

1 State of Arkansas  
2 84th General Assembly  
3 Second Extraordinary Session, 2003  
4

Call Item 4

# A Bill

HOUSE BILL 1159

5 By: Representative Matayo  
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## For An Act To Be Entitled

9 AN ACT TO ALLOW DIGITAL COPIES OF THE PERSONNEL  
10 POLICIES AND AMENDMENTS TO PERSONNEL POLICIES TO  
11 BE GIVEN TO CLASSIFIED EMPLOYEES; AND FOR OTHER  
12 PURPOSES.

## Subtitle

15 TO ALLOW DIGITAL COPIES OF THE PERSONNEL  
16 POLICIES TO BE GIVEN TO CLASSIFIED  
17 EMPLOYEES.  
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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22 6-17-2306. District's personnel policies to be provided to classified  
23 employees ~~or administrators~~.

24 (a)(1) Each classified employee being employed by a school district  
25 for the first time shall be given a copy of the district's personnel policies  
26 in effect at the time of his or her employment.

27 (2) A digital copy provided to an employee or an online copy  
28 that is accessible by Internet or intranet will meet the requirements of  
29 subdivision (a)(1) of this section.

30 (3) A hard copy of all policies shall be available for review at  
31 each location.

32 (4) A hard copy shall be given to the individual employee upon  
33 request of the employee.

34 (b)(1) Each classified employee ~~or administrator who was employed~~  
35 ~~before the adoption of this policy shall be given a copy of the district's~~  
36 ~~personnel policies at the time that his or her contract is renewed or~~



1 ~~extended~~ shall be furnished a copy of any amendments to the district's  
2 personnel policies within thirty (30) days after approval of the amendments  
3 by the board of directors of the district.

4 (2) A digital copy provided to an employee or an online copy  
5 that is accessible by Internet or intranet will meet the requirements of  
6 subdivision (b)(1) of this section.

7 (3) A hard copy of all amendments shall be available for review  
8 at each location.

9 (4) A hard copy shall be given to the individual employee upon  
10 request of the employee.

11 ~~(c) Each classified employee or administrator shall be furnished a~~  
12 ~~copy of any amendments to the personnel policies within thirty (30) days~~  
13 ~~after approval of the amendments by the board of directors of the district.~~

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