

1 State of Arkansas
2 92nd General Assembly
3 Fiscal Session, 2020
4

A Bill

HOUSE BILL 1002

5 By: House Management
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
10 REPRESENTATIVES - STAFF FOR THE FISCAL YEAR ENDING
11 JUNE 30, 2021; AND FOR OTHER PURPOSES.
12
13

Subtitle

14 AN ACT FOR THE ARKANSAS HOUSE OF
15 REPRESENTATIVES - STAFF APPROPRIATION FOR
16 THE 2020-2021 FISCAL YEAR.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
23 for the Arkansas House of Representatives for the 2020-2021 fiscal year, the
24 following maximum number of regular employees.
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Item		Maximum	Maximum Annual
No.	Title	No. of	Salary Rate
		Employees	Fiscal Year
			2020-2021
30	(1) CHIEF OF STAFF	1	GRADE SE03
31	(2) PARLIAMENTARIAN/COORD LEGISLATIVE SERV	1	GRADE SE02
32	(3) CHIEF COUNSEL	1	GRADE SE02
33	(4) ASST COORDINATOR/ASST TO THE SPEAKER	1	GRADE SE01
34	(5) CHIEF CLERK/FISCAL OFFICER	1	GRADE GS14
35	(6) DIRECTOR OF MEMBER SERVICES	1	GRADE GS14
36	(7) ADMINISTRATIVE SPECIALIST	4	GRADE GS11



1	(8)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE GS11
2	(9)	CHIEF INFORMATION OFFICER	1	GRADE GS11
3	(10)	ASST CHIEF CLERK/ASST FISCAL OFFICER	1	GRADE GS11
4	(11)	PRODUCTION ASSISTANT II	2	GRADE GS08
5	(12)	PRODUCTION ASSISTANT	1	GRADE GS06
6	(13)	ADMINISTRATIVE RECEPTIONIST	1	GRADE GS05
7	(14)	ASST HOUSE PROPERTIES & FACILITIES MGR	<u>1</u>	GRADE GS05
8		MAX. NO. OF EMPLOYEES	18	

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10 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 11 House of Representatives for the 2020-2021 fiscal year, the following maximum
 12 number of part-time or temporary employees, to be known as "Extra Help",
 13 payable from funds appropriated herein for such purposes: seven (7)
 14 temporary or part-time employees, when needed, at rates of pay not to exceed
 15 those provided in the Uniform Classification and Compensation Act, or its
 16 successor, or this act for the appropriate classification.

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18 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 19 Arkansas House of Representatives, to be payable from the State Central
 20 Services Fund, for personal services and operating expenses of the Arkansas
 21 House of Representatives for the fiscal year ending June 30, 2021, the
 22 following:

24	ITEM	FISCAL YEAR
25	<u>NO.</u>	<u>2020-2021</u>
26	(01) REGULAR SALARIES	\$1,437,711
27	(02) EXTRA HELP	100,000
28	(03) PERSONAL SERV MATCHING	404,099
29	(04) MAINTENANCE & GENERAL OPERATIONS	350,000
30	(05) MAINT. & GEN. OPERATION	
31	(A) OPER. EXPENSE	0
32	(B) CONF. & TRAVEL	0
33	(C) PROF. FEES	75,000
34	(D) CAP. OUTLAY	0
35	(E) DATA PROC.	<u>0</u>
36	TOTAL AMOUNT APPROPRIATED	\$2,366,810

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SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for payment of per diem and mileage of members and newly elected members who attend the Institute of Legislative Procedure, House Legislative Orientation, and any other briefing meetings held prior to the convening of a Legislative Session of the General Assembly, the sum of \$100,000.

SECTION 5. APPROPRIATION - INFORMATION TECHNOLOGY. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for operating expenses required in continuing the automating of the legislative process of the Arkansas House of Representatives for the fiscal year ending June 30, 2021, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2020-2021</u>
(01) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	\$25,000
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	125,000
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$150,000</u></u>

SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby established for the Arkansas House of Representatives - Member Services for the 2020-2021 fiscal year, the following maximum number of regular employees.

Item	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2020-2021
<u>No.</u>	<u>Title</u>	<u>Employees</u>	<u>2020-2021</u>
(1)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE III	4	GRADE GS11
(2)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE II	5	GRADE GS09
(3)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE I	2	GRADE GS06

1 (4) HOUSE LEGISLATIVE COMMITTEE SECRETARY 1 GRADE GS05
 2 MAX. NO. OF EMPLOYEES 12

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 4 SECTION 7. APPROPRIATION - MEMBER SERVICES. There is hereby
 5 appropriated, to the Arkansas House of Representatives, to be payable from
 6 the State Central Services Fund, for personal services and operating expenses
 7 of the Arkansas House of Representatives - Member Services for the fiscal
 8 year ending June 30, 2021, the following:

10 ITEM	FISCAL YEAR
11 <u>NO.</u>	<u>2020-2021</u>
12 (01) REGULAR SALARIES	\$1,149,754
13 (02) EXTRA HELP	50,000
14 (03) PERSONAL SERV MATCHING	321,931
15 (04) MAINT. & GEN. OPERATION	
16 (A) OPER. EXPENSE	10,000
17 (B) CONF. & TRAVEL	30,000
18 (C) PROF. FEES	0
19 (D) CAP. OUTLAY	0
20 (E) DATA PROC.	<u>0</u>
21 TOTAL AMOUNT APPROPRIATED	<u>\$1,561,685</u>

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 23 SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 24 established for the Arkansas House of Representatives - Supplemental Staffing
 25 for the 2020-2021 fiscal year, the following maximum number of regular
 26 employees.

30 Item	Maximum	Maximum Annual
31 <u>No.</u>	<u>No. of</u>	<u>Salary Rate</u>
32 <u>Title</u>	<u>Employees</u>	<u>Fiscal Year</u>
		<u>2020-2021</u>
32 (1) HOUSE LEGISLATIVE ANALYST II	5	GRADE GS09
33 (2) HOUSE LEGISLATIVE ANALYST	3	GRADE GS06
34 (3) MANAGEMENT PROJECT ANALYST	1	GRADE GS06
35 (4) HOUSE LEGIS COMMITTEE SECRETARY	<u>6</u>	GRADE GS05
36 MAX. NO. OF EMPLOYEES	15	

SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Supplemental Staffing for the fiscal year ending June 30, 2021, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2020-2021</u>
(01) REGULAR SALARIES	\$900,000
(02) PERSONAL SERV MATCHING	270,000
(03) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	0
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	\$1,170,000

SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for paying per diem, expenses and mileage to members of the House of Representatives attending regular and special meetings and other committee related activities of the House Select Committees for the fiscal year ending June 30, 2021, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2020-2021</u>
(01) PER DIEM, EXPENSES AND MILEAGE FOR MEMBERS OF HOUSE SELECT COMMITTEES	<u>\$100,000</u>

SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS FUND. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for the balance remaining on June 30, 2020 in the appropriations enacted to defray any necessary expenses of the House of Representatives of the Ninety-Second

1 General Assembly, Section 2 of Act 1 of 2019, Sections 4 and 11 of Act 163 of
2 2019, and HB1001 as introduced in the 2020 Fiscal Session, there to be used
3 for the same purposes of the Arkansas House of Representatives of the Ninety-
4 Second General Assembly, the sum in the aggregate not to exceed
5 \$2,050,000.
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7 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES.
8 There is hereby appropriated, to the Arkansas House of Representatives, to be
9 payable from the State Central Services Fund, for the balance remaining on
10 June 30, 2020 in the appropriations enacted to defray any necessary expenses
11 of the House of Representatives of the Ninety-Second General Assembly,
12 Sections 3, 5, 7, 9, 10 and 12 of Act 163 of 2019, there to be used for the
13 same purposes of the Arkansas House of Representatives of the Ninety-Second
14 General Assembly, the sum in the aggregate not to exceed
15 \$2,600,000.
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17 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
18 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
19 FUNDS. The funds appropriated in this Act shall be used to defray the
20 necessary expenses of the operation of the Office of the Speaker of the House
21 of Representatives, the Office of the Chief of Staff, the Office of the
22 Coordinator of House Legislative Services, the Office of Parliamentarian, the
23 Chief Clerk's Office, House Member Services Office and other reasonable and
24 necessary expenses of the House of Representatives of the General Assembly
25 incurred during the fiscal year ending June 30, ~~2020~~ 2021. Any balance
26 remaining on June 30, ~~2019~~ 2020 in the funds provided by this Act shall be
27 made available for the fiscal year ending June 30, ~~2020~~ 2021 and for the same
28 purposes.
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30 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
31 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
32 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
33 designee determine that any item or portion thereof appropriated herein for a
34 specific purpose is not needed for such purpose, they may certify such fact
35 to the State Auditor and the State Auditor shall cause a transfer to be made
36 from one item to another.

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2 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
3 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
4 In order that exceptionally well-qualified personnel may be recruited and
5 retained, the House of Representatives may exceed the maximum salary levels
6 by no more than twenty percent (20%) for no more than one-third (1/3) of the
7 positions authorized in their operation appropriation act, may exceed the
8 maximum salary levels for the purpose of merit adjustments for all positions,
9 and may promote a maximum of two grades for no more than one-third (1/3) of
10 the classified positions authorized in its operation appropriation act.
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12 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
13 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
14 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
15 video materials by or under the direction of the House of Representatives
16 shall not be used for the following:

17 (a) A person may not use audio or video materials produced by or under the
18 direction of the House of Representatives in political or campaign
19 advertising.

20 (b) A person may not use audio or video materials produced by or under the
21 direction of the House of Representatives for a commercial purpose.

22 (1) In this section, "commercial purpose" means a purpose that is
23 intended to result in a profit or other tangible benefit.

24 (c) The House Management Committee may give permission to an entity to use
25 the audio or video materials for public education governmental
26 broadcast which shall not conflict with subsection (b).
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28 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
29 authorized by this act shall be limited to the appropriation for such agency
30 and funds made available by law for the support of such appropriations; and
31 the restrictions of the State Procurement Law, the General Accounting and
32 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
33 Procedures and Restrictions Act, or their successors, and other fiscal
34 control laws of this State, where applicable, and regulations promulgated by
35 the Department of Finance and Administration, as authorized by law, shall be
36 strictly complied with in disbursement of said funds.

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SECTION 18. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 19. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a one (1) year period; that the effectiveness of this Act on July 1, 2020 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the legislative session, the delay in the effective date of this Act beyond July 1, 2020 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2020.

APPROVED: 4/17/20