahony,  
6 Martin, L. Prater, Scrimshire, Stovall, Sullivan, *Mack*

7 By: Senators G. Jeffress, Whitaker  
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## For An Act To Be Entitled

11 AN ACT TO STANDARDIZE FORMS FOR RECORDING  
12 PURPOSES; AND FOR OTHER PURPOSES.  
13

### Subtitle

15 AN ACT TO STANDARDIZE FORMS FOR  
16 RECORDING PURPOSES.  
17  
18

19 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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21 SECTION 1. Arkansas Code § 14-15-402 is amended to read as follows:  
22 14-15-402. Instruments to be recorded.

23 (a)(1) It shall be the duty of each recorder to record, in the books  
24 provided for his office, all deeds, mortgages, conveyances, deeds of trust,  
25 bonds, covenants, defeasances, affidavits, powers of attorney, assignments,  
26 contracts, agreements, leases, or other instruments of writing of or  
27 concerning any lands and tenements or goods and chattels, which shall be  
28 proved or acknowledged according to law, that are authorized to be recorded  
29 in his office.

30 (2) To be accepted by the recorder for recording purposes, all  
31 documents shall:

32 (A) Be on 8½" by 11" paper;

33 (B) Have a 2½" margin at the top of the first page, a ¾"  
34 margin on the sides and bottom of all pages, and a 2½" margin at the bottom  
35 of the last page;

36 (C) Have an area reserved on the top right of the first



1 page for the file mark of the recorder;

2 (D) Contain the following information provided by the  
3 person filing the document on the left side of the first page preceded by the  
4 words "FOR RECORDING PURPOSES":

5 (i) Type of document;

6 (ii) Name of grantor and grantee;

7 (iii) Amount of documentary stamps, if any; and

8 (iv) Name and address of person to whom the document  
9 is to be returned.

10 (E) Be acknowledged in accordance with § 16-47-207; and

11 (F) Be legible.

12 ~~(b) Each recorder shall record, in books to be provided for that~~  
13 ~~purpose:~~

14 ~~(1) All marriage contracts and marriage certificates; and~~

15 ~~(2) All commissions and official bonds required to be recorded~~  
16 ~~in his office.~~

17 (3) All surveys and plats, and documents and instruments  
18 executed before January 1, 2004, shall be exempt from the requirements of  
19 subdivision (a)(2) of this section.

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21 /s/ Jeffrey, et al  
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