

1 State of Arkansas  
2 91st General Assembly  
3 Regular Session, 2017  
4

*As Engrossed: H3/27/17*

# A Bill

HOUSE BILL 1281

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN  
10 SERVICES - DIVISION OF COUNTY OPERATIONS FOR THE  
11 FISCAL YEAR ENDING JUNE 30, 2018; AND FOR OTHER  
12 PURPOSES.  
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## Subtitle

15 AN ACT FOR THE DEPARTMENT OF HUMAN  
16 SERVICES - DIVISION OF COUNTY OPERATIONS  
17 APPROPRIATION FOR THE 2017-2018 FISCAL  
18 YEAR.  
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22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
25 for the Department of Human Services - Division of County Operations for the  
26 2017-2018 fiscal year, the following maximum number of regular employees.  
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Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2017-2018
32	(1) L013N	GENERAL PHYSICIAN	4	GRADE N916
33	(2) N018N	DHS DEP DIR COUNTY OPERATIONS	1	GRADE N910
34	(3) N102N	DHS/DCO ASSISTANT DIRECTOR	2	GRADE N906
35	(4) N108N	DHS/DCO ASST DEP DIR	2	GRADE N905
36	(5) N141N	DHS/DCO AREA DIRECTOR	6	GRADE N902



1	(6)	N167N	DHS POLICY & RESEARCH DIRECTOR	1	GRADE N901
2	(7)	D007C	INFORMATION SYSTEMS MANAGER	1	GRADE C128
3	(8)	G022C	DHS DIRECTOR OF EMERGENCY OPERATIONS	1	GRADE C127
4	(9)	A024C	DHS DIVISION CHIEF FISCAL OFFICER	1	GRADE C125
5	(10)	G100C	DHS COUNTY ADMINISTRATOR III	9	GRADE C122
6	(11)	G099C	DHS PROGRAM ADMINISTRATOR	4	GRADE C122
7	(12)	G111C	DHS COUNTY ADMINISTRATOR II	29	GRADE C121
8	(13)	D052C	SOFTWARE SUPPORT ANALYST	1	GRADE C121
9	(14)	G130C	DHS COUNTY ADMINISTRATOR I	39	GRADE C120
10	(15)	G129C	DHS/DCO PROGRAM MANAGER	5	GRADE C120
11	(16)	M014C	PROGRAM ELIGIBILITY COORDINATOR III	9	GRADE C120
12	(17)	E023C	TRAINING PROJECT MANAGER	1	GRADE C120
13	(18)	G152C	DHS PROGRAM MANAGER	10	GRADE C119
14	(19)	G147C	GRANTS COORDINATOR	2	GRADE C119
15	(20)	D061C	INFORMATION SYSTEMS COORDINATION SPEC	5	GRADE C119
16	(21)	M018C	PROGRAM ELIGIBILITY COORDINATOR II	32	GRADE C119
17	(22)	M025C	PROGRAM ELIGIBILITY COORDINATOR I	34	GRADE C118
18	(23)	R027C	BUDGET SPECIALIST	2	GRADE C117
19	(24)	G183C	DHS PROGRAM COORDINATOR	1	GRADE C117
20	(25)	M042C	DHS STAFF SUPERVISOR	4	GRADE C117
21	(26)	G180C	GRANTS ANALYST	10	GRADE C117
22	(27)	G178C	POLICY DEVELOPMENT COORDINATOR	6	GRADE C117
23	(28)	M038C	PROGRAM ELIGIBILITY ANALYST	11	GRADE C117
24	(29)	M037C	PROGRAM ELIGIBILITY SUPERVISOR	94	GRADE C117
25	(30)	X095C	QUALITY ASSURANCE ANALYST	5	GRADE C117
26	(31)	E040C	STAFF DEVELOPMENT COORDINATOR	5	GRADE C117
27	(32)	E046C	TRAINING INSTRUCTOR	11	GRADE C116
28	(33)	C037C	ADMINISTRATIVE ANALYST	4	GRADE C115
29	(34)	V016C	COMMODITY SPECIALIST	3	GRADE C115
30	(35)	D079C	COMPUTER SUPPORT TECHNICIAN	7	GRADE C115
31	(36)	G210C	DHS PROGRAM SPECIALIST	11	GRADE C115
32	(37)	X136C	QUALITY ASSURANCE REVIEWER	32	GRADE C115
33	(38)	D086C	CALL CENTER ANALYST	9	GRADE C114
34	(39)	M066C	PROGRAM ELIGIBILITY SPECIALIST	824	GRADE C114
35	(40)	X154C	PUBLIC ASSISTANCE INVESTIGATOR	20	GRADE C114
36	(41)	C056C	ADMINISTRATIVE SPECIALIST III	8	GRADE C112

1	(42)	A098C	FISCAL SUPPORT SPECIALIST	1	GRADE C112
2	(43)	C054C	LOCAL OFFICE ADMINISTRATIVE SPEC	34	GRADE C112
3	(44)	V021C	SURPLUS PROPERTY AGENT	1	GRADE C112
4	(45)	D092C	CALL CENTER SPECIALIST	5	GRADE C110
5	(46)	C062C	LOCAL OFFICE ADMINISTRATIVE ASST	447	GRADE C110
6	(47)	C073C	ADMINISTRATIVE SPECIALIST II	12	GRADE C109
7	(48)	C072C	ADMINISTRATIVE SUPPORT SPECIALIST	1	GRADE C109
8	(49)	C087C	ADMINISTRATIVE SPECIALIST I	<u>3</u>	GRADE C106
9			MAX. NO. OF EMPLOYEES	1,770	

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11 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for  
 12 the Department of Human Services - Division of County Operations - Operations  
 13 for the 2017-2018 fiscal year, the following maximum number of part-time or  
 14 temporary employees, to be known as "Extra Help", payable from funds  
 15 appropriated herein for such purposes: thirty-seven (37) temporary or part-  
 16 time employees, when needed, at rates of pay not to exceed those provided in  
 17 the Uniform Classification and Compensation Act, or its successor, or this  
 18 act for the appropriate classification.

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20 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,  
 21 to the Department of Human Services - Division of County Operations, to be  
 22 payable from the paying account as determined by the Chief Fiscal Officer of  
 23 the State, for personal services and operating expenses of the Department of  
 24 Human Services - Division of County Operations - Operations for the fiscal  
 25 year ending June 30, 2018, the following:

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27	ITEM	FISCAL YEAR
28	<u>NO.</u>	<u>2017-2018</u>
29	(01) REGULAR SALARIES	\$57,408,679
30	(02) EXTRA HELP	629,812
31	(03) PERSONAL SERVICES MATCHING	22,487,193
32	(04) OVERTIME	25,000
33	(05) MAINT. & GEN. OPERATION	
34	(A) OPER. EXPENSE	25,098,935
35	(B) CONF. & TRAVEL	167,081
36	(C) PROF. FEES	6,499,735

1	(D) CAP. OUTLAY	0
2	(E) DATA PROC.	0
3	(06) DATA PROCESSING SERVICES	<u>7,090,177</u>
4	TOTAL AMOUNT APPROPRIATED	<u><u>\$119,406,612</u></u>

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6 SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER

7 - CASH. There is hereby appropriated, to the Department of Human Services -

8 Division of County Operations, to be payable from the cash fund deposited in

9 the State Treasury as determined by the Chief Fiscal Officer of the State,

10 for operating expenses of the Department of Human Services - Division of

11 County Operations - Commodity Distribution and Salvage Container - Cash for

12 the fiscal year ending June 30, 2018, the following:

14	ITEM	FISCAL YEAR
15	<u>NO.</u>	<u>2017-2018</u>
16	(01) MAINT. & GEN. OPERATION	
17	(A) OPER. EXPENSE	\$130,186
18	(B) CONF. & TRAVEL	9,490
19	(C) PROF. FEES	0
20	(D) CAP. OUTLAY	0
21	(E) DATA PROC.	<u>0</u>
22	TOTAL AMOUNT APPROPRIATED	<u><u>\$139,676</u></u>

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24 SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby

25 appropriated, to the Department of Human Services - Division of County

26 Operations, to be payable from the federal funds as designated by the Chief

27 Fiscal Officer of the State, for federally funded grants of the Department of

28 Human Services - Division of County Operations - Grants - Federal for the

29 fiscal year ending June 30, 2018, the following:

31	ITEM	FISCAL YEAR
32	<u>NO.</u>	<u>2017-2018</u>
33	(01) EMERGENCY FOOD PROGRAM	\$729,295
34	(02) LOW INCOME ENERGY ASSISTANCE PROGRAM	28,000,000
35	(03) REFUGEE RESETTLEMENT PROGRAM	12,000
36	(04) HOMELESS ASSISTANCE GRANT	<u>2,638,091</u>

1 TOTAL AMOUNT APPROPRIATED \$31,379,386

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3 SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby  
4 appropriated, to the Department of Human Services - Division of County  
5 Operations, to be payable from the Department of Human Services Grants Fund  
6 Account, for grant payments of the Department of Human Services - Division of  
7 County Operations - Grants - State for the fiscal year ending June 30, 2018,  
8 the following:

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10 ITEM	FISCAL YEAR
11 <u>NO.</u>	<u>2017-2018</u>
12 (01) AID TO AGED, BLIND, DISABLED	<u>\$4,000</u>

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14 SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to  
15 the Department of Human Services - Division of County Operations, to be  
16 payable from the paying account as determined by the Chief Fiscal Officer of  
17 the State, for grant payments of the Department of Human Services - Division  
18 of County Operations - Grants for the fiscal year ending June 30, 2018, the  
19 following:

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21 ITEM	FISCAL YEAR
22 <u>NO.</u>	<u>2017-2018</u>
23 (01) TANF BLOCK GRANT	\$14,637,000
24 (02) COMMUNITY SERVICE BLOCK GRANT	9,783,146
25 (03) SUPPLEMENTAL NUTRITION ASSISTANCE	
26 PROGRAM (SNAP)	<u>343,235</u>
27 TOTAL AMOUNT APPROPRIATED	<u>\$24,763,381</u>

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29 SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby  
30 appropriated, to the Department of Human Services - Division of County  
31 Operations, to be payable from the County Operations Fund Account, for grant  
32 payments of the Department of Human Services - Division of County Operations  
33 - Hunger Coalition for the fiscal year ending June 30, 2018, the following:

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35 ITEM	FISCAL YEAR
36 <u>NO.</u>	<u>2017-2018</u>

1 (01) HUNGER COALITION GRANTS AND AID \$995,113

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3 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
4 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-  
5 AGENCY TRANSFER OF STATE GENERAL REVENUE FOR TEMPORARY ASSISTANCE FOR NEEDY  
6 FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department  
7 of Human Services (DHS) and the Director of the Department of Workforce  
8 Services (DWS), the Chief Fiscal Officer of the State may approve up to  
9 \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program  
10 to be transferred to the Department of Human Services - Division of County  
11 Operations in support of Arkansas' Temporary Assistance for Needy Families  
12 (TANF) Programs or any related Separate State Programs. The Director of the  
13 Department of Workforce Services shall provide a report of all transfers made  
14 to the DHS - Division of County Operations to the Performance Evaluation and  
15 Expenditure Review Committee of the Arkansas Legislative Council and/or Joint  
16 Budget Committee. The report must include the justification for and the  
17 amount of the completed transfers.

18 The provisions of this section shall be in effect only from July 1, ~~2016~~  
19 2017 through June 30, ~~2017~~ 2018.

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21 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
22 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION  
23 OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be  
24 permissible for the Division of County Operations to implement the following  
25 exemptions in the event that a State or Federal Disaster is declared: (1)  
26 Exceed the 240 hour per quarter limit on the purchase of temporary help; and,  
27 (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help  
28 positions.

29 The provisions of this section shall be in effect only from July 1, ~~2016~~  
30 2017 through June 30, ~~2017~~ 2018.

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32 SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds  
33 authorized by this act shall be limited to the appropriation for such agency  
34 and funds made available by law for the support of such appropriations; and  
35 the restrictions of the State Procurement Law, the General Accounting and  
36 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary

1 Procedures and Restrictions Act, or their successors, and other fiscal  
2 control laws of this State, where applicable, and regulations promulgated by  
3 the Department of Finance and Administration, as authorized by law, shall be  
4 strictly complied with in disbursement of said funds.

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6 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General  
7 Assembly that any funds disbursed under the authority of the appropriations  
8 contained in this act shall be in compliance with the stated reasons for  
9 which this act was adopted, as evidenced by the Agency Requests, Executive  
10 Recommendations and Legislative Recommendations contained in the budget  
11 manuals prepared by the Department of Finance and Administration, letters, or  
12 summarized oral testimony in the official minutes of the Arkansas Legislative  
13 Council or Joint Budget Committee which relate to its passage and adoption.

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15 SECTION 13. EMERGENCY CLAUSE. It is found and determined by the  
16 General Assembly, that the Constitution of the State of Arkansas prohibits  
17 the appropriation of funds for more than a one (1) year period; that the  
18 effectiveness of this Act on July 1, 2017 is essential to the operation of  
19 the agency for which the appropriations in this Act are provided, and that in  
20 the event of an extension of the legislative session, the delay in the  
21 effective date of this Act beyond July 1, 2017 could work irreparable harm  
22 upon the proper administration and provision of essential governmental  
23 programs. Therefore, an emergency is hereby declared to exist and this Act  
24 being necessary for the immediate preservation of the public peace, health  
25 and safety shall be in full force and effect from and after July 1, 2017.

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27 */s/Joint Budget Committee*  
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