



**SUMMARY
BUDGET INFORMATION
VOLUME 5**

2009-2011 Biennium

Various Boards and Commissions

SUMMARY BUDGET INFORMATION

TABLE OF CONTENTS

VOLUME 1

	<u>Page #</u>
2008 Agency Fund Transfer	1
Agency Position Usage Report	2
Alcoholism & Drug Abuse Counselors, State Board of Examiners of	4
Action Required: (B58) Cash Operations	9
Architects, State Board of	11
Action Required: (A07) Cash Operations	18
Athletic Commission, State	20
Action Required: (609) Athletic Commission-Operations	24
Athletic Training, AR State Board of	26
Action Required: (B18) Cash Operations	31
Beef Council, Arkansas	33
Action Required: (675) Beef Council-Operations	37
Burial Association Board, Arkansas	39
Action Required: (A15) Cash Operations	46
Catfish Promotion Board, Arkansas	48
Action Required: (745) Catfish Promotion	52
Cemetery Board, Arkansas	53
Action Required: (843) Cemetery - Cash Operations	57
Child Abuse & Neglect Prevention Board, State	59
Action Required: (152) Child Abuse Prevention	67
(198) Community Grants	69
(4KY) One Percent to Prevent.....	71
Chiropractic Examiners, AR State Board of	73
Action Required: (A30) Cash Operations	78
Contractor's Licensing Board	80
Action Required: (A03) Cash Operations	86
Corn & Grain Sorghum Promotion Board, Arkansas	88
Action Required: (686) Corn and Grain Sorghum	92
Counseling, AR Board of Examiners in	94
Action Required: (1GE) Counseling Operations	99
Dental Examiners, AR State Board of	101
Action Required: (A41) Cash Operations	106
Dietetics Licensing Board, Arkansas	107
Action Required: (4KR) Dietetics Licensing Operations	111
Dispensing Opticians, State Board of	112
Action Required: (2KN) Dispensing Opticians	116
Embalmers & Funeral Directors, State Board of	117
Action Required: (A16) Cash Operations	123
Engineers & Land Surveyors, State Board of Professional	125
Action Required: (857) Land Surveyors - Cash in Treasury	131
Fire Protection Licensing Board, Arkansas	133
Action Required: (920) Fire Protection Operations	138

2008 AGENCY FUND TRANSFERS

**For your information, the Office of Budget has
enumerated the following fund transfers which were
made from agency treasury fund accounts but do not appear on
the Appropriation Summary as expenditures**

<u>Agency</u>	<u>Blanket Surety Bond Premiums ACA §21-2-710</u>	<u>Claims ACA §19-10-204</u>	<u>Workers' Compensation Administrative Cost Reimbursement ACA §11-9-307</u>
Architects, State Board of	\$6	\$0	\$0
Burial Association Board, Arkansas	\$6	\$0	\$0
Chiropractic Examiners, AR State Board of	\$2	\$0	\$0
Contractor's Licensing Board	\$32	\$0	\$0
Counseling, AR Board of Examiners in	\$6	\$0	\$0
Dental Examiners, AR State Board of	\$4	\$0	\$0
Dietetics Licensing Board, Arkansas	\$2	\$0	\$0
Dispensing Opticians, State Board of	\$2	\$0	\$0
Embalmers & Funeral Directors, State Board of	\$2	\$0	\$0
Engineers & Land Surveyors, State Board of Professional	\$10	\$0	\$0
Fire Protection Licensing Board, Arkansas	\$4	\$0	\$0
Geologists, State Board of Registration for Professional	\$2	\$0	\$0
Manufactured Home Commission, Arkansas	\$10	\$0	\$0
Massage Therapy, AR State Board of	\$4	\$0	\$0
Medical Board, State	\$67	\$0	\$0
Optometry, State Board of	\$4	\$148	\$0
Pharmacy, AR State Board of	\$18	\$0	\$0
Social Work Licensing Board	\$2	\$0	\$0
Towing and Recovery Board	\$6	\$0	\$0
Veterinary Medical Examining Board	\$2	\$0	\$0

AGENCY POSITION USAGE REPORT

Agency	FY2007 - FY2008						3 YEAR AVERAGE(FY07,FY08,FY09)					
	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
		Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0204 - Alcoholism & Drug Abuse Counselors Board	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0206 - Architects, State Board of	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
0209 - Athletic Commission, State	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0208 - Athletic Training, AR State Board of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0302 - Beef Council, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0215 - Burial Association Board, Arkansas	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
0317 - Catfish Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0218 - Cemetery Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0220 - Child Abuse & Neglect Prevention Board, State	2	2	0	2	0	0.00 %	1	1	0	1	0	0.00 %
0265 - Chiropractic Examiners, AR State Board of	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0224 - Contractor's Licensing Board	18	17	1	18	0	5.56 %	17	16	0	16	1	5.88 %
0304 - Corn & Grain Sorghum Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0228 - Counseling, AR Board of Examiners in	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
0268 - Dental Examiners, AR State Board of	3	3	0	3	0	0.00 %	3	2	0	2	1	33.33 %
0270 - Dietetics Licensing Board, Arkansas	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0279 - Dispensing Opticians, State Board of	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0233 - Embalmers & Funeral Directors, State Board of	3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %
0236 - Engineers & Land Surveyors, Board of Professional	5	5	0	5	0	0.00 %	4	5	0	5	-1	-25.00 %
0263 - Fire Protection Licensing Board, Arkansas	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %
0239 - Foresters, State Board of Registration for	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0240 - Geologists, State Board of Registration for Professional	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0255 - Home Inspector Registration Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0230 - Interior Designers, State Board of Registered	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0242 - Landscape Architects, AR State Board of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0305 - Manufactured Home Commission, Arkansas	5	3	2	5	0	40.00 %	5	3	1	4	1	40.00 %
0245 - Massage Therapy, AR State Board of	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

AGENCY POSITION USAGE REPORT

Agency	FY2007 - FY2008						3 YEAR AVERAGE(FY07,FY08,FY09)					
	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
		Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0274 - Medical Board, State	38	36	2	38	0	5.26 %	36	36	0	36	0	0.00 %
0280 - Optometry, State Board of	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %
0283 - Pharmacy, AR State Board of	10	9	1	10	0	10.00 %	9	9	1	10	-1	0.00 %
0286 - Podiatric Medicine, AR State Board of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0326 - Rice Research & Promotion Board	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0254 - Social Work Licensing Board	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0257 - Soil Classifiers, AR State Board of Professional	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0329 - Soybean Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
0292 - Speech-Language Pathology & Audiology Board	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0258 - Towing and Recovery Board	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
0298 - Veterinary Medical Examining Board	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
0344 - Wheat Promotion Board	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Child Abuse & Neglect (0220) - The Agency converted 2 contracted positions into State employees in the 2007-09 biennial.

Engineers & Land Surveyors (0236)- Budgeted Positions exceed authorized in FY07 due to approval of a Supplemental Emergency Position.

Pharmacy Board (0283)- In FY07 the agency received a supplemental position, resulting in the total number of budgeted positions being greater than the number of positions authorized in the 2005-2007 Biennial Act. This position is currently authorized in the 2007-2009 biennium.

ALCOHOL/DRUG ABUSE COUNSELORS

Enabling Laws

Act 774 of 2007
A.C.A. §17-27-401

History and Organization

Act 1588 of 1999 and 1708 of 2001 (A.C.A. §17-27-401 et seq.) established the State Board of Examiners of Alcoholism and Drug Abuse Counselors. It authorized a thirteen member board made up of Licensed and/or Certified Alcoholism and Drug Abuse Counselors and one citizen at large.

Mission

To protect the public from being misled by incompetent and unauthorized persons and from unprofessional conduct on the part of qualified Alcoholism and Drug Abuse Counselors.

Statutory Responsibility

To provide regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors.

Primary Activities

- 1) To establish appropriate licensure and certification requirements.
- 2) To define the practice of Alcoholism and Drug Abuse Counseling and to promote high standards of professional performance for those engaged in the practice of Alcoholism and Drug Abuse Counseling.
- 3) To set standards of qualifications, training and experience for those who seek to engage in the practice of Alcoholism and Drug Abuse Counseling.
- 4) Maintain an office to provide necessary support to meet Board responsibilities.

Oversight and/or Advisory Affiliation

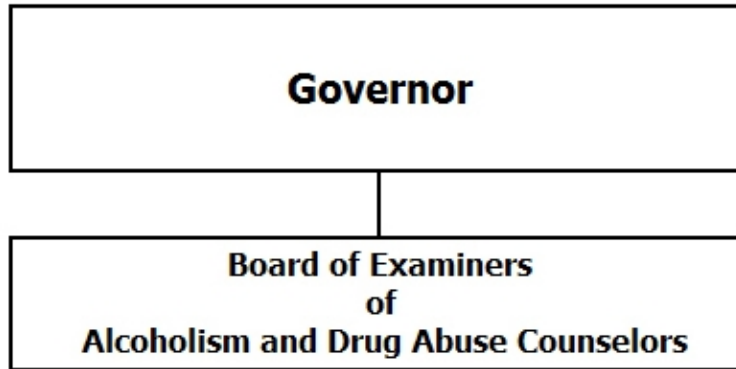
Attorney General's Office

Statutory Provisions for Fees, Fines and Penalties:

The Board has the authority to set fees or penalties for late renewals. A maximum amount of \$215.00 per counselor per licensing cycle (every other year) is charged.

Revenue Receipts Cycle:

Revenue receipts deposited per licensing cycle, every other year. Excess cash placed in Certificate of Deposit (CD). Interest deposited quarterly.



Agency Commentary

The State Board of Examiners of Alcoholism and Drug Abuse Counselors is responsible for providing regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors. The operation of the Board is funded from the receipt of fees charged by the agency for licensing.

Board expenses consist of board member stipends and operating expenses. In addition to Base Level, the Board is requesting an increase of \$1,300 in Professional Fees in both years of the biennium. Total request is \$25,113 each year of the biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 STATE BOARD OF EXAMINERS IN ALCOHOLISM AND DRUG ABUSE COUNSELORS
 FOR THE YEAR ENDED JUNE 30, 2006

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
1060204	\$15,000	Investment Certificate of Deposit	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415- All monies received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this chapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A.-Renewal of License/Certificate shall be every 2 years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A.-authorizes license and certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415 requires that monies received by the Board be used for Board operations

Fund Account	Balance	Type	Location
1060204	\$27,821	Checking	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415- All monies received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-27-413- Renewal of License/Certificate shall be every 2 years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. 17-27-413- authorizes license and certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415 requires that monies received by the Board be used for Board operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcoholism and Drug Abuse Counselors-Cash

The Board of Examiners of Alcoholism and Drug Abuse Counselors was created by A.C.A. §17-27-401 et seq. The Board is responsible for regulating the practice of Alcoholism and Drug Abuse Counseling. License fees generate funding for the operations of the Board.

The Board does not have any full time employees. The Base Level requests of \$5,400 each year of the biennium for Regular Salaries is for board member Stipend payments. Base Level Personal Services Matching is for payment of the fringe benefits associated with these payments.

In addition to Base Level, the Board is requesting an increase of \$1,300 in Professional Fees each year of the biennium for increased mileage and compensation for the Board's secretary who is a contract employee.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcoholism and Drug Abuse Counselors-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	3,300	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400
#Positions		0	0	0	0	0	0	0	0	0
Personal Services Matching	5010003	252	413	413	413	413	413	413	413	413
Operating Expenses	5020002	6,847	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	6,361	9,300	6,000	6,000	7,300	7,300	6,000	7,300	7,300
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		16,760	27,113	23,813	23,813	25,113	25,113	23,813	25,113	25,113
Funding Sources										
Fund Balance	4000005	24,928	42,821		17,208	17,208	17,208	27,395	26,095	26,095
Cash Fund	4000045	34,653	1,500		34,000	34,000	34,000	1,500	1,500	1,500
Total Funding		59,581	44,321		51,208	51,208	51,208	28,895	27,595	27,595
Excess Appropriation/(Funding)		(42,821)	(17,208)		(27,395)	(26,095)	(26,095)	(5,082)	(2,482)	(2,482)
Grand Total		16,760	27,113		23,813	25,113	25,113	23,813	25,113	25,113

FY08 Actual and FY09 Budget exceeds Authorized Appropriation in Professional Fees due to transfer from Cash Fund Holding Account.

Licenses are valid for 2 years. Fees are primarily collected in even numbered years.

Change Level by Appropriation

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcoholism and Drug Abuse Counselors-Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	23,813	0	23,813	100.0	23,813	0	23,813	100.0
C01	Existing Program	1,300	0	25,113	105.5	1,300	0	25,113	105.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	23,813	0	23,813	100.0	23,813	0	23,813	100.0
C01	Existing Program	1,300	0	25,113	105.5	1,300	0	25,113	105.5

Justification

C01	The Board Secretary has moved from Benton, AR to Jonesboro, AR and anticipates an increase in mileage expense. In addition, the Board approved a pay raise for the Secretary. The Board Secretary is a contract employee therefore these expenses are charged to Professional Fees.
-----	---

STATE BOARD OF ARCHITECTS

Enabling Laws

Act 502 of 2007
Act 270 of 1941 as amended
A.C.A. § 17-15-102

History and Organization

Act 270 of 1941 established the Arkansas Architectural Act and the Arkansas State Board of Architects. Act 1338 of 1999 directed that ASBA be composed of eight (8) members: five (5) architects, one (1) consumer, one (1) senior citizen and the Dean of the University of Arkansas, School of Architecture. The five architect members are all appointed by the Governor. The consumer and senior citizen members are also gubernatorial appointees; while the Dean of the University of Arkansas, School of Architecture is an ex-officio member. Board members fill non-salaried positions but are paid \$60 a day for each meeting day they attend and are reimbursed travel expenses.

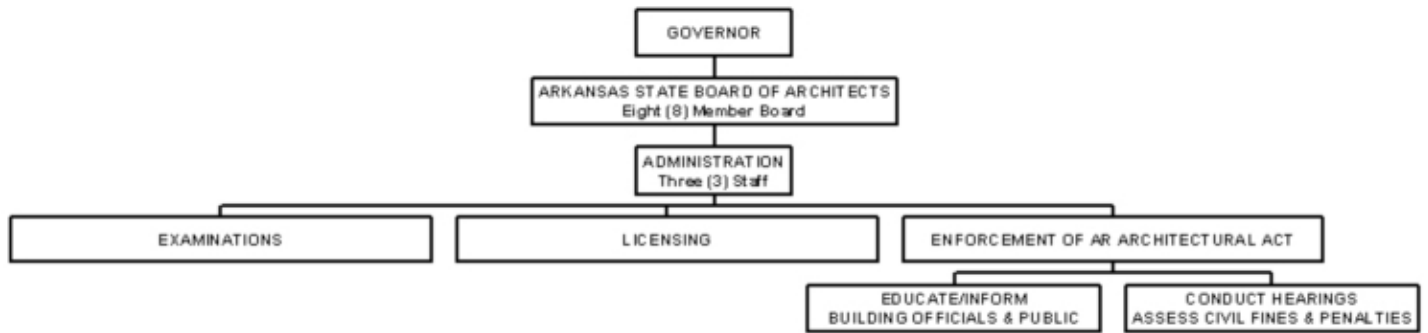
Mission: To protect the health, safety and welfare of the citizens of Arkansas by ensuring that buildings constructed for human occupancy with a fair market value in excess of one hundred thousand dollars (\$100,000) are designed by licensed, competent architects.

Statutory Responsibility: To ensure that persons attesting as architects are qualified to do so and that such title "architect" is reserved to persons who demonstrate their ability to observe and apply the standards and practice of architecture.

Primary Activities: The Arkansas State Board of Architects provides the staff support for carrying out the duties of the Arkansas State Board of Architects. Those duties include:

- Grant certification to those who pass the Architects Examination and otherwise qualify;
- Determine whether those who apply for a reciprocal license and/or a certificate of authorization (corporate practice) qualify;
- Annually register all individual architects, corporations and partnerships and issue them an annual license to practice;
- Investigate violations of the Arkansas Architectural Act and take disciplinary action where appropriate after conducting a hearing; and
- Monitor mandatory continuing education requirements.

Oversight and/or Advisory Affiliation: None



Agency Commentary

Each day, millions of Arkansans work and live in environments designed by licensed architects. The decisions of architects about scale, massing, spatial organization, image, materials, and methods of construction impact not only the health, safety and welfare of the present users, but of future generations as well.

To safeguard the public health, safety, and welfare; reduce the possibility of building failure; encourage sustainable and quality design; and provide access for the disabled, those who are authorized to design complex structures must meet minimum standards of competency. It is equally necessary that those who cannot meet the minimum standards by way of education, experience, and examination be prevented from misrepresenting themselves to the citizens of the State of Arkansas.

The Arkansas State Board of Architects (ASBA) was created by the Arkansas Legislature in 1941 to safeguard the public's health, safety, and welfare. The activities of the ASBA benefit Arkansans in two important ways.

First, regulation protects the public at large. The primary responsibility of an architect is to design buildings which are safe, durable, functional, satisfy reasonable environmental standards, and contribute aesthetically to the surrounding communities. To accomplish this, the architects design must satisfy the applicable requirements of the law and also must be a correct application of the skills and knowledge of the profession.

Second, regulation protects the consumer of services rendered by architects. The necessity of ensuring that those who hire architects are protected from incompetent, dishonest or unlicensed architects is self-evident.

ASBA is a cash funded state agency, historically receiving no general revenue funds. Agency operations are funded through the receipts of fees charged by ASBA, which includes registration and renewal fees, fines and penalties. The total authorized level of the agency for FY09 was \$351,487.

The Board's request for Regular Salaries in the FY10-FY11 biennium is based on the Classification and Compensation Study prepared by the DFA Office of Personnel Management and the Arkansas Legislative Council.

The Board's request for Operating Expenses totaling \$6427 is made to accommodate increased costs that

will be incurred. The Conference Fees and Travel request of \$1500 is to provide for increased costs in transportation and lodging. A \$900 request in Professional Fees is for a professional services contract to

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF ARCHITECTS

FOR THE YEAR ENDED JUNE 30, 2007

Findings

Disclosed in our previous report dated March 2, 2007, the Agency's former Executive Director, John Harris, and former Administrative Assistant, Shirley Worley, received improper reimbursements totaling \$230,347 of which \$114,750 has been reimbursed, leaving a balance due the Agency of \$115,597. Mr. Harris resigned on March 1, 2006 and Ms. Worley retired April 8, 2006. In December 2007, a federal grand jury returned an indictment charging Mr. Harris with six counts of mail fraud. Each count carries a statutory maximum term of 20 years imprisonment and a \$250,000 fine.

Subsequent to the previous report, the Agency discovered licensees had been overcharged for license renewal fees during July 1 999 through December 2007. Arkansas Code Annotated § 17-15-311 specifies the maximum fees the Agency is allowed to collect from individuals and firms for license registrations and renewals. According to the Agency, fees overcharged for out-of-state individual architects and architectural firms were \$20-\$50 and \$100-\$150 per year, respectively.

The Agency estimated approximately 3,000 individuals/firms made over 7,500 payments resulting in fee overcharges totaling \$489,725. This estimate is based on analysis of the Agency's license database, from which a determination of who paid a license fee or the exact overpayment amount was not always certain. To determine if other Agency records were available to document fee overcharges, an audit test of license renewals was compared to Agency receipts and bank deposits, which also concluded that verification of overcharged fee amounts was not always possible.

Based on advice from the Attorney General's Office and lack of appropriate records to verify overcharges, on January 15, 2008, the Agency's Board passed a motion to allow handling of refund claims by the Arkansas Claims Commission on a case-by-case basis.

Licensee renewal and payment information was maintained in an electronic database, which did not have sufficient and appropriate financial information to adequately account for licensees nor designed to provide a report documenting changes. To properly safeguard Agency assets and ensure reliability of license information, the Agency should obtain an operating database that documents changes and supports the reconciliation of receipts, deposits, and licenses. This reconciliation should be performed by an employee not responsible for recording entries to the

Recommendations

Develop procedures to prevent overcharges for future license renewals. The Agency should also consult with the State Chief Fiscal Officer and clearly document all decisions made, and any procedures implemented, relating to past license fee overcharges.

Develop procedures to ensure all information contained in their database is secure and complete.

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF ARCHITECTS

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
database.	
The Agency's capital equipment balance as of June 30, 2007 was \$44,178. Capital acquisitions and dispositions with a net total of \$19,095 were not properly recorded. The Agency did not capitalize \$34,146 of expenditures for equipment or record the disposition of seven (7) items totaling \$15,051. The Agency also had not properly safeguarded capital assets with asset inventory tags.	Record all capital acquisitions and disposals in a timely manner and properly safeguard capital assets with asset inventory tags.

Employment Summary

	Male	Female	Total	%
White Employees	1	0	1	33 %
Black Employees	0	2	2	67 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			2	67 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3040000	\$893,620	Checking/Savings	Regions Bank, Pulaski Bank

Statutory/Other Restrictions on use:

A.C.A § 17-15-202(e) provided that the Board may use funds to reimburse and carry out the functions of the Board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A § 17-15-204(D) and § 17-15-311 authorizes the Board to collect fees, fines and penalties.

Revenue Receipts Cycle:

Fees, fines and penalties are collected throughout the year. The renewal times are July 1 – July 31 and December 1 – December 31 annually.

Fund Balance Utilization:

In accordance with the ASBA Act and Rules, the fees collected are used to carry out the functions of the Board to protect the Health, Safety and Welfare of the public.

Fund Account	Balance	Type	Location
3040000	\$500,000	CD's	Simmons Bank, Twin City Bank, Bank of the Ozarks, Capitol Bank, Bank of America

Statutory/Other Restrictions on use:

A.C.A § 17-15-202(e) provided that the Board may use funds to reimburse and carry out the functions of the Board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A § 17-15-204(D) and § 17-15-311 authorizes the Board to collect fees, fines and penalties.

Revenue Receipts Cycle:

Fees, fines and penalties are collected throughout the year. The renewal times are July 1 – July 31 and December 1 – December 31 annually.

Fund Balance Utilization:

In accordance with the ASBA Act and Rules, the fees collected are used to carry out the functions of the Board to protect the Health, Safety and Welfare of the public.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Arkansas Architectural Act	A.C.A. 17-15-305 (e)	N	N	300	The Act was amended in 1999 and the new language passed by the Legislature requires that each registrant be sent a copy of the Act.
Arkansas State Board of Architect Rules and Regulations	A.C.A. 17-15-305 (e)	N	N	300	January 13, 2000 and reviewed by the Legislature on February 3, 2000. The Act requires that each registrant be sent a copy of the Rule and Regulations.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: A07 - Cash Operations

Funding Sources: 304 - Board of Architects-Cash

The State Board of Architects is responsible for regulating the practice of architecture by providing examinations of qualifications for the issuance of certificates of registration and licenses. The Agency also provides for the education of building officials and the public regarding the provisions of the Arkansas Architectural Act and the rules and regulations of the Board. The operations of the Board are funded from Cash Funds generated from the receipt of fees charged by the Agency.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency's Change Level requests total \$9,149 each year and reflect the following:

Regular Salaries and Personal Services Matching increase of \$322 each year for Board Member Stipends.

Operating Expenses increase of \$6,427 each year due to increases in administrative costs.

Conference and Travel Fees in the amount of \$1,500 each year due to increases in conference and seminar fees, airfare and lodging fees, national and regional association dues, lodging fees, airfare fees, and ground transportation fees.

Professional Fees totaling \$900 each year for a professional services contract to update internal database due to result of latest legislative audit.

The Executive Recommendation provides for Base Level of \$357,240 for FY2010 and \$362,420 for FY2011. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A07 - Cash Operations
Funding Sources: 304 - Board of Architects-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	161,014	167,345	167,345	169,836	170,135	169,836	174,199	174,498	174,199
#Positions	3	3	3	3	3	3	3	3	3
Personal Services Matching 5010003	44,883	43,144	45,705	46,406	46,429	46,406	47,223	47,246	47,223
Operating Expenses 5020002	85,520	128,298	128,298	128,298	134,725	128,298	128,298	134,725	128,298
Conference & Travel Expenses 5050009	5,216	8,600	8,600	8,600	10,100	8,600	8,600	10,100	8,600
Professional Fees 5060010	826	4,100	4,100	4,100	5,000	4,100	4,100	5,000	4,100
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	10,980	0	0	0	0	0	0	0	0
Total	308,439	351,487	354,048	357,240	366,389	357,240	362,420	371,569	362,420
Funding Sources									
Fund Balance 4000005	1,209,850	1,393,620		1,583,339	1,583,339	1,583,339	1,597,799	1,588,650	1,597,799
Cash Fund 4000045	492,209	541,206		371,700	371,700	371,700	371,700	371,700	371,700
Total Funding	1,702,059	1,934,826		1,955,039	1,955,039	1,955,039	1,969,499	1,960,350	1,969,499
Excess Appropriation/(Funding)	(1,393,620)	(1,583,339)		(1,597,799)	(1,588,650)	(1,597,799)	(1,607,079)	(1,588,781)	(1,607,079)
Grand Total	308,439	351,487		357,240	366,389	357,240	362,420	371,569	362,420

Budget exceeds Authorized Appropriation in Capital Outlay by authority of Budget Classification Transfer.

Change Level by Appropriation

Appropriation: A07 - Cash Operations
Funding Sources: 304 - Board of Architects-Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	357,240	3	357,240	100.0	362,420	3	362,420	100.0
C01	Existing Program	8,249	0	365,489	102.3	8,249	0	370,669	102.3
C08	Technology	900	0	366,389	102.6	900	0	371,569	102.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	357,240	3	357,240	100.0	362,420	3	362,420	100.0
C01	Existing Program	0	0	357,240	100.0	0	0	362,420	100.0
C08	Technology	0	0	357,240	100.0	0	0	362,420	100.0

Justification

C01	In Operating Expenses the Agency requests the following: \$500 in Postage to accommodate inflated US Postal service rates, \$300 in Freight to offset inflated freight/shipping rates, \$1,000 in the Rent of Office Equipment to provide a more enhanced agency copier, \$1,000 due to elevated conference and seminar fees for Board Members, \$1,500 in response to elevated airfare and lodging fees for Board Member Travel, \$1,000 to accommodate elevated fees associated with the cash fund service charge, and \$1,000 due to inflated national and regional association dues. In Conference Fees and Travel the Agency requests: \$400 to accommodate elevated lodging fees, \$500 to provide for elevated airfare fees, and \$100 to offset inflated ground transportation fees.
C08	\$900 is requested in Professional Fees for a professional services contract to update internal database due to result of latest legislative audit. This is located in the Agency IT plan under Operations, IT Support Costs - Software.

STATE ATHLETIC COMMISSION

Enabling Laws

Act 324 of 2007
Act 131 of 1927 as amended
A.C.A. § 17-22-201

History and Organization

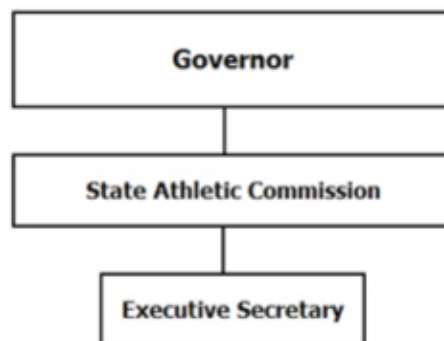
The State Athletic Commission was created in 1927 by Act 131. It has a two-fold purpose. Each goal is inextricably linked and prudent promulgation of the Rules & Regulations, as well as the statutory amendments or revisions, which should keep both goals balanced.

The first goal of the State Athletic Commission is to protect the health, safety and welfare of the participants as well as the public as they are involved in the professional sports regulated by the State Athletic Commission.

The second goal is to preserve and insure the entertainment value of the professional sports that the State Athletic Commission regulates.

In order to protect the health, safety and welfare of those described, the State Athletic Commission issues licenses to participants, officials, promoters and other affiliated personnel. In boxing, the most dangerous sport, the State Athletic Commission maintains a database shared with the Association of Boxing Commissioners in order to honor medical and administrative suspensions and revocations. Through the licensing of promoters, posting of bonds and passage of regulations supervising the events - the State Athletic Commission protects the welfare of the public.

In order to preserve and insure the entertainment value of professional boxing, kickboxing and wrestling, the State Athletic Commission creates rules and regulations that prevent fight "fixing" and the over-regulation of the sports, which could unduly remove the competitive drama for which they were designed.



Agency Commentary

The Arkansas Athletic Commission is requesting change level increases for the 2009-11 biennium in the following line items: Extra Help, Personal Services Matching, and Operating Expenses.

The Commission is requesting an increase of \$5,000 each year in Extra Help along with the necessary Personal Services Matching, due to the increasing workload for the Commission. Over the past few years, there has been an increase in the number of boxing, kickboxing, wrestling, and mixed martial arts events held in the State, which requires more supervision.

Operating Expense increase is requested to cover temporary help for the Commission's increasing workload. This would allow the Commission to hire on a need by need basis an inspector to help supervise and monitor the different sporting events. The current employee is unable to monitor all the events, especially when they occur simultaneously in different parts of the State. During seasonal times, temporary help is needed with general secretarial work of issuing permits and licenses. The second year of the biennium, the need to replace one laptop computer and a printer is requested. The Commission wants to delete the Veteran's Youth Programs Grants/Aid Line item of \$15,000.

The Commission would like to lower the Athletic Commission Programs line item by \$50,000 and utilize it to support and implement programs and projects related to the commission's mission. Removing the special language that restricts the use of the line item would allow the support of different sporting venues as the commission see fit.

The Commission has sufficient funding to cover this request for additional appropriation.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE ATHLETIC COMMISSION
 FOR THE YEAR ENDED JUNE 30, 2006

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 609 - Athletic Commission-Operations

Funding Sources: MAB-Arkansas Athletic Commission Fund

The Arkansas Athletic Commission oversees all professional or semi-professional matches or exhibitions in the State that involve wrestling, boxing, kick boxing, martial arts, or any combination of these sporting activities. The Commission is funded from annual license fees of boxers, wrestlers, managers, matchmakers, promoters, referees, physicians, timekeepers, and other persons arranging, participating in or otherwise dealing in matches and exhibitions regulated by the Commission. The Commission has authority to establish such fees in accordance with Act 1085 of 1999. Fees of 5% of the total gross receipts from admission charges from matches and exhibitions are collected.

The Commission has only one extra help employee. The Base Level requests of \$5,000 each year of the biennium for Regular Salaries is for board member Stipend payments. Base Level Personal Services Matching is for payment of the fringe benefits associated with these payments.

The Change Level request is summarized as follows:

The Commission is requesting a Change Level of \$5,933 each year of the Biennium for Extra Help line item along with Personal Services Matching. This increase is due to additional workload from an increased number of boxing and exhibitions held. An increase in Operating Expense of \$20,000 in FY2010 and \$24,000 in FY2011 is requested to hire an inspector to help monitor the different sporting events across the State. This increase would also allow the Commission to hire temporary help for general secretarial work and replace a computer and printer in FY2011. Deletion of the Veteran's Youth Programs Grants/Aid line item of \$15,000 is requested.

The Commission is asking to remove restrictions on the Athletic Commission Programs line item and reduce the line item amount by \$50,000. With less restrictions, the Athletic Commission Programs line item could be used to support and implement programs related to the Commission's operations.

The Executive Recommendation provides for the Agency Request for operations. The Athletic Commission Programs line item is eliminated to preserve adequate fund balances.

Appropriation Summary

Appropriation: 609 - Athletic Commission-Operations
Funding Sources: MAB-Arkansas Athletic Commission Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	3,300	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
#Positions		0	0	0	0	0	0	0	0	0
Extra Help	5010001	19,996	20,000	20,000	20,000	25,000	25,000	20,000	25,000	25,000
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	4,297	4,115	4,038	4,127	5,061	5,061	4,127	5,061	5,061
Operating Expenses	5020002	20,313	23,800	23,800	23,800	43,800	43,800	23,800	47,800	47,800
Conference & Travel Expenses	5050009	1,511	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	15,000	15,000	15,000	15,000	0	0	15,000	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Athletic Commission Programs	5900046	3,300	100,000	100,000	100,000	50,000	0	100,000	50,000	0
Total		67,717	170,915	170,838	170,927	131,861	81,861	170,927	135,861	85,861
Funding Sources										
Fund Balance	4000005	169,003	149,334		38,319	38,319	38,319	0	0	20,560
Special Revenue	4000030	48,048	59,900		64,102	64,102	64,102	66,202	66,202	66,202
Total Funding		217,051	209,234		102,421	102,421	102,421	66,202	66,202	86,762
Excess Appropriation/(Funding)		(149,334)	(38,319)		68,506	29,440	(20,560)	104,725	69,659	(901)
Grand Total		67,717	170,915		170,927	131,861	81,861	170,927	135,861	85,861

The FY09 Budget and Actual amount in Personal Services Matching exceeds the Authorized amount due to the Matching rate adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 609 - Athletic Commission-Operations
Funding Sources: MAB-Arkansas Athletic Commission Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	170,927	0	170,927	100.0	170,927	0	170,927	100.0
C01	Existing Program	25,934	0	196,861	115.2	25,934	0	196,861	115.2
C03	Discontinue Program	(65,000)	0	131,861	77.1	(65,000)	0	131,861	77.1
C08	Technology	0	0	131,861	77.1	4,000	0	135,861	79.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	170,927	0	170,927	100.0	170,927	0	170,927	100.0
C01	Existing Program	25,934	0	196,861	115.2	25,934	0	196,861	115.2
C03	Discontinue Program	(115,000)	0	81,861	47.9	(115,000)	0	81,861	47.9
C08	Technology	0	0	81,861	47.9	4,000	0	85,861	50.2

Justification

C01	The Commission is responsible for licensing and inspecting several sporting events in the State. They monitor and inspect boxing, kickboxing, wrestling, and mixed martial art events held in the State. The Commission monitored over one hundred (100) events held in all parts of the State in 2008. The Commission is requesting to increase the Extra Help line item along with the Personal Service Matching for the one employee that is responsible for the day to day operations and monitoring all sporting events. The current employee is unable to monitor all the events, especially when it occurs simultaneously and in different parts of the State. The increase of \$20,000 in Operating Expenses is in order to train officials and hire an inspector to help monitor some of the sporting events. The increase in events has created the need for temporary help to assist with issuing licenses, record keeping, and general secretarial work on occasion.
C03	The Commission would like to delete the \$15,000 for Veteran's Youth Programs Grants and Aid line item. The Commission would like to remove their Special Language that restricts their ability to support programs and projects of different sporting venues. By removing the restrictive special language and lowering the Athletic Commission Programs line item by \$50,000, the commission would be able to support different sporting events and not be limited to Boys and Girls Clubs and Veteran's Youth Programs.
C08	To replace their six (6) year old laptop computer and printer in the second year of the biennium. This is included in the Agency's IT Plan in section – IT Support Cost in Additional Hardware.

ARKANSAS STATE BOARD OF ATHLETIC TRAINING

Enabling Laws

Act 5 of 2007
A.C.A. §17-93-404

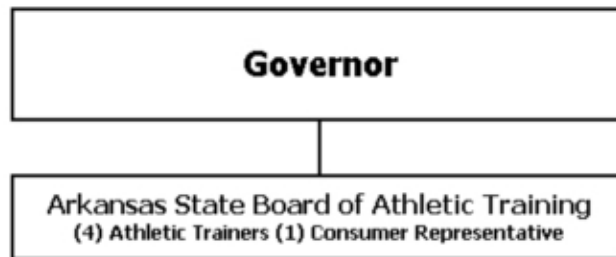
History and Organization

A.C.A. §17-93-404 established the Arkansas State Board of Athletic Training. It authorized a five member Board that is made up of four Athletic Trainers and a consumer representative.

Mission: To administer the statute with the highest degree of integrity, competence, and efficiency commensurate with the professional standards of athletic trainers.

Statutory Responsibility: To see that persons attesting as athletic trainers have met all requirements and by doing so protect the public.

Primary Activities: 1) Grant a temporary permit or license to those who meet all requirements, including certification by the National Athletic Trainers Association; 2) Determine whether those who apply for a permit to practice qualify; 3) Annually register all Athletic Trainers and issue them an annual permit to practice; and 4) Investigate violations of the Act and take disciplinary action where appropriate after conducting a hearing.



Agency Commentary

Primary Activities: 1) Grant a temporary permit or license to those who meet all requirements, including certification by the National Athletic Trainers Association; 2) Determine whether those who apply for a permit to practice qualify; 3) Annually register all Athletic Trainers and issue them an annual permit to practice; and 4) Investigate violations of the Act and take disciplinary action where appropriate after conducting a hearing.

A.C.A. §17-93-404 established The Arkansas State Board of Athletic Training. The Agency is responsible for assuring those individuals who are attesting to be Athletic Trainers are qualified to do so. "Athletic Training" means the prevention, recognition, evaluation, treatment, and rehabilitation of an athletic injury or illness and the organization and administration of exercise, conditioning, and athletic training programs.

The operations of the Board are funded from the receipts of fees charged by the agency. The Board is requesting Base Level for the 2009-11 biennium and the following Change Level requests:

Professional Fees and Services

The Arkansas State Board of Athletic Training is requesting a reallocation of \$550 each year in Operating Expenses for Board Member Travel. The Board believes this budget will be beneficial to board members and other athletic trainers and allow the Board to have input over topics and speakers providing continuing education to licensed athletic trainers.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE BOARD OF ATHLETIC TRAINING
 FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
1680000	\$19,623	Checking/Treasury	Regions/State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-12-204 establishes that the agency can use funds collected to pay.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-93-406 authorizes such in Section 4 (6) in Chapter 12 which includes fees, fines and penalties.

Revenue Receipts Cycle:

Fees collected by July of each year.

Fund Balance Utilization:

Funds collected for overall operations of the agency.

Fund Account	Balance	Type	Location
1680000	\$87,525	Certificate of Deposit	Regions

Statutory/Other Restrictions on use:

A.C.A. 17-12-204 establishes that the agency can use funds collected to pay.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-93-406 authorizes such in Section 4 (6) in Chapter 12 which includes fees, fines and penalties.

Revenue Receipts Cycle:

Fees collected by July of each year.

Fund Balance Utilization:

Funds collected for overall operations of the agency.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Directory	A.C.A. §17-93-406	N	N	300	Communication with licensees

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B18 - Cash Operations

Funding Sources: 168 - Athletic Training Operations-Cash

The Arkansas State Board of Athletic Training was established by A.C.A. §17-93-404. It authorized a five member Board that is made up of four Athletic Trainers and a consumer representative. The Board is a cash agency funded from the receipt of fees charged by the agency. The Board is charged to administer the statute with the highest degree of integrity, competence, and efficiency commensurate with the professional standards of athletic trainers. The major responsibility of the Board is to protect the public by ensuring that persons functioning as athletic trainers have met all requirements to practice.

The Board does not have any full time employees. The Base Level of \$480 each year of the biennium for Regular Salaries is for board member Stipends. Base Level Personal Services Matching is for payment of fringe benefits associated with these payments.

The Board is requesting Base Level in each year of the biennium with the exception of a reallocation of \$550 from Conference & Travel Expenses to Operating Expenses to properly classify board member travel expenses as official business.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B18 - Cash Operations
Funding Sources: 168 - Athletic Training Operations-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2009-2010			2010-2011		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	420	480	480	480	480	480	480	480	480
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	32	37	37	37	37	37	37	37	37
Operating Expenses 5020002	8,575	17,450	13,000	17,450	18,000	18,000	17,450	18,000	18,000
Conference & Travel Expenses 5050009	231	550	5,000	550	0	0	550	0	0
Professional Fees 5060010	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	11,258	20,517	20,517	20,517	20,517	20,517	20,517	20,517	20,517
Funding Sources									
Fund Balance 4000005	103,070	107,148		92,718	92,718	92,718	86,878	86,878	86,878
Cash Fund 4000045	15,336	6,087		14,677	14,677	14,677	6,087	6,087	6,087
Total Funding	118,406	113,235		107,395	107,395	107,395	92,965	92,965	92,965
Excess Appropriation/(Funding)	(107,148)	(92,718)		(86,878)	(86,878)	(86,878)	(72,448)	(72,448)	(72,448)
Grand Total	11,258	20,517		20,517	20,517	20,517	20,517	20,517	20,517

Regular Salaries provide for Board Member Stipends.

FY09 Budget exceeds Authorized Appropriation in Operating Expenses by authority of Budget Classification Transfer.

Change Level by Appropriation

Appropriation: B18 - Cash Operations
Funding Sources: 168 - Athletic Training Operations-Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	20,517	0	20,517	100.0	20,517	0	20,517	100.0
C04	Reallocation	0	0	20,517	100.0	0	0	20,517	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	20,517	0	20,517	100.0	20,517	0	20,517	100.0
C04	Reallocation	0	0	20,517	100.0	0	0	20,517	100.0

Justification

C04	Reallocation of board member travel from Conference & Travel Expenses to Operating Expenses to properly classify as official business.
-----	--

ARKANSAS BEEF COUNCIL

Enabling Laws

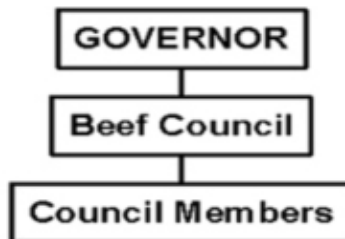
Act 37 of 2007
A.C.A. §2-35-303 et seq.

History and Organization

The Arkansas Beef Council was created by Act 160 of the 1983 General Assembly. Its mission is to promote the growth and development of the cattle industry in Arkansas through programs of research, promotion and market development activities.

The Council is made up of seven members appointed by the Governor. Three are nominated by the Arkansas Cattlemen's Association, three by the Arkansas Farm Bureau Federation, and one member must be an Arkansas auction market operator. The Council is administered through an agreement between the Arkansas Beef Council and the Arkansas Farm Bureau Federation.

The Council administers a \$1.00 per head assessment on all cattle sold in the State. The assessment is collected by the Miscellaneous Tax Section of the Department of Finance & Administration. Funds are deposited in a State Treasury account and are disbursed by the Council to fund beef research and promotion efforts.



Agency Commentary

The budget request for the Arkansas Beef Council for the 2009-2011 Biennium is Base Level for the first year of the biennium and additional appropriation of \$1 million for the second year of the biennium. The appropriation is funded entirely by special revenues collected from an assessment on cattle sold in the State.

The budget request for FY2011 reflects a proposed increase in the federally established assessment rate from the current rate of \$1 per head of cattle sold in the state to a new rate of \$2 per head. Whether or not the rate is increased depends on Congressional approval and a favorable vote in a producer referendum.

Allocation of these funds will be made and approved by the Arkansas Beef Council. Distributions will be made to fund beef-related research at the University of Arkansas and transmitted to the national organization (Cattlemen's Beef Board) as required by the federal Beef Research and Promotion Act. Various promotion and information projects will be conducted within the State as approved and

administered by the Council.

Projects are individually approved and monitored by the Council. Project proposals are addressed during the third quarter of the fiscal year and in the annual operating plan developed prior to the start of the next fiscal year.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BEEF COUNCIL

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 675 - Beef Council-Operations

Funding Sources: SBC - Arkansas Beef Council Fund

The purpose of the Arkansas Beef Council is to coordinate and implement a program of promotion, research and market development to enhance the image of beef and to improve the potential of Arkansas' cattle industry.

This appropriation is funded entirely by Special Revenues consisting of a federally established assessment rate per head of cattle sold in the state. Half of the amount collected is forwarded to the national Beef Promotion and Research Board for consumer and industry information programs, advertising and research programs, and beef-related promotion. The remaining half of all fees received is retained by the Arkansas Beef Council to fund state-based programs which complement and extend the industry-wide effort. There is a proposed increase in the federal assessment rate from the current rate of \$1/head to the proposed new rate of \$2/head. This increase would double the fee income available to the Council during the FY2011.

The Agency Base Level Request includes appropriation of \$1.1 million each year of the biennium.

The Agency Change Level Request includes additional appropriation in the amount of \$1 million in the second year of the biennium. This request includes \$963,000 for the Research & Development line item and \$37,000 for the Operating Expenses line item. This additional appropriation will enable the agency to utilize the additional funding anticipated from the proposed increase in the federally established assessment rate on cattle sold in the state.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 675 - Beef Council-Operations
Funding Sources: SBC - Arkansas Beef Council Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2009-2010			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	12,114	50,000	50,000	50,000	50,000	50,000	50,000	87,000	87,000
Conference & Travel Expenses	5050009	71	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Professional Fees	5060010	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research & Development	5900031	915,490	1,037,000	1,037,000	1,037,000	1,037,000	1,037,000	1,037,000	2,000,000	2,000,000
Total		927,675	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	2,100,000	2,100,000
Funding Sources										
Fund Balance	4000005	155,007	143,553		43,553	43,553	43,553	0	0	0
Special Revenue	4000030	916,221	1,000,000		1,056,447	1,056,447	1,056,447	1,100,000	2,100,000	2,100,000
Total Funding		1,071,228	1,143,553		1,100,000	1,100,000	1,100,000	1,100,000	2,100,000	2,100,000
Excess Appropriation/(Funding)		(143,553)	(43,553)		0	0	0	0	0	0
Grand Total		927,675	1,100,000		1,100,000	1,100,000	1,100,000	1,100,000	2,100,000	2,100,000

FY2011 funding reflects a potential increase in the federally mandated assessment rate from \$1/head of cattle sold in the State to \$2/head.

Change Level by Appropriation

Appropriation: 675 - Beef Council-Operations
Funding Sources: SBC - Arkansas Beef Council Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,100,000	0	1,100,000	100.0	1,100,000	0	1,100,000	100.0
C01	Existing Program	0	0	1,100,000	100.0	1,000,000	0	2,100,000	190.9

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,100,000	0	1,100,000	100.0	1,100,000	0	1,100,000	100.0
C01	Existing Program	0	0	1,100,000	100.0	1,000,000	0	2,100,000	190.9

Justification

C01	Additional appropriation of \$1 million is requested in FY2011 only to provide the agency with enough appropriation to utilize a potential increase in revenues due to a proposed increase in the federally mandated assessment rate per head of cattle sold in the state. The total requested increase includes additional appropriation for Operating Expenses of \$37,000 and additional appropriation for Research and Development in the amount of \$963,000.
-----	--

ARKANSAS BURIAL ASSOCIATION BOARD

Enabling Laws

Act 1610 of 2007
Act 91 of 1953
A.C.A. §23-78-101, et seq.

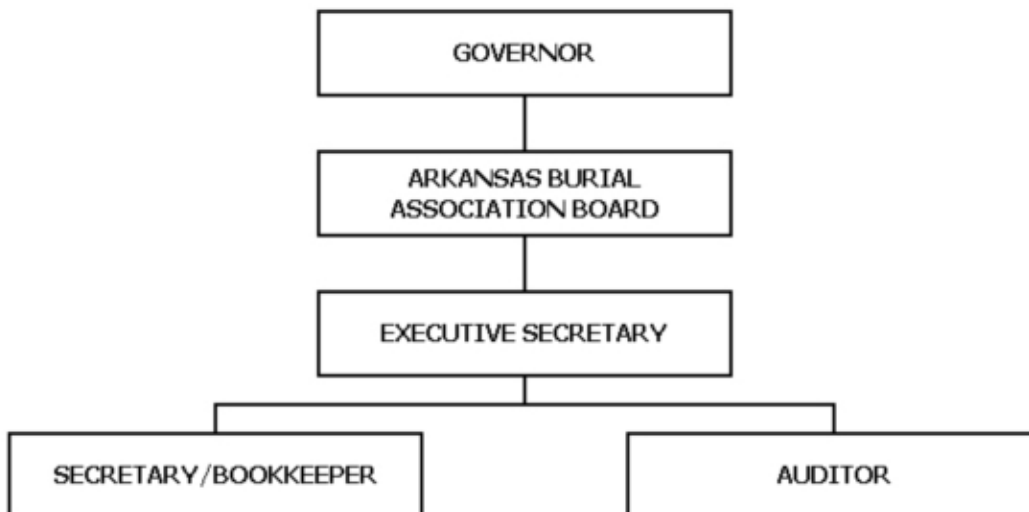
History and Organization

The Burial Board is charged with administering Act 91 of 1953 and its subsequent amendments. The mission of the program is to protect the integrity and solvency of burial association funds held in trust for the policyholders.

The Board's responsibility includes but is not limited to: the issuance of burial certificates of authority to burial associations, to set minimum assessments of membership dues for which burial associations may issue policies in specified amounts, to collect annual fees as provided for, to adopt and enforce such regulations as necessary for the proper operation of the Board and burial associations, to conduct audits of associations to ensure compliance with the applicable statutes, rules and regulations and by laws, and to arbitrate disputes between associations and or members.

The Burial Board is a cash fund agency. The Board is comprised of 9 members, 7 actively engaged in the business of burial associations, 1 consumer member and 1 senior citizen member.

The Board staff consists of the Executive Secretary, who serves in the same capacity for the Arkansas State Board of Embalmers and Funeral Directors (Agency # 0233), the Auditor, who conducts on site audits of the 147 burial associations around the State, and the Administrative Specialist III.



Agency Commentary

The Arkansas Burial Association Board regulates and monitors the operations of 148 burial associations in the State of Arkansas. Audits are conducted on an annual basis to ensure compliance with the laws and rules and regulations governing burial associations.

For the 2009-11 biennium, the Board is requesting \$21,500 for the purchase of a new vehicle to replace the Auditor's current high mileage vehicle. The Board is also requesting a \$1,500 reallocation of resources from Professional Fees to Operating Expenses for FY10 and FY11. This will allow the Board to accurately reflect court reporter and transcription fee expenses.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BURIAL ASSOCIATION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3070000	\$90,000	Certificate of Deposit	Capital Bank

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to account with better rates or allowed to roll over.

Fund Account	Balance	Type	Location
3070000	\$3,747	Certificate of Deposit	Regions Bank

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to account with better rates or allowed to roll over. This money is held in trust pursuant to a court order and not available for Board operations.

Fund Account	Balance	Type	Location
3070000	\$58,802	Certificate of Deposit	National Bank of Arkansas

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to account with better rates or allowed to roll over.

Fund Account	Balance	Type	Location
3070000	\$55,073	Checking	Regions Bank

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et. seq. The Board has the authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Monies collected throughout the fiscal year are deposited weekly into bank.

Fund Balance Utilization:

Ongoing Board operations.

Fund Account	Balance	Type	Location
3070000	\$122,050	Interest bearing savings.	Regions Bank

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Monies collected throughout the fiscal year and deposited weekly into bank.

Fund Balance Utilization:

Ongoing Board operations.

Fund Account	Balance	Type	Location
3070000	\$79,232	Certificate of Deposit	Arvest Bank

Statutory/Other Restrictions on use:

§23-78-101, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§23-78-101, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to account with better rates or allowed to roll over. This money is held in trust pursuant to a court order and not available for Board operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: A15 - Cash Operations

Funding Sources: 307 - Burial Association Board - Cash

The Arkansas Burial Association Board was created by Act 91 of 1953. The Board is a cash agency funded from the receipt of burial association fees charged pursuant to Arkansas Code Annotated §23-78-111. The Board's responsibilities include the supervision of all burial associations organized or operating in this State.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board's Change Level requests total \$21,500 in FY10 and reflect the following:

- Capital Outlay in the amount of \$21,500 for FY10 to purchase, and pay sales tax, on a new vehicle for use by the Auditor.
- Reallocation of \$1,500 from Professional Fees to Operating Expenses for FY10 and FY11 to allow the Board to accurately reflect court reporter and transcription fee expenses.

The Executive Recommendation provides for the Agency request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A15 - Cash Operations
Funding Sources: 307 - Burial Association Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010 Base Level	2009-2010 Agency	2009-2010 Executive	2010-2011 Base Level	2010-2011 Agency	2010-2011 Executive
Regular Salaries	5010000	156,469	153,231	151,131	157,970	157,970	157,970	161,698	161,698	161,698
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	35,108	33,323	42,903	44,607	44,607	44,607	45,305	45,305	45,305
Operating Expenses	5020002	24,611	27,432	27,432	27,432	28,932	28,932	27,432	28,932	28,932
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	1,500	1,500	1,500	0	0	1,500	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	21,500	21,500	0	0	0
Total		216,188	215,486	222,966	231,509	253,009	253,009	235,935	235,935	235,935
Funding Sources										
Fund Balance	4000005	427,470	408,904		387,838	387,838	387,838	367,286	345,786	345,786
Cash Fund	4000045	153,023	150,000		148,000	148,000	148,000	146,000	146,000	146,000
Transfer from Embalmers Bd	4000530	44,456	44,420		62,957	62,957	62,957	64,957	64,957	64,957
Total Funding		624,949	603,324		598,795	598,795	598,795	578,243	556,743	556,743
Excess Appropriation/(Funding)		(408,761)	(387,838)		(367,286)	(345,786)	(345,786)	(342,308)	(320,808)	(320,808)
Grand Total		216,188	215,486		231,509	253,009	253,009	235,935	235,935	235,935

The FY08 Actual amount and the FY09 Budgeted amount in Regular Salaries exceeds the Authorized amount due to salary adjustments during the 2007-2009 biennium. Fund balance includes funds held by the Board in trust pursuant to a court order that are not available for Board operations (FY09-\$82,503; FY10-\$84,978; FY11-\$87,453).

Change Level by Appropriation

Appropriation: A15 - Cash Operations
Funding Sources: 307 - Burial Association Board - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	231,509	3	231,509	100.0	235,935	3	235,935	100.0
C01	Existing Program	21,500	0	253,009	109.3	0	0	235,935	100.0
C04	Reallocation	0	0	253,009	109.3	0	0	235,935	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	231,509	3	231,509	100.0	235,935	3	235,935	100.0
C01	Existing Program	21,500	0	253,009	109.3	0	0	235,935	100.0
C04	Reallocation	0	0	253,009	109.3	0	0	235,935	100.0

Justification

C01	The Board is requesting \$21,500 in Capital Outlay for FY10 to purchase, and pay sales tax, on a new vehicle for use by the Auditor.
C04	The Board is requesting a \$1,500 increase in Operating Expenses for FY10 and FY11 with a corresponding decrease of \$1,500 in Professional Fees. This will allow the Board to accurately reflect court reporter and transcription fee expenses.

ARKANSAS CATFISH PROMOTION BOARD

Enabling Laws

Act 36 of 2007
A.C.A. §2-9-103 et seq.

History and Organization

The Arkansas Catfish Promotion Board was created by Act 790 of 1999 with the responsibility to promote the growth and development of the catfish industry in Arkansas through research, promotion, and market development. The Board consists of seven producers appointed by the Governor. Three members are nominated by and represent the Arkansas Farm Bureau, and four members are nominated by and represent the Catfish Farmers of Arkansas. The Board is administered by the Executive Vice-President of Arkansas Farm Bureau Federation or his designee.



Agency Commentary

The budget request of the Arkansas Catfish Promotion Board for the 2009-2011 Biennium is Base Level and will be funded entirely by special revenues collected from a one dollar per ton check off on all catfish feed purchased by commercial Arkansas catfish producers.

An allocation of these special revenue funds will be used to fund catfish related research and promotion projects through the University of Arkansas, private research companies, and promotion organizations as the Board sees fit. Projects will be individually approved and monitored by the Board. The Board welcomes project proposals at their last quarterly meeting each year.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS CATFISH PROMOTION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings

Recommendations

None

None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 745 - Catfish Promotion

Funding Sources: SCB - Arkansas Catfish Promotion Fund

The Arkansas Catfish Promotion Board supports the growth and development of the catfish industry in Arkansas through research, promotion, and market development.

Special Revenues fund the operations of the Board. A one-dollar per ton assessment on all catfish feed purchased by commercial Arkansas catfish producers is used to fund research and promotion efforts. The line item for Research/Development, representing more than half of the entire budget, is used to fund catfish related research projects through the University of Arkansas and private research companies.

The Agency is requesting Base Level appropriation of \$255,000 each year of the 2007-2009 biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 745 - Catfish Promotion
Funding Sources: SCB - Arkansas Catfish Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010 Base Level	2009-2010 Agency	2009-2010 Executive	2010-2011 Base Level	2010-2011 Agency	2010-2011 Executive
Operating Expenses	5020002	2,924	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Promotional Items	5090028	17,874	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research Development	5900031	105,145	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Consumer Information	5900046	49,750	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		175,693	255,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000
Funding Sources										
Fund Balance	4000005	156,200	104,582		0	0	0	0	0	0
Special Revenue	4000030	124,075	150,418		255,000	255,000	255,000	255,000	255,000	255,000
Total Funding		280,275	255,000		255,000	255,000	255,000	255,000	255,000	255,000
Excess Appropriation/(Funding)		(104,582)	0		0	0	0	0	0	0
Grand Total		175,693	255,000		255,000	255,000	255,000	255,000	255,000	255,000

ARKANSAS CEMETERY BOARD

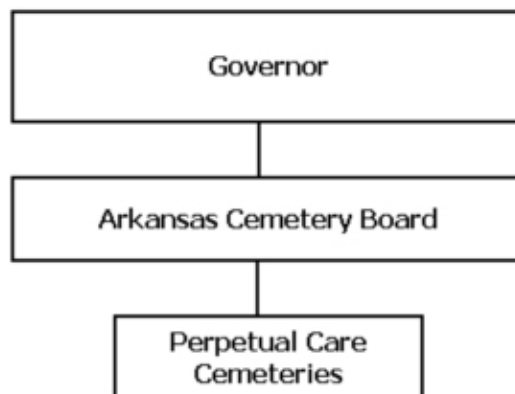
Enabling Laws

Act 770 of 2007
Act 430 of 2007
Ark. Code Ann. §20-17-1001, et seq.

History and Organization

Act 352 of 1977 created The Arkansas Cemetery Board. This Act established a seven (7) member Board to administer the issuance of permits to perpetual care cemeteries and to regulate and protect these perpetual care funds. Prior to Act 352 the regulation of perpetual care cemeteries was governed by Act 250 of 1953, as amended. Act 131 of 1983 increased the size of the Board by the addition of one member 60 years of age or over to serve as a representative of the State's elderly population. The Securities Commissioner is a voting member of the Board. The Governor appoints the six members of the Board. Four (4) of the six (6) members of the Board appointed by the Governor are owners or operators of licensed cemeteries in Arkansas. One of the members appointed by the Governor shall not have any interest in a cemetery or funeral home either within or outside of the State. One of the members appointed by the Governor shall be sixty (60) years of age or older, and shall represent the elderly. This member shall not be actively engaged in or retired from any profession or occupation regulated by the Board. The Governor also appoints one (1) alternate member that comes from the industry. The alternate member shall substitute when a conflict of interest disqualifies a regular member. Members are appointed for terms of four (4) years.

The mission of the Board is to protect the interests of Arkansas citizens who have purchased or own spaces in Arkansas cemeteries that are advertised or operated as being perpetual care or permanent maintenance cemeteries. The Board in conjunction with the staff of the Arkansas Securities Department performs the duties of the Board.



Agency Commentary

The Arkansas Cemetery Board is responsible for protecting the financial interests of the public by ensuring the physical care of cemeteries and the sound financial condition of the trust funds through the regulation of those companies advertising or operating perpetual care cemeteries in the State of Arkansas. The Board relies on the staff of the Arkansas Securities Department to perform the duties of the Board, such as conduct examinations, examine annual reports, investigate and issue permits, provide legal services, and perform administrative duties.

The Board's Change Level request for Operating Expenses totaling \$19,261 each year provides for increases in rent, software licenses and equipment and furnishings costs for the Board's new hearing room at the Arkansas Securities Department. These increases will allow the Board to pay the appropriate costs incurred by the Securities Department when performing duties of the Board. Additionally, the Board is requesting a \$5,000 decrease in the Loans appropriation each year due to increased Operating Expenses and a lack of available funding.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS CEMETERY BOARD

FOR THE YEAR ENDED JUNE 30, 2006

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Publication of the Board's Quarterly and Special Board Meeting Agendas	Required by Rule 4.01 of the Ark. Cemetery Board	N	N	110	Publish and mail agenda for each meeting of the Ark. Cemetery Board to interested parties and the public as required by Rule 4.01 of the Board's Rules and to comply with Freedom of Information Act.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 843 - Cemetery - Cash Operations

Funding Sources: NCB - Cemetery Board - Cash in Treasury

The Arkansas Cemetery Board was created by Act 352 of 1977 to regulate perpetual care cemeteries including municipal, church, family and non-profit community cemeteries. The Board is a cash agency funded from the issuance of permits, amended permits, and examination of cemeteries. The staff of the Arkansas Securities Department handles all administrative work; therefore, no positions are needed.

Arkansas Code Annotated §20-17-1025 empowers the Board to provide the funding necessary to make loans to a court appointed receiver or conservator. The loans help assure that a cemetery placed in receivership will be properly maintained and continue to be a viable operation.

The Board does not have any full time employees. The Base Level requests of \$2,100 each year of the biennium for Regular Salaries is for board member Stipend payments. Base Level Personal Services Matching is for payment of the fringe benefits associated with these payments.

The Board's Change Level request for Operating Expenses totaling \$19,261 each year provides for increases in rent, software licenses and equipment and furnishings costs for the Board's new hearing room at the Arkansas Securities Department. These increases will allow the Board to pay the appropriate costs incurred by the Securities Department when performing duties of the Board.

The Board is requesting a \$5,000 decrease in the Loans appropriation each year due to increased Operating Expenses and a lack of available funding.

The Executive Recommendation provides for the Agency request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 843 - Cemetery - Cash Operations
Funding Sources: NCB - Cemetery Board - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	1,020	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	78	161	161	161	161	161	161	161	161
Operating Expenses 5020002	48,126	49,739	49,739	49,739	69,000	69,000	49,739	69,000	69,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Loans 5120029	0	25,000	25,000	25,000	20,000	20,000	25,000	20,000	20,000
Total	49,224	77,000	77,000	77,000	91,261	91,261	77,000	91,261	91,261
Funding Sources									
Fund Balance 4000005	110,126	146,558		148,293	148,293	148,293	153,293	139,032	139,032
Cash Fund 4000045	85,656	78,735		82,000	82,000	82,000	82,000	82,000	82,000
Total Funding	195,782	225,293		230,293	230,293	230,293	235,293	221,032	221,032
Excess Appropriation/(Funding)	(146,558)	(148,293)		(153,293)	(139,032)	(139,032)	(158,293)	(129,771)	(129,771)
Grand Total	49,224	77,000		77,000	91,261	91,261	77,000	91,261	91,261

Board has no positions. Regular Salaries and Personal Services Matching appropriations are for Board Stipends.

Change Level by Appropriation

Appropriation: 843 - Cemetery - Cash Operations
Funding Sources: NCB - Cemetery Board - Cash in Treasury

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	77,000	0	77,000	100.0	77,000	0	77,000	100.0
C01	Existing Program	17,261	0	94,261	122.4	17,261	0	94,261	122.4
C03	Discontinue Program	(5,000)	0	89,261	115.9	(5,000)	0	89,261	115.9
C08	Technology	2,000	0	91,261	118.5	2,000	0	91,261	118.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	77,000	0	77,000	100.0	77,000	0	77,000	100.0
C01	Existing Program	17,261	0	94,261	122.4	17,261	0	94,261	122.4
C03	Discontinue Program	(5,000)	0	89,261	115.9	(5,000)	0	89,261	115.9
C08	Technology	2,000	0	91,261	118.5	2,000	0	91,261	118.5

Justification

C01	The Board is requesting a \$17,261 increase in Operating Expenses for FY10 and FY11. The increases are for rent and equipment and furnishings costs for the Board's new hearing room at the Arkansas Securities Department (Agency # 0410).
C03	The Board is requesting a \$5,000 decrease in the Loans appropriation each year due to increased Operating Expenses and a lack of available funding.
C08	The Board is requesting a \$2,000 increase in Operating Expenses for FY10 and FY11 to cover the costs of software licenses. IT Plan: IT Support Costs-Software.

STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Enabling Laws

Act 777 of 2007
A.C.A. §9-30-101 et seq.
A.C.A. §9-11-203
A.C.A. §6-18-401

History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the State and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided for the issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the state of Arkansas. All proceeds are directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of

elementary schools in the State.

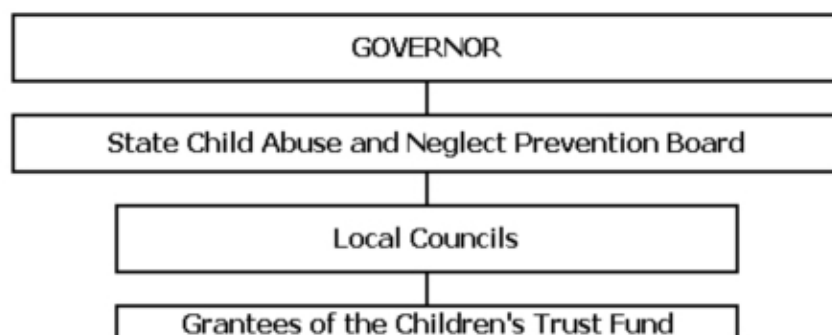
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the State. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the '88-'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to two full time staff persons and one half time person. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Board has initiated a statewide task force on parenting education that is supported through the Professional Services Contract.

In the 2003 - 2004 FY, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.



Agency Commentary

Special Revenue

Since its inception in August, 1987, monies of the Children's Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer's Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new, \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the State.

In FY10 the projected accrual from license fees and Heirloom certificates is \$420,000 and projected interest accrual is \$75,000. Total revenue for FY10 is projected at \$495,000.

In FY11 the projected accrual from license fees and Heirloom certificates is \$420,000 and projected interest accrual is \$75,000. Total revenue for FY11 is projected at \$495,000.

Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and multiple curricula trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$300,000 annually from the federal grant.

General Revenue

The Board is requesting \$100,000 of general revenue for each year of the biennium (for a total of \$200,000) for the One Percent To Prevent Fund which the Board oversees. The purpose of the One Percent to Prevent Fund is to provide services to children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves. Grants and Loans - The entirety of the general revenue is budgeted and would be expensed in Grants and Loans. The grant funds would support and sustain the existing statewide network of services that has been created for children of incarcerated parents, the caregivers of those children, and for the incarcerated parents themselves.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings

Recommendations

None

None

Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		0	0 %
	Total Employees		2	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3090000	\$198,044	State Treasury Money Management / Checking	State Treasury / Bank of America

Statutory/Other Restrictions on use:

A.C.A. 17-81-311 Provides for annual renewal fee of \$300 per license.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-81-311; A.C.A. 17-81-313 Provides for fines of no less than \$1,000 and no more than \$5,000 per violation.

Revenue Receipts Cycle:

Funds are deposited upon annual renewal receipts.

Fund Balance Utilization:

Fees transferred to the State Treasury to cover payroll as needed.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	100	To announce availability of grant funds to those without email addresses.
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010					2010-2011						
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	337,634	1	394,909	1	396,964	1	397,962	1	397,962	1	397,962	1	399,092	1	399,092	1	399,092	1
198 Community Grants	191,049	1	290,423	1	300,817	1	291,954	1	291,954	1	291,954	1	292,908	1	292,908	1	292,908	1
4KY One Percent to Prevent	0	0	0	0	100,000	0	0	0	100,000	0	0	0	0	0	100,000	0	0	0
Total	528,683	2	685,332	2	797,781	2	689,916	2	789,916	2	689,916	2	692,000	2	792,000	2	692,000	2

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	1,869,168	77.4	1,886,697	75.8	1,804,788	74.9	1,804,788	71.9	1,804,788	74.9	1,719,826	73.9	1,719,826	70.9	1,719,826	73.9
General Revenue	4000010	0	0.0	0	0.0	0	0.0	100,000	4.0	0	0.0	0	0.0	100,000	4.1	0	0.0
Federal Revenue	4000020	191,049	7.9	290,423	11.7	291,954	12.1	291,954	11.6	291,954	12.1	292,908	12.6	292,908	12.1	292,908	12.6
Special Revenue	4000030	355,163	14.7	313,000	12.6	313,000	13.0	313,000	12.5	313,000	13.0	313,000	13.5	313,000	12.9	313,000	13.5
Total Funds		2,415,380	100.0	2,490,120	100.0	2,409,742	100.0	2,509,742	100.0	2,409,742	100.0	2,325,734	100.0	2,425,734	100.0	2,325,734	100.0
Excess Appropriation/(Funding)		(1,886,697)		(1,804,788)		(1,719,826)		(1,719,826)		(1,719,826)		(1,633,734)		(1,633,734)		(1,633,734)	
Grand Total		528,683		685,332		689,916		789,916		689,916		692,000		792,000		692,000	

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
0	0	0	0	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

The Agency converted 2 contracted positions into State employees in the 2007-09 biennial.

Analysis of Budget Request

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated §9-30-101 et seq. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Biennial Budget Request is based on projected revenues, as restricted by A.C.A. §9-30-19 requiring disbursements of no more than 80% of funds received annually, with 60% to be used for Grants and a maximum of 20% for administration.

The Agency is requesting Base Level for the 2009-11 biennium.

The Executive Recommendation provides for Agency Request.

Appropriation Summary

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	38,460	40,798	40,800	41,409	41,409	41,409	42,361	42,361	42,361
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	10,075	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	12,736	11,813	13,866	14,255	14,255	14,255	14,433	14,433	14,433
Operating Expenses	5020002	15,161	18,098	18,098	18,098	18,098	18,098	18,098	18,098	18,098
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	261,202	306,000	306,000	306,000	306,000	306,000	306,000	306,000	306,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		337,634	394,909	396,964	397,962	397,962	397,962	399,092	399,092	399,092
Funding Sources										
Fund Balance	4000005	1,869,168	1,886,697		1,804,788	1,804,788	1,804,788	1,719,826	1,719,826	1,719,826
Special Revenue	4000030	355,163	313,000		313,000	313,000	313,000	313,000	313,000	313,000
Total Funding		2,224,331	2,199,697		2,117,788	2,117,788	2,117,788	2,032,826	2,032,826	2,032,826
Excess Appropriation/(Funding)		(1,886,697)	(1,804,788)		(1,719,826)	(1,719,826)	(1,719,826)	(1,633,734)	(1,633,734)	(1,633,734)
Grand Total		337,634	394,909		397,962	397,962	397,962	399,092	399,092	399,092

The Actual amount in Personal Services Matching exceeds the Budget amount due to matching rate adjustments during the 2007-2009 biennium.

Analysis of Budget Request

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse & Neglect Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting Base Level for the 2009-11 biennium.

The Executive Recommendation provides for Agency request.

Appropriation Summary

Appropriation: 198 - Community Grants
Funding Sources: FCN - Child Abuse & Neglect Grants

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	32,420	34,391	34,680	34,906	34,906	34,906	35,708	35,708	35,708
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	8,144	10,617	11,222	11,633	11,633	11,633	11,785	11,785	11,785
Operating Expenses 5020002	2,456	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Conference & Travel Expenses 5050009	11,460	14,715	14,715	14,715	14,715	14,715	14,715	14,715	14,715
Professional Fees 5060010	0	500	10,000	500	500	500	500	500	500
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	136,569	205,200	205,200	205,200	205,200	205,200	205,200	205,200	205,200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	191,049	290,423	300,817	291,954	291,954	291,954	292,908	292,908	292,908
Funding Sources									
Federal Revenue 4000020	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908
Total Funding	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	191,049	290,423		291,954	291,954	291,954	292,908	292,908	292,908

Analysis of Budget Request

Appropriation: 4KY - One Percent to Prevent

Funding Sources: HUA - Miscellaneous Agencies Fund

Act 1224 of 2003 created the One Percent to Prevent Fund and charged the Child Abuse and Neglect Prevention Board with the responsibility of developing services to the children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves, for the purpose of preventing the children of prisoners from becoming future prisoners themselves.

Act 1799 of 2005 provided appropriation for assisting Children of Prisoners by the State Child Abuse and Neglect Prevention Board to be payable from the General Improvement Fund in the sum of \$200,000 for the 2005-07 biennium. The appropriation was granted but unfunded in the 2007-09 biennium.

For the 2009-2011 biennium, the Child Abuse and Neglect Prevention Board is requesting that appropriation be provided directly to the Agency for this program in the amount of \$100,000 for each year of the biennium. Additionally, the Board is requesting general revenue funding in the amount \$100,000 for each year to support and sustain this appropriation.

The Executive Recommendation does not approve the request for appropriation or general revenue funding.

Appropriation Summary

Appropriation: 4KY - One Percent to Prevent

Funding Sources: HUA - Miscellaneous Agencies Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	0	0	100,000	0	100,000	0	0	100,000	0
Total	0	0	100,000	0	100,000	0	0	100,000	0
Funding Sources									
General Revenue 4000010	0	0		0	100,000	0	0	100,000	0
Total Funding	0	0		0	100,000	0	0	100,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		0	100,000	0	0	100,000	0

Change Level by Appropriation

Appropriation: 4KY - One Percent to Prevent
Funding Sources: HUA - Miscellaneous Agencies Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
C01	Existing Program	100,000	0	100,000	100.0	100,000	0	100,000	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
C01	Existing Program	0	0	0	0.0	0	0	0	0.0

Justification

C01	Agency requests restoration and full funding of the previously unfunded appropriation for the One Percent to Prevent Program. The law states that the monies accrued in the Children's Trust Fund may not be used to support programs of the One Percent to Prevent Fund. Therefore, the Board is requesting the General Revenue funding of \$100,000 each year of the biennium to support and sustain the program.
-----	---

AR STATE BOARD OF CHIROPRACTIC EXAMINERS

Enabling Laws

Act 80 of 2007
A.C.A. §17-81-101

History and Organization

The Arkansas State Board of Chiropractic Examiners was created by Act 126 of 1915, to create a safeguard for the public health and welfare of the citizens of Arkansas by providing for the licensure and examination of any person practicing or offering to practice Chiropractic in the State. The Arkansas State Board of Chiropractic Examiners Board is a cash agency funded from examination and license renewal fees charged pursuant to subchapter 3 of Arkansas Code Annotated §17-81.

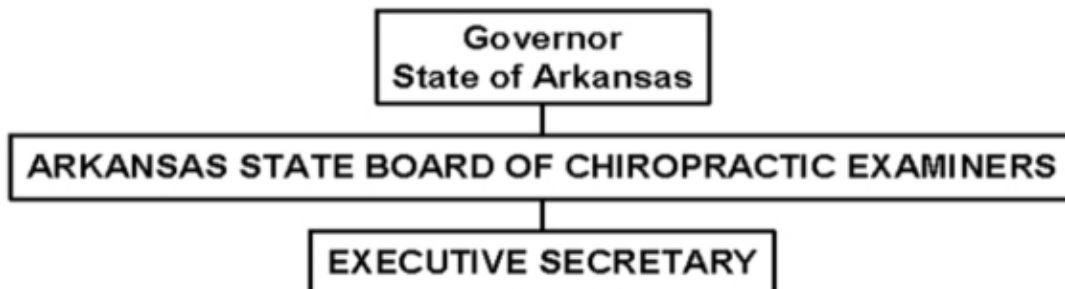
The Arkansas State Board of Chiropractic Examiners was authorized by Act 706 of 1971, for the following purposes:

1. Licensing of qualified Doctors of Chiropractic by Examination.
2. Annual renewal of the license holders both the resident and non-resident.
3. Make suitable bylaws for carrying out its duties.
4. Adopt and revise rules and regulations.
5. To serve as a regulatory, judicial, and disciplinary body for chiropractic practitioners in terms of laws and regulations.

Board Member Functions:

The Board consists of seven members, five of whom must be licensed chiropractors practicing in Arkansas for a period of 5 years, one consumer member and one senior citizen member.

1. Prepare and maintain a current roster of license holders.
2. Empowered to establish the criteria that credentialing candidates must meet.
3. Receive and investigate consumer complaints relating to legal and ethical violations by Doctors of Chiropractic. Conduct disciplinary proceedings.
4. Empowered to make by-laws, rules and regulations for the operation in accordance with the Chiropractic Practice Act.



Agency Commentary

The goal of the Arkansas State Board of Chiropractic Examiners is to create a safeguard for the public health and welfare of the citizens of Arkansas by providing for the licensure and examination of any person practicing or offering to practice chiropractic in the State. The Board is a cash agency funded from application, license renewal, and continuing education sponsor fees.

The Arkansas State Board of Chiropractic Examiners is requesting an increase in Base Level for the 2009-2011 biennium for \$6,000 in operating expenses for the lease of new office equipment, including a new copier and postage machine. We have recently created an Access database to help track funds received, license renewals, new applicants, complaints/investigations, and continuing education courses. We are also requesting an increase in professional fees for \$1,000 to maintain this database for the 2009-2011 biennium. A one time \$4,000 request in fiscal year 2010 is for the purchase of new computer hardware for the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF CHIROPRACTIC EXAMINERS

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3090000	\$198,044	State Treasury Money Management / Checking	State Treasury / Bank of America

Statutory/Other Restrictions on use:

A.C.A. 17-81-311 Provides for annual renewal fee of \$300 per license.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-81-311; A.C.A. 17-81-313 Provides for fines of no less than \$1,000 and no more than \$5,000 per violation.

Revenue Receipts Cycle:

Funds are deposited upon annual renewal receipts.

Fund Balance Utilization:

Fees transferred to the State Treasury to cover payroll as needed.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
ASBCE Newsletter	A.C.A. 17-81-206	N	N	600	At the board's direction, distribute information of the board's proceedings and actions for the past year.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: A30 - Cash Operations

Funding Sources: 309 - Chiropractic Examiners - Cash

The Arkansas State Board of Chiropractic Examiners was created by Act 126 of 1915. This Board was created to safeguard the public health and welfare of the citizens of Arkansas by providing for the licensure and examination of any person practicing or offering to practice chiropractic in the State. The Board is a cash agency funded from examination and license renewal fees charged pursuant to Arkansas Code Annotated §17-81-301 et seq. The Board utilizes these funds to finance one (1) Regular Salary position, one (1) Extra Help position and provide operating expenses for the administration of the laws governing the practice of chiropractic.

Base Level position was changed from unclassified to classified to reflect the recommendation of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level amount includes board member Stipend payments along with Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board requests Base Level in the amount of \$144,000 for FY10 and \$145,461 for FY11. In addition to the Base Level amount each year, the Agency requests a \$1,000 increase in Professional Fees to maintain a contract for database management. A \$6,000 increase in Operating Expenses reflects new leases on office equipment including a copier, fax machine and postage meter.

The Board requests a one-time amount of \$4,000 in Operating Expenses in FY10 to replace computer hardware and software in accordance with the Agency's IT Plan.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A30 - Cash Operations
Funding Sources: 309 - Chiropractic Examiners - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	36,114	57,396	57,396	58,187	58,187	58,187	59,418	59,418	59,418
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	8,797	8,256	8,256	8,256	8,256	8,256	8,256	8,256	8,256
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	11,077	15,031	15,874	16,117	16,117	16,117	16,347	16,347	16,347
Operating Expenses	5020002	39,272	50,044	50,044	50,044	60,044	60,044	50,044	56,044	56,044
Conference & Travel Expenses	5050009	998	3,396	3,396	3,396	3,396	3,396	3,396	3,396	3,396
Professional Fees	5060010	6,129	8,000	8,000	8,000	9,000	9,000	8,000	9,000	9,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		102,387	142,123	142,966	144,000	155,000	155,000	145,461	152,461	152,461
Funding Sources										
Fund Balance	4000005	160,818	198,044		195,921	195,921	195,921	180,921	180,921	180,921
Cash Fund	4000045	139,613	140,000		129,000	140,000	140,000	133,000	140,000	140,000
Total Funding		300,431	338,044		324,921	335,921	335,921	313,921	320,921	320,921
Excess Appropriation/(Funding)		(198,044)	(195,921)		(180,921)	(180,921)	(180,921)	(168,460)	(168,460)	(168,460)
Grand Total		102,387	142,123		144,000	155,000	155,000	145,461	152,461	152,461

Actual exceeds Budget and Authorized Appropriation in Extra Help due to a transfer from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: A30 - Cash Operations
Funding Sources: 309 - Chiropractic Examiners - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	144,000	1	144,000	100.0	145,461	1	145,461	100.0
C01	Existing Program	7,000	0	151,000	104.9	7,000	0	152,461	104.8
C08	Technology	4,000	0	155,000	107.6	0	0	152,461	104.8

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	144,000	1	144,000	100.0	145,461	1	145,461	100.0
C01	Existing Program	7,000	0	151,000	104.9	7,000	0	152,461	104.8
C08	Technology	4,000	0	155,000	107.6	0	0	152,461	104.8

Justification

C01	A \$1,000 per yer increase in Professional Fees is requested to contract out the maintenance of a newly created data base for tracking licenses, new applicants, continuing education sponsors and complaints. The remaining \$6,000 is for the lease of office equipment including a new copier and rental of a postage machine.
C08	\$4,000 is requested in fiscal year 2010 to replace computer hardware for the agency (IT Support Costs - Hardware).

CONTRACTORS LICENSING BOARD

Enabling Laws

Act 779 of 2007
A.C.A. § 17-25-201
A.C.A. § 17-25-103
A.C.A. § 17-25-508

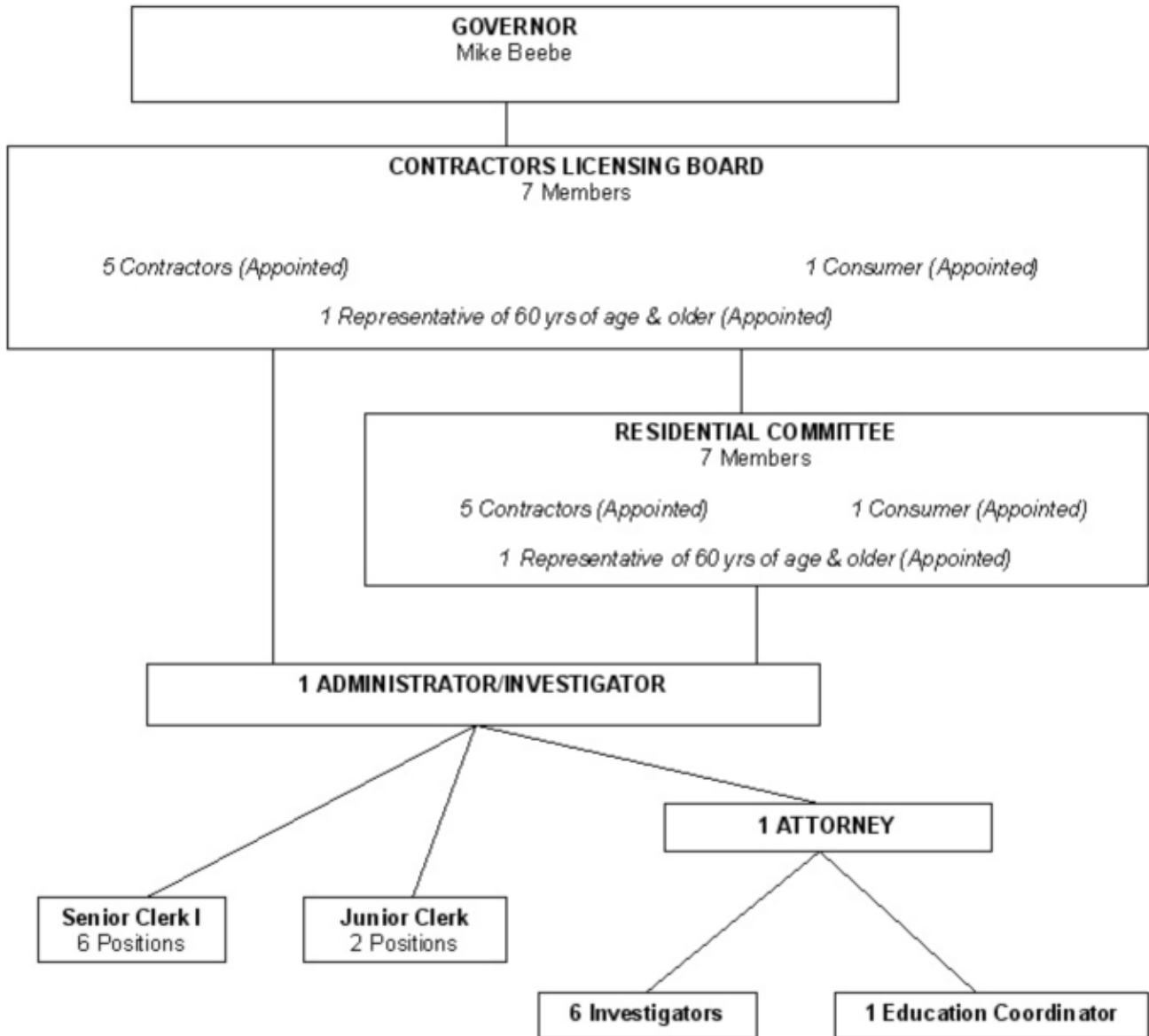
History and Organization

The Contractors Licensing Board was established by Act 124, approved on February 24, 1939, with the intent to preserve public health and safety in the construction industry in the State of Arkansas. Act 150 of 1965, as amended, has been established to efficiently insure public health and safety as well. The Contractors Licensing Board acting within the guidelines of the above mentioned Acts, with the diligence and concern, has endeavored to bring all contractors into compliance with the above mentioned Act.

Act 37 of the special legislative session of 1992 amended Act 162 of 1987 and placed the responsibility of the Contractors Bond Law within the frame work of the Contractors Licensing Board. The Board works well with other agencies to insure the financial obligations of contractors to the State of Arkansas are met. The Contractors Bond Law has closed many gaps of lost revenue for the Revenue Department and other agencies.

The Contractors Licensing Board and its administration is very conscious of cost in relation to services rendered and has been able to implement a program that places this agency in a very cost efficient, economic position.

The Contractors Licensing Board is made up of seven (7) members appointed by the Governor and confirmed by the Senate. Act 950 of 1999 placed the Home Builders Licensure Act with the Contractors Licensing Board. The Residential Committee is made up of seven (7) members appointed by the Governor. The Board has approximately 2,872 licensed residential contractors.



Agency Commentary

The operation and programs for the Contractors Licensing Board are prescribed by Act 150 of 1965, as amended, Act 162 of 1987, as amended, and by Act 950 of 1999 as amended. More specifically these operations are: determining qualifications of applicants for contractor license and authorizing the issuance of new and renewal licenses, investigating all alleged and factual violations of the Contractors Licensing Law, the Contractors Bond Law, and the Residential Licensing Law, and bringing such to a conclusion, holding hearings and meetings to bring compliance to the laws of the State of Arkansas. The maximum fee set forth is \$100. At the present time, all original applications require a \$100 fee and renewal applications, which are received on time, require a \$50 fee. We currently have 9,990 licensed contractors who are qualified to perform work in the State of Arkansas. The Contractors Licensing Board will meet 23 times a year in the normal course of their business. The Residential Committee will meet 12 times per year. The Contractors Licensing Board staff consists of 1 administrator/investigator, 6 investigators, 6 senior clerk positions, 2 junior clerk positions, 1 attorney position, and 1 education coordinator position for a total of 17 filled positions.

The Contractors Licensing Board has made specific request for budget increase needs for the coming biennium. The maintenance and operations requests totaling \$22,000 are made because of increased costs that will be incurred. The Capital Outlay request of \$12,000 is to meet the needs for outdated, non-repairable equipment and additional equipment that may be needed in the course of the biennium. A \$50,000 request in Education/Training Grants is to fund various contractor apprenticeship programs throughout the state.

The Agency has sufficient cash funds and revenues anticipated for the coming year to support the additional request.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
CONTRACTORS LICENSING BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
<p>Arkansas law, Department of Finance and Administration regulations and Agency policies allow the Agency to sell surplus computers to employees at a cost not less than 10% above the depreciated value. The Agency sold eleven (11) computers with a total depreciated value plus 10% of \$6,090 to employees for \$1,100, resulting in an underpayment of \$4,990.</p>	<p>Follow required procedures for disposition of surplus assets to employees and contact the Department of Finance and Administration to determine appropriate procedures for resolution of underpayment.</p>
<p>For fiscal year 2007 and 2006, the Agency funded two (2) discretionary grants for scholarships to the University of Arkansas at Little Rock Foundation, Inc., totaling \$50,050 and \$33,375, respectively, that did not qualify as exempt and were not properly reviewed by Legislative Council. Additionally, the two (2) grants awarded did not have a written agreement document supporting the grant.</p>	<p>Obtain proper approval from Legislative Council and execute written agreements for all discretionary grants awarded.</p>

Employment Summary

	Male	Female	Total	%
White Employees	7	9	16	94 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	1	1	6 %
Total Minorities			1	6 %
Total Employees			17	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3110000	\$3,776,709	Checking, Management Fund	Regions Bank - Little Rock, State Treas.

Statutory/Other Restrictions on use:

A.C.A. 17-25-205 - 17-25-402 Fees shall be deposited in banks to be used by board in the manner prescribed by law.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-25-103 - 17-25-303 - 17-25-402 Authorizes agency to collect fees and penalties.

Revenue Receipts Cycle:

Fees and penalties are collected through out the year.

Fund Balance Utilization:

It will be necessary to use these surplus funds for normal operations in the future.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Contractors License, Law, Bond Law and Rules Regulations	A.C.A. §17-25-315	N	N	3,000	Public Use
New and Renewal Applications	A.C.A. §17-25-303	N	N	1,500	Necessary for Licensure Process
Newsletters Annually	A.C.A. §17-25-206	N	N	12,000	Information Purposes

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
15	16	0	16	-1	-6.67 %	18	17	1	18	0	5.56 %	18	17	1	18	0	5.56 %

Budgeted Number of Positions may exceed the Authorized Number due to the approval of a Supplemental Position.

Analysis of Budget Request

Appropriation: A03 - Cash Operations

Funding Sources: 311 - Contractor's Licensing Board- Cash

The Contractor's Licensing Board is responsible for determining qualifications of applicants for contractor's licenses and authorizing the issuance of new and renewal licenses. The Board investigates all alleged and factual violations of the contractor's licensing law and contractor's bond law as well as holding hearings and assessing penalties to ensure compliance. The Contractor's Licensing Board is funded from the receipt of fees charged for examination, issuance, and renewal of commercial contractor's licenses and penalties associated with violations of regulations. Expenditures from the cash funds are solely dependent on the availability of funds.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency's Change Level requests totaling \$84,000 each year include the following items:

- An increase of \$22,000 on Operating Expenses in each year of the biennium for increases in the cost of travel and lodging for investigators and for increases in Postage.
- Capital Outlay request of \$12,000 per year for the replacement of outdated, non-repairable equipment and additional equipment that may be necessary in the course of the biennium.
- Additional Education/Training Grants of \$50,000 to fund various contractor apprenticeship programs throughout the State.

Expenditure of appropriation is contingent upon available funding.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: A03 - Cash Operations
Funding Sources: 311 - Contractor's Licensing Board- Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010 Base Level	2009-2010 Agency	2009-2010 Executive	2010-2011 Base Level	2010-2011 Agency	2010-2011 Executive
Regular Salaries 5010000	830,525	839,528	845,525	844,630	844,630	844,630	863,563	863,563	863,563
#Positions	18	18	18	18	18	18	18	18	18
Personal Services Matching 5010003	245,343	233,247	258,310	248,205	248,205	248,205	251,747	251,747	251,747
Operating Expenses 5020002	319,358	323,481	323,481	323,481	345,481	345,481	323,481	345,481	345,481
Conference & Travel Expenses 5050009	1,830	9,400	9,400	9,400	9,400	9,400	9,400	9,400	9,400
Professional Fees 5060010	27,192	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	99,930	100,000	100,000	100,000	150,000	150,000	100,000	150,000	150,000
Refunds/Reimbursements 5110014	40,135	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Capital Outlay 5120011	8,411	12,000	12,000	0	12,000	12,000	0	12,000	12,000
Investments 5120013	0	156,504	156,504	156,504	156,504	156,504	156,504	156,504	156,504
Total	1,572,724	1,806,160	1,837,220	1,814,220	1,898,220	1,898,220	1,836,695	1,920,695	1,920,695
Funding Sources									
Fund Balance 4000005	3,647,786	3,776,709		3,270,549	3,270,549	3,270,549	2,861,555	2,777,555	2,777,555
Cash Fund 4000045	1,701,647	1,300,000		1,405,226	1,405,226	1,405,226	1,505,934	1,505,934	1,505,934
Total Funding	5,349,433	5,076,709		4,675,775	4,675,775	4,675,775	4,367,489	4,283,489	4,283,489
Excess Appropriation/(Funding)	(3,776,709)	(3,270,549)		(2,861,555)	(2,777,555)	(2,777,555)	(2,530,794)	(2,362,794)	(2,362,794)
Grand Total	1,572,724	1,806,160		1,814,220	1,898,220	1,898,220	1,836,695	1,920,695	1,920,695

Change Level by Appropriation

Appropriation: A03 - Cash Operations

Funding Sources: 311 - Contractor's Licensing Board- Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,814,220	18	1,814,220	100.0	1,836,695	18	1,836,695	100.0
C01	Existing Program	84,000	0	1,898,220	104.6	84,000	0	1,920,695	104.6

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,814,220	18	1,814,220	100.0	1,836,695	18	1,836,695	100.0
C01	Existing Program	84,000	0	1,898,220	104.6	84,000	0	1,920,695	104.6

Justification

C01	An increase in operating expense of \$22,000 is requested due to the increased cost of travel and lodging for investigators in the coming biennium. The Capital Outlay request of \$12,000 is for the replacement of outdated, non-repairable equipment and additional equipment that may be necessary in the course of the biennium. The increase in Education/Training Grants of \$50,000 is to fund various contractor apprenticeship programs throughout the state. This appropriation would only be used as funds are available.
-----	---

AR CORN & GRAIN SORGHUM PROMOTION BOARD

Enabling Laws

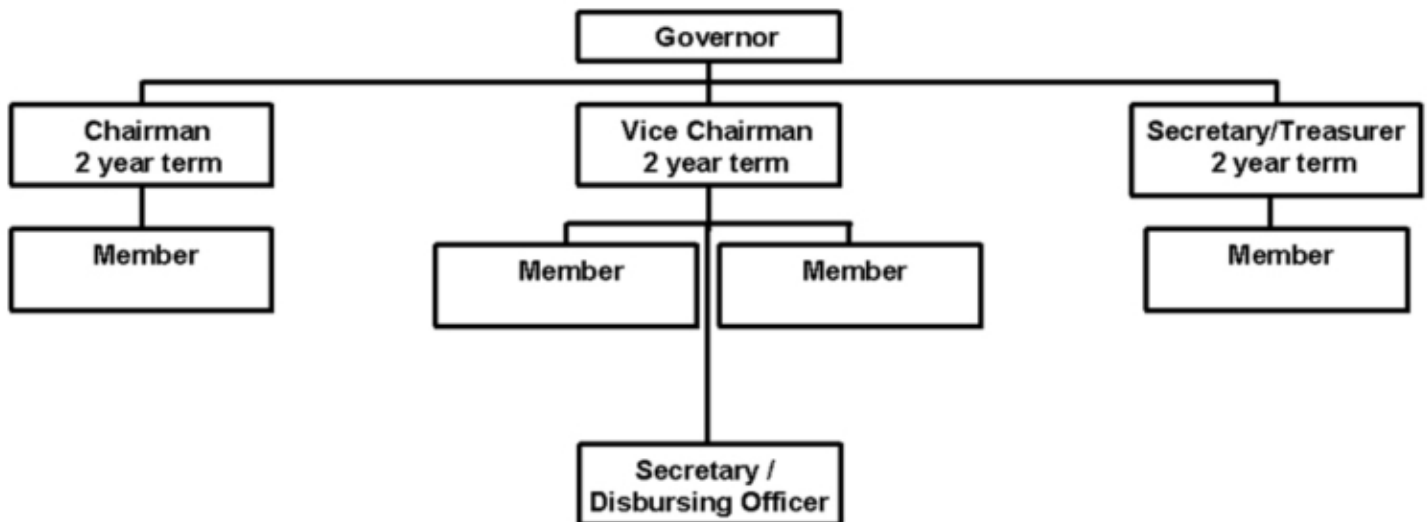
Act 8 of 2007
A.C.A. §2-20-804 et seq.

History and Organization

The Arkansas Corn and Grain Sorghum Board was created by Act 271 of 1997. Its mission is to promote the growth and development of the corn and grain sorghum industries in Arkansas by research, extension, promotion and market development, thereby promoting the general welfare of the people of Arkansas.

The Board is made up of seven members appointed by the Governor. Three are nominated by and represent the Arkansas Farm Bureau Federation, and two each are nominated by and represent Riceland Foods, Inc. and The Agriculture Council of Arkansas. The Board is administered by the Executive Vice President of Arkansas Farm Bureau Federation or his designee.

The Board administers a one cent per bushel assessment on all corn and grain sorghum grown in Arkansas for market. The funds enter the State Treasury, and are disbursed by the Board to fund corn and grain sorghum research and promotion efforts.



Agency Commentary

The Arkansas Corn and Grain Sorghum Board is requesting a continuation of the Base Level of \$627,200 each year of the 2009-2011 biennium, as well as the following increases:

- Operating Expenses: Increase of \$15,000 each year to bring the total level of authorized appropriation from \$10,000 to \$25,000
- Research and Development Expenses: Increase of \$557,800 each year to bring the total level of authorized appropriation from \$617,200 to \$1,175,000

The Board's Base Level and Change Level Request is funded entirely by special revenues collected from a one cent per bushel check off on all corn and grain sorghum produced in Arkansas for market. This request is due to a sizeable increase in check off revenues. The additional appropriation is necessary to provide the Board with adequate appropriation to distribute funds.

An allocation of these special revenue funds will be used to fund corn and grain sorghum related research projects through the University of Arkansas and private research companies as the Board sees fit. Projects will be individually approved and monitored by the Board. The Board welcomes project proposals at its first quarter meeting.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS CORN AND GRAIN SORGHUM PROMOTION BOARD
 FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 686 - Corn and Grain Sorghum

Funding Sources: SGS - Corn and Grain Sorghum Promotion Board Fund

The purpose of the Corn and Grain Sorghum Promotion Board is to promote the growth and development of the corn and grain sorghum industries in the State of Arkansas. The funds are primarily used to maintain a program of research through the University of Arkansas Agricultural Experiment Station and Cooperative Extension Service. A small portion is used for other programs designed to enhance the Arkansas corn and grain sorghum industries.

The Board is funded entirely by Special Revenue collected from a one cent per bushel assessment at the first point of sale or when the corn or grain sorghum enters the USDA loan program and is applicable to all corn and grain sorghum produced in Arkansas for market. The Board utilizes these funds to finance operating expenses and to conduct a program of research, market development, and promotion. In recent years, increases in both crop prices and in the number of corn acres farmed in Arkansas have caused the Board's revenue receipts to increase from approximately \$230,000 in FY2006 and FY2007 to over \$950,000 in FY2008.

The Agency Base Level Request includes appropriation of \$617,200 each year of the biennium.

The Agency Change Level Request includes the following:

- Operating Expenses: Increase in appropriation of \$15,000 each year of the biennium to cover increases in administrative expenses to support increase in the research, promotion and market development program.
- Research and Development: Increase in appropriation of \$557,800 each year of the biennium to enable the agency to utilize the increases in revenues on research, promotion, and market development programs that directly relate to the objectives of the Board.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 686 - Corn and Grain Sorghum

Funding Sources: SGS - Corn and Grain Sorghum Promotion Board Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	8,827	10,000	10,000	10,000	25,000	25,000	10,000	25,000	25,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	588,786	617,200	617,200	617,200	1,175,000	1,175,000	617,200	1,175,000	1,175,000
Total		597,613	627,200	627,200	627,200	1,200,000	1,200,000	627,200	1,200,000	1,200,000
Funding Sources										
Fund Balance	4000005	58,609	418,280		791,080	791,080	791,080	1,163,880	591,080	591,080
Special Revenue	4000030	957,284	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Funding		1,015,893	1,418,280		1,791,080	1,791,080	1,791,080	2,163,880	1,591,080	1,591,080
Excess Appropriation/(Funding)		(418,280)	(791,080)		(1,163,880)	(591,080)	(591,080)	(1,536,680)	(391,080)	(391,080)
Grand Total		597,613	627,200		627,200	1,200,000	1,200,000	627,200	1,200,000	1,200,000

Change Level by Appropriation

Appropriation: 686 - Corn and Grain Sorghum

Funding Sources: SGS - Corn and Grain Sorghum Promotion Board Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	627,200	0	627,200	100.0	627,200	0	627,200	100.0
C01	Existing Program	572,800	0	1,200,000	191.3	572,800	0	1,200,000	191.3

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	627,200	0	627,200	100.0	627,200	0	627,200	100.0
C01	Existing Program	572,800	0	1,200,000	191.3	572,800	0	1,200,000	191.3

Justification

C01	The total increase of \$572,800 will enable the agency to utilize projected increases in revenue receipts due to significant increases in the price of corn and the number of corn acres. The request includes \$557,800 for Research and Development program expenses and \$15,000 for increased Operating Expenses.
-----	---

ARKANSAS BOARD OF EXAMINERS IN COUNSELING

Enabling Laws

Act 114 of 2007
A.C.A. §17-27-101

History and Organization

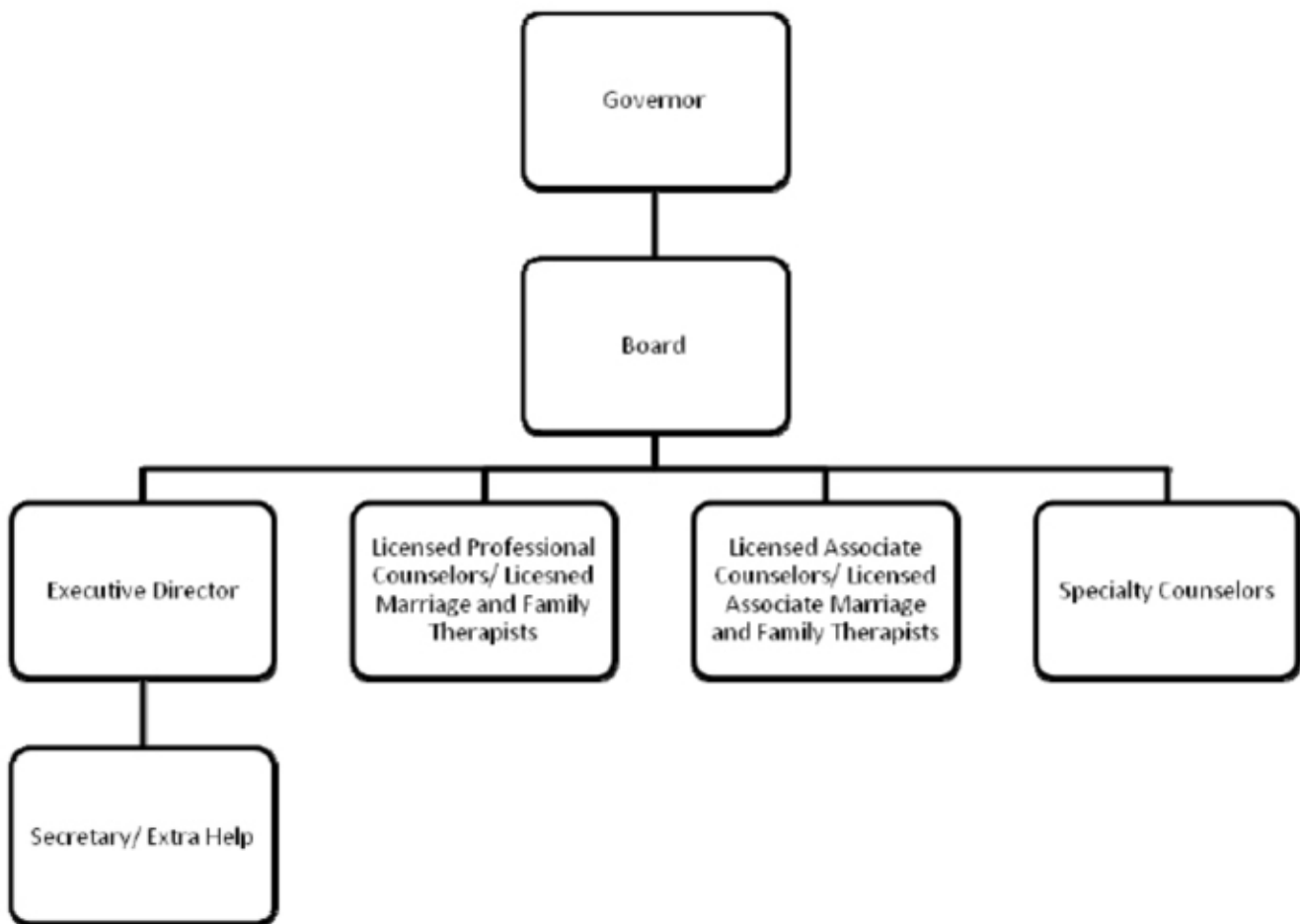
The Arkansas Board of Examiners in Counseling regulates the title and practice of Counselors and Marriage and Family Therapists in the State of Arkansas. The Board examines the credentials of those who hold the license. The Board monitors and records the supervision of each new license until the license holder has completed the mandated three (3) years of supervised practice. The Board conducts investigations into violations of Statutes, Rules and Regulations based on complaints, practice without license, and/or information received by the Board administrative office. If the complaints are valid and have sufficient merit, administrative hearings are held to resolve the issue, suspend or revoke the license if necessary.

The mission is to protect the public and to ensure quality of counseling services being provided to the citizens of Arkansas. The staff is responsible for the operation of the Board, for carrying out the policies of the Board, and making detailed reports and recommendations to the Board each month.

The General Assembly of the State of Arkansas approved Act 593 of 1979 (A.C.A. §17-27-101) in the Regular Session, 1979. The General Assembly approved Act 244 of 1997 to amend A.C.A. §17-27-101 through 104 and approved Act 1317 of 1997 to amend A.C.A. §17-1-103 in the Regular Session, 1997. The Acts provided for the regulation of the practice and the use of the titles of Counseling, Marriage and Family Therapy, and the Specialization Licenses created by the Board of Examiners in Counseling, prescribed the powers and duties of the Board, and provided for the examination and licensure of Counselors and Marriage and Family Therapists, and provided for the examination and licensure of those with specialized training in the field of Counseling and Marriage and Family Therapy.

The Board of Examiners in Counseling, composed of seven members, was appointed by the Governor sixty days after July 1, 1997, in the manner and for the terms of office provided in Act 593 of 1979. A retired citizen board member was appointed in the fall of 1984 and a Marriage and Family Therapist was appointed in the fall of 1997 bringing the Board's membership to a total of nine (9) members. The Board meets each month.

Disciplinary hearings held before the Board are pursuant to the Arkansas Administrative Procedures Act and are arranged with the counsel of the Arkansas Attorney General's Office.



Agency Commentary

The Arkansas Board of Examiners in Counseling protects the public of Arkansas and ensures the quality of Counseling and Marriage and Family Therapy services being provided to the citizens of Arkansas through regulation of title and practice of the persons licensed by the Board. Arkansas Code Annotated 17-27-101 et esq.

Increases to the Base Level Operating Expenses are requested to offset the increases in postage and gasoline expense to Board members. Lodging and food prices have increased and the requested increases in these areas are to meet current costs and anticipated market prices in 2009-2011. Rent increase is projected to increase by 20% in 2010.

The request of additional appropriation for Conventions is for the Board to send two voting delegates to one regulatory meeting of Marriage and Family Therapists and one meeting for Counseling Boards. Participation in the conferences is necessary to continue using the national tests and for more competent management of licenses with reference to portability and to the use of national ethics in regulating the practice of mental health professionals licensed by this Board.

The requested increases are minimal for the operation of the Board to competently regulate the title and

practice for the mandated regulatory functions of the Board.

Funds for the requested increases are available and unencumbered.

Funding for this Board is supported from fees collected by the Board. No state funds are appropriated for the operation of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF EXAMINERS IN COUNSELING

FOR THE YEAR ENDED JUNE 30, 2006

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	3	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Minutes	A.C.A. §17-27-201	N	N	16	Distribution to Board
Mission Statement	A.C.A. §17-27-201	N	N	4	Statutory for Public Use
Publication	A.C.A. §17-27-201	N	N	1	Members & Legislative Council Library

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: 1GE - Counseling Operations

Funding Sources: NEC - Cash in Treasury

The Board of Examiners in Counseling is established under Arkansas Code Annotated § 17-27-201 and consists of eight (8) members appointed by the Governor. The Board is authorized to adopt rules, regulations and procedures to carry out the duties authorized; is required to adopt the Code of Ethics of the American Counseling Association and any revisions or additions deemed appropriate by the Board to govern appropriate practice or behavior relative to counseling services; is required to adopt the Code of Ethics of the American Association of Marriage and Family Therapy to govern licensed marriage and family therapists and licensed associate marriage and family therapists; and is required to charge an application fee determined by the Board. Additionally, the Board is authorized to accept grants from foundations and institutions to carry out its functions and hire assistants as are necessary to perform its activities. The Board has purview over Professional Counselors, Associate Counselors, Marriage and Family Therapists, Associate Marriage and Family Therapists. Arkansas Code Annotated §17-27-313 requires that each first-time applicant for a license issued by the Arkansas Board of Examiners in Counseling apply to the Identification Bureau of the Department of Arkansas State Police for a state and national criminal background check to be conducted by the Federal Bureau of Investigation. This appropriation authorizes expenditures for all operations of the Board to include the administration of examinations and licensure. The Board processes its operations and payroll through the State Treasury. Fees are collected from initial licensure and biannual renewal of licenses.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency's Change Level requests total \$10,600 each year and reflect the following:

- Operating Expenses increase of \$11,624 each year due to increases in postage, gasoline expenses, food and lodging expenses for Board members, and the cost of rent, and to send two voting delegates to one regulatory meeting of Marriage and Family Therapists and one meeting for Counseling Boards.
- Professional Fees decrease of \$1,024 each year to offset a portion of the increases in Operating Expenses.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 1GE - Counseling Operations

Funding Sources: NEC - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	88,218	92,189	90,689	94,979	94,979	94,979	97,727	97,727	97,727
#Positions		3	3	3	3	3	3	3	3	3
Extra Help	5010001	825	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
#Extra Help		1	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	31,352	30,185	36,106	33,465	33,465	33,465	33,981	33,981	33,981
Operating Expenses	5020002	59,881	70,338	70,338	70,338	81,962	81,962	70,338	81,962	81,962
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	2,195	10,000	10,000	10,000	8,976	8,976	10,000	8,976	8,976
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	10,367	0	0	0	0	0	0	0	0
Testing Fees	5900046	0	50	50	50	50	50	50	50	50
Total		192,838	207,762	212,183	213,832	224,432	224,432	217,096	227,696	227,696
Funding Sources										
Fund Balance	4000005	250,192	294,940		335,228	335,228	335,228	369,446	358,846	358,846
Cash Fund	4000045	237,586	248,050		248,050	248,050	248,050	248,050	248,050	248,050
Total Funding		487,778	542,990		583,278	583,278	583,278	617,496	606,896	606,896
Excess Appropriation/(Funding)		(294,940)	(335,228)		(369,446)	(358,846)	(358,846)	(400,400)	(379,200)	(379,200)
Grand Total		192,838	207,762		213,832	224,432	224,432	217,096	227,696	227,696

The FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

The FY08 Actual amount in Capital Outlay was for a one time purchase of computer equipment as authorized in Act 114 of 2007.

Change Level by Appropriation

Appropriation: 1GE - Counseling Operations

Funding Sources: NEC - Cash in Treasury

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	213,832	3	213,832	100.0	217,096	3	217,096	100.0
C01	Existing Program	11,624	0	225,456	105.4	11,624	0	228,720	105.4
C03	Discontinue Program	(1,024)	0	224,432	105.0	(1,024)	0	227,696	104.9

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	213,832	3	213,832	100.0	217,096	3	217,096	100.0
C01	Existing Program	11,624	0	225,456	105.4	11,624	0	228,720	105.4
C03	Discontinue Program	(1,024)	0	224,432	105.0	(1,024)	0	227,696	104.9

Justification

C01	The increases in operating expenses are requested to offset the increase in postage and gasoline expenses. Lodging and food prices have increased and the requested increase is just to meet current prices and anticipated market prices in 09-11 budget. Rent increase is projected to be 20% increase during the 09-11 budget years. The Board needs to send two persons to vote at National Counseling and National Marriage and Family Conferences each year in order to keep testing and licensure approval and recognition for the state. The Board has two voting positions on the national Boards; the addition will replace the line item that was deleted for the 07-09 budget years. The requested increases are minimal for the protection of the public to carry out the mandated regulatory functions of the Board. Money for the requested increases is available and unencumbered. Funding for this Board is supported from fees collected by the Board. No state funds are appropriated for the operation of the Board.
C03	The reduction in Professional Fees is to offset the increases requested in Operating Expenses.

STATE BOARD OF DENTAL EXAMINERS

Enabling Laws

Act 91 of 2007
A.C.A. §17-82-201

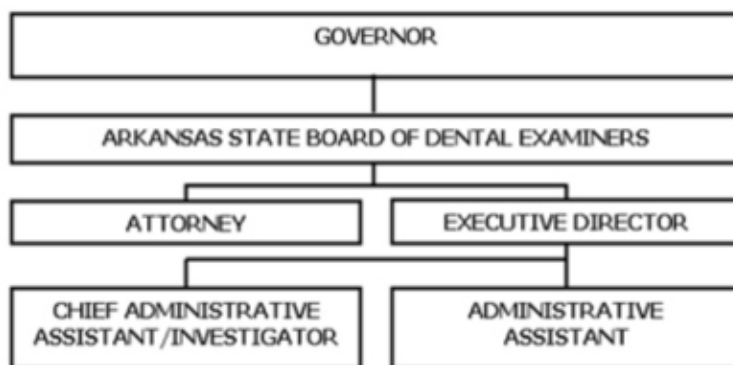
History and Organization

The Arkansas State Board of Dental Examiners was created by Act 144 of 1887 and has been in continuous existence for 115 years. Act 14 of 1995, known as the Dental Practice Act, governs Board operations. The Board regulates the practice of dentistry, dental hygiene, and dental assisting, by examining applicants for competency and issuing licenses to candidates meeting the requirements of the State and the Board.

The Board is also vested with the power to revoke or suspend the privilege of practicing professionally under any license or permit issued by it; it may place a licensee or permittee on probation, may impose a fine, or a combination of these sanctions; it has the authority to promulgate Rules and Regulations governing the practice of dentistry; it may conduct disciplinary hearings under the Administrative Procedures Act.

The Board is composed of six practicing dentists, one practicing dental hygienist, and two consumer representatives; one represents the senior citizens of the State. Members are appointed by the Governor for five year terms; officers are elected annually. The Board meets seven or more times a year and conducts disciplinary hearings in conjunction with those meetings.

The Board employs an executive director and two other employees. The Board participates in the Southern Regional Testing Agency with five other states; this agency administers clinical examinations to dentists and dental hygienists. The board members who are dentists and the dental hygienist board member participate with other professional examiners at sixteen examinations each year. The Board also holds individual examinations for applicants in the dental specialty fields. More than 5,500 individuals hold a current license or permit issued by the Board of Dental Examiners.



Agency Commentary

The State Board of Dental Examiners is a medically related cash fund agency with one appropriation. Funds are collected by the Board through application fees for licensure, renewal of licenses and permits, issuance of permits, late penalties, and disciplinary fines. The Board is totally self-funded.

The Board was established in 1887 to regulate dentistry. Through the Dental Practice Act [A.C.A. §17-82-101 et seq.] and its Rules and Regulations, the Board prescribes those acts, services, procedures and practices which define the practice of dentistry and those acts, services, procedures and practices which can be performed by dental hygienists and dental assistants.

The Board's office staff of three receives written complaints from the public about dental services, answers questions from the public and licensees of the Board, dispenses applications and information about licensure and permitting in the State, and plans and schedules hearings and meetings. The Board implemented minimum standards of continuing education and mandatory CPR several years ago. The Board uses its website [www.asbde.org] to provide application forms for licensure, minutes of meetings, newsletters and lists of licensed dentists and dental hygienists. Our website is linked to the national group of dental examiners.

The Board has sufficient cash funding for the Base Level request for the 2009-11 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF DENTAL EXAMINERS

FOR THE YEAR ENDED JUNE 30, 2007

Findings

Review of receipts revealed untimely deposits. Instances were noted in which the time lapse from the date receipted to the date deposited was approximately one month. Failure to make timely deposits places assets at risk.

Recommendations

Strengthen internal control by requiring deposits be made in a timely manner.

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	33 %
Black Employees	0	2	2	67 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			2	67 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3120000	\$1,016,807	Checking, MM, CD, Treasury	Pulaski, Simmons, Twin City, One, Metropolitan Bank, State Treasury.

Statutory/Other Restrictions on use:

A.C.A. 17-82-103, A.C.A. 17-82-211, Provides for the Agency to collect fines and penalties and for the Agency treasurer to disburse as necessary.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-82-100 et seq., A.C.A. 17-82-201 et seq., A.C.A. 17-82-301 et seq., A.C.A. 17-82-401 et seq., A.C.A. 17-82-501 et seq.

Revenue Receipts Cycle:

January 1 Odd numbered years - Biennial renewal of dental and hygiene licenses, corporation registry, anesthesia permits. January 1 Even numbered years - Biennial renewal of dental assistant permits.

Fund Balance Utilization:

To pay all expenses of board operations including board meetings, disciplinary hearings, complaint investigations, staff training, board member examiners training, and office operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
5	2	1	3	2	60.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

The number of positions fell from 5 to 3 in FY07 due to the Board's decision to leave the positions unbudgeted in FY06 and subsequent choice not to request them in the 2007-09 biennium.

Analysis of Budget Request

Appropriation: A41 - Cash Operations

Funding Sources: 312 - Dental Examiners Cash

The State Board of Dental Examiners is funded from the receipt of fees charged by the Board, as authorized by Arkansas Code § 17-82-310.

Base Level positions were changed from unclassified to classified to reflect the recommendation of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level amount includes board member Stipend payments along with Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board is requesting Base Level for the 2009-2011 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A41 - Cash Operations
Funding Sources: 312 - Dental Examiners Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	145,010	158,204	157,504	161,537	161,537	161,537	165,533	165,533	165,533
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	40,292	40,690	44,012	44,102	44,102	44,102	44,849	44,849	44,849
Operating Expenses	5020002	105,550	114,637	114,637	114,637	114,637	114,637	114,637	114,637	114,637
Conference & Travel Expenses	5050009	3,100	7,166	7,166	7,166	7,166	7,166	7,166	7,166	7,166
Professional Fees	5060010	29,272	42,126	42,126	42,126	42,126	42,126	42,126	42,126	42,126
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	239	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		323,463	372,823	375,445	379,568	379,568	379,568	384,311	384,311	384,311
Funding Sources										
Fund Balance	4000005	690,622	1,016,807		978,984	978,984	978,984	934,416	934,416	934,416
Cash Fund	4000045	649,648	335,000		335,000	335,000	335,000	600,000	600,000	600,000
Total Funding		1,340,270	1,351,807		1,313,984	1,313,984	1,313,984	1,534,416	1,534,416	1,534,416
Excess Appropriation/(Funding)		(1,016,807)	(978,984)		(934,416)	(934,416)	(934,416)	(1,150,105)	(1,150,105)	(1,150,105)
Grand Total		323,463	372,823		379,568	379,568	379,568	384,311	384,311	384,311

The FY09 Budget amounts in Regular Salaries exceed the authorized amounts due to salary and matching rate adjustments during the 2007-2009 biennium.

ARKANSAS DIETETICS LICENSING BOARD

Enabling Laws

Act 78 of 2007

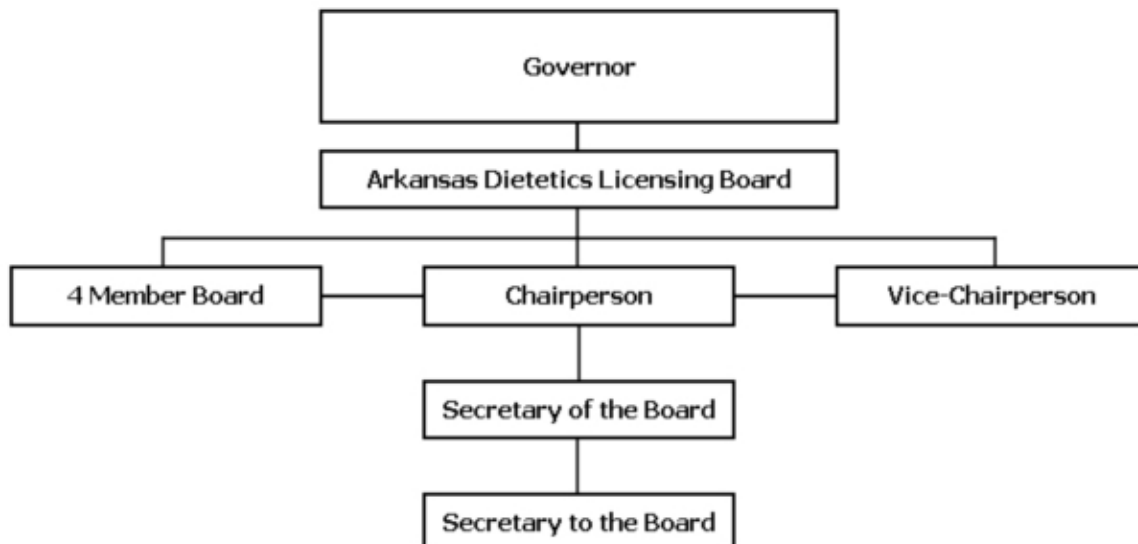
A.C.A. §17-83-101 thru §17-83-308

History and Organization

The Mission of the Arkansas Dietetics Licensing Board is to protect and serve the citizens of Arkansas by providing licensing and regulation of individuals qualified to engage in the practice of dietetics. Healthy Arkansans are an investment in our future.

The Arkansas Dietetics Licensing Board was established by A.C.A. §17-83-101 et seq. and subsequently amended by Acts 786 of 1991 and 250 of 1997. This legislation provides for the definition, examination, and licensing of dietitians. It also defines the duties and powers of the Board.

The Board is comprised of seven (7) members, all of whom are Arkansas residents, four (4) of which are Licensed Dietitians, and three (3) who are representatives of the public at large. The members of the Board are appointed by the Governor, with the consent of the Senate, and serve staggered terms of five (5) years each beginning January 15 of odd-numbered years. The Board is comprised of a Chairperson, Vice-Chairperson, and Secretary. The Board's staff is comprised of a Secretary, who administers the office under the direction of the Secretary of the Board.



Agency Commentary

A.C.A. §17-83-101 et seq. established the Arkansas Dietetics Licensing Board. The Board is responsible for the licensure and regulation of individuals qualified to engage in the practice of dietetics. The Board currently has one (1) authorized position and appropriation for regular salaries, personal services matching and operating expenses. The operations of the Board are funded from the receipt of fees charged pursuant to A.C.A. §17-83-203.

Base Level is requested for the 2009-2011 biennium as the current appropriated amount for Operating Expense is sufficient for the daily operations of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS DIETETICS LICENSING BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDL - Cash in Treasury

The Arkansas Dietetics Licensing Board was established by Act 392 of 1989, as amended. The Board is a cash agency funded from application and license renewal fees charged pursuant to A.C.A. §17-83-203. Duties of the Board include the licensure and regulation of individuals qualified to engage in the practice of dietetics and other nutrition care services.

Base Level position was changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipends payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board is requesting Base Level of \$48,507 in FY2010 and \$49,566 in FY2011. Base Level reflects the conversion of the Board Secretary from an unclassified position to a classified position in the State's new Classification and Compensation Plan; however since the Board Secretary only works part-time, the salary will be reduced to reflect the correct compensation level during the Annual Operations Plan process.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDL - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	17,743	17,318	17,318	29,251	29,251	29,251	30,523	30,523	30,523
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	7,789	7,432	7,707	10,577	10,577	10,577	10,814	10,814	10,814
Operating Expenses	5020002	5,218	8,229	8,229	8,229	8,229	8,229	8,229	8,229	8,229
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		30,750	32,979	33,254	48,057	48,057	48,057	49,566	49,566	49,566
Funding Sources										
Fund Balance	4000005	132,389	137,800		139,821	139,821	139,821	126,764	126,764	126,764
Cash Fund	4000045	36,161	35,000		35,000	35,000	35,000	35,000	35,000	35,000
Total Funding		168,550	172,800		174,821	174,821	174,821	161,764	161,764	161,764
Excess Appropriation/(Funding)		(137,800)	(139,821)		(126,764)	(126,764)	(126,764)	(112,198)	(112,198)	(112,198)
Grand Total		30,750	32,979		48,057	48,057	48,057	49,566	49,566	49,566

Actual exceeds Authorized Appropriation in Regular Salaries and Personal Services Matching due to salary adjustments during the 2007-2009 biennium.

Base Level Salary and Personal Services Matching are based on a 40 hour work week. Employee works up to 55% or 22 hours per week.

STATE BOARD OF DISPENSING OPTICIANS

Enabling Laws

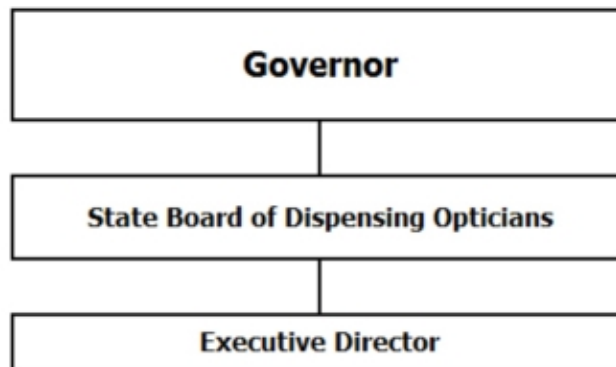
Act 107 of 2007
A.C.A. §17-89-201

History and Organization

The Arkansas Board of Dispensing Opticians was created by A.C.A. §17-89-201 et seq. The Board is composed of nine (9) members appointed by the Governor. The purpose of the Board is to protect the public from those persons who are untrained and unqualified and are in the business of dispensing materials. Ophthalmic dispensing covers the preparation of laboratory work orders, verification and dispensing of spectacle lenses, spectacles and eyeglasses to the intended wearer thereof on a written prescription from a licensed physician skilled in the disease of the eye or licensed optometrist.

The Board evaluates the qualifications and supervises the examination of applicants for licensure or registry. The Board also investigate complaints, allegations, and charges of practices violating the provisions of the establishing act.

The Board has three hundred (300) licensed and registered Opticians, and one hundred twenty five (125) apprentice Opticians.



Agency Commentary

The Board of Dispensing Opticians is responsible for the protection of the public from abuse by optical dispensers. The Board answers complaints by the public concerning certified Opticians. The Board evaluates the qualifications and supervises the examination of applicants for licensure or registry. The Board also investigates complaints, allegations, and charges of practices violating the provisions of the establishing Act.

The Board is requesting Base Level for the 2009-2011 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BOARD OF DISPENSING OPTICIANS

FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 2KN - Dispensing Opticians

Funding Sources: SDB - Dispensing Opticians Fund

The State Board of Dispensing Opticians was established by A.C.A. §17-89-201 et seq. and consists of nine (9) members appointed by the Governor. The Board's primary mission is to protect the visual health of the citizens of Arkansas by maintaining rules, regulations, and license requirements for opticians that ensure competence, credibility and integrity within the profession. This appropriation is funded from the receipt of fees charged by the Agency, as authorized by A.C.A. §17-89-101 et seq.

Base Level position was changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency requests Base Level of \$59,491 for FY10 & \$60,058 for FY11. Base Level reflects the conversion of the Board Secretary from an unclassified position to a classified position in the State's new Classification and Compensation Plan; however since the Board Secretary only works part-time, this salary will be reduced to reflect the correct compensation level during the Annual Operations Plan process.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 2KN - Dispensing Opticians
Funding Sources: SDB - Dispensing Opticians Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	12,019	13,880	13,180	24,728	24,728	24,728	25,206	25,206	25,206
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	0	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
#Extra Help	0	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	6,318	6,525	6,552	9,463	9,463	9,463	9,552	9,552	9,552
Operating Expenses 5020002	18,701	20,900	20,900	20,900	20,900	20,900	20,900	20,900	20,900
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	750	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	0	200	200	200	200	200	200	200	200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	37,788	45,705	45,032	59,491	59,491	59,491	60,058	60,058	60,058
Funding Sources									
Fund Balance 4000005	180,123	183,703		182,998	182,998	182,998	168,507	168,507	168,507
Special Revenue 4000030	41,368	45,000		45,000	45,000	45,000	45,000	45,000	45,000
Total Funding	221,491	228,703		227,998	227,998	227,998	213,507	213,507	213,507
Excess Appropriation/(Funding)	(183,703)	(182,998)		(168,507)	(168,507)	(168,507)	(153,449)	(153,449)	(153,449)
Grand Total	37,788	45,705		59,491	59,491	59,491	60,058	60,058	60,058

The FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

STATE BOARD OF EMBALMERS & FUNERAL DIRECTORS

Enabling Laws

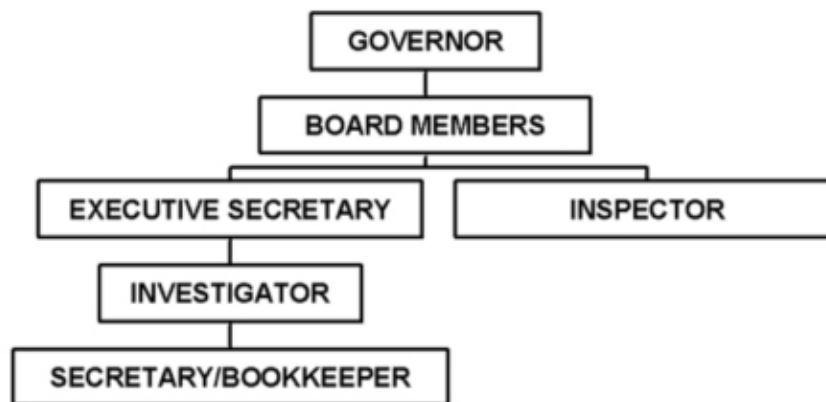
Act 575 of 2007
A.C.A. §17-29-201, et seq.

History and Organization

The Embalmers Board was established in 1909 for the purpose of regulating and licensing embalmers. In 1983, Act 325 established the State Board of Embalmers and Funeral Directors ("Board") to include the licensing of funeral directors as well as funeral establishments. The mission of the Board is to protect the health, safety and welfare of the public by ensuring that those individuals and establishments charged with the care and custody of human remains are properly trained and licensed.

The Board is responsible for the licensing of funeral directors and embalmers, funeral establishments, crematories and transport services. Individuals are licensed following the completion of apprenticeship programs and passing exams which demonstrate their knowledge of the laws, rules and regulations governing funeral services. Before establishments are licensed, they are inspected for compliance and are routinely inspected on an annual basis. In addition, the Board conducts continuing education seminars, investigates complaints and responds to public inquiries.

The Board is a cash fund agency. The Board is comprised of 7 members, 5 funeral professionals, 1 consumer member and 1 senior citizen member. The Board staff consists of an Investigator, Inspector and Fiscal Support Specialist. The Burial Association Board Executive Secretary and Burial Association Board Administrative Specialist III are responsible for the administrative activities of the Board.



Agency Commentary

The State Board of Embalmers and Funeral Directors ("Board") is charged with the responsibility of training and licensing funeral directors and embalmers. In addition, the Board inspects funeral establishments, crematories and transport services before licensure is granted and routinely monitors these establishments for compliance.

During the 2009-11 biennium, the Board is requesting that its special language be amended to allow the Board to pay up to one-half (1/2) of the salary of the Burial Association Board Administrative Specialist III. This change would allow the Board to pay a portion of the employee's salary commensurate with the employee's time spent on Board tasks.

The Board is requesting a \$1,155 reallocation of resources from Professional Fees to Operating Expenses for FY10 and FY11. This will allow the Board to accurately reflect court reporter and transcription fee expenses. The Board is also requesting a \$1,500 reallocation from Data Processing to Operating Expenses to accurately classify expenditures.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF EMBALMERS AND FUNERAL DIRECTORS
FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	0	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3130000	\$91,981	Certificate of Deposit	Arvest Bank

Statutory/Other Restrictions on use:

§17-29-201, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§17-29-201, et. seq. The Board has authority by rules and regulations to set fees, fines and penalties. The Board has established a maximum amount that can be collected.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to another account at a higher interest rate or allowed to roll over.

Fund Account	Balance	Type	Location
3130000	\$100,000	Certificate of Deposit	National Bank of Arkansas

Statutory/Other Restrictions on use:

§17-29-201, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§17-29-201, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties. The Board has established a maximum amount that can be collected.

Revenue Receipts Cycle:

Interest is accrued and added to account pursuant to terms of contract.

Fund Balance Utilization:

At maturity, funds are moved to another account at a higher interest rate or allowed to roll over.

Fund Account	Balance	Type	Location
3130000	\$28,700	Checking	Regions Bank

Statutory/Other Restrictions on use:

§17-29-201, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§17-29-201, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties. The Board has established a maximum amount that can be collected.

Revenue Receipts Cycle:

Funds collected throughout the fiscal year are deposited weekly into account.

Fund Balance Utilization:

Ongoing Board operations.

Fund Account	Balance	Type	Location
3130000	\$216,577	Interest bearing savings.	Regions Bank

Statutory/Other Restrictions on use:

§17-29-201, et. seq.

Statutory Provisions for Fees, Fines, Penalties:

§17-29-201, et.seq. The Board has authority by rules and regulations to set fees, fines and penalties. The Board has established a maximum amount that can be collected.

Revenue Receipts Cycle:

Funds collected throughout the fiscal year are deposited weekly into account.

Fund Balance Utilization:

Ongoing Board operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Laws, Rules and Regulations Manual	17-29-204	N	N	300	Provides study guide for licensing examinations.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %

Analysis of Budget Request

Appropriation: A16 - Cash Operations

Funding Sources: 313 - Embalmers and Funeral Directors - Cash

The State Board of Embalmers and Funeral Directors ("Board") was created by Act 325 of 1983. The Board is a cash agency funded from examination and licensure fees charged pursuant to A.C.A. §17-29-201, et seq. Primarily, this covers such duties as licensure of funeral directors, embalmers, funeral establishments, transport services and crematories.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board's request provides for Base Level. In addition, the Board requests the following Reallocation of Resources:

- \$1,155 from Professional Fees to Operating Expenses to allow the Board to accurately reflect court reporter and transcription fee expenses.
- \$1,500 from Data Processing to Operating Expenses to accurately classify expenditures.

Expenditure of appropriation is contingent upon available funding.

The Executive Recommendation provides for the Agency request.

Appropriation Summary

Appropriation: A16 - Cash Operations

Funding Sources: 313 - Embalmers and Funeral Directors - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	52,255	88,171	87,471	111,270	111,270	111,270	112,365	112,365	112,365
#Positions		1	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	22,643	28,634	29,834	35,708	35,708	35,708	35,915	35,915	35,915
Operating Expenses	5020002	60,545	66,185	66,185	66,185	68,840	68,840	66,185	68,840	68,840
Conference & Travel Expenses	5050009	3,064	4,764	4,764	4,764	4,764	4,764	4,764	4,764	4,764
Professional Fees	5060010	0	4,105	4,105	4,105	2,950	2,950	4,105	2,950	2,950
Data Processing	5090012	0	1,500	1,500	1,500	0	0	1,500	0	0
Capital Outlay	5120011	0	3,500	3,500	0	0	0	0	0	0
Total		138,507	196,859	197,359	223,532	223,532	223,532	224,834	224,834	224,834
Funding Sources										
Fund Balance	4000005	450,802	437,258		340,979	340,979	340,979	222,490	222,490	222,490
Cash Fund	4000045	171,279	145,000		168,000	168,000	168,000	169,000	169,000	169,000
Transfer to Burial Board	4000605	(46,542)	(44,420)		(62,957)	(62,957)	(62,957)	(64,957)	(64,957)	(64,957)
Total Funding		575,539	537,838		446,022	446,022	446,022	326,533	326,533	326,533
Excess Appropriation/(Funding)		(437,032)	(340,979)		(222,490)	(222,490)	(222,490)	(101,699)	(101,699)	(101,699)
Grand Total		138,507	196,859		223,532	223,532	223,532	224,834	224,834	224,834

The FY09 Budgeted amount in Regular Salaries exceeds the Authorized amount due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: A16 - Cash Operations

Funding Sources: 313 - Embalmers and Funeral Directors - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	223,532	3	223,532	100.0	224,834	3	224,834	100.0
C04	Reallocation	0	0	223,532	100.0	0	0	224,834	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	223,532	3	223,532	100.0	224,834	3	224,834	100.0
C04	Reallocation	0	0	223,532	100.0	0	0	224,834	100.0

Justification

C04	The Board is requesting a \$1,155 reallocation of resources from Professional Fees to Operating Expenses for FY10 and FY11. This will allow the Board to accurately reflect court reporter and transcription fee expenses. The Board is also requesting a \$1,500 reallocation from Data Processing to Operating Expenses to accurately classify expenditures.
-----	--

STATE BOARD OF PROF ENGINEERS & LAND SURVEYORS

Enabling Laws

Act 787 2007

Acts of Arkansas No. 214 of 1953 (which amended Acts of Arkansas No. 202 of 1925)

See A.C.A. §17-30-101 et seq.

Acts of Arkansas No. 101 of 1967, as amended.

See A.C.A. §17-48-101 et seq.

History and Organization

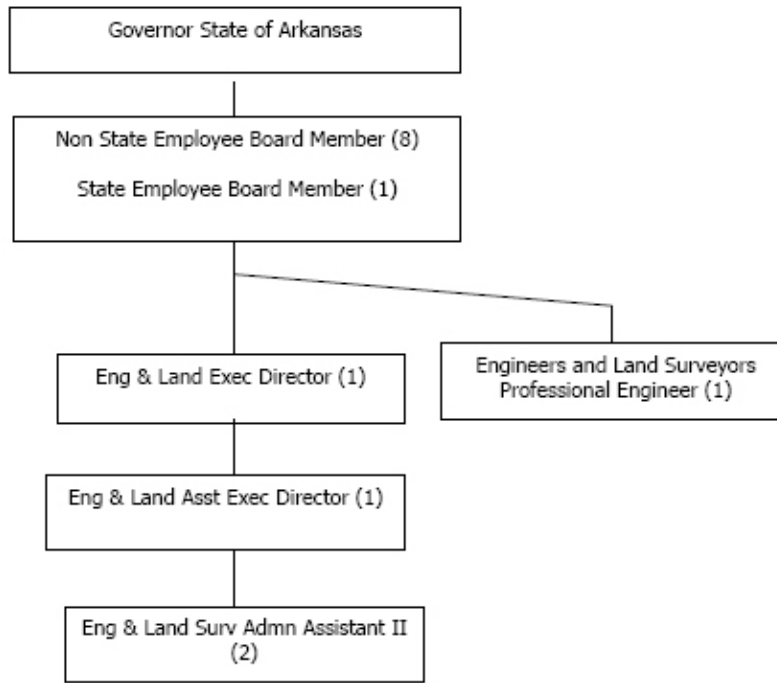
The Arkansas General Assembly saw the need to regulate the practice of Engineering. They passed Act 202 of 1925 to create the Agency. A Board was established to review the qualifications of individuals to insure they met certain controlling and minimum qualifications to be awarded a license to practice engineering in the State of Arkansas. The Board was also given the authority to discipline individuals that provided substandard engineering services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-30-101 et seq.

Act 101 of 1967 was passed by the General Assembly which added to the Agency the licensing of Surveyors. The Board reviews the qualifications of individuals to be awarded a license to practice Surveying in the State of Arkansas. The Board was also given the authority to discipline individuals that provide substandard Land Surveying services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-48-101 et seq.

The Agency has never received any money from the State for the operation of the office. All monies used by the Agency for operation, salaries, and etc. are generated from the collection of application fees, examination fees, renewal fees, and disciplinary civil penalties.

The Board consists of nine (9) members that are appointed by the Governor. Five (5) members shall be Professional Engineers of at least ten (10) years of active experience, of good standing in their profession, and registered as Professional Engineers at the time of their appointment; One (1) member shall be a Professional Engineer and a Professional Land Surveyor of at least ten (10) years of active experience in both, of good standing in both professions and registered as both a Professional Engineer and Professional Land Surveyor, at the time of their appointment; One (1) member shall be a Professional Land Surveyor of at least ten (10) years active experience, of good standing in their profession, and registered as a Professional Land Surveyor at the time of his appointment; Two (2) members of the Board shall not be actively engaged or retired as a Professional Engineers or a Professional Land Surveyor, One (1) shall represent consumers, and One (1) shall be at least sixty (60) years of age and shall represent elderly consumers. The term of office for each appointment is four (4) years. There is no restriction on the number of times an individual may be appointed.

The Agency is staffed at the present time by five (5) individuals and one (1) extra help position. They are an Executive Director, Assistant Executive Director, a Professional Engineer, and two (2) Administrative Assistant II. The staff is responsible for compiling all information necessary for the Board to make decisions on the licensing of individuals. Other responsibilities include maintaining records of all renewals, correspondence, and financial records of the Agency.



Agency Commentary

To fulfill the Board's mission and to honor its duty as stewards, the board is requesting a total \$79,680 in FY10 and \$34,680 in FY11.

Increases in the first year only:

Professional Fees (10) of \$20,000 will be used for:

- development of a new Arkansas law surveying examination to replace the examination in use for the last 10+ years;
- conversion of our current website to conform to the new format;
- development of on-line license application to provide better services to current and potential license holders; and

Capital Outlay (11) of \$25,000 will be used for:

- purchase of document imaging software and hardware to protect the integrity of 80+ years of registrant files currently stored as paper in non-fire proof cabinets and to complement on-line application program that will provide better service to current and potential license holders.

Net increases to Maintenance & General Operations in the 1st and 2nd year of the biennium:

Operating Expenses (02) - \$32,680 will be used for:

- replacement of an 8 year old copier with a leased multi-purpose machine, enabling staff to provide more efficient service to the public;
- reimbursement of Board Members for increased mileage and associated costs in the performance of their duties;

- maintenance costs for documents imaging software and related hardware, to protect the integrity of 80+ years of registrant files currently stored as paper in non-fire proof cabinets; and
- purchase of twice yearly administered examinations and related testing supplies from sole source vendor will increase effective Fiscal Year 2009.
- Miscellaneous Technical Services - to reflect DIS equipment and hosting charges resulting from moving agency database and electronic files from aging on-site computer file server (8 years) to DIS equipment and server at remote location.

Conference & Travel Expenses (09) - \$2,000 will be used for:

- staff travel and training expenses resulting from additional Professional Engineer staff position added in 2008) to attend continuing education.

Reallocation of resources:

- to properly classify \$7,600 from Data Processing to Operating Expenses.

One time increase in revenue in FY10:

- A recent decision by the Board to phase in biennial license renewals will result in additional revenue receipts of approximately \$150,000 during the first year of the biennium due to half its license holders paying renewal fees for two years (the other half will pay for one year). The Board is seeking to use a portion of this increase to invest in document imaging software and hardware, develop an on-line application process, update the website, and revise the Arkansas surveyor examination.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

ARKANSAS STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	2	2	4	80 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	1	1	20 %
Total Minorities			1	20 %
Total Employees			5	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Newsletter	17-30-203 (b)(4)	N	N	10,000	Distributed twice each year to keep registrants apprised of the current changes in their professions as well as proposed rule changes and the results of disciplinary actions taken by the Board.
Rules of Professional Conduct and Roster	17-30-305 (c)	N	N	10,000	To notify every registrant once every biennium of the rules of professional conduct, as provided by 17-30-203.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
4	5	0	5	-1	-25.00 %	5	5	0	5	0	0.00 %	5	5	0	5	0	0.00 %

Budgeted Positions exceed authorized in FY07 due to approval of a Supplemental Emergency Position.

Analysis of Budget Request

Appropriation: 857 - Land Surveyors - Cash in Treasury

Funding Sources: NES - Cash in Treasury

The purpose of the Arkansas State Board of Registration for Professional Engineers & Land Surveyors is to ensure the public, through rules and regulations, that professional engineers or land surveyors will provide competent services to the State's citizens. The Board is authorized to levy fines and penalties on those individuals or firms who provide substandard engineering services or substandard land surveying services to the public. The Board is funded from application, certificate, and renewal fees charged pursuant to Arkansas Code Annotated §17-30-304.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Change Level Requests total \$79,680 for FY10 and \$34,680 for FY11, for Operating Expenses, Conference & Travel Expense, Professional Fees, and Capital Outlay. The Operating Expenses increase of \$32,680 for FY10 and FY11 is for educational supplies and materials, other rent & leases, board member travel, software licenses, and miscellaneous technical services. The Conference & Travel Expense increase of \$2,000 each fiscal year is to allow a new staff member to attend training conferences and seminars. The Professional Fees increase of \$20,000 for FY10 is for the development of a new Arkansas law surveying examination to replace the one used for the last ten (10) years, to convert the web site to conform to the new format, and develop on-line application program which will provide better service to current and potential license holders. The Capital Outlay increase of \$25,000 is for a document imaging machine for conversion of 80 years of registrant files, to complement on-line application, and provide improved data security, is requested for FY10.

The Agency requests a reallocation of resources to properly classify \$7,600 from Data Processing to Operating Expenses for each year of the biennium.

Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 857 - Land Surveyors - Cash in Treasury

Funding Sources: NES - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	249,194	232,167	229,967	238,854	238,854	238,854	244,281	244,281	244,281
#Positions	5	5	5	5	5	5	5	5	5
Extra Help 5010001	5,375	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	74,508	64,524	67,796	70,417	70,417	70,417	71,434	71,434	71,434
Supplemental Emerg Positions 5010007	13,440	0	0	0	0	0	0	0	0
Operating Expenses 5020002	183,775	190,181	190,181	190,181	230,461	230,461	190,181	230,461	230,461
Conference & Travel Expenses 5050009	7,237	8,227	8,227	8,227	10,227	10,227	8,227	10,227	10,227
Professional Fees 5060010	1,371	5,744	5,744	5,744	25,744	25,744	5,744	5,744	5,744
Data Processing 5090012	3,607	7,600	7,600	7,600	0	0	7,600	0	0
Capital Outlay 5120011	0	0	0	0	25,000	25,000	0	0	0
Total	538,507	518,443	519,515	531,023	610,703	610,703	537,467	572,147	572,147
Funding Sources									
Fund Balance 4000005	525,634	605,135		705,669	705,669	705,669	878,943	878,943	878,943
Cash Fund 4000045	618,008	618,977		704,297	783,977	783,977	614,297	648,977	648,977
Total Funding	1,143,642	1,224,112		1,409,966	1,489,646	1,489,646	1,493,240	1,527,920	1,527,920
Excess Appropriation/(Funding)	(605,135)	(705,669)		(878,943)	(878,943)	(878,943)	(955,773)	(955,773)	(955,773)
Grand Total	538,507	518,443		531,023	610,703	610,703	537,467	572,147	572,147

Actual and/or Budget amounts in Regular Salaries and Personal Services Matching exceeds the authorized amounts due to salary adjustments during the 2007-2009 biennium and authorization of one (1) Supplemental Emergency Position.

Change Level by Appropriation

Appropriation: 857 - Land Surveyors - Cash in Treasury

Funding Sources: NES - Cash in Treasury

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	531,023	5	531,023	100.0	537,467	5	537,467	100.0
C01	Existing Program	45,680	0	576,703	108.6	25,680	0	563,147	104.8
C04	Reallocation	0	0	576,703	108.6	0	0	563,147	104.8
C08	Technology	34,000	0	610,703	115.0	9,000	0	572,147	106.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	531,023	5	531,023	100.0	537,467	5	537,467	100.0
C01	Existing Program	45,680	0	576,703	108.6	25,680	0	563,147	104.8
C04	Reallocation	0	0	576,703	108.6	0	0	563,147	104.8
C08	Technology	34,000	0	610,703	115.0	9,000	0	572,147	106.5

Justification

C01	The Board requests an increase in Operating Expenses of \$23,680 for both FY10 and FY11 for educational supplies & materials; due to increased cost of examinations from the national organization, other rent & leases; for a replacement copier, board member travel, and miscellaneous technical services. An increase in Conference & Travel of \$2,000 each year of the biennium is requested due to an increase in staff. The Board requests an increase of \$20,000 for FY10 in Professional Fees to develop a new Arkansas law surveying examination to replace the one in use for over the last ten (10) years; to convert the current web site to conform to the new format; and develop on-line application program which will provide better service to current and potential license holders.
C04	The agency requests a reallocation of resources to properly classify \$7,600 from Data Processing to Operating Expenses for expenses associated with support and maintenance of their database.
C08	The agency requests an increase in Capital Outlay of \$25,000 for FY10 for a document imaging machine for conversion of 80 years of registrant files, to complement on-line application, and provide improved data security. In conjunction with the imaging equipment, the board also requests an increase in Operating Expenses of \$9,000 for FY10 and FY11 for associated software licenses and DIS hosting charges. This appears on the agency's IT Plan on the Hardware and Software Tabs under the Major Applications Tab.

FIRE PROTECTION LICENSING BOARD

Enabling Laws

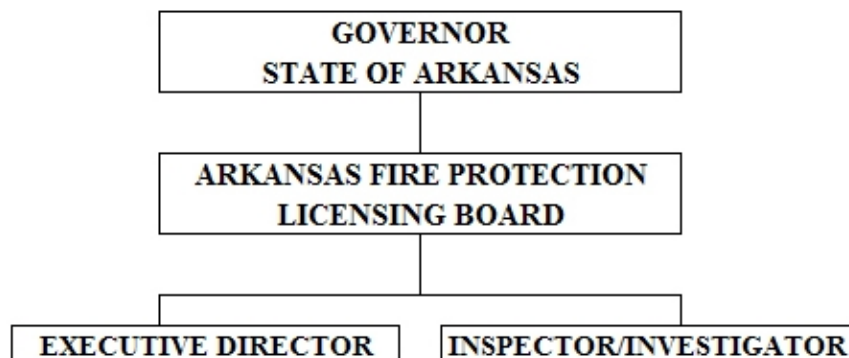
Act 397 of 2007
A.C.A. §20-22-601 et seq.

History and Organization

The Arkansas Fire Protection Licensing Board was created in 1977. In 1984, the automatic fire sprinkler contracting industry sought licensing legislation and in 1985, Act 702 brought the sprinkler industry under this Board.

The Board is comprised of eleven (11) Board members, appointed by the Governor. The Board employs an Executive Director and an Investigator.

The purpose and intent of the Board is to provide monitoring of the servicing of portable fire extinguishers, installation and/or servicing of fixed fire suppression systems and the installation and/or servicing of the sprinkler fire systems. Additionally, the Board provides for the registration and licensing of firms and individuals providing such services in order to protect and promote public safety by minimizing injury and property damage, which might result from improperly installed and improperly maintained fire protection systems.



Agency Commentary

The Fire Protection Licensing Board will work with licensed firms/contractors and individuals to assist in understanding the state, local and national fire codes. By aiding in the education of installers and servicing firms, as well as the general public, our agency will provide quality fire protection for businesses and residents of the State of Arkansas.

The Fire Protection Licensing Board will assist in the protection and promotion of public safety by minimizing personal injury and property damage resulting from improperly installed or maintained fire protection systems. The installation, servicing and maintaining of portable, fixed fire suppression and fire protection sprinkler systems is derived from the National Fire Protection Association (NFPA) publications and standards and it is the intent of this Board and industry to provide input to the NFPA for

upgrading and revisions of industry codes and resources. The Board will also provide information to the general public regarding the requirements of the fire protection systems and licensed firms and individuals for use in their fire protection needs. The Board has begun participating in many industry trade shows in an effort to provide additional information to the general public regarding fire safety and services for business and personal use.

The Investigator will respond to complaints received regarding company, individual or systems and equipment for compliance with A.C.A §20-22-609 and the Rules and Regulations of the State of Arkansas. The Board will respond to the complaints by means of Regulatory Hearings.

Fire protection firms and contractors working in the State of Arkansas must be licensed with the Arkansas Fire Protection Licensing Board. Employees of respective firms installing, servicing or performing maintenance on the various fire protection systems must be licensed with this Board. The Arkansas Fire Protection Licensing Board will make random checks of firms and contractors to ascertain that company services are performed according to the fire standards, necessary insurance is in effect, licensing and training certificates are current, as well as any other areas which might have an adverse effect to the well being of individuals.

The increase in the budget request for non-personnel is based upon projected cost increase and necessity of various products and office supplies, board member travel, increase in rent due to additional office space, postage/certified postage due to rate increase and requirements for certified mailings, registration and participation in industry conferences, seminars, trade shows; and special events insurance relative to conferences, seminars, and trade shows. An increase in Travel is requested due to anticipated increases in conference and travel related expenses. The decrease in the budget request is for Data Processing, it is no longer necessary.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS FIRE PROTECTION LICENSING BOARD

FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Fire Protection Licensing Board	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Roster of Licensed Firms & Individuals	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations - Portable/Fixed Fire Systems	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.
Rules/Regulations-Sprinklers	§20-22-607	N	N	300	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 920 - Fire Protection Operations

Funding Sources: MFP - Fire Protection Licensing Board

The Arkansas Fire Protection Licensing Board is responsible for protection of the State's citizens through the certification and licensing of individuals and companies that install and service fire extinguishers and fire protection sprinkler systems. The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member stipends and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board requests an increase \$9,800 for FY10 and \$11,350 for FY11 for Operating Expenses and Conference & Travel Expenses. The Operating Expenses request is for postage, office rent, conference & seminar fees, special event insurance for conferences, seminars, and trade shows; office supplies, and board member travel due to increased participation in industry trade shows. The increase in the Conference & Travel Expenses of \$1,000 for FY10 and \$1,250 for FY11 is for anticipated increases in conference and travel related expenses for staff member attendance at conferences and seminars to enhance their skills and knowledge.

The Board requests a reduction in Data Processing for FY10 and FY11, as it is not needed.

Executive Recommendation provides for Agency Request with the exception of Conference & Travel Expenses which is recommended at Base Level. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 920 - Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	64,511	64,883	59,978	67,861	67,861	67,861	69,890	69,890	69,890
#Positions		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	20,938	19,880	19,903	22,273	22,273	22,273	22,652	22,652	22,652
Operating Expenses	5020002	33,757	34,625	34,625	34,625	42,925	42,925	34,625	43,725	43,725
Conference & Travel Expenses	5050009	2,541	3,300	3,300	3,300	4,300	3,300	3,300	4,550	3,300
Professional Fees	5060010	975	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Data Processing	5090012	0	500	500	500	0	0	500	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		122,722	124,188	119,306	129,559	138,359	137,359	131,967	141,817	140,567
Funding Sources										
Fund Balance	4000005	235,010	242,756		248,568	248,568	248,568	240,209	240,209	241,209
Cash Fund	4000045	130,468	130,000		121,200	130,000	130,000	120,150	130,000	130,000
Total Funding		365,478	372,756		369,768	378,568	378,568	360,359	370,209	371,209
Excess Appropriation/(Funding)		(242,756)	(248,568)		(240,209)	(240,209)	(241,209)	(228,392)	(228,392)	(230,642)
Grand Total		122,722	124,188		129,559	138,359	137,359	131,967	141,817	140,567

Actual and/or Budget amounts in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 920 - Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	129,559	2	129,559	100.0	131,967	2	131,967	100.0
C01	Existing Program	9,300	0	138,859	107.2	10,350	0	142,317	107.8
C03	Discontinue Program	(500)	0	138,359	106.8	(500)	0	141,817	107.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	129,559	2	129,559	100.0	131,967	2	131,967	100.0
C01	Existing Program	8,300	0	137,859	106.4	9,100	0	141,067	106.9
C03	Discontinue Program	(500)	0	137,359	106.0	(500)	0	140,567	106.5

Justification

C01	The Board requests an increase in Operating Expense for FY10 of \$8,300 and for FY11 of \$9,100. The increase is due increases postage due to increases in ailing rates, office rent due to increase in office space, conference & seminar fees due to increased attendance, and special event insurance for conferences, seminars, and trade shows, office supplies, and board member travel due to increases in fuel and related travel costs. Also requested is an increase in Conference & Travel for FY10 of \$1,000 and for FY11 of \$1,250, for staff member attendance at industry trade shows, conferences and seminars to enhance their skills and knowledge.
C03	The agency requests a reduction in Data Processing, it is not needed.

STATE BOARD OF REGISTRATION FOR FORESTERS

Enabling Laws

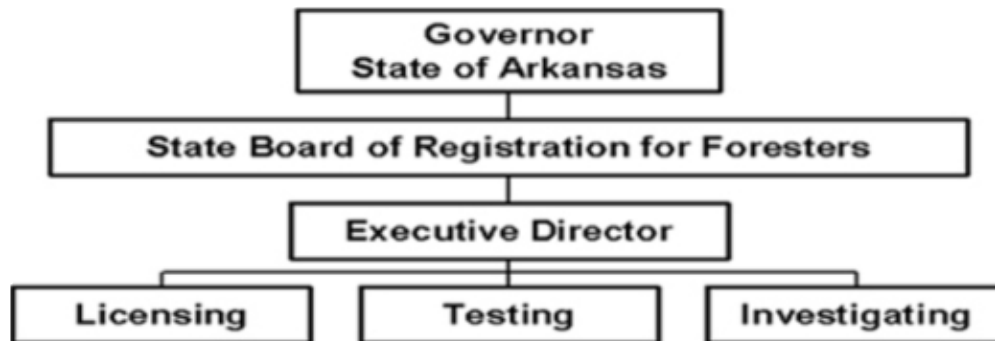
Act 6 of 2007
A.C.A. §17-31-101 et seq.

History and Organization

Act 535 of 1969 created the State of Arkansas Board of Registration for Foresters. The Board consists of six appointed members. Board members include a representative from the forest products industry, the State Forestry commission, an agency of the U.S. Government, the staff of the School of Forestry at University of Arkansas-Monticello, a private forestry consultant, and a consumer.

Act 993 of 1999 amended the original act to make registration mandatory, under specific conditions, for foresters to practice their profession. After January 1, 2001, each new applicant must pass an exam and meet other education and experience requirements. All Registered Foresters must complete six hours of continuing forestry education during the previous year to renew their registration.

Currently, Arkansas has 573 Registered Foresters. The Board operates solely on fees collected from Registered Foresters. The Board has no oversight or advisory board or commission affiliation. For e-government purposes, the Board is a sub-agency of the Arkansas Forestry Commission.



Agency Commentary

The State Board of Registration for Foresters is empowered to register and regulate persons in Arkansas representing themselves as Foresters. The Board, in carrying out these duties, sets the amount of application/registration fees, conducts written examinations, issues certificates of registration, provides continuing education symposiums, and receives and investigates complaints against Registered Foresters and makes findings thereon. The Board maintains an electronic database of currently licensed Registered Foresters.

The Board has 2 Extra-help positions and no full-time positions. The Board is requesting Base Level appropriation and positions.

The Board will continue to update its operations to comply with State requirements.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF REGISTRATION FOR FORESTERS

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Roster of Registered Foresters	A.C.A. 17-31-207	N	N	150	Required by A.C.A. 17-31-207.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 1GJ - Foresters - Cash in Treasury

Funding Sources: NRF - Cash in Treasury

The Board of Registration for Foresters regulates foresters registered in Arkansas. The purpose of the Board is to protect private forest landowners, by licensing and registering foresters who are qualified, experienced, and maintain their continuing education. The Board is funded solely from the receipt of application and renewal fees collected from Registered Foresters (A.C.A. §17-31-303).

The Agency Base Level Request includes two (2) Extra Help positions and appropriation of \$20,026 each year of the 2009-2011 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 1GJ - Foresters - Cash in Treasury

Funding Sources: NRF - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help	5010001	9,934	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
#Extra Help		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	917	918	926	926	926	926	926	926	926
Operating Expenses	5020002	5,170	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		16,021	20,018	20,026	20,026	20,026	20,026	20,026	20,026	20,026
Funding Sources										
Fund Balance	4000005	54,478	61,124		61,106	61,106	61,106	61,080	61,080	61,080
Cash Fund	4000045	22,667	20,000		20,000	20,000	20,000	20,000	20,000	20,000
Total Funding		77,145	81,124		81,106	81,106	81,106	81,080	81,080	81,080
Excess Appropriation/(Funding)		(61,124)	(61,106)		(61,080)	(61,080)	(61,080)	(61,054)	(61,054)	(61,054)
Grand Total		16,021	20,018		20,026	20,026	20,026	20,026	20,026	20,026

STATE BOARD OF REGISTRATION FOR PROF GEOLOGISTS

Enabling Laws

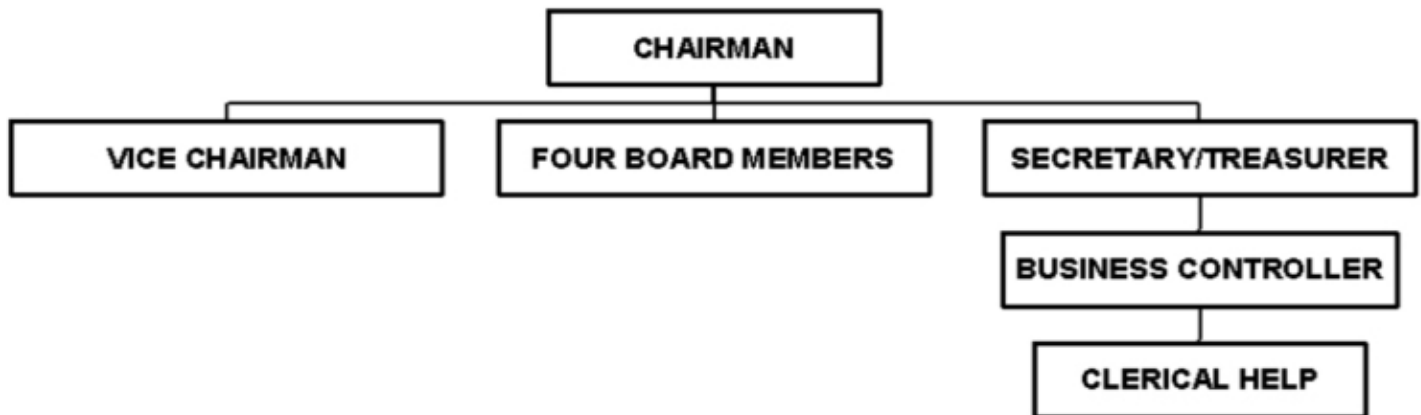
Act 501 of 2007
Act 701 of 1987 as amended
A.C.A. § 17-32-101 et seq.

History and Organization

Act 701 of 1987 established the Board of Registration for Professional Geologists. The purpose of the Board is to oversee the practice of geology in the State of Arkansas in the public sector. The primary mission is to regulate such practice by registration and certification of qualified geologists and promulgate and enforce the regulations that provide the standards for practicing geology in Arkansas, in order to protect the public.

In 1988, the Board of Registration for Professional Geologists, along with several other states, founded the National Association of State Boards of Geology.

The Board of Registration for Professional Geologists consists of seven members appointed by the Governor or set by the Act. Five members are registered geologists representing academia, government, a company, an independent or consultant, and a geologist-at-large. One member is appointed for the public-at-large and the Director of the Arkansas Geological Commission is a permanent ex-officio member. The Board employs one Business Controller.



Agency Commentary

The Board of Registration for Professional Geologists has recognized 1,909 registered geologists, 834 having current status. There is 1 geologist-in-training, and currently 12 applications for registration on file. The Board is authorized to collect up to \$60.00 per year, per registrant in renewal fees. In 2009, the agency elected to raise its fees from \$50.00 to the maximum amount of \$60.00 per registrant. Other fees collected include \$20 application fee, \$60.00 initial registration fee, and \$20 renewal fee for

geologists-in-training. In addition, penalty fees at the rate of 50% are charged to those renewals paid during a six-month penalty period. Reinstatement fees are double the annual renewal fee and require Board approval.

Act 676 of 2005 gave the Board the authority to collect up to \$600.00 for a temporary permit. This permit allows geologists registered in other states to legally work in Arkansas for less than one year without having to complete the entire registration process. The fee established for a temporary permit is \$500.00. Currently, there are 3 temporary permits issued.

The revenue from registration and other fees supports salaries, supplies, postage, telephone service and participation in the National Association of State Boards of Geology (ASBOG) which provides the examination required for registration.

The Board relocated in July of 2008 from the Geological Commission office in Little Rock, to the Arkansas Building Authority building in the Capitol Complex.

An increase of \$2,000 in Operating Expenses in the first year of the biennium corresponds with the Board's Information Technology plan for updating computer hardware. In addition, the Board is requesting an \$8,700 increase for both years of the 2009-11 biennium. This request will be used for a \$6,200 increase in rent per year, increased cost of other supplies along with the rising cost of travel expenses. All of the increases are essential for Board operations. Cash revenues are sufficient to cover the Board's biennial request.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF REGISTRATION FOR PROFESSIONAL GEOLOGISTS
FOR THE YEAR ENDED JUNE 30, 2006

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Directory of Professional Geologists and GIT's Registered in Arkansas	A.C.A. 17-32-207	N	N	300	Public Record Publication and distribution is mandated by law.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 851 - Geologists-Cash in Treasury

Funding Sources: NEG - Cash in Treasury

The Board of Registration for Professional Geologists was created by Act 701 of 1987. The primary duty of the Board is to regulate the practice of geology in the State of Arkansas in the public sector. The Board is a cash agency funded from the receipt of fees charged pursuant to Arkansas Code Annotated §17-32-307.

Base Level position was changed from unclassified to classified to reflect the recommendation of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level amount includes board member Stipend payments along with Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board's request includes a Base Level of \$62,443 in FY10 and \$63,324 in FY11. In addition, they are requesting an increase above Base Level of \$8,700 for Operating Expenses each year. The majority of this increase is to accommodate the new expense of rent (\$6,200 per year) which was incurred when the Board moved in June of 2008. The Board was previously housed in the Arkansas Geological Survey building and moved to the Arkansas Building Authority building on Woodlane Drive. The remaining increase of \$2,500 per year is to cover increases in general expenses including office supplies, rent of office equipment, mileage and other travel related categories. A one time increase in Operating Expenses of \$2,000 in FY10 is required for updating equipment (new computer and related hardware & software) in accordance with the Board's Information Technology Plan.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 851 - Geologists-Cash in Treasury

Funding Sources: NEG - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	30,234	30,600	28,445	33,204	33,204	33,204	33,953	33,953	33,953
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	1,380	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	10,577	10,140	10,193	11,289	11,289	11,289	11,421	11,421	11,421
Operating Expenses 5020002	13,343	13,250	13,250	13,250	23,650	23,650	13,250	21,650	21,650
Conference & Travel Expenses 5050009	1,610	1,700	1,700	1,700	2,000	2,000	1,700	2,000	2,000
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	57,144	58,690	56,588	62,443	73,143	73,143	63,324	72,024	72,024
Funding Sources									
Fund Balance 4000005	172,424	164,731		151,041	151,041	151,041	130,898	130,898	130,898
Cash Fund 4000045	49,451	45,000		42,300	53,000	53,000	44,300	53,000	53,000
Total Funding	221,875	209,731		193,341	204,041	204,041	175,198	183,898	183,898
Excess Appropriation/(Funding)	(164,731)	(151,041)		(130,898)	(130,898)	(130,898)	(111,874)	(111,874)	(111,874)
Grand Total	57,144	58,690		62,443	73,143	73,143	63,324	72,024	72,024

The Actual and/or Budget amounts in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2007-2009 biennium. Actual exceeds Budget and Authorized Appropriation in Operating Expenses due to a transfer from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: 851 - Geologists-Cash in Treasury

Funding Sources: NEG - Cash in Treasury

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	62,443	1	62,443	100.0	63,324	1	63,324	100.0
C01	Existing Program	8,700	0	71,143	113.9	8,700	0	72,024	113.7
C08	Technology	2,000	0	73,143	117.1	0	0	72,024	113.7

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	62,443	1	62,443	100.0	63,324	1	63,324	100.0
C01	Existing Program	8,700	0	71,143	113.9	8,700	0	72,024	113.7
C08	Technology	2,000	0	73,143	117.1	0	0	72,024	113.7

Justification

C01	This agency just relocated to a new building. The request reflects an increase in rent of \$6,200 per year, along with increases in office supplies and travel expenses.
C08	This request is for new computer hardware (IT Support Costs - Hardware) to replace current hardware purchased in 2004.

ARKANSAS HOME INSPECTOR REGISTRATION BOARD

Enabling Laws

Act 499 2007
A.C.A. §17-52-301 et seq.

History and Organization

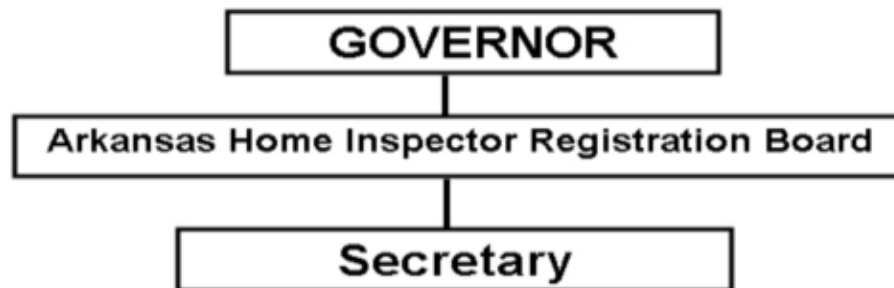
The Arkansas Home Inspector Registration Board was created by Act 1328 of 2003.

The purpose of the Board is to protect the public from those persons who are untrained and unqualified to perform home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before it.

The Board evaluates qualifications of applicants, and investigates complaints or allegations of violations of the Act.

The Board is composed of seven (7) members appointed by the Governor as follows: four (4) registered home inspectors, one (1) licensed real estate professional, one (1) licensed real estate appraiser, and one (1) at large member to serve as a consumer advocate.

The Board currently contracts for part-time administrative support and office facilities in order to provide a central place for records storage, board meetings, and service to licensees and the general public.



Agency Commentary

The purpose of the Board is to protect the public from those persons who are untrained and unqualified to conduct home inspections, to license those individuals who meet the qualifications of licensure under the law, and to hear and resolve such disciplinary matters as may come before it. The Board is funded by license fees.

The Board evaluates qualifications of applicants, and investigates complaints or allegations of violations in provisions of the law.

The Arkansas Home Inspector Registration Board is requesting an increase totaling \$18,000 for FY2010 and \$13,000 for FY2011. Additional appropriation is needed to cover increases in contracted

administrative support services each year. The Board solicits bids every two (2) years for an administrative support contract. The current administrator was selected on the basis of extensive experience and background; the other two (2) viable proposals did not have the background or expertise. In addition, increases are requested to conduct background investigations on all licensees and new applicants during FY2010 and on new applicants in FY2011. The agency has ample funding to cover the request.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS HOME INSPECTOR REGISTRATION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspectors Registration Board - Cash

The Arkansas Home Inspector Registration Board was created by Act 1328 of 2003. The Board became a state agency effective July 1, 2004, having met fund balance requirements. The purpose of the Board is to protect the public from those persons who are untrained and unqualified to conduct home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before the Board. The Board is funded by license fees.

The Board requests an increase for the Various Operating Expenses line item of \$18,000 for FY10 and \$13,000 for FY11. This includes an increase of \$12,000 for administrative support expense for each year of the biennium, the board solicits bids every two years for this support contract; and \$6,000 for FY10 and \$1,000 for FY11 for background investigations of existing home inspectors and new applicants.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspectors Registration Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2009-2010			2010-2011		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Various Operation Expenses 5900046	30,471	33,090	33,090	33,090	51,090	51,090	33,090	46,090	46,090
Total	30,471	33,090	33,090	33,090	51,090	51,090	33,090	46,090	46,090
Funding Sources									
Fund Balance 4000005	202,814	250,427		289,337	289,337	289,337	310,247	310,247	310,247
Cash Fund 4000045	78,084	72,000		54,000	72,000	72,000	57,000	70,000	70,000
Total Funding	280,898	322,427		343,337	361,337	361,337	367,247	380,247	380,247
Excess Appropriation/(Funding)	(250,427)	(289,337)		(310,247)	(310,247)	(310,247)	(334,157)	(334,157)	(334,157)
Grand Total	30,471	33,090		33,090	51,090	51,090	33,090	46,090	46,090

Change Level by Appropriation

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspectors Registration Board - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	33,090	0	33,090	100.0	33,090	0	33,090	100.0
C01	Existing Program	18,000	0	51,090	154.4	13,000	0	46,090	139.3

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	33,090	0	33,090	100.0	33,090	0	33,090	100.0
C01	Existing Program	18,000	0	51,090	154.4	13,000	0	46,090	139.3

Justification

C01	The Change Level request is to cover the increase in cost of contracted administrative support of \$12,000 for each year of the biennium and \$6,000 for FY10 and \$1,000 for FY11 for background investigations of current home inspectors and new applicants/licensees. The Board solicits bids every two (2) years for its administrative support contract.
-----	--

STATE BOARD OF REGISTERED INTERIOR DESIGNERS

Enabling Laws

Act 772 of 2007
Act 847 of 1993 as amended
A.C.A. § 17-35-101

History and Organization

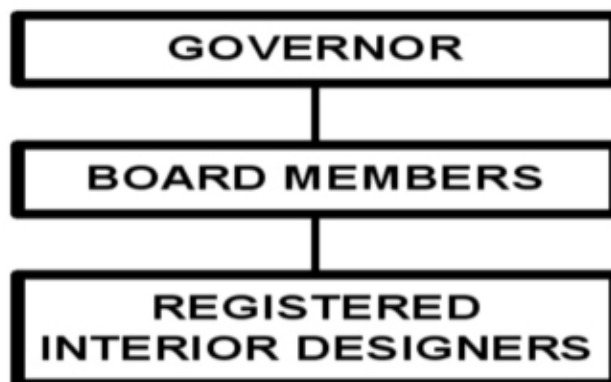
The Arkansas State Board of Registered Interior Designers was initially established by the 79th General Assembly and was authorized a cash appropriation for operations by the 80th General Assembly. The Board receives income revenue from fees collected for information, application, and registration.

Mission Statement

The Rules and Regulations of the State Board of Registered Interior Designers are set forth for the purpose of interpreting and implementing Arkansas Statute 17-52-101, THE ARKANSAS INTERIOR DESIGNERS TITLE REGISTRATION ACT NO. 847 of 1993; establishing the Board and conferring upon it the responsibility for registration of interior designers and the regulation of registered interior designers.

Board's Regulatory Authority

The cited Rules and Regulations of the Board are promulgated under the authority of the cited statute, "ARKANSAS INTERIOR DESIGNERS TITLED REGISTRATION ACT NO. 847 OF 1993" AND SHALL BE IN CONFORMITY WITH Arkansas Administrative Procedure Act, A.C.A. Section 25-15-201 et seq.



Agency Commentary

The State Board of Registered Interior Designers derives its funding from cash dues received from its members. This biennium, the Board is requesting a reallocation of \$350 from Conference Fees & Travel to Operating Expenses to more accurately expense charges for board member travel.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF REGISTERED INTERIOR DESIGNERS

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3400100	\$14,766	Checking	Pulaski Bank - Little Rock

Statutory/Other Restrictions on use:

A.C.A. § 17-35-106 - All moneys collected by the board shall be deposited into a financial institution in this state designated by the State Board of Registered Interior Designers.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. § 17-35-201 et seq. - The board may provide expense reimbursement to Board members, employ a secretary and shall do all things necessary to carry out A.C.A. § 17-35-101 et seq.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds shall be used for operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B41 - Cash Operations

Funding Sources: 340 - Registered Interior Designers - Cash

The Arkansas State Board of Registered Interior Designers is charged with the responsibility of regulating and registering interior designers in the State of Arkansas. The Board receives income from fees collected for information, application, and registration fees.

The Board is requesting Base Level of \$10,635 each year, with a reallocation of \$350 from Conference and Travel Expenses to Operating Expenses to properly budget expenses for Board Member travel.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B41 - Cash Operations
Funding Sources: 340 - Registered Interior Designers - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	7,043	10,285	10,285	10,285	10,635	10,635	10,285	10,635	10,635
Conference & Travel Expenses	5050009	0	350	350	350	0	0	350	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		7,043	10,635	10,635	10,635	10,635	10,635	10,635	10,635	10,635
Funding Sources										
Fund Balance	4000005	15,837	14,766		8,131	8,131	8,131	1,496	1,496	1,496
Cash Fund	4000045	5,972	4,000		4,000	4,000	4,000	4,000	4,000	4,000
Total Funding		21,809	18,766		12,131	12,131	12,131	5,496	5,496	5,496
Excess Appropriation/(Funding)		(14,766)	(8,131)		(1,496)	(1,496)	(1,496)	5,139	5,139	5,139
Grand Total		7,043	10,635		10,635	10,635	10,635	10,635	10,635	10,635

Change Level by Appropriation

Appropriation: B41 - Cash Operations
Funding Sources: 340 - Registered Interior Designers - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	10,635	0	10,635	100.0	10,635	0	10,635	100.0
C04	Reallocation	0	0	10,635	100.0	0	0	10,635	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	10,635	0	10,635	100.0	10,635	0	10,635	100.0
C04	Reallocation	0	0	10,635	100.0	0	0	10,635	100.0

Justification

C04	Reallocating \$350 from 09 Meals & Lodging to 02 Conference & Seminar Fees to properly budget expenses for board member travel.
-----	---

ARKANSAS STATE BOARD OF LANDSCAPE ARCHITECTS

Enabling Laws

Act 771 of 2007
A.C.A. § 71-2902

History and Organization

The Arkansas State Board of Landscape Architects (formerly Arkansas Advisory Committee for Registration of Landscape Architects) is responsible for the examination and registration/licensure of landscape architects in Arkansas, in accordance with Act 353 of 1975, as amended. The Board is composed of four landscape architects, one public member and the Program Director of the University of Arkansas School of Landscape Architecture.

Mission

The Landscape Board was formed in 1975 with the goal of protecting the public's health, safety and welfare as it relates to the practice of Landscape Architecture.

Statutory Responsibility

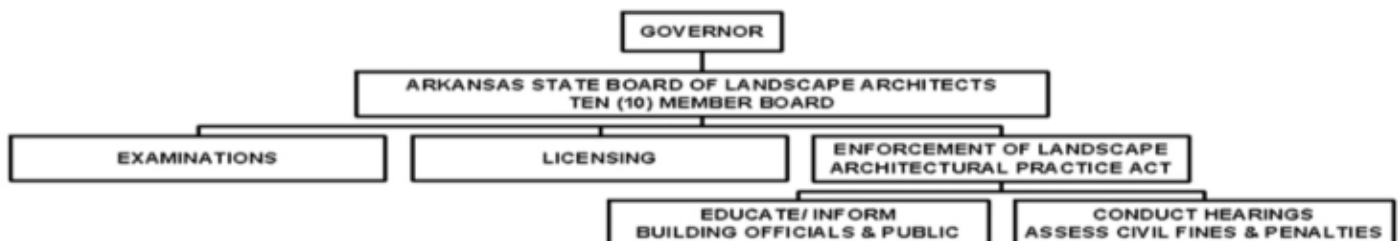
To certify, license and register individuals who meet the requirements to practice landscape architecture in the State of Arkansas and to protect the public from illegal, incompetent, unethical and unprofessional practitioners.

Primary Activities

The Arkansas State Board of Architects provides the staff support for carrying out the duties of the Arkansas State Board of Landscape Architects. Those duties include:

- To administer and grant certification to those who pass the Landscape Architectural Registration Examination (L.A.R.E.) and otherwise qualify;
- Determine whether those who apply for a reciprocal qualify;
- Annually register/license all individual landscape architects and issue annual licenses to practice;
- Investigate violations of the Landscape Architectural Practice Act and take disciplinary action where appropriate after conducting a hearing; and
- Monitor mandatory continuing education requirements.

No Oversight and/or Advisory Affiliation



Agency Commentary

The Arkansas State Board of Landscape Architects certify, license and register individuals who meet requirements to practice landscape architecture and protect the public from illegal, incompetent, unethical and unprofessional practitioners. The operations of the Board are funded from the receipts of fees charged by the Agency, which include registration and renewal fees, fines and penalties.

The Landscape Board is requesting Base Level operations in the amount of \$42,279 each year.

The Landscape Board funds one-half the salary for accounting/bookkeeper position of the Arkansas State Board of Architects through a special language provision. The Board is requesting an increase of \$2,377 in the first year and \$2,896 in the second year of the biennium to adjust for current salary and matching rates for this position in the current biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF LANDSCAPE ARCHITECTS

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3300000	\$166,240	Checking	Regions Bank

Statutory/Other Restrictions on use:

A.C.A. §17-36-206(b)(1) A.C.A. §17-36-206(b)(1) - The Secretary-treasurer shall receive, disburse, and account for all income paid to or received by the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-36-206(b)(1) - The Secretary-treasurer shall receive, disburse, and account for all income paid to or received by the board.

Revenue Receipts Cycle:

Fees, fines and penalties are collected throughout the year.

Fund Balance Utilization:

The fees are used to carry out the functions of the Board.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: A34 - Cash Operations

Funding Sources: 330 - Landscape Architects - Cash

The Arkansas State Board of Landscape Architects is responsible for the examination and registration of landscape architects in Arkansas. The operations of the Board are funded with cash funds generated from the receipt of fees charged by the agency.

The Boards Change Level Request for Architect's Board Reimbursement totaling \$2,377 in FY10 and \$2,896 in FY11 provides for increases in Salary and Personal Services Matching as required in the special language proportionate share salary provision in the Board's appropriation act for the Architects Board bookkeeper.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A34 - Cash Operations

Funding Sources: 330 - Landscape Architects - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	10,589	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Exams	5900046	1,868	7,348	7,348	7,348	7,348	7,348	7,348	7,348	7,348
Reimburse Board of Architects	5900047	19,441	19,441	19,441	19,441	21,818	21,818	19,441	22,337	22,337
Total		31,898	42,279	42,279	42,279	44,656	44,656	42,279	45,175	45,175
Funding Sources										
Fund Balance	4000005	154,451	166,240		165,016	165,016	165,016	163,792	161,415	161,415
Cash Fund	4000045	43,687	41,055		41,055	41,055	41,055	41,055	41,055	41,055
Total Funding		198,138	207,295		206,071	206,071	206,071	204,847	202,470	202,470
Excess Appropriation/(Funding)		(166,240)	(165,016)		(163,792)	(161,415)	(161,415)	(162,568)	(157,295)	(157,295)
Grand Total		31,898	42,279		42,279	44,656	44,656	42,279	45,175	45,175

Change Level by Appropriation

Appropriation: A34 - Cash Operations
Funding Sources: 330 - Landscape Architects - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	42,279	0	42,279	100.0	42,279	0	42,279	100.0
C01	Existing Program	2,377	0	44,656	105.6	2,896	0	45,175	106.8

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	42,279	0	42,279	100.0	42,279	0	42,279	100.0
C01	Existing Program	2,377	0	44,656	105.6	2,896	0	45,175	106.8

Justification

C01	Increase in Reimbursement is to cover one half of the salary of the Clerk/Bookkeeper of the Arkansas State Board of Architects.
-----	---

ARKANSAS MANUFACTURED HOME COMMISSION

Enabling Laws

Act 81 of 2007
Act 1010 of 2007
A.C.A. §20-25-105

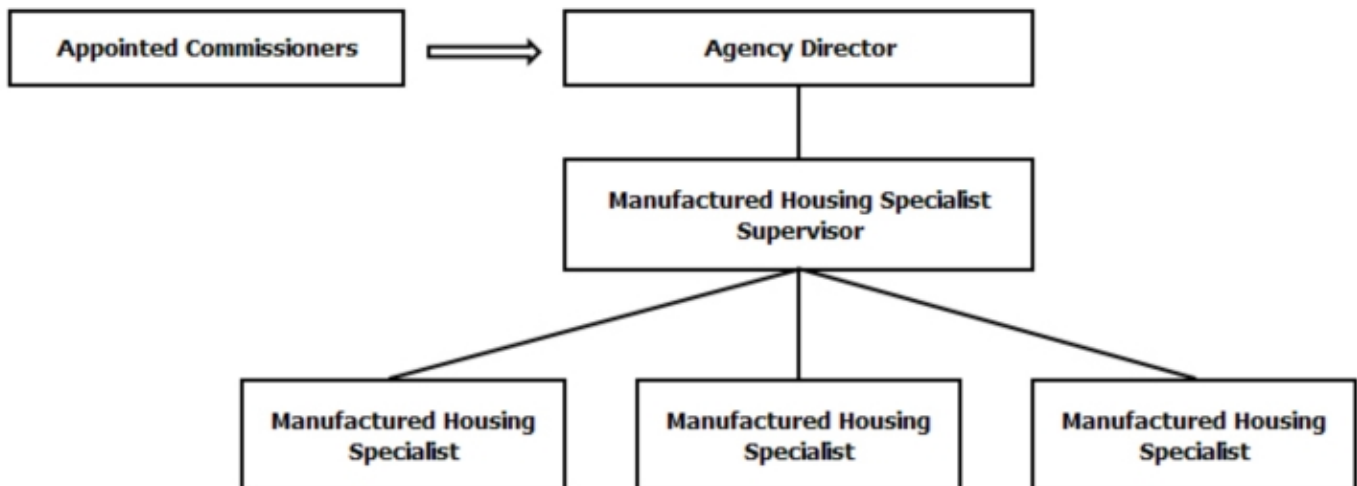
History and Organization

The Arkansas Manufactured Home Commission was established as a division of the Department of Health by Act 510 of 1973, and then became an independent State Agency through Act 419 of 1977.

The Commission has been approved by the Department of Housing and Urban Development to enforce the Federal Manufactured Home Construction and Safety Standards and the Federal Manufactured Home Procedural and Enforcement Regulations.

The Commission is responsible for regulating the manufactured housing industry by requiring manufacturers and dealers to be certified with the Commission and installers and salespersons to be licensed by the Commission. Other responsibilities include the monitoring of manufactured home dealer lots, mandatory continuing education classes for persons performing installations, participation in the National Plant monitoring quality control audits, establishing and enforcing installation standards, and on-site home inspections. Additionally, the Commission handles consumer complaints relating to the structural defects in the home and the blocking/anchoring of manufactured homes within the State of Arkansas. The Commission has an inspection program for new manufactured homes.

The Commission consists of 10 Arkansas Manufactured Home Commissioners appointed by the Governor to oversee the Agency. The Agency staff includes the Manufactured Housing Commission Director, Manufactured Housing Specialist Supervisor, and Manufactured Housing Specialists.



Agency Commentary

The Arkansas Manufactured Home Commission became an independent state agency through Act 419 of 1977. The Commission is a special revenue funded agency and receives its support entirely through industry fees. By cooperative agreement with the Department of Housing and Urban Standards, the Commission administers the Federal Manufactured Home Construction and Safety Standards and the Federal Manufactured Home Procedural and Enforcement Regulations for the State of Arkansas. Additionally, the Commission certifies manufacturers, retailers, and installers of manufactured housing. The Commission conducts continuing education classes for installers and enforces State standards for the installation of manufactured housing. The Commission has an inspection program for new manufactured homes.

The Commission is requesting Base Level for the 2009-2011 Biennium, as well as Capital Outlay totaling \$32,000 each year. \$5,000 for the purchase of audio/video equipment to support the Commission's training program, and \$27,000 to replace a vehicle when necessary in FY10 or FY11.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS MANUFACTURED HOME COMMISSION

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	2	1	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Rules and Regulations	ACA 20-25-106	N	N	250	Periodic Updates to Rules and Regulations

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
089 Arkansas Manufactured Home - Operations	232,897	5	324,851	5	327,226	5	336,252	5	363,252	5	363,252	5	340,297	5	367,297	5	367,297	5
235 Investments & Claims	92,275	0	220,000	0	220,000	0	215,000	0	220,000	0	220,000	0	215,000	0	220,000	0	220,000	0
Total	325,172	5	544,851	5	547,226	5	551,252	5	583,252	5	583,252	5	555,297	5	587,297	5	587,297	5

Funding Sources		%		%		%		%		%		%		%		%		%	
Fund Balance	4000005	1,323,758	76.7	1,401,550	77.7			1,259,699	75.8	1,259,699	75.8	1,259,699	75.8	1,111,447	73.4	1,079,447	72.8	1,079,447	72.8
Federal Revenue	4000020	93,000	5.4	93,000	5.2			93,000	5.6	93,000	5.6	93,000	5.6	93,000	6.1	93,000	6.3	93,000	6.3
Special Revenue	4000030	309,964	18.0	310,000	17.2			310,000	18.6	310,000	18.6	310,000	18.6	310,000	20.5	310,000	20.9	310,000	20.9
Total Funds		1,726,722	100.0	1,804,550	100.0			1,662,699	100.0	1,662,699	100.0	1,662,699	100.0	1,514,447	100.0	1,482,447	100.0	1,482,447	100.0
Excess Appropriation/(Funding)		(1,401,550)		(1,259,699)				(1,111,447)		(1,079,447)		(1,079,447)		(959,150)		(895,150)		(895,150)	
Grand Total		325,172		544,851				551,252		583,252		583,252		555,297		587,297		587,297	

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
7	5	0	5	2	28.57 %	5	3	2	5	0	40.00 %	5	3	2	5	0	40.00 %

Analysis of Budget Request

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by A.C.A. § 20-25-101 et seq.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and unclassified positions reflect similar adjustments in line item salaries. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Commission's Change Level Request of \$27,000 each year in Capital Outlay provides for one vehicle to be replaced if necessary in FY10 or FY11. The Commission is also reallocating budget within the Operating Expenses line item to properly classify expenditures.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	145,101	191,524	190,968	197,241	197,241	197,241	200,648	200,648	200,648
#Positions		5	5	5	5	5	5	5	5	5
Personal Services Matching	5010003	49,634	56,739	59,670	62,423	62,423	62,423	63,061	63,061	63,061
Operating Expenses	5020002	36,255	66,038	66,038	66,038	66,038	66,038	66,038	66,038	66,038
Conference & Travel Expenses	5050009	407	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Professional Fees	5060010	1,500	3,050	3,050	3,050	3,050	3,050	3,050	3,050	3,050
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	27,000	27,000	0	27,000	27,000
Total		232,897	324,851	327,226	336,252	363,252	363,252	340,297	367,297	367,297
Funding Sources										
Fund Balance	4000005	42,616	128,077		131,226	131,226	131,226	122,974	95,974	95,974
Federal Revenue	4000020	93,000	93,000		93,000	93,000	93,000	93,000	93,000	93,000
Special Revenue	4000030	225,358	235,000		235,000	235,000	235,000	235,000	235,000	235,000
Total Funding		360,974	456,077		459,226	459,226	459,226	450,974	423,974	423,974
Excess Appropriation/(Funding)		(128,077)	(131,226)		(122,974)	(95,974)	(95,974)	(110,677)	(56,677)	(56,677)
Grand Total		232,897	324,851		336,252	363,252	363,252	340,297	367,297	367,297

The FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	336,252	5	336,252	100.0	340,297	5	340,297	100.0
C01	Existing Program	27,000	0	363,252	108.0	27,000	0	367,297	107.9
C04	Reallocation	0	0	363,252	108.0	0	0	367,297	107.9

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	336,252	5	336,252	100.0	340,297	5	340,297	100.0
C01	Existing Program	27,000	0	363,252	108.0	27,000	0	367,297	107.9
C04	Reallocation	0	0	363,252	108.0	0	0	367,297	107.9

Justification

C01	The Commission requests Capital Outlay totaling \$27,000 each year of the biennium. This request is to replace a vehicle if and when necessary in FY10 or FY11.
C04	The Commission is reallocating budget within the Operating Expense commitment item.

Analysis of Budget Request

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

The Arkansas Manufactured Home Commission's Investment and Claims appropriation is funded by receipt of fees from license renewals by manufacturers, dealers, and installers. Funds collected are subsequently paid out in the form of actual costs of repairs to qualifying homeowners and as refunds for businesses that cease operations.

The Commission's Change Level Request of \$5,000 each year in Capital Outlay provides for audio/video equipment to support the Commission's vendor training program.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Conference & Travel Expenses	5050009	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	49,500	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Claims	5110015	42,775	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000
Capital Outlay	5120011	0	5,000	5,000	0	5,000	5,000	0	5,000	5,000
Total		92,275	220,000	220,000	215,000	220,000	220,000	215,000	220,000	220,000
Funding Sources										
Fund Balance	4000005	1,281,142	1,273,473		1,128,473	1,128,473	1,128,473	988,473	983,473	983,473
Special Revenue	4000030	84,606	75,000		75,000	75,000	75,000	75,000	75,000	75,000
Total Funding		1,365,748	1,348,473		1,203,473	1,203,473	1,203,473	1,063,473	1,058,473	1,058,473
Excess Appropriation/(Funding)		(1,273,473)	(1,128,473)		(988,473)	(983,473)	(983,473)	(848,473)	(838,473)	(838,473)
Grand Total		92,275	220,000		215,000	220,000	220,000	215,000	220,000	220,000

Change Level by Appropriation

Appropriation: 235 - Investments & Claims
Funding Sources: THR - Manufactured Housing Recovery Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	215,000	0	215,000	100.0	215,000	0	215,000	100.0
C01	Existing Program	5,000	0	220,000	102.3	5,000	0	220,000	102.3

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	215,000	0	215,000	100.0	215,000	0	215,000	100.0
C01	Existing Program	5,000	0	220,000	102.3	5,000	0	220,000	102.3

Justification

C01	The Commission requests Capital Outlay totaling \$5,000 in each year of the biennium. This request is for the purchase of audio/video equipment to support the Commission's vendor training program.
-----	--

ARKANSAS STATE BOARD OF MASSAGE THERAPY

Enabling Laws

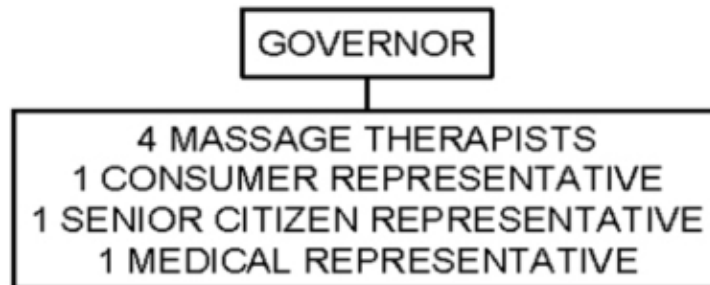
Act 90 of 2007
A.C.A. §19-5-1215

History and Organization

The Arkansas State Board of Massage Therapy was created with the intent to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas.

The Board consists of seven (7) members appointed by the Governor for a term of three years. Four members are licensed to practice massage therapy. One member represents the elderly, one member represents the public, and one member represents the medical field.

The Board has statutory authority to examine and inspect at least once each year all massage therapy schools, offices, and clinics in the State. The Board is required to administer an examination for each new applicant and may hold other licensing examinations from time to time. Licenses are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy Schools, and Massage Therapy Clinics and expire on June 30 of each year.



Agency Commentary

The Arkansas State Board of Massage Therapy is requesting an increase in Operating Expenses each year of the biennium. This increase includes the purchase of a new computer and software in 2009-2010 and the purchase of a new computer, software, and printer in 2010-2011. An increase for membership in the Federation of State Board of Massage Therapy is also requested. Membership in this professional organization will provide the Board with legal counsel as well as legal defensibility of the exam being used by State Massage Boards.

Additional board member expenses are needed to allow board members to perform related activities to include inspections of schools. One new school has been established in Pine Bluff.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF MASSAGE THERAPY

FOR THE YEAR ENDED JUNE 30, 2007

Findings

The Agency again failed to maintain proper financial documentation, mark invoices to prevent duplicate payment and travel reimbursements are still not approved by the Agency's disbursing officer. Our review of the Agency's one hundred and ninety-four (194) operating disbursements totaling \$77,744 for the two (2) years ended June 30, 2007 revealed the following:

- Forty (40) disbursements totaling \$16,948 did not have a detailed vendor invoice or any other form of documentation to support the payment;
- Sixty-one (61) travel reimbursements totaling \$6,426 had deficiencies, such as inaccurate calculations, wrong mileage rates, undocumented incidentals, absence of dates traveled or lack of approval;
- The Agency disbursed \$8,068 for three (3) cellular telephones. The business purpose of these disbursements was not clearly documented and we noted extensive personal use of the cellular telephones; and
- Two (2) overpayments were made to vendors totaling \$467.

Inadequate documentation, lack of management review and ineffective board oversight of disbursement activity could lead to misappropriation of assets.

Recommendations

Strengthen record retention and documentation practices, mark invoices to prevent duplicate payments and review and comply with State travel guidelines.

Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 428 - Massage Board Operations

Funding Sources: MMT - Massage Therapy Board

The Arkansas State Board of Massage Therapy was created to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas. The Board has statutory authority to examine and inspect all massage therapy schools, offices, and clinics in the State. The Board is required to hold at least one examination each year, and may hold other examinations from time to time. Certificates of registration are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy schools, and Massage Therapy offices or clinics.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipends payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

In addition to the Base Level appropriation of \$141,454 in FY2010 and \$143,266 in FY2011, the Board is requesting \$1,700 in FY2010 and \$2,200 in FY2011 in Operating Expenses to replace computers, software and a printer as referenced in the Agency's Information Technology Plan.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 428 - Massage Board Operations

Funding Sources: MMT - Massage Therapy Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2009-2010			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	68,461	67,198	66,598	69,444	69,444	69,444	70,969	70,969	70,969
#Positions		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	20,552	20,662	21,568	22,920	22,920	22,920	23,207	23,207	23,207
Operating Expenses	5020002	48,223	49,090	49,090	49,090	50,790	50,790	49,090	51,290	51,290
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		137,236	136,950	137,256	141,454	143,154	143,154	143,266	145,466	145,466
Funding Sources										
Fund Balance	4000005	245,766	219,769		197,819	197,819	197,819	171,365	169,665	169,665
Cash Fund	4000045	111,239	115,000		115,000	115,000	115,000	115,000	115,000	115,000
Total Funding		357,005	334,769		312,819	312,819	312,819	286,365	284,665	284,665
Excess Appropriation/(Funding)		(219,769)	(197,819)		(171,365)	(169,665)	(169,665)	(143,099)	(139,199)	(139,199)
Grand Total		137,236	136,950		141,454	143,154	143,154	143,266	145,466	145,466

Actual and Budget exceeds Authorized in Regular Salaries due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 428 - Massage Board Operations

Funding Sources: MMT - Massage Therapy Board

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	141,454	2	141,454	100.0	143,266	2	143,266	100.0
C08	Technology	1,700	0	143,154	101.2	2,200	0	145,466	101.5

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	141,454	2	141,454	100.0	143,266	2	143,266	100.0
C08	Technology	1,700	0	143,154	101.2	2,200	0	145,466	101.5

Justification

C08	Change Level Request is for the purchase of a computer and software in FY10 and a computer, software and a printer in FY11 as referenced in the Board's IT Plan under the section titled "Purchases."
-----	---

ARKANSAS STATE MEDICAL BOARD

Enabling Laws

Act 1210 of 2007

A.C.A. §17-95-202; A.C.A. §17-95-301

A.C.A. §17-88-201; A.C.A. §17-95-704

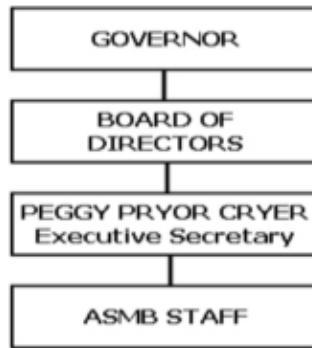
A.C.A. §17-99-201; A.C.A. §17-105-118

History and Organization

In 1955 the General Assembly of the State of Arkansas abolished the three existing medical examining boards to create a single board, namely the Arkansas State Medical Board. A thirteen (13) member Board of Directors appointed by the Governor for six (6) year terms governs it, consisting of eleven (11) physicians and two (2) consumer representatives. In 1971 the Arkansas Osteopathic Board was abolished, and the Arkansas State Medical Board was given the duty of licensing all Osteopathic physicians formerly licensed by the Osteopathic Board. In 1991 a practitioner of Osteopathic medicine was established as a permanent member of the Board of Directors for the Arkansas State Medical Board. In 1995 legislation was passed implementing the State of Arkansas Centralized Credentials Verification Service (CCVS). This Act established a central repository of physicians' credentials in the Arkansas State Medical Board office. In 1999, Act 1066 of 1995 was replaced by Act 1410, which mandated the use of this data repository by all credentialing organizations, hospitals, insurance companies, HMO's (in state and out of state) after specific criteria had been met. This program, which may serve as a model for other states, was designed and developed with the Arkansas State Medical Board. The criterion for implementation of the mandate phase of Act 1410 was met in August 2001, allowing the Board to set the implementation date of January 1, 2002.

The Board licenses and regulates physicians, physician assistants, doctors of osteopathy, physician assistants, occupational therapists, and respiratory therapists. The Board also registers medical corporations. Licensure is by credentials, or by those who have successfully passed an examination approved by the Arkansas State Medical Board as set forth in their rules and regulations. Applications are processed by the office of the Executive Secretary, and then presented to the Board for their approval. The Board convenes bi-monthly and conducts all hearings on disciplinary actions as authorized and directed by the Arkansas Medical Practices Act. Under concepts of due process of law, each disciplinary hearing must be preceded by a formal notice, which is prepared by the Board attorney and then issued by the Executive Secretary. Each disciplinary charge is scheduled for a formal hearing before the Board and any citizen filing a charge or complaint against a physician before the Board is afforded a hearing. Any person attempting to practice medicine, respiratory care, occupational therapy, or as a physician assistant without being properly licensed, is subject to judicial action by the Board.

The Board is a cash agency and entirely self-supporting. The Board's revenues are received by fees charged for licensure, annual renewals, fines, credentialing requests, issuance of special certificates and permits, and requests for the Board Directory which is compiled annually and lists all physicians, therapists, and physician assistants currently licensed by the Board.



Agency Commentary

The Arkansas State Medical Board was given the charge of protecting the health, safety, and welfare of the citizens of the State of Arkansas by the General Assembly, with the goal that all citizens be provided the highest quality health care. The operations of the Board are funded from the receipts of fees charged by this agency. Change Level requests total \$373,080 for FY10 and \$189,327 for FY11.

Regular Salaries

An increase in salaries of \$113,080 in FY10 and \$115,327 in FY11 (includes matching) is for three new positions. This includes an additional Administrative Analyst and two additional Licensing Coordinators in our C CVS (Centralized Credentials Verification Service) department.

Operating Expenses

An increase of \$35,000 in FY10 to replace (19) out of warranty and expiring life cycle workstations, and out of warranty and expiring life cycle software.

Professional Fees

An increase of \$6,000 in FY10 and \$22,000 in FY11 to cover a \$6,000 increase in our Professional Consultant Services contract for Information Technology consulting services for both years as well as \$16,000 in FY11 to cover the fees paid to NCQA (National Committee for Quality Assurance) for our certification audit in C CVS. These fees are paid to NCQA every two years. These amounts were received during the current biennium from the DFA Cash Holding Account.

Capital Outlay

A request for \$219,000 in FY10 for replacement of out of warranty and expiring life cycle servers and workstations, a new tape library for data storage and off site backup required by NCQA, and migration to a new network infrastructure, with a corresponding area network it will be housed in. These last two improvements will allow the Board longer life cycles on our network servers (saving us money), and accommodate our move to document scanning. This in turn will give us much needed space (by eliminating filing cabinets) for the staff expansion generated by our growth, and remove the need to relocate to a much larger building, saving us untold lease and moving expenses in the future. A request for \$52,000 in FY11 to replace out of warranty and expiring life cycle workstations, servers, and Firewall.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE MEDICAL BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	4	28	32	89 %
Black Employees	0	4	4	11 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			4	11 %
Total Employees			36	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3180000	\$906,933	CD's	First Security Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$707,610	CD's	Bank of the Ozarks, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$2,566	Checking	Regions Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$512,334	Checking	Metropolitan National Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	BanCorp South, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licenses birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	Eagle Bank & Trust, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licenses birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	Delta Trust & Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$90,000	CD	Parkway Bank, Portland, AR

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	Metropolitan National Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
PMB0100	\$65,441	Payroll	State Treasury

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewals throughout the year. Endorsements, temp permits, late fees, publications, investments interest, certifications, CCVS credentialing orders, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
AR Medical Practices Act	A.C.A. §17-95-201	N	N	1,000	Required licensure information.
Newsletter	A.C.A. §17-95-201	N	N	40,000	Update licensees, boards, and health related organizations.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
34	34	0	34	0	0.00 %	38	36	2	38	0	5.26 %	38	36	2	38	0	5.26 %

Analysis of Budget Request

Appropriation: A23 - St Medical-Oprs

Funding Sources: 318 - Medical Board-Cash

The Arkansas State Medical Board is funded from fees charged by the Agency, as authorized by A.C.A. § 17-88-304. The Board licenses and regulates physicians, physician assistants, doctors of osteopathy, physician assistants, occupational therapists and respiratory therapists. The Board also registers medical corporations. The goal of the Medical Board is that all citizens be provided the highest quality health care.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. The Medical Board Secretary/Treasurer position remained unclassified with a salary increase of 5% in FY10. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board is currently authorized 38 full-time positions and one extra help position as well as maintenance and operation expenses. Additional requests total \$373,080 in FY10 and \$189,327 in FY11. The three additional positions will be used in the Centralized Credentials Verification Service department of the Board. The Administrative Analyst position is needed for staff training and review of credentialing orders received from clients. The two Licensing Coordinator positions are needed to address the increasing number of orders being received primarily from telemedicine physicians. These physicians work from a central location and have privileges in many small, rural facilities in the State. These physicians can have an average of 118 privileges which must be verified and then re-verified every 120 days. Total cost of the positions is \$113,080 in FY10 and \$115,327 in FY11.

Operating Expenses and Capital Outlay requests are to replace out of warranty workstations and servers as well as a new tape library for data storage and off site backup required by the National Committee for Quality Assurance (NCQA). Requests total \$254,000 in FY10 and \$52,000 in FY11.

During the current biennium, the Board received additional appropriation from the DFA Cash Holding Account for Professional Fees. The Board used the increases for consulting services and audit fees to the NCQA. Continuation of the \$6,000 in FY10 and the \$22,000 in FY11 is being requested.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A23 - St Medical-Oprs
Funding Sources: 318 - Medical Board-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	1,244,881	1,492,472	1,486,772	1,510,587	1,592,900	1,592,900	1,544,438	1,628,643	1,628,643
#Positions	38	38	38	38	41	41	38	41	41
Extra Help 5010001	337	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	406,614	435,686	459,951	473,728	504,495	504,495	480,088	511,210	511,210
Operating Expenses 5020002	921,779	894,180	894,180	894,180	929,180	929,180	894,180	894,180	894,180
Conference & Travel Expenses 5050009	654	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees 5060010	132,270	152,000	130,000	130,000	136,000	136,000	130,000	152,000	152,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	5,545	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Capital Outlay 5120011	60,524	49,000	49,000	0	219,000	219,000	0	52,000	52,000
Total	2,772,604	3,052,838	3,049,403	3,037,995	3,411,075	3,411,075	3,078,206	3,267,533	3,267,533
Funding Sources									
Fund Balance 4000005	2,252,779	2,684,884		2,832,046	2,832,046	2,832,046	2,620,971	2,620,971	2,620,971
Cash Fund 4000045	3,204,709	3,200,000		2,826,920	3,200,000	3,200,000	3,010,673	3,200,000	3,200,000
Total Funding	5,457,488	5,884,884		5,658,966	6,032,046	6,032,046	5,631,644	5,820,971	5,820,971
Excess Appropriation/(Funding)	(2,684,884)	(2,832,046)		(2,620,971)	(2,620,971)	(2,620,971)	(2,553,438)	(2,553,438)	(2,553,438)
Grand Total	2,772,604	3,052,838		3,037,995	3,411,075	3,411,075	3,078,206	3,267,533	3,267,533

FY08 Authorized amount for Capital Outlay was \$197,000. FY09 Regular Salaries exceed the authorized amount due to Career Service Payments. FY09 Professional Fees exceed the authorized amount due to additional appropriation received from the DFA Cash Holding Account.

Change Level by Appropriation

Appropriation: A23 - St Medical-Oprs
Funding Sources: 318 - Medical Board-Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	3,037,995	38	3,037,995	100.0	3,078,206	38	3,078,206	100.0
C01	Existing Program	113,080	3	3,151,075	103.7	131,327	3	3,209,533	104.3
C08	Technology	260,000	0	3,411,075	112.3	58,000	0	3,267,533	106.2

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	3,037,995	38	3,037,995	100.0	3,078,206	38	3,078,206	100.0
C01	Existing Program	113,080	3	3,151,075	103.7	131,327	3	3,209,533	104.3
C08	Technology	260,000	0	3,411,075	112.3	58,000	0	3,267,533	106.2

Justification

C01	The Board is requesting 3 additional positions for the CCVS (Centralized Credentials Verification Service) department (2 Licensing Coordinators and 1 Administrative Analyst) totaling - \$113,080 in FY10 and \$115,327 in FY11. In FY11, \$16,000 in Professional Fees is being requested to pay fees to the NCQA (National Committee for Quality Assurance). These fees are paid every two years in order to maintain the certification necessary for our CCVS program. NCQA does a complete audit of our policies and procedures in CCVS, as well as an on-site audit of the physician files involved. A cash increase request was approved during FY09 for the same purpose.
C08	In FY10 - \$35,000 in Operating Expenses to replace (19) out of warranty and expiring life cycle workstations, and out of warranty and expiring software. (Operations/Hardware and Operations/Software Tabs of the IT Plan). The Board is requesting continuation of the \$6,000 in Professional Fees received each year of the current biennium from the DFA Cash Holding Account for Information Technology consulting services. This contract enables the Board to have access to established industry best coding practices, standards for database design and development, assistance during the design, development, and implementation phase of custom built applications, training on latest coding techniques, application modeling and enterprise level database design, and knowledge of changing programming and database technologies relevant to the development environment of the Arkansas State Medical Board. This PCS contract is located in the Operations/IT Support Costs/Contracted Services Tab of the IT Plan. Capital Outlay of \$219,000 in FY10 is requested to replace (4) out of warranty and expiring life cycle workstations, (4) out of warranty and expiring life cycle servers, and a new tape library to accommodate our data storage and off site backup requirements. Included in the total amount requested for capital outlay is \$40,000 for a new network infrastructure to consolidate and greatly extend the life of our existing servers (saving us thousands of dollars over the next several years), and move away from a rack mount system so we have more capacity to expand in the future as well as \$95,000 for a Storage Area Network (SAN), for increased network storage capacity, and support of our new infrastructure we are moving to. The Board is completely out of room in the current building we lease, for any expansion in staff, filing cabinets, and IT hardware. This move to a new SAN will also allow for our move to complete document scanning, with off-site storage of the originals. This will enable the Board to utilize existing file cabinet space for staffing needs. Overall, a much less expensive alternative to moving to a larger building. We are currently working on the necessary amendments to our custom licensing and credentialing software, in order to accommodate document scanning beginning in FY10. In FY11 Capital Outlay of \$52,000 is requested for replacement of an out of warranty and expiring life cycle Firewall, (4) out of warranty and expiring life cycle servers, and one out of warranty and expiring life cycle IT workstation. Capital Outlay requests are reflected in the Operations/Hardware Tab of the IT Plan.

STATE BOARD OF OPTOMETRY

Enabling Laws

Act 112 of 2007

A.C.A. §17-90-201 thru 306

A.C.A. §17-90-401

History and Organization

Functions of the Board involve administering examinations to doctors who wish to practice optometry in Arkansas. Every Doctor of Optometry has to renew his or her license to practice optometry in Arkansas each year. This involves the doctors reporting to the Board the number of hours of continuing education they have received during the year, and paying the license renewal fee. The Board requires each doctor to have obtained at least twelve hours of continuing education during the year to renew the license.

The Board of Optometry must approve the courses, seminars, and conferences that are available to Doctors of Optometry in order for the hours available at these meetings to be acceptable toward license renewal in Arkansas.

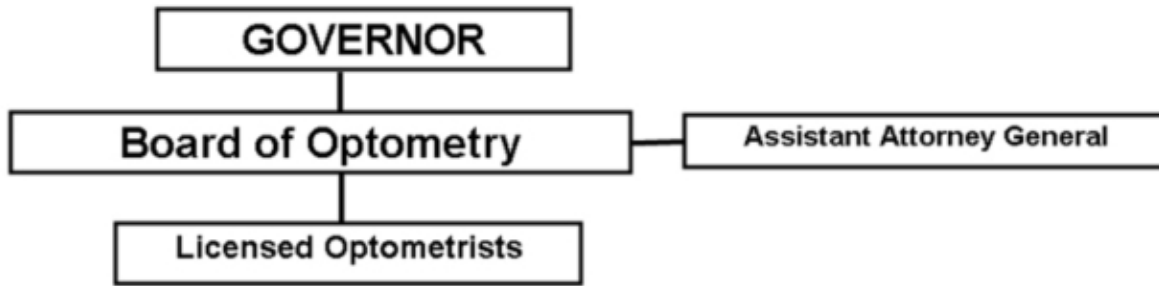
The Board of Optometry also issues a duplicate license to be displayed at each branch office at which an optometrist works. In addition to the branch office license, the Board issues Corporation Licenses and Drug Certificates each year.

The Board has seven members, consisting of five optometrists and two public members. The Governor appoints each for a term of five years. The Attorney General's office approves the legal officer for the Board.

In 1978, the courts said it was legal for professional persons to advertise their services. This has created problems for all Boards with regard to advertising that is false and misleading. The Board of Optometry has set guidelines for advertising that helps keep the public from being misled.

In 1997, the optometry law was changed to allow optometrist to prescribe oral medications and controlled substances. This new law also required the optometrists to receive more continuing education each year and pass a test to become an optometric physician. Only optometrists with the qualifications of an optometric physician can practice at the higher level. The requirements for license renewal as an optometric physician require at least (20) twenty hours of continuing education each year.

The Board of Optometry is required by statute to meet at least twice annually, but meetings are held at least every three months. Except for the meeting to administer the board examinations, the meetings are held in the Office of the Attorney General. Currently the Board licenses 421 optometrists.



Agency Commentary

The Board of Optometry is requesting to continue its operating appropriation at Base Level for the 2009-2011 biennium. A reallocation of \$400 from Data Processing to Operating Expenses is being requested. The Board is currently using these dollars for costs associated with maintaining their web site. This reallocation is needed to properly classify these expenses in the State's accounting system. Funding is provided from license renewals and fees collected by the board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE BOARD OF OPTOMETRY
 FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3200000	\$307,733	Checking, Money Mgt, Savings	First Security, Searcy, AR

Statutory/Other Restrictions on use:

A.C.A. §17-90-205 Fees used to pay expenses of board; A.C.A. §17-90-303 Requires licensee to display license

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-90-203 Requires board to meet twice a year; A.C.A. §17-90-204 Allows board to set penalties

Revenue Receipts Cycle:

License renewal from December to February each year

Fund Balance Utilization:

Funds are collected in December and January each year. The agency budgets carefully for the full twelve months.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: A27 - Optometry Oprs

Funding Sources: 320 - Optometry Board-Cash

The State Board of Optometry is funded with fees charged by the Agency, as authorized by Arkansas Code §17-90-401.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Base Level for the Board is \$156,635 in FY10 and \$158,321 in FY11 and is used to pay regular salaries for two employees as well as provide operating costs for the Board. A reallocation of \$400 from Data Processing to Operating Expenses is being requested to maintain the web site. The reallocation will properly classify these expenses in the State's accounting system.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A27 - Optometry Oprs
Funding Sources: 320 - Optometry Board-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	62,645	61,891	61,891	66,814	66,814	66,814	68,235	68,235	68,235
#Positions		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	20,544	19,399	20,303	22,155	22,155	22,155	22,420	22,420	22,420
Operating Expenses	5020002	18,604	28,254	28,254	28,254	28,654	28,654	28,254	28,654	28,654
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	20,714	39,012	39,012	39,012	39,012	39,012	39,012	39,012	39,012
Data Processing	5090012	15	400	400	400	0	0	400	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		122,522	148,956	149,860	156,635	156,635	156,635	158,321	158,321	158,321
Funding Sources										
Fund Balance	4000005	292,975	307,733		295,777	295,777	295,777	277,142	277,142	277,142
Cash Fund	4000045	137,280	137,000		138,000	138,000	138,000	139,000	139,000	139,000
Total Funding		430,255	444,733		433,777	433,777	433,777	416,142	416,142	416,142
Excess Appropriation/(Funding)		(307,733)	(295,777)		(277,142)	(277,142)	(277,142)	(257,821)	(257,821)	(257,821)
Grand Total		122,522	148,956		156,635	156,635	156,635	158,321	158,321	158,321

Actual expenditures for 2008 Regular Salaries and Personal Services Matching exceed Budgeted and Authorized amounts due to lump sum merit increases received by employees.

Change Level by Appropriation

Appropriation: A27 - Optometry Oprs
Funding Sources: 320 - Optometry Board-Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	156,635	2	156,635	100.0	158,321	2	158,321	100.0
C04	Reallocation	0	0	156,635	100.0	0	0	158,321	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	156,635	2	156,635	100.0	158,321	2	158,321	100.0
C04	Reallocation	0	0	156,635	100.0	0	0	158,321	100.0

Justification

C04	The Board uses this appropriation to pay expenses associated with the support and maintenance of their web site. This reallocation will properly classify the budget to the Operating Expenses line item.
-----	---

ARKANSAS STATE BOARD OF PHARMACY

Enabling Laws

Act 522 of 2007

A.C.A. §17-92-101 et seq. (The Pharmacy Practice Act)

A.C.A. §5-64-1005 - 1103 (Uniformed Controlled Substances Act)

A.C.A. §20-64-501 - 513 (Controlled Substances and Legend Drug)

History and Organization

The Pharmacy Practice Act was passed in 1929 to regulate the practice of pharmacy in Arkansas. Arkansas Code Annotated §17-92-201 through §17-92-208 provides for the organization and composition of the Arkansas State Board of Pharmacy and its staff. The Board is composed of six pharmacist members, one consumer member, and one senior citizen member, for a total of eight members. The enforcement and administrative staff provide support necessary for the Agency to function properly.

The mission of the Arkansas State Board of Pharmacy is to promote, preserve, and protect the public health, safety, and welfare by and through the effective regulation of the many aspects of the drug delivery system. The Agency licenses and regulates not only pharmacists, pharmacy interns and pharmacy technicians, but also the distribution system where there is sale, delivery, or distribution of prescription drugs, medical gases, and durable medical equipment and legend devices.

To accomplish this mission, the Arkansas State Board of Pharmacy promulgates rules and regulations regarding the practice of pharmacy; licenses, regulates and disciplines licensees; tests applicants and pharmacy practitioners; inspects facilities; and, distributes information regarding pharmacy law and regulation. Services provided by the Board include, but are not limited to: serving as an information source for pharmacists, businesses and the public; resolving complaints from the public against licensees; licensing and testing pharmacists; licensing interns; registering technicians; providing criminal background checks for individuals practicing pharmacy in Arkansas; licensing businesses engaged in the practice of pharmacy in Arkansas, including those who ship into Arkansas; providing reciprocity for pharmacists from other states; working with other agencies to improve the public health; publishing a quarterly newsletter; maintaining a website with information and support for practitioners and the public; and publishing a quarterly newsletter for pharmacists. The Arkansas State Board of Pharmacy licenses/registers 4,184 pharmacists, 463 pharmacy interns, 5,497 pharmacy technicians, 751 in-state pharmacies, 272 out-of-state pharmacies, 183 hospitals, 24 institutions, 3 specialty pharmacies, 120 charitable clinics, 56 distributors of List I chemicals, 1,009 wholesale distributors of legend drugs, and 401 suppliers of medical equipment, legend devices and medical gas.

The Tripartite Committee on Continuing Education consists of the Executive Director of the Board of Pharmacy, the Executive Director of the Arkansas Pharmacists Association (APA), and the Dean of the College of Pharmacy at the University of Arkansas for Medical Sciences (UAMS.) The three members of the committee meet periodically to discuss the challenges that continuing education present. Since the Board of Pharmacy establishes the guidelines for continuing education for Arkansas pharmacists, it is necessary for the major continuing education providers (APA and UAMS) to be aware of the Board's requirements and any changes which may be considered. This ensures that the competencies of

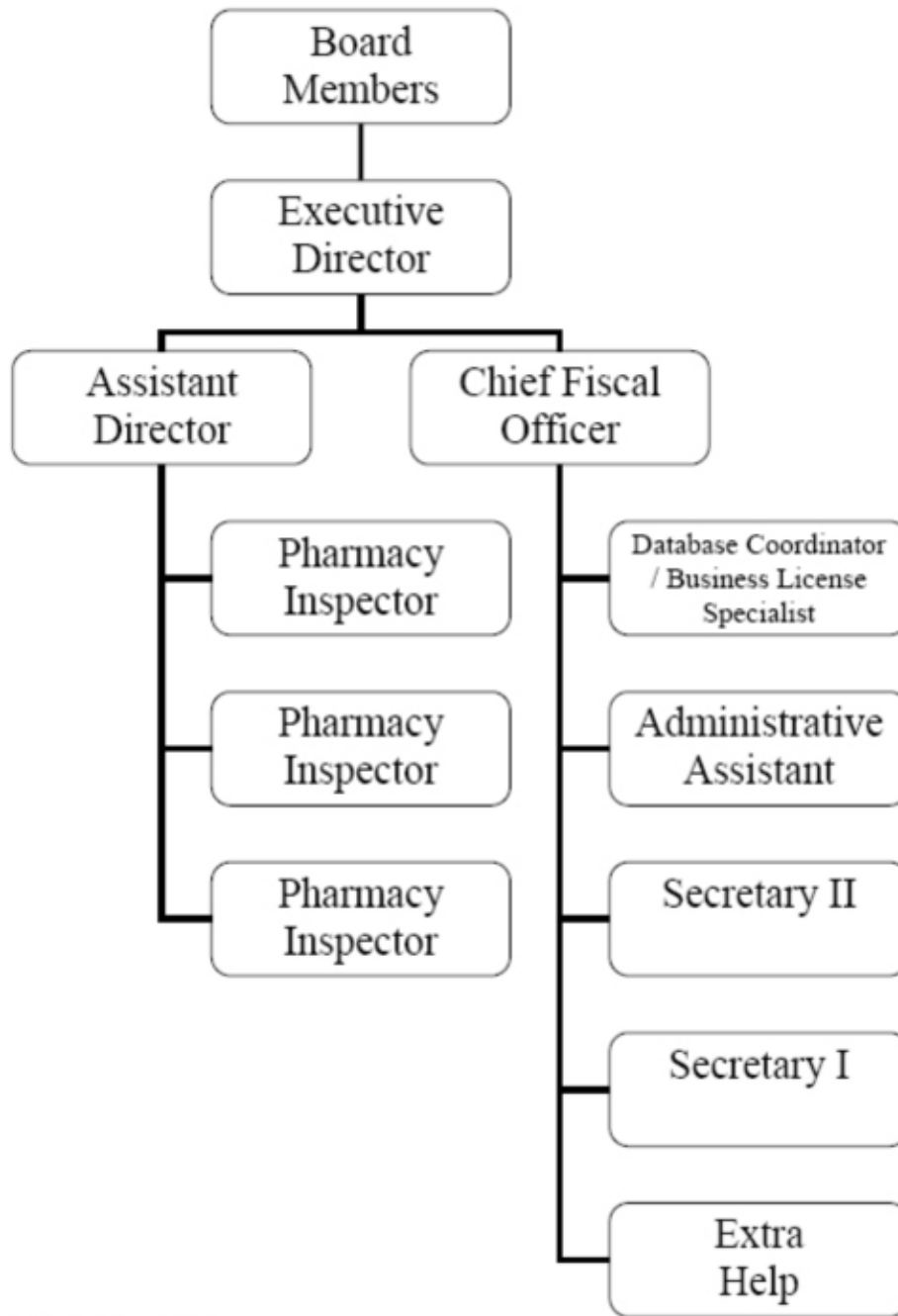
pharmacists are continually upgraded and the health and welfare of the public is protected.

During the 1997 legislative session, the Pharmacy Practice Act was amended (Arkansas Code Annotated §17-92-209) to allow pharmacists to administer medications and immunizations in certain situations. The change provided that a Medications Advisory Committee be created. This committee assists the Board in implementing the provisions of the legislation with regard to the administration of medications and recommends additional classifications of medications which may be administered by pharmacists.

Arkansas Code Annotated §17-92-702 created a five-member committee to organize and administer the Impaired Pharmacist Program. This program was established to provide assistance to pharmacists recovering from drug and/or alcohol problems. The committee works with the Board to evaluate pharmacists who request participation in the program; review and designate treatment facilities and services; receive and review information relating to the participation of pharmacists, interns and technicians in the program; assist the pharmacists' professional association in publicizing the program; and by preparing reports for the Board of Pharmacy.

The five-member Advisory Committee for Hospital Pharmacy was created by Arkansas Code Annotated § 17-92-603 to assist the Board in the promulgation of rules, regulations and standards for hospital pharmacies. This committee advises the Board on matters related to the numbers and the scope of responsibilities for pharmacists, interns and technicians employed by hospitals to ensure the hospital pharmacy's safe, efficient and economical operation; and to recommend equipment and supplies necessary for the safe operation of the pharmacy.

The five-member Advisory Committee for Suppliers of Medical Equipment, Legend Devices and Medical Gas was created by Arkansas Annotated §17-92-909 to assist the Board in the promulgation of rules, regulations and standards for Suppliers of Medical Equipment, Legend Devices and Medical Gas. This committee reviews regulation changes before they are adopted by the Board and makes recommendations to the Board on the merit of all regulations dealing with medical equipment, legend devices and medical gases which are proposed by the Board, before they are adopted by the Board.



Effective June 2008

Agency Commentary

The Arkansas State Board of Pharmacy is responsible for licensing pharmacists, interns, pharmacy technicians, pharmacies, and other businesses engaged in the practice of pharmacy in Arkansas. Funding for the agency consists of license and permit fees, and penalties paid by license and permit holders. The agency is requesting appropriations of \$1,314,555 in FY10 and \$1,334,524 in FY11. In addition to the Base Level, the Board is requesting increases for extra help and the corresponding personal services matching, postage, and office supplies. A reallocation of \$4,460 from Data Processing to Operating Expenses is being requested. The Board pays the Dept. of Information Systems a monthly fee to provide support for their licensure database(GL Suites). This expense should be paid from the Operating Expenses line item.

The current extra help appropriation level of \$8,000 per year has remained steady for over twenty years. The Board is requesting an increase of \$8,000 per year of extra help appropriation, and \$616 of personal services matching. The additional appropriation would give the Board the flexibility to use extra help positions for a variety of intermittent activities, such as filing during renewal season, assisting the pharmacy inspectors with continuing education audits, and as general office help during board meetings.

As the number of applicants for and holders of all license types has steadily increased, the Board has incurred rising costs of printing and mailing application packets, permits, renewal notices, and other required communications. An additional appropriation of \$7,000 per year for postage and \$5,000 per year for office supplies, primarily paper, is requested.

The Board has sufficient funding to meet all increases being requested.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF PHARMACY

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	5	3	8	89 %
Black Employees	0	1	1	11 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	11 %
Total Employees			9	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	17-92-206(B)	Y	N	25	The report is sent to the Governor, board members, the College of Pharmacy, and other interested parties. It lists all of the licenses and permits issued. It is required by statute.

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Directory of Pharmacies	17-92-206(B)	Y	N	25	This directory is furnished to the Governor, board members, College of Pharmacy, and other interested parties. It lists all pharmacies, their addresses, and the pharmacists working.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
9	9	1	10	-1	0.00 %	10	9	1	10	0	10.00 %	10	9	1	10	0	10.00 %

In FY07 the agency received a supplemental position, resulting in the total number of budgeted positions being greater than the number of positions authorized in the 2005-07 biennium act. This position is currently authorized in the 2007-09 biennium.

Analysis of Budget Request

Appropriation: 860 - Pharmacy Board-Treasury

Funding Sources: NPB - Cash in Treasury

The State Board of Pharmacy is responsible for licensing pharmacists, interns, pharmacy technicians, pharmacies and businesses engaged in the practice of pharmacy in Arkansas. The Board is composed of six pharmacist members, one consumer member, and one senior citizen member, for a total of eight members. The State Board of Pharmacy is funded from penalties and fees charged by the Board.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium for all positions except the Director of Pharmacy. The person's salary in this position is at the maximum pay grade level of the Professional and Executive Pay Plan Grid. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Pharmacy Board currently has ten full-time positions and four extra help positions providing administrative support for daily operations. Base Level for staff and supporting operations is \$1,293,939 in FY10 and \$1,313,908 in FY11. Changes to Base Level include additional Extra Help and Personal Services Matching of \$8,616 each year to provide assistance during renewal season and board meetings. This amount has not been increased in over twenty years. A steady growth in the number of applicants and holders of various licenses processed each year by the Board has resulted in a need for additional Operating Expenses of \$12,000 each year for postage and office supplies. A reallocation of \$4,460 from Data Processing to Operating Expenses is included in the request to properly classify these expenses in the State's accounting system. The Board uses this appropriation to pay a monthly fee to the Department of Information Systems to provide support for their licensure database (GL Suites).

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 860 - Pharmacy Board-Treasury

Funding Sources: NPB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	723,825	783,672	654,729	804,395	804,395	804,395	820,310	820,310	820,310
#Positions		10	10	10	10	10	10	10	10	10
Extra Help	5010001	7,668	8,000	8,000	8,000	16,000	16,000	8,000	16,000	16,000
#Extra Help		1	4	4	4	4	4	4	4	4
Personal Services Matching	5010003	184,596	183,907	173,512	197,910	198,526	198,526	201,964	202,580	202,580
Operating Expenses	5020002	207,716	233,954	233,954	233,954	250,414	250,414	233,954	250,414	250,414
Conference & Travel Expenses	5050009	8,780	17,220	17,220	17,220	17,220	17,220	17,220	17,220	17,220
Professional Fees	5060010	4,995	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Data Processing	5090012	3,600	4,460	4,460	4,460	0	0	4,460	0	0
Refunds/Reimbursements	5110014	380	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		1,141,560	1,259,213	1,119,875	1,293,939	1,314,555	1,314,555	1,313,908	1,334,524	1,334,524
Funding Sources										
Fund Balance	4000005	2,140,261	2,308,232		2,272,353	2,272,353	2,272,353	2,282,714	2,282,714	2,282,714
Cash Fund	4000045	1,309,531	1,223,334		1,304,300	1,324,916	1,324,916	1,107,668	1,128,284	1,128,284
Total Funding		3,449,792	3,531,566		3,576,653	3,597,269	3,597,269	3,390,382	3,410,998	3,410,998
Excess Appropriation/(Funding)		(2,308,232)	(2,272,353)		(2,282,714)	(2,282,714)	(2,282,714)	(2,076,474)	(2,076,474)	(2,076,474)
Grand Total		1,141,560	1,259,213		1,293,939	1,314,555	1,314,555	1,313,908	1,334,524	1,334,524

Actual/Budgeted Regular Salaries and Personal Services Matching exceed the Authorized Amounts due to Legislative changes in salaries of unclassified positions without providing required appropriation.

Change Level by Appropriation

Appropriation: 860 - Pharmacy Board-Treasury

Funding Sources: NPB - Cash in Treasury

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,293,939	10	1,293,939	100.0	1,313,908	10	1,313,908	100.0
C01	Existing Program	20,616	0	1,314,555	101.6	20,616	0	1,334,524	101.6
C04	Reallocation	0	0	1,314,555	101.6	0	0	1,334,524	101.6

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	1,293,939	10	1,293,939	100.0	1,313,908	10	1,313,908	100.0
C01	Existing Program	20,616	0	1,314,555	101.6	20,616	0	1,334,524	101.6
C04	Reallocation	0	0	1,314,555	101.6	0	0	1,334,524	101.6

Justification

C01	Requesting \$8,616 per year for extra help and matching to give the Board the flexibility to use extra help positions for a variety of intermittent activities, such as filing during renewal season, assisting the pharmacy inspectors with continuing education audits, and as general office help during board meetings. Requesting \$7,000 per year for postage and \$5,000 per year for office supplies to meet the rising costs of printing and mailing application packets, permits, renewal notices, and other required communications.
C04	The Board pays the Dept. of Information Systems a monthly fee to provide support for their licensure database(GL Suites). This expense should be paid from the Operating Expenses line item not Data Processing.

ARKANSAS BOARD OF PODIATRIC MEDICINE

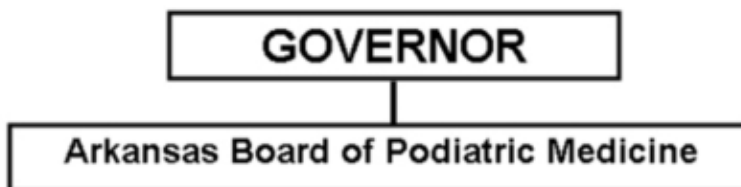
Enabling Laws

Act 4 of 2007
A.C.A. §17-96-101 et seq.

History and Organization

Created by Act 610 of 1923, the Arkansas State Podiatry Examining Board regulates the practice of podiatry in the State. Act 966 of 1997 amended Arkansas Code §17-96-202 and changed the name to Arkansas Board of Podiatric Medicine. The Arkansas Board of Podiatric Medicine, authorized by A.C.A. § 17-96-101 et seq., licenses and regulates the practice of podiatry in the State. The Board is composed of five Governor appointed members who serve three year terms.

The Board is funded from cash funds from license and examination fees used for operating expenses. The Board has the power, after a hearing pursuant to the Administrative Procedures Act, to revoke the certificate and cancel the registration of any person who is found guilty of violation the rules and regulations of the Board.



Agency Commentary

The Arkansas Board of Podiatric Medicine is a cash agency funded from examination fees and licensing fees charged pursuant to A.C.A. §17-96-302 and §17-96-306.

The Agency Request for Base Level is sufficient appropriation for the 2009-2011 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF PODIATRIC MEDICINE

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
The Agency failed to maintain adequate documentation for travel and operating expenditures totaling \$893 for the year ended June 30, 2007. Total expenditures for this period were \$1,216.	Maintain the required documentation.

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3220000	\$146,032	Checking	Regions

Statutory/Other Restrictions on use:

A.C.A. §17-96-203, the Board may incur necessary expenses and employ assistants.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-96-301 et seq., application, examination, and license renewal fees.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds are used for board meetings and board business throughout the fiscal year.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Rules and Regulations	A.C.A. §17-96-202	N	N	1	To keep the public and licensees up to date on any changes in rules/regulations governing the Board. (Copy sent to State Library)

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: A17 - Cash Operations

Funding Sources: 322 - Podiatry Examiners Board - Cash

The Arkansas Board of Podiatric Medicine is a cash agency funded from examination fees and licensing fees charged pursuant to A.C.A. §17-96-301 et seq.

The \$646 for each year of the biennium in Regular Salaries and Personal Services Matching is for the payment of Board Member Stipends. Base Level of \$4,948 for each year of the biennium represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: A17 - Cash Operations
Funding Sources: 322 - Podiatry Examiners Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	300	600	600	600	600	600	600	600	600
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	23	46	46	46	46	46	46	46	46
Operating Expenses 5020002	1,414	4,052	4,052	4,052	4,052	4,052	4,052	4,052	4,052
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	250	250	250	250	250	250	250	250
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	1,737	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948
Funding Sources									
Fund Balance 4000005	139,443	146,032		149,034	149,034	149,034	151,586	151,586	151,586
Cash Fund 4000045	8,326	7,950		7,500	7,500	7,500	7,500	7,500	7,500
Total Funding	147,769	153,982		156,534	156,534	156,534	159,086	159,086	159,086
Excess Appropriation/(Funding)	(146,032)	(149,034)		(151,586)	(151,586)	(151,586)	(154,138)	(154,138)	(154,138)
Grand Total	1,737	4,948		4,948	4,948	4,948	4,948	4,948	4,948

ARKANSAS RICE RESEARCH & PROMOTION BOARD

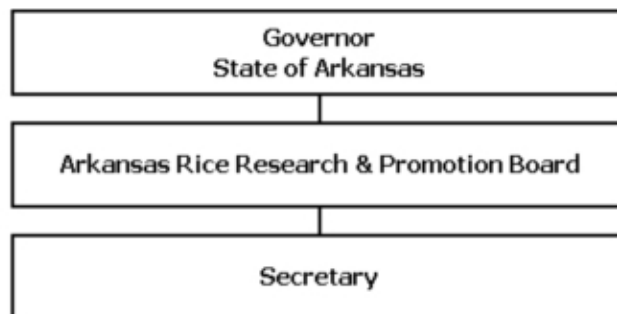
Enabling Laws

Act 9 of 2007
A.C.A. §2-20-505 et seq.

History and Organization

The Arkansas Rice Research and Promotion Board was established by Act 725 of the 1985 General Assembly to provide rice producers in Arkansas an organization through which they can work for the improvement of the rice industry. The legislation created a nine-member board appointed by the Governor from nominations submitted by certain rice-related organizations to administer the program. It is the responsibility of the Board to plan and conduct a program of research, extension, promotion and market development to foster the growth and development of the Arkansas rice industry.

The initial legislation established a producer-paid assessment of two cents per bushel of all rice produced in Arkansas with an automatic escalation to three cents per bushel after a specified period of time. Subsequently, Act 344 of 1995 provided for a referendum of producers on the question of reducing the producer-paid assessment for research and extension program funding to a rate not more than 1.5 cents per bushel, instituting a buyer-paid assessment of 1.35 cents per bushel for promotion and market development funding, and to make both assessments nonrefundable. Producers overwhelmingly ratified the proposed changes in a referendum conducted by the Board in February of 1996. The changes became effective August 1, 1996. Prior to the referendum, the Board made a commitment to the producers to set the producer-paid assessment rate at 1.15 cents per bushel for a minimum of two years. Act 16 of 1999 provided for equal assessment of 1.35 cents per bushel for both the producer and the buyer portions of the program.



Agency Commentary

The Arkansas Rice Research and Promotion Board budget is funded entirely by special revenues collected from an assessment on all rice produced in Arkansas. The assessment rate is 2.7 cents per bushel on all rice grown for market in Arkansas.

The Agency's 2009-11 Biennial Budget Request includes a reallocation of appropriation in the amount of \$3,000 from the Professional Fees line item to the Operating Expenses line item to provide for increased

costs related to board member travel. A very limited amount of funds is allocated each year for administrative and board related expenses, while most of the Request is in categories that will allow funding of programs directly related to the objectives of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS RICE RESEARCH AND PROMOTION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 998 - Rice Research and Promotion

Funding Sources: SRP - AR Rice Research and Promotion Fund

The Arkansas Rice Research and Promotion Board was established in 1985 to improve the profitability of growing rice in Arkansas by conducting a program of research, extension and market development.

The Board is funded entirely from special revenue which is collected from assessments on all rice produced in Arkansas. The assessments consist of 1.35 cents per bushel of rice grown in Arkansas paid by the producer, and an assessment of 1.35 cents per bushel paid by the first point of sale buyer. The funds raised by the producer assessment are reserved for the research program, and the buyer funds are reserved for promotion and market development activities.

The Agency Base Level Request includes appropriation in the amount of \$6,980,696 each year of the biennium.

The Agency Change Level Request includes a reallocation of appropriation in the amount of \$3,000 from the Professional Fees line item to the Operating Expenses line item to provide for increased Board Member Travel expenses.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 998 - Rice Research and Promotion
Funding Sources: SRP - AR Rice Research and Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2009-2010			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	5,806	11,200	11,200	11,200	14,200	14,200	11,200	14,200	14,200
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	3,000	3,000	3,000	0	0	3,000	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	5,395,420	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496
Total		5,401,226	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696
Funding Sources										
Fund Balance	4000005	318,912	592,999		274,087	274,087	274,087	0	0	0
Special Revenue	4000030	5,675,313	6,661,784		6,706,609	6,706,609	6,706,609	6,980,696	6,980,696	6,980,696
Total Funding		5,994,225	7,254,783		6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696
Excess Appropriation/(Funding)		(592,999)	(274,087)		0	0	0	0	0	0
Grand Total		5,401,226	6,980,696		6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696

Change Level by Appropriation

Appropriation: 998 - Rice Research and Promotion
Funding Sources: SRP - AR Rice Research and Promotion Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	6,980,696	0	6,980,696	100.0	6,980,696	0	6,980,696	100.0
C04	Reallocation	0	0	6,980,696	100.0	0	0	6,980,696	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	6,980,696	0	6,980,696	100.0	6,980,696	0	6,980,696	100.0
C04	Reallocation	0	0	6,980,696	100.0	0	0	6,980,696	100.0

Justification

C04	A reallocation of \$3,000 from Professional Fees to Operating Expenses is requested to cover increased costs related to board member travel.								
-----	--	--	--	--	--	--	--	--	--

SOCIAL WORK LICENSING BOARD

Enabling Laws

Act 88 of 2007
A.C.A. §17-103-201

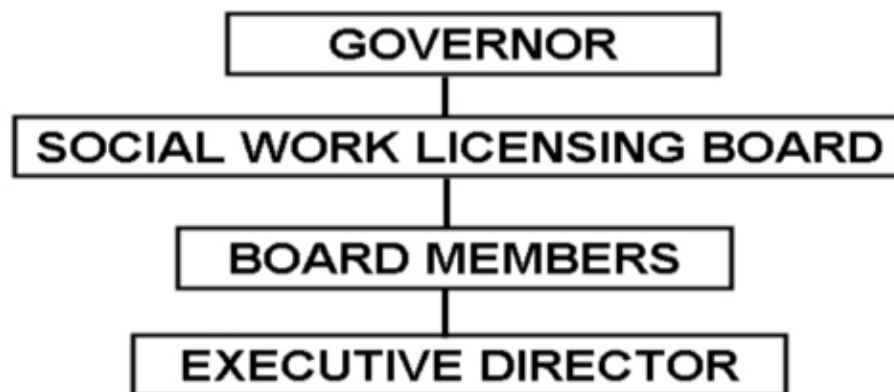
History and Organization

Act 791 of 1981 created the Social Work Licensing Board and dissolved the Board of Social Work Registration. All records and equipment were transferred from the Board of Social Work Registration to the Social Work Licensing Board. The Social Work Licensing Board, which became fully operational in 1982, is funded solely by the collection of fees.

Act 760 of 1987 made state employees with job classifications of Family Service Worker and Social Service Worker exempt from licensure. Act 40 of 1989 increased fees for the operation of the Social Work Licensing Board. Act 1317 of 1997 mandated state and national criminal background checks for all new applicants for social work licensure and all currently licensed social workers. Act 1481 of 2001 increased fees for the Social Work Licensing Board, Act 1274 of 2003 requires Licensed Certified Social Workers in the private/independent practice of social work to display their licenses, and Act 281 of 2005 extended the provisional license for social workers to one year.

In February 2000, the Board's web site became operational as a means of communication to the public and to the 2,538 currently licensed social workers. The Board has nine members and one full-time employee.

The mission of the Social Work Licensing Board is to protect the public by setting standards of qualification, training and experience for those who seek to represent themselves to the public as social workers and by promoting high standards of professional performance for those engaged in the practice of social work.



Agency Commentary

The Social Work Licensing Board is responsible for issuing licenses and regulating the practice of social work. Funding for this appropriation is from special revenues derived by the collection of application and license renewal fees.

In addition to Base Level, the Board is requesting the following:

An increase in the Operating Expenses line item of \$5,050 in FY2010 and \$5,150 in FY2011 to cover anticipated increases in rent, rent of office equipment, office supplies, and encryption software.

Increases in Conference and Travel Expenses of \$700 in FY2010 and \$900 in FY2011 to cover expected travel expense cost related to national meetings including meals and lodging, parking fees, airfare and car rental.

An increase in Professional Fees of \$9,200 in each year of the biennium to cover additional costs needed to hire a professional investigator for complaints received against social workers and additional cost to print licenses.

Increases of \$2,000 in FY2010 and \$3,000 in FY2011 in Extra Help and related Personal Services Matching appropriation to assist the Executive Director with the day-to-day operations of the Board.

The Board is requesting an amendment to A.C.A. §17-103-201 to allow Arkansas Social Work Licensing Board members to receive stipends and an amendment to A.C.A. §25-16-904 to include Social Work Licensing Board members. Appropriation in the amount of \$9,180 with related Personal Services Matching is needed each year to pay the stipends. The Board has nine (9) members who meet a minimum of twelve (12) times per year.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS SOCIAL WORK LICENSING BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
	Total Minorities		0	0 %
	Total Employees		1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	ACA 17-103-203(6)	N	N	50	Required by Law for Public Use
Board Meeting Minutes	ACA 25-1-204	N	N	20	Required by Regulations for Public Use
Code of Ethics / Standards for practice	ACA 17-103-203(4)	N	N	0	An updated Social Work Licensing Law and Regulations booklet that includes the Code-of Ethics/Standards for Practice is published when there is a change in law or regulations. (ONLINE)
Financial Report	ACA 17-103-203(8)	N	N	50	Required by Law for Public Use.
Newsletter	ACA 25-1-204	N	N	2,600	A newsletter is published several times a year as a means for communicating with licensed social workers.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 2KZ - Social Work Licensing

Funding Sources: SSW - Social Work Licensing Fund

The Social Work Licensing Law (A.C.A. §17-103-201 et seq.) requires individuals who practice social work or represent themselves to the public as social workers to be licensed.

"Social work practice" is defined as a professional service which effects change in social conditions, human behavior, and emotional responses of individuals, couples, families, groups and organizations. "Social work practice" can only be performed with specialized knowledge and skills related to human development, the potential for human growth, the availability of social resources, and the knowledge of social systems. The disciplined application of social work knowledge and skills includes, but is not restricted to, the following:

- Counseling with individuals, couples, families, and groups for purposes of assessment and enhancement of the problem-solving and coping capacities of people; and
- The application of social work knowledge and skills in social planning, administration and research.

The operations of the Social Work Licensing Board are funded from special revenues derived by the collection of application and license renewal fees authorized by A.C.A. §17-103-205.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and unclassified positions reflect similar adjustments in line item salaries. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board's total Base Level request for the 2009-2011 Biennium is \$110,831 in FY2010 and \$111,805 in FY2011.

The Change Level requests of the Board total \$26,987 in FY2010 and \$28,364 in FY2011. The following delineates the agency request:

- \$9,180 each year of the biennium in Regular Salaries with related Personal Services Matching appropriation to allow Board members to receive stipend payments. To execute this, the Board is requesting an amendment to A.C.A. §17-103-201 to allow Arkansas Social Work Licensing Board members to receive stipends and an amendment to A.C.A. §25-16-904 to include Social Work Licensing Board members.
- \$2,000 in FY2010 and \$3,000 in FY2011 in Extra Help with related Personal Services Matching appropriation to assist in processing during the demanding times of the year when license renewals are due and end of year support is needed.
- \$5,050 in FY2010 and \$5,150 in FY2011 in Operating Expenses to cover increases in office supplies, rent of office equipment, the purchase of encryption software, and a potential increase in rent for needed additional office space.

- \$700 in FY2010 and \$900 in FY2011 in Conference and Travel Expenses for increases in travel expenses related to national meetings including meals and lodging, airfare, car rental, and parking fees.
- \$9,200 each year of the biennium in Professional Fees for a professional investigator needed due to the increasing complexity and number of complaints filed against Social Workers. This was previously done by Board Members who no longer have adequate resources to conduct the investigations. This request was also made to cover increases in court reporter fees for administrative hearings associated with the complaints.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 2KZ - Social Work Licensing
Funding Sources: SSW - Social Work Licensing Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	42,886	35,195	50,996	35,722	44,902	44,902	36,543	45,723	45,723
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	6,323	10,000	10,000	10,000	12,000	12,000	10,000	13,000	13,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	12,306	12,235	14,142	12,559	13,416	13,416	12,712	13,646	13,646
Operating Expenses 5020002	26,071	37,050	37,050	37,050	42,100	42,100	37,050	42,200	42,200
Conference & Travel Expenses 5050009	1,303	2,300	2,300	2,300	3,000	3,000	2,300	3,200	3,200
Professional Fees 5060010	2,718	12,000	12,000	12,000	21,200	21,200	12,000	21,200	21,200
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	395	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	92,002	109,980	127,688	110,831	137,818	137,818	111,805	140,169	140,169
Funding Sources									
Fund Balance 4000005	280,764	312,955		332,975	332,975	332,975	324,157	324,157	324,157
Special Revenue 4000030	124,193	130,000		102,013	129,000	129,000	102,636	131,000	131,000
Total Funding	404,957	442,955		434,988	461,975	461,975	426,793	455,157	455,157
Excess Appropriation/(Funding)	(312,955)	(332,975)		(324,157)	(324,157)	(324,157)	(314,988)	(314,988)	(314,988)
Grand Total	92,002	109,980		110,831	137,818	137,818	111,805	140,169	140,169

Change Level by Appropriation

Appropriation: 2KZ - Social Work Licensing
Funding Sources: SSW - Social Work Licensing Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	110,831	1	110,831	100.0	111,805	1	111,805	100.0
C01	Existing Program	26,987	0	137,818	124.3	28,364	0	140,169	125.4

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	110,831	1	110,831	100.0	111,805	1	111,805	100.0
C01	Existing Program	26,987	0	137,818	124.3	28,364	0	140,169	125.4

Justification

C01	The Board is requesting appropriation in the amount of \$9,180 each year of the biennium in Regular Salaries with related Personal Services Matching to pay board member stipends. The Board is also requesting an increase in Extra Help appropriation with related Personal Services Matching of \$2000 in FY2010 and \$3000 in FY2011. The Board is requesting \$5,050 in FY2010 and \$5,150 in FY2011 for Operating Expenses to cover increases in rent, office supplies, rent of office equipment, and encryption software. An increase is needed in Conference and Travel Fees of \$700 in FY2010 and \$900 in FY2011 to cover increases in food, lodging, and travel expenses. Finally the Board requests an increase in Professional Fees of \$9,000 each year of the biennium for a professional investigator, court reporter fees and \$200 for an increase in calligraphy fee for licenses.
-----	--

AR STATE BOARD OF PROFESSIONAL SOIL CLASSIFIERS

Enabling Laws

Act 11 of 2007
Act 460 of 1975 as amended
A.C.A. § 17-47-201

History and Organization

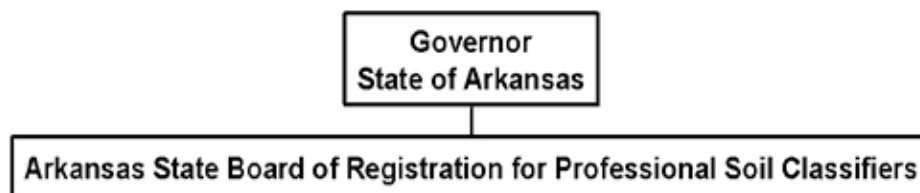
Act 460 of 1975 created the Arkansas State Board of Registration for Professional Soil Classifiers. It authorized a five-member board that is made up of three registered professional soil classifiers, one member who is a member of a conservation district board, and one member who represents the public at large.

Mission: To register professional soil classifiers and soil classifiers in training and to regulate the profession of soil classification.

Statutory Responsibility: To provide for examination for registration for soil classifiers and to provide for penalties and punishment for violations of Act 460.

Primary Activities: (1) establish rules and regulations, by-laws and a code of ethics. (2) administer examinations, (3) examine credentials of applicants, (4) enforce provisions of Act 460 and restrain violations of the act, (5) keep records of proceedings, (6) collect registration and other fees, (7) report annually to the governor regarding activities of the board, (8) carry out other activities normal to such boards.

Oversight and/or Advisory Affiliation: None



Agency Commentary

The State Board of Registration for Professional Soil Classifiers is responsible for assuring those individuals who are registered professional soil classifiers are qualified to perform soil classification work in the State of Arkansas.

The Board is made up of five members and meets from two to several times annually for the purpose of reviewing applications, examining credentials of applicants, administering examinations, hearing complaints, and carrying out other activities normal to such boards.

The Board is not making any change level requests for the 2009-11 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF REGISTRATION FOR PROFESSIONAL SOIL CLASSIFIERS
FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3330000	\$9,002	Checking,CD	First Western Bank, Booneville

Statutory/Other Restrictions on use:

A.C.A. 17-47-203 Keep record of, and report to the Governor transactions of previous year.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-47-203 Establish account in one or more banks in State to use for deposit and expenditures.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds are collected on an irregular basis throughout the year.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: A13 - Cash Operations

Funding Sources: 333 - Soil Classifiers Cash

The Arkansas State Board of Registration for Professional Soil Classifiers was created by Act 460 of 1975. The Board is a cash agency funded from application, registration, and renewal fees charged pursuant to subchapter 3 of Arkansas Code §17-47-101 et seq. The primary duty of the Board is to regulate the profession of soil classifying through registration and examination of Professional Soil Classifiers and Soil Classifiers-in-Training.

The Board has requested a Base Level budget of \$1,296 for each year of the 2009-2011 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A13 - Cash Operations
Funding Sources: 333 - Soil Classifiers Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	827	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	827	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296
Funding Sources									
Fund Balance 4000005	8,643	9,002		8,906	8,906	8,906	8,810	8,810	8,810
Cash Fund 4000045	1,186	1,200		1,200	1,200	1,200	1,200	1,200	1,200
Total Funding	9,829	10,202		10,106	10,106	10,106	10,010	10,010	10,010
Excess Appropriation/(Funding)	(9,002)	(8,906)		(8,810)	(8,810)	(8,810)	(8,714)	(8,714)	(8,714)
Grand Total	827	1,296		1,296	1,296	1,296	1,296	1,296	1,296

ARKANSAS SOYBEAN PROMOTION BOARD

Enabling Laws

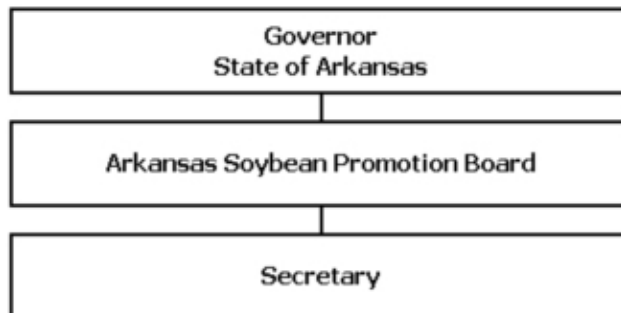
Act 7 of 2007
A.C.A. §2-20-404 et seq.

History and Organization

The Arkansas Soybean Promotion Board was established by Act 259 of the 1971 General Assembly to provide soybean producers in Arkansas an organization through which they can work for the improvement of the soybean industry. That legislation created a nine-member board appointed by the Governor from nominations submitted by certain soybean-related organizations to administer the program. It is the responsibility of the Board to plan and conduct a program of research, promotion and market development to foster the growth and development of the Arkansas soybean industry.

Initial legislation established an assessment rate of ¼ cent per bushel on all soybeans produced in Arkansas with an automatic escalation to ½ cent per bushel after a specified period of time. Subsequently, Act 355 of 1979 increased the assessment to one cent per bushel and Act 102 of 1989 increased the assessment rate to two cents per bushel.

Federal legislation enacted in 1990 established a national, coordinated program that preempted the State program. Approved by U.S. producers in a referendum, the National Soybean Check Off Program replaced the Arkansas assessment with a standard assessment of one-half of one percent of the net market value of all soybeans sold. One-half of all collections on soybeans produced in Arkansas are remitted to the National United Soybean Board to fund programs that are national and international in scope. The remaining one-half of the collections remain in Arkansas to be administered by the Arkansas Soybean Promotion Board and are used to fund soybean-related research, extension, promotion and market development activities. As provided for in the national legislation in October 1995, all refund provisions for the assessment were discontinued.



Agency Commentary

The Arkansas Soybean Promotion Board Budget is funded entirely by special revenues collected from an assessment on all soybeans produced in Arkansas. The assessment rate is one-half of one percent of the net market value for soybeans sold. Because the price of soybeans has increased dramatically in recent

years, the agency's revenues have also increased significantly. The additional appropriation included in the Agency Request will enable the agency to utilize the increased projected fund receipts for programs designed to enhance the Arkansas soybean industry. A very limited amount of funds is allocated each year for administrative and Board related expenses, while most of the request is in categories that will allow funding of programs directly related to the objectives of the Board.

The Agency Request for the 2009-2011 biennium includes a continuation of the Base Level of \$4,410,000 each year of the biennium, as well as the following:

- Operating Expenses - Increase of \$17,800 each year of the biennium
- Professional Fees - Decrease of \$2,000 each year of the biennium
- Research and Development -Increase of \$3,675,200 each year of the biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS SOYBEAN PROMOTION BOARD

FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 026 - Arkansas Soybean Board

Funding Sources: SBB - Arkansas Soybean Promotion Fund

The purpose of the Arkansas Soybean Promotion Board is to support the growth and development of the soybean industry in Arkansas. This appropriation is primarily used to fund a program of research through the University of Arkansas Agricultural Experiment Station, although a small portion is used for administration and for other programs designed to enhance the Arkansas soybean industry.

Funding for the Board is derived entirely from special revenue collected from an assessment of one-half of one percent of the net market value of soybeans sold in Arkansas. Because crop prices have increased significantly in recent years, the agency projects revenue receipts to increase from approximately \$4.4 million in FY2008 to approximately \$7 million in FY2010 and FY2011.

The Agency Request for the 2009-2011 biennium includes Base Level of \$4,410,000 each year as well additional appropriation of \$3,691,000. This additional appropriation will provide the agency with enough appropriation to utilize the significant increase in projected revenues. The Agency Change Level Request includes the following:

- Operating Expenses: \$17,800 each year of the biennium to cover increases in administrative costs. This amount includes a reallocation of \$2,000 from the Professional Fees line item.
- Professional Fees: Decrease of \$2,000 each year of the biennium to reallocate to the Operating Expenses line item to properly classify expenses.
- Research and Development: \$3,675,200 each year of the biennium to enable the agency to utilize the projected increase in revenues for additional research and extension projects.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 026 - Arkansas Soybean Board
Funding Sources: SBB - Arkansas Soybean Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2009-2010			2010-2011		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	8,962	12,200	12,200	12,200	30,000	30,000	12,200	30,000	30,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	450	3,000	3,000	3,000	1,000	1,000	3,000	1,000	1,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	4,157,283	4,394,800	4,394,800	4,394,800	8,070,000	8,070,000	4,394,800	8,070,000	8,070,000
Total		4,166,695	4,410,000	4,410,000	4,410,000	8,101,000	8,101,000	4,410,000	8,101,000	8,101,000
Funding Sources										
Fund Balance	4000005	1,538,364	1,750,736		2,540,736	2,540,736	2,540,736	5,130,736	1,439,736	1,439,736
Special Revenue	4000030	4,379,067	5,200,000		7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
Total Funding		5,917,431	6,950,736		9,540,736	9,540,736	9,540,736	12,130,736	8,439,736	8,439,736
Excess Appropriation/(Funding)		(1,750,736)	(2,540,736)		(5,130,736)	(1,439,736)	(1,439,736)	(7,720,736)	(338,736)	(338,736)
Grand Total		4,166,695	4,410,000		4,410,000	8,101,000	8,101,000	4,410,000	8,101,000	8,101,000

Change Level by Appropriation

Appropriation: 026 - Arkansas Soybean Board
Funding Sources: SBB - Arkansas Soybean Promotion Fund

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	4,410,000	0	4,410,000	100.0	4,410,000	0	4,410,000	100.0
C01	Existing Program	3,691,000	0	8,101,000	183.7	3,691,000	0	8,101,000	183.7
C04	Reallocation	0	0	8,101,000	183.7	0	0	8,101,000	183.7

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	4,410,000	0	4,410,000	100.0	4,410,000	0	4,410,000	100.0
C01	Existing Program	3,691,000	0	8,101,000	183.7	3,691,000	0	8,101,000	183.7
C04	Reallocation	0	0	8,101,000	183.7	0	0	8,101,000	183.7

Justification

C01	The total increase of \$3,691,000 will enable the agency to utilize projected increases in revenue receipts due to rising soybean prices. The request includes \$3,675,200 for Research and Development program expenses and \$15,800 for increased Operating Expenses.
C04	The Agency Request includes a reallocation of \$2,000 from Professional Fees to Operating Expenses to better align the budget with agency needs.

SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY

Enabling Laws

Act 500 of 2007
A.C.A. §17-100-101 et seq.

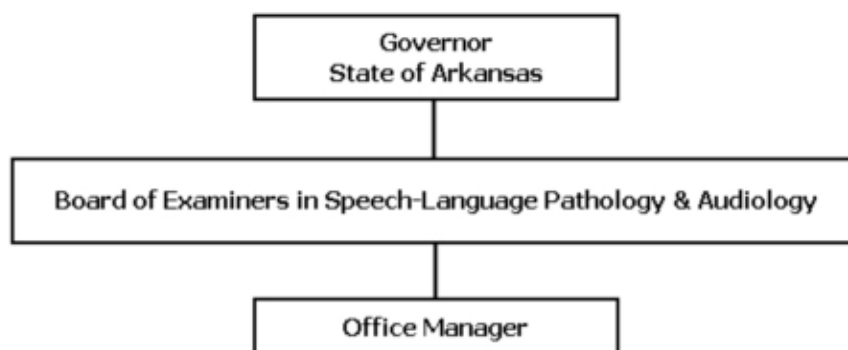
History and Organization

The Arkansas Board of Examiners in Speech-Language Pathology and Audiology (ABESPA) was formed in 1975 through enabling legislation, Act 277. Act 121 revised parts of the original legislation in 1993. In 1995 Act 826 was passed allowing use of speech-language pathology assistants. Rules and Regulations were last revised effective June 12, 2005.

The Board is composed of eight (8) members. These include five (5) professionals in Speech Pathology and Audiology (at least 2 from each field), a consumer representative, a public representative, and a senior citizen. The members are appointed by the Governor for three (3) year terms. A member may serve two (2) full consecutive terms.

The mission of this Board is to help assure the availability of the highest possible quality speech-language pathology and audiology services to the communicatively handicapped people of this State by strict licensing requirements and mandatory continuing professional education and to protect the public from being misled by incompetent, unscrupulous, and unauthorized persons and from unprofessional conduct on the part of qualified speech-language pathologists and audiologists.

ABESPA examines the credentials and qualifications of Speech Pathologists, Speech Pathology Assistants, and Audiologists who wish to provide services to the citizens of Arkansas. A license or registration is issued to those individuals who meet the qualifications. After licensure, each professional is required to meet mandatory continuing education requirements, which are monitored by the Board. ABESPA also acts on behalf of consumers by investigating complaints, conducting hearings, and taking disciplinary action, when warranted, to ensure that quality Speech-Language Pathology and Audiology services are delivered.



Agency Commentary

Granting and maintaining licenses and registrations for Speech-Language Pathologists, Speech Pathology Assistants, and Audiologists is an ongoing function of the Board of Examiners in Speech-Language Pathology and Audiology according to A.C.A. §17-100-101 et seq. The operations of the Board, which includes one full-time employee and one part-time extra help position, are funded from the receipt of fees charged by the Agency.

The Board is requesting Base Level appropriation for this biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF EXAMINERS IN SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY
FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3290000	\$545,826	Checking, State Treasury	Bank of America, State Treasury

Statutory/Other Restrictions on use:

A.C.A. §17-100-206 - All fees and other funds received by the Board of Examiners in Speech-Language Pathology and Audiology shall be deposited in a bank account in the name of the board in one or more banks in this state and shall be used by the board exclusively for payment of reasonable and necessary salaries, maintenance, and operating expenses.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-100-206 - The Board shall be financed from income accruing to it from fees, licenses, and other charges collected by the board, and have the authority to establish and change fees.

Revenue Receipts Cycle:

Revenue is collected throughout the year; however, most of the fees are collected during renewal time in the month of June.

Fund Balance Utilization:

Since the largest proportion of fees are collected at the end of the fiscal year, funds are carried over for use in carrying out the business of the office.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Consumer Information Brochure	ABESPA Rules & Regulations Section 1.8	N	N	250	Provided to all licensees for use in offices and clinics.
Licensure Directory	ABESPA Rules & Regulations Section 1.8	N	N	1,800	Required by rules and regulations for use by licensees and others

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: A12 - Cash Operations

Funding Sources: 329 - Speech-Language Pathology and Audiology - Cash

The Arkansas Board of Examiners in Speech-Language Pathology and Audiology was created by A.C.A. § 17-100-201, to safeguard the public health, safety, and welfare by providing regulatory authority over persons offering Speech-Language Pathology and Audiology services to the citizens of Arkansas. The Board is a cash agency funded from application, examination and license renewal fees charged pursuant to A.C.A. §17-100-206.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency requests Base Level of \$124,355 in FY10 & \$125,774 in FY11.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A12 - Cash Operations

Funding Sources: 329 - Speech-Language Pathology and Audiology - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	48,146	47,042	46,442	48,203	48,203	48,203	49,397	49,397	49,397
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	3,615	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	14,219	13,437	14,068	14,586	14,586	14,586	14,811	14,811	14,811
Operating Expenses	5020002	33,924	47,516	47,516	47,516	47,516	47,516	47,516	47,516	47,516
Conference & Travel Expenses	5050009	810	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250
Professional Fees	5060010	2,287	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		103,001	122,045	122,076	124,355	124,355	124,355	125,774	125,774	125,774
Funding Sources										
Fund Balance	4000005	433,898	545,826		595,830	595,830	595,830	643,524	643,524	643,524
Cash Fund	4000045	214,929	172,049		172,049	172,049	172,049	172,049	172,049	172,049
Total Funding		648,827	717,875		767,879	767,879	767,879	815,573	815,573	815,573
Excess Appropriation/(Funding)		(545,826)	(595,830)		(643,524)	(643,524)	(643,524)	(689,799)	(689,799)	(689,799)
Grand Total		103,001	122,045		124,355	124,355	124,355	125,774	125,774	125,774

The FY08 Actual amount and FY09 Budget amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

The FY08 Actual amount in Personal Services Matching exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

AR TOWING AND RECOVERY BOARD

Enabling Laws

Act 1209 of 2007
A.C.A. §27-50-1203(c)(1) et seq.

History and Organization

Arkansas faced losing its Federal highway funds as a result of unfavorable findings by the Commercial Motor Vehicle Safety Regulatory Review Panel created by Congress in 1984. Thereafter, the 77th General Assembly enacted legislation creating the Arkansas Towing and Recovery Board [§27-50-1203(a)(1)], delegating to the Board authority to regulate Arkansas' towing industry [§27-50-1203(c)(1)]. Appropriations legislation was not enacted until 1993; therefore, implementation did not begin to be accomplished until late 1994.

The Towing and Recovery Board promulgates and administers rules and regulations for the towing industry, establishing reasonable licensing, insurance, and safety equipment requirements for businesses providing non-consent towing and related services [§27-50-1203(c)(1)(A)] and establishing reasonable safety equipment requirements for any business providing consent towing or using tow vehicles in any commercial purposes [§27-50-1203(c)(1)(B)].

The Towing and Recovery Board worked diligently in striving to bring more non-consent towing businesses as well as consent only businesses in compliance during FY99 and FY00. The Board issued 1,899 non-consent licenses, 2,934 tow vehicle safety permits. In FY01 and FY02 the Board issued approximately 1,136 non-consent licenses and 3,233 tow vehicle safety permits. In FY 03 and FY04 the Board issued approximately 1,075 non-consent licenses and 3,489 tow vehicle safety permits. It is the Board's continued goal to have all tow vehicles operating on Arkansas public roadways in compliance.

During FY01 and FY02, the participation of municipal, county, and state law enforcement agencies across the state continued to increase. Office staff continued to work with law enforcement agencies on a daily basis in helping bring and keep tow businesses in compliance.

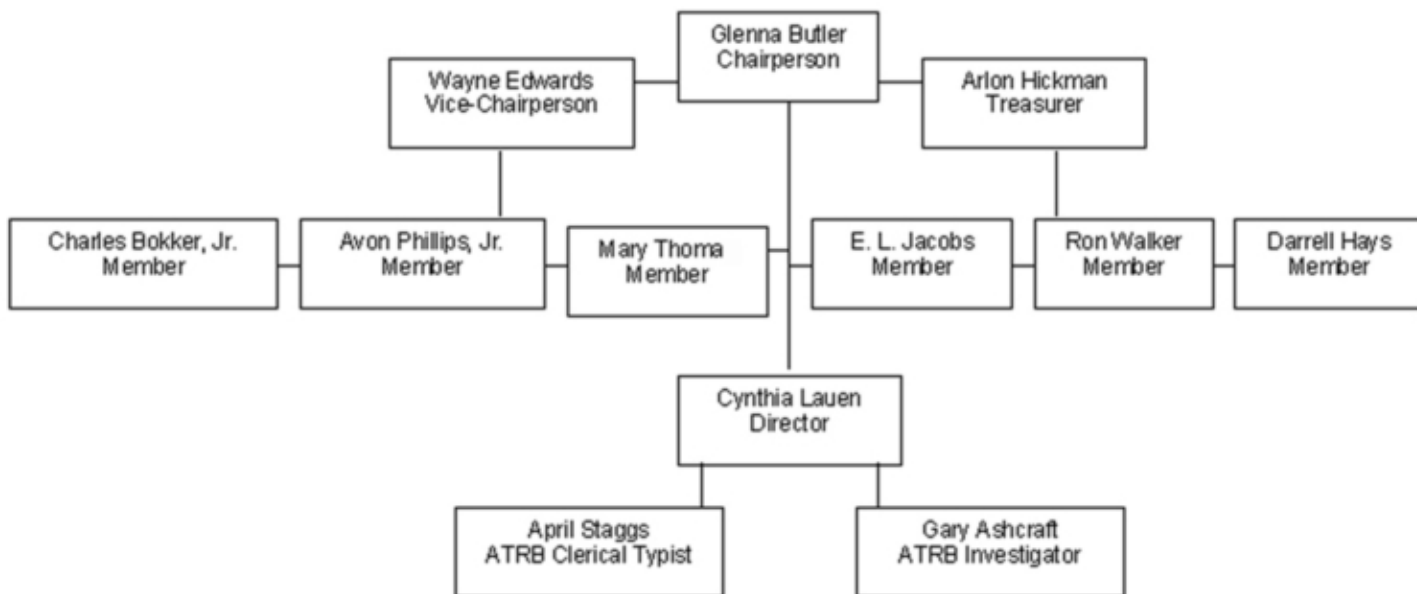
Fiscal years FY03 and FY04, were years of transition, the Board moved to a new location, established a web site, and continued to work with municipal, county and state law enforcement agencies with compliance issues.

Fiscal Years FY05 and FY06, the Board set to the task of regulating and reviewing excessive pricing in the towing industry. A towing investigator was added to the staff to help with the review and investigations for noncompliance and pricing complaints. The Board also updated the Rules and Regulations to reflect new regulatory authority to be current with the new legislation passed in the 2005 Legislative Session.

Fiscal years FY07 and FY08, the Board set to the task of regulating and reviewing excessive pricing complaints, fining some towing companies for excessive charges. The Board was able to complete more investigations, resulting in several hearings for violations. Fees for the Tow Safety license were raised to \$100.00, and Tow Safety permits were raised to \$36.00 in FY08. Both consent and non-consent tow companies were required to purchase a safety license, as the Board requires verification of minimum state

and federal insurance. In January 2008, the Board started working with the Department of Revenue with regards to the new "tow license plate". To get this license plate, tow operators must provide proof the tow vehicle has a tow vehicle safety permit issued by this agency.

The Arkansas Towing and Recovery Board is a nine-member board appointed by the Governor with a make-up of 4 Non-consent towing representatives, 2 Consent towing representatives, 2 citizen representatives, and 1 insurance representative. The Board has three employment positions: ATRB Director, ATRB Clerical Typist, and ATRB Tow Investigator.



Agency Commentary

The Arkansas Towing & Recovery Board is a cash fund agency which receives its revenues from penalties assessed for violations, late filing fees, and fees for the license and vehicle safety permit issued to towing businesses.

The Board's operating expenditures have remained steady with increased cooperation of law enforcement agencies in helping keep members of the towing industry in compliance. The Board will have to reorder year tabs for its safety permit renewals.

With the increased support of law enforcement agencies, the complaints/investigations have considerably increased. The Board is requesting an additional investigator to help with the current back log of complaints/investigations. Eventually, the Board hopes the investigators will be able to conduct tow

currently perform these inspections. The Board also requests an increase in Operating Expenses for telephone, rent of office equipment, mileage, board member travel expenses, and for other refunds to equal FY08 expense.

With the statewide accounting system, AASIS, the Board continues the need for an appropriation to upgrade its current program basis as well as acquire new programs to assist in the computerizing the current manual processes in the office. In addition, the Board is in the process of upgrading some of its computers.

The current reserves and the projected revenues generated from the license and permit fees, late filing fees, the penalties from administrative hearings, and additional funding from citations issued by the courts for operating in violation of A.C.A. §27-50-1201 et seq. are believed to be sufficient to cover the Towing and Recovery Board's budget requests.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS TOWING AND RECOVERY BOARD

FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2008

Fund Account	Balance	Type	Location
3600000	\$117,764	Checking	Simmons First Bank, Searcy, AR

Statutory/Other Restrictions on use:

A.C.A §27-50-1203(g)-(i) authorizes the disposition of funds, allowing the Board to operate.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §27-50-1203 (f) authorizes the Board to levy applicable towing fees, safety permit fees, and late filing fees. A.C.A. §27-50-1204 (d) authorizes the Board to prescribe monetary penalties.

Revenue Receipts Cycle:

Funds are collected throughout the year.

Fund Balance Utilization:

Warrants are written as necessary for Board expenditures with the balance remaining on deposit in the interest-bearing account.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: A28 - Cash Operations

Funding Sources: 360 - Towing & Recovery - Cash

The Towing & Recovery Board was established under Arkansas Code Annotated §27-50-1203 to regulate Arkansas' towing industry. The Board is responsible for promulgating and administering rules and regulations for the industry, establishing licensing, insurance and safety equipment requirements for towing and related services and establishing tow truck safety requirements for vehicles utilized for commercial purposes. The Board issues towing business licenses and tow vehicle safety permits, assesses late filing fees, and investigates allegations of violations. Funding is derived from fees levied on towing businesses.

Base Level positions were changed from unclassified to classified to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member stipends and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Change Level Request of \$41,064 for FY10 and \$41,787 for FY11 is for a new investigator position and Operating Expenses.

The new investigator position is to assist in completing administrative and consumer complaints and investigations and resolve the backlog of complaints and to conduct safety inspections. This results in an increase in Regular Salaries and Personal Services Matching of \$36,598 for FY10 and \$37,321 for FY11. The increase in Operating Expenses of \$4,466 each year is primarily for increases in mileage and board member travel expenses.

Executive Recommendation provides for Base Level. The request for an additional position is denied as unsupported under current revenue collections. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A28 - Cash Operations
Funding Sources: 360 - Towing & Recovery - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	76,250	77,946	77,346	83,049	109,580	83,049	84,795	111,936	84,795
#Positions		3	3	3	3	4	3	3	4	3
Personal Services Matching	5010003	26,301	26,431	27,446	30,129	40,196	30,129	30,457	40,637	30,457
Operating Expenses	5020002	42,708	42,840	42,840	42,840	47,306	42,840	42,840	47,306	42,840
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	6,710	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		151,969	154,417	154,832	163,218	204,282	163,218	165,292	207,079	165,292
Funding Sources										
Fund Balance	4000005	140,607	117,764		75,108	75,108	75,108	39,644	39,644	80,708
Cash Fund	4000045	129,126	111,761		127,754	168,818	168,818	138,221	180,008	180,008
Total Funding		269,733	229,525		202,862	243,926	243,926	177,865	219,652	260,716
Excess Appropriation/(Funding)		(117,764)	(75,108)		(39,644)	(39,644)	(80,708)	(12,573)	(12,573)	(95,424)
Grand Total		151,969	154,417		163,218	204,282	163,218	165,292	207,079	165,292

The FY09 Budgeted amount in Regular Salaries exceeds the authorized amount due to salary adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: A28 - Cash Operations
Funding Sources: 360 - Towing & Recovery - Cash

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	163,218	3	163,218	100.0	165,292	3	165,292	100.0
C01	Existing Program	41,064	1	204,282	125.2	41,787	1	207,079	125.3

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	163,218	3	163,218	100.0	165,292	3	165,292	100.0
C01	Existing Program	0	0	163,218	100.0	0	0	165,292	100.0

Justification

C01	The Board requests one (1) new investigator position to assist in completing administrative and consumer complaints/investigations and resolve backlog of complaints and to conduct safety inspections. This will result in an increase in Regular Salaries and Personal Services Matching of \$36,598 for FY10 and \$37,321 for FY11. The board also requests an increase in Operating Expenses of \$4,466 each year of the biennium for increases in telephone expense, office equipment rental, mileage, board member travel expenses, due to increases in fuel and other travel related expenses; and other refunds.
-----	--

VETERINARY MEDICAL EXAMINING BOARD

Enabling Laws

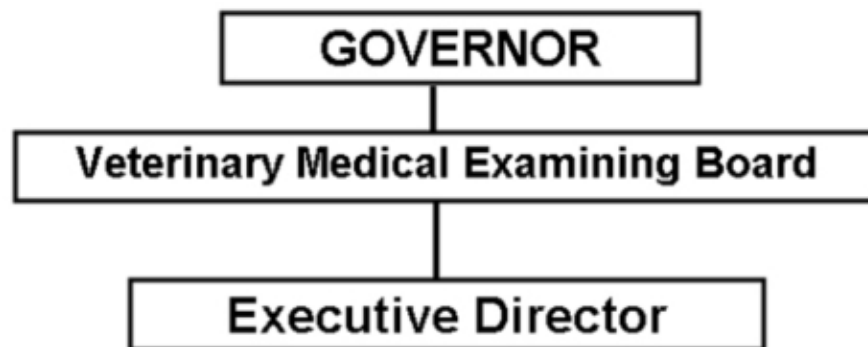
Act 79 of 2007
A.C.A. §17-101-201

History and Organization

MISSION: To administer the veterinary statutes with the highest degree of integrity, competence and efficiency commensurate with the professional standards of veterinarians and veterinary technicians.

STATUTORY RESPONSIBILITY: To examine and determine the qualifications and fitness of applicants to practice general veterinary medicine or any specialty area thereof, and certification of veterinary technicians; to issue, renew, deny, suspend or revoke licenses or certificates or otherwise discipline veterinarians or veterinary technicians; to conduct investigations on persons practicing veterinary medicine without a license.

PRIMARY ACTIVITIES: 1) Administer the Written State Jurisprudence Exam once a year to all qualified veterinary applicants, 2) Grant a license to those who pass the State Board and otherwise qualify, 3) Evaluate qualifications of education, skill and experience for certification of a person as a veterinary technician, 4) Annually register all DVM's and CVT's and issue them a certificate to practice, 5) Investigate violations of the Veterinary Medical Practice Act and Regulations and take disciplinary action where appropriate, 6) Monitor mandatory continuing professional education on DVM's and CVT's who hold a license or certificate to practice, and 7) Hold formal or informal hearings when needed.



Agency Commentary

The Arkansas Veterinary Medical Examining Board is responsible for safeguarding the people of the State of Arkansas against dishonest, incompetent, and unprincipled practitioners of veterinary medicine. The Agency also has the power to issue citations to persons who unlawfully practice veterinary medicine in the State. Funding for the appropriation for the Arkansas Veterinary Medical Examining Board is based solely on revenues collected from yearly renewal and license fees in addition to fines.

The Agency is requesting an additional \$4,000 in fiscal year 2010 for the purchase of computer hardware and software to update the current system purchased in 2004.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
VETERINARY MEDICAL EXAMINING BOARD
FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	A.C.A. 17-101-1 etseq.	N	N	1,500	Keeps the public and DVM's informed of the actions taken during Board Meetings.
Mission Statement	A.C.A. 17-101-1 etseq.	N	N	5	To inform the Governor if our Mission Statement changes from year to year.
Veterinary Practice Act & Regulations Booklets	A.C.A. 17-101-1 etseq.	N	N	500	Published every five years to inform the public and DVM's of the Board's rules & regulations.

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Medical Examining Board

The Veterinary Medical Examining Board is responsible for determining the qualifications of applicants for a license to practice general veterinary medicine or any specialty area and certification of veterinary technicians. The Board was created by Arkansas Code Annotated §17-101-201 and is funded by special revenues derived from fees charged its member constituents.

Base Level position was changed from unclassified to classified to reflect the recommendation of the Pay Plan Study and the salary was adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level amount includes board member Stipend payments along with Career Service payments for eligible employees. The corresponding Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Board requests a one-time increase in FY10 of \$4,000 to replace computer hardware and corresponding software in accordance with the Board's Information Technology Plan.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Medical Examining Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	2009-2010			2010-2011		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	54,999	54,463	53,563	56,281	56,281	56,281	57,517	57,517	57,517
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	5,570	9,775	9,775	9,775	9,775	9,775	9,775	9,775	9,775
#Extra Help		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	15,629	14,934	15,599	16,211	16,211	16,211	16,444	16,444	16,444
Operating Expenses	5020002	14,457	14,498	14,498	14,848	18,848	18,848	14,848	14,848	14,848
Conference & Travel Expenses	5050009	0	281	281	281	281	281	281	281	281
Professional Fees	5060010	1,070	2,849	2,849	2,849	2,849	2,849	2,849	2,849	2,849
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Rent/Member Reimbursement	5900046	6,596	11,571	11,571	11,571	11,571	11,571	11,571	11,571	11,571
Total		98,321	108,371	108,136	111,816	115,816	115,816	113,285	113,285	113,285
Funding Sources										
Fund Balance	4000005	296,033	302,605		289,234	289,234	289,234	269,768	269,768	269,768
Special Revenue	4000030	104,893	95,000		92,000	96,000	96,000	96,000	96,000	96,000
Total Funding		400,926	397,605		381,234	385,234	385,234	365,768	365,768	365,768
Excess Appropriation/(Funding)		(302,605)	(289,234)		(269,418)	(269,418)	(269,418)	(252,483)	(252,483)	(252,483)
Grand Total		98,321	108,371		111,816	115,816	115,816	113,285	113,285	113,285

The Actual and/or Budget amounts in Regular Salaries and Personal Services Matching exceed the authorized amounts due to salary and matching rate adjustments during the 2007-2009 biennium.

Change Level by Appropriation

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Medical Examining Board

Agency Request

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	111,816	1	111,816	100.0	113,285	1	113,285	100.0
C08	Technology	4,000	0	115,816	103.6	0	0	113,285	100.0

Executive Recommendation

Change Level		2009-2010	Pos	Cumulative	% of BL	2010-2011	Pos	Cumulative	% of BL
BL	Base Level	111,816	1	111,816	100.0	113,285	1	113,285	100.0
C08	Technology	4,000	0	115,816	103.6	0	0	113,285	100.0

Justification

C08	The agency is requesting \$4,000 in FY 2010 for the purchase of computer hardware and software (IT Support Costs) to update the current system purchased in FY 2004.
-----	--

ARKANSAS WHEAT PROMOTION BOARD

Enabling Laws

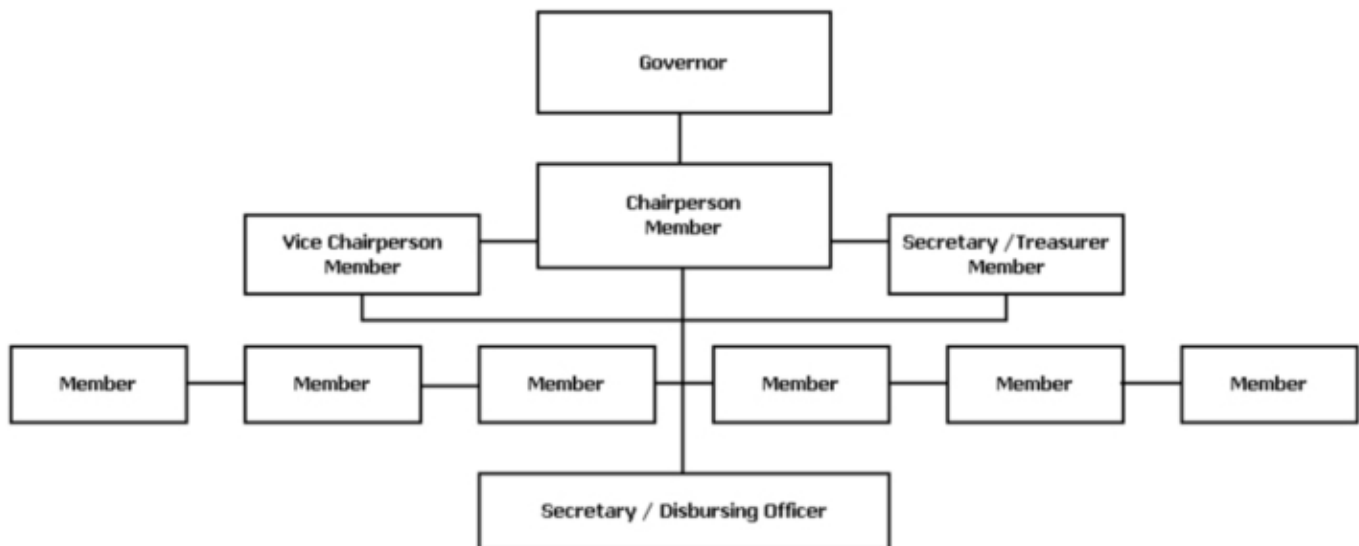
Act 10 of 2007
A.C.A. §2-20-604 et seq.

History and Organization

The Arkansas Wheat Promotion Board was created by Act 283 of 1985. The mission is to promote the growth and development of the wheat industry in Arkansas by research, extension, promotion and market development, thereby promoting the general welfare of the people of Arkansas.

The Board is made up of nine members appointed by the Governor. Three are nominated by and represent the Arkansas Farm Bureau Federation, and two each are nominated by and represent Riceland Foods, Inc., the Agriculture Council of Arkansas, and the Arkansas Association of Wheat Growers. The Board is administered by the Executive Vice President of Arkansas Farm Bureau Federation or his designee.

The Board administers a one cent per bushel assessment on all wheat grown in Arkansas for market. The assessment is collected at the first point of sale by the Arkansas State Miscellaneous Tax Department. The funds enter the State Treasury, and are disbursed by the Board to fund wheat research and promotion efforts.



Agency Commentary

The budget request of the Arkansas Wheat Promotion Board is funded entirely by special revenues collected from a one cent per bushel check off on all wheat produced in Arkansas.

The Agency's 2009-11 Biennial Budget Request is a continuation of Base Level. An allocation of these special revenue funds will be used to fund wheat related research projects through the University of Arkansas and private research companies as the Board sees fit. Projects are individually approved and monitored by the Board. The Board welcomes project proposals at the first quarter meeting, usually held in August.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS WHEAT PROMOTION BOARD
 FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2006 - 2007						FY2007 - 2008						FY2008 - 2009					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 999 - Arkansas Wheat Promotion

Funding Sources: SWP - Arkansas Wheat Promotion Fund

The purpose of the Arkansas Wheat Promotion Board is to promote the growth and development of the wheat industry in the State of Arkansas.

The Wheat Promotion Board is funded entirely by Special Revenue collected from a one cent per bushel assessment on all wheat grown in Arkansas. The funds are primarily used to maintain a program of research through the University of Arkansas Agricultural Experiment Station and Cooperative Extension Service and to support domestic and export promotion programs through memberships in national wheat promotion organizations. A small portion is used for other programs designed to enhance the Arkansas wheat industry.

The Agency is requesting Base Level appropriation of \$791,871 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 999 - Arkansas Wheat Promotion
Funding Sources: SWP - Arkansas Wheat Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2009-2010			2010-2011		
	2007-2008 Actual	2008-2009 Budget	2008-2009 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	5,272	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Research/Development 5900031	264,039	781,871	781,871	781,871	781,871	781,871	781,871	781,871	781,871
Total	269,311	791,871	791,871	791,871	791,871	791,871	791,871	791,871	791,871
Funding Sources									
Fund Balance 4000005	27,909	55,480		0	0	0	0	0	0
Special Revenue 4000030	296,882	736,391		791,871	791,871	791,871	791,871	791,871	791,871
Total Funding	324,791	791,871		791,871	791,871	791,871	791,871	791,871	791,871
Excess Appropriation/(Funding)	(55,480)	0		0	0	0	0	0	0
Grand Total	269,311	791,871		791,871	791,871	791,871	791,871	791,871	791,871