

REPORT OF THE
PERSONNEL SUBCOMMITTEE
OF THE
JOINT BUDGET COMMITTEE

April 20, 2016

Co-Chairs:

The Personnel Subcommittee of the Joint Budget Committee met on April 19, 2016 at 7:30 a.m. in Room B of the MAC Building. The Committee makes the following recommendations to the Joint Budget Committee:

1. Adoption of JBC Personnel Subcommittee Rules. **(Attachment 1)**
2. HB1026 Henderson State University approved as submitted. (Bill released to the Joint Budget Committee.)
3. HB1030 Department of Information Systems approved as submitted. (Bill is released to the Joint Budget Committee)
4. HB1039 Pharmacy Board approved as submitted. (Bill is released to the Joint Budget Committee)
5. HB1065 National Park Community College approved as submitted. (Bill is released to the Joint Budget Committee)
6. HB1111 Department of Correction based on Governor's Letter #2 from pre-session hearings. **(Attachment 2)** (Bill is released to the Joint Budget Committee)
7. HB1333 DHS-Division of Aging and Adult Services based on Governor's Letter #5 from pre-session hearings. **(Attachment 3)**. (Bill is released to the Joint Budget Committee.)
8. SB69 Supreme Court of Arkansas amendment from agency's letter. **(Attachment 4)** (Amendment is adopted and bill is released as amended to the Joint Budget Committee.)
9. SB100 Auditor of State - Deputy Prosecuting Attorneys amendment from agency's letter **(Attachment 5)** (Amendment is adopted and bill is released as amended to the Joint Budget Committee)
10. SB120 DHS-Division of Children & Family Services based on Governor's Letter #6 from pre-session hearings. **(Attachment 6)** (Bill is released to the Joint Budget Committee.)
11. SB122 DHS-Division of Youth Services based on Governor's Letter #12 from pre-session hearings. **(Attachment 7)** (Bill is released to the Joint Budget Committee.)
12. SB124 DHS-Division of Child Care & Early Childhood Education based on Governor's Letter #7 from pre-session hearings. **(Attachment 8)**. (Bill is released to the Joint Budget Committee.)

Submitted by:

Senator Bart Hester

Representative Douglas House

JBC PERSONNEL SUBCOMMITTEE RULES

Rule

1. **PRESIDING OFFICER.** The Senate Chairman and House Chairman of the JBC Personnel Subcommittee shall rotate the chairmanship from day to day, unless otherwise agreed to by them.
2. **QUORUM.** (i) The presence of a majority of the members of the JBC Personnel Subcommittee shall be necessary to constitute a quorum to transact business. (ii) The co-chairs of the Joint Budget Committee the Speaker of the House of Representatives and the Senate President Pro Tempore shall be ex-officio members of the subcommittee. (iii) However, the ex-officio members shall not be counted in determining the number of members that constitute a quorum of the subcommittee but the ex-officio members shall be counted in determining whether a quorum is present. (iv) For instance, if fourteen non ex-officio members are appointed to a subcommittee, eight members constitute a quorum and if six of the fourteen members are present and two ex-officio members are present, a quorum exists for the subcommittee to conduct business. (v) If a member of a subcommittee is unable to attend a meeting of the subcommittee, the member's alternate may attend and vote for that member during the entire meeting.
3. **VOTE.** The affirmative vote of a majority of the membership of the subcommittee shall be necessary to adopt any matter. Ex-officios members shall count towards the necessary vote in the same manner as provided in Rule 2.
4. **SUBCOMMITTEE RECOMMENDATIONS.** No actions of the JBC Personnel Subcommittee shall be considered final until a written report is adopted by the Joint Budget Committee, unless a motion adopted by the Joint Budget Committee expressly specifies otherwise. The written report submitted to the Joint Budget Committee shall state the date the subcommittee met and the recommendations of the subcommittee. If the JBC Personnel Subcommittee recommends that an amendment is "Approved", "Adopted" or receives a "Do Pass", the JBC Personnel Subcommittee shall attach the amendment to the written report submitted to the Joint Budget Committee.
5. **MEETINGS.** The JBC Personnel Subcommittee shall meet from time to time upon call of either one or both of the Co-Chairmen, or at such time as determined by the subcommittee in its previous meeting. Meetings of the subcommittee shall be held in Committee Room B, Fifth Floor, Big Mac Building, unless otherwise determined.
6. **AGENDA.** An agenda for each meeting of the subcommittee shall be prepared by the staff of the Bureau of Legislative Research, with the approval of the Co-Chairmen of the subcommittee, reflecting all items of business scheduled for consideration at such meeting, and a copy of the Agenda and Amendments shall be posted on the Arkansas State Legislature website no later than 4 p.m. of the day prior to the date on which the subcommittee is to meet. No item of business may be considered at any meeting of the subcommittee which is not noted on the Agenda prepared in the aforementioned manner, except upon suspension of the rules.
7. **SUSPENSION OF THE RULES OR RECONSIDERATION.** If a quorum is present, then a vote of two-thirds (2/3) of the membership of the JBC Personnel Subcommittee shall be required to suspend the rules or to reconsider any action previously taken by the subcommittee. Ex-officios members shall count towards the necessary two-thirds (2/3) vote in the same manner as provided in Rule 2.
8. **ROLL CALL VOTE.** Any three members of the JBC Personnel Subcommittee may require an oral roll call on any issue before the subcommittee and have the ayes and nays entered into the record, in accordance with Rule 3 for majority vote or Rule 7 for a suspension of the rules and reconsideration vote.



STATE OF ARKANSAS
ASA HUTCHENSON
GOVERNOR

March 9, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs,

I respectfully request consideration of the following amendment to the Operations Appropriation Bill for the Department of Correction for FY2017.

Please amend SECTION 1. REGULAR SALARIES as follows:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2016-2017
(100) T065C ADC/DCC CORRECTIONAL SERGEANT	884 886	GRADE C115
(120) T075C ADC/DCC CORPORAL	2355 2388	GRADE C113
MAY. NO. OF EMPLOYEES	4717 4752	

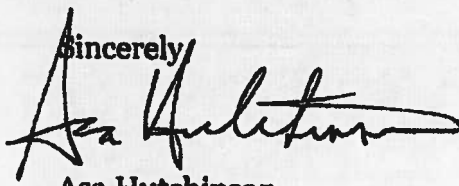
Please amend SECTION 3. APPROPRIATION – INMATE CARE & CUSTODY as follows:

ITEM		FISCAL YEAR
NO.		2016-2017
(01) REGULAR SALARIES	\$170,283,254	\$171,217,279
(02) PERSONAL SERVICES MATCHING	\$65,972,883	\$65,773,449
(07) OUT-OF- STATE BEDS		\$4,427,136
TOTAL AMOUNT APPROPRIATED	\$302,485,628	\$301,417,864

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Page 2

This request will allow the Department of Correction to add positions authorized by Act 822 of 2015 to their Operations Appropriation Bill, and provide twenty additional positions for the Ouachita River Correctional Facility. The request also adds appropriation for lease of beds from out of state facilities.

I appreciate your consideration in this matter.

Sincerely,

Asa Hutchinson

AH:db:cm

STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

March 10, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to the 2016-2017 Operations Appropriation Bill for the Department of Human Services – Division of Aging & Adult Services:

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2016-2017
	<u>L013N</u>	<u>GENERAL PHYSICIAN</u>	1	<u>GRADE N916</u>
(5)	G101C	DHS AREA MANAGER	2 1	GRADE C129
(7)	G047C	ATTORNEY SPECIALIST	2 1	GRADE C126
(23)	M045C	ADULT PROTECTIVE SERVICE WORKER	38 32	GRADE C117
	<u>M037C</u>	<u>PROGRAM ELIGIBILITY SUPERVISOR</u>	7	<u>GRADE C117</u>
	<u>M038C</u>	<u>PROGRAM ELIGIBILITY ANALYST</u>	2	<u>GRADE C117</u>
(24)	G183C	DHS PROGRAM COORDINATOR	5 2	GRADE C117
(26)	G178C	POLICY DEVELOPMENT COORDINATOR	1 2	GRADE C117
	<u>G180C</u>	<u>GRANTS ANALYST</u>	1	<u>GRADE C117</u>
	<u>M051C</u>	<u>FAMILY SERVICE WORKER</u>	1	<u>GRADE C116</u>
	<u>E046C</u>	<u>TRAINING INSTRUCTOR</u>	2	<u>GRADE C116</u>
(31)	A091C	FISCAL SUPPORT ANALYST	1	GRADE C115
	<u>M066C</u>	<u>PROGRAM ELIGIBILITY SPECIALIST</u>	76	<u>GRADE C111</u>
	<u>C062C</u>	<u>LOCAL OFFICE ADMIN ASSISTANT</u>	8	<u>GRADE C110</u>
(34)	C073C	ADMINISTRATIVE SPECIALIST II	7 8	GRADE C109
		MAX. NO. OF EMPLOYEES	212 310	

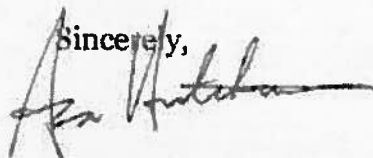
Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
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Please amend SECTION 3. APPROPRIATION – OPERATIONS as follows:

ITEM NO.	FISCAL YEAR	
	2016-2017	
(01) REGULAR SALARIES	89,720,196	<u>\$12,856,824</u>
(03) PERSONAL SERVICES MATCHING	3,342,743	<u>4,546,754</u>
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	2,590,573	<u>2,632,969</u>
(B) CONF. & TRAVEL	100,000	<u>104,500</u>
(D) CAP. OUTLAY	0	<u>110,500</u>
(05) COMMUNITY BASED CARE	90,000	<u>180,000</u>
(06) NURSING HOME CARE ALTERNATIVES	6,787,525	<u>7,287,525</u>
(09) PROJECT GRANTS	12,294,305	<u>12,794,305</u>
TOTAL AMOUNT APPROPRIATED	\$55,810,726	<u>\$61,398,761</u>

This request will allow the Department of Human Services to incorporate changes requested during Fiscal Year 2016 Reallocations of Resources, and allow for additional unfunded appropriation to purchase a vehicle and for potential increases in federal and private funding.

I appreciate your consideration of this matter.

Sincerely,


Asa Hutchinson

AH:db:es



Supreme Court of Arkansas

HOWARD W. BRILL
CHIEF JUSTICE

JUSTICE BUILDING
625 MARSHALL STREET
LITTLE ROCK, ARKANSAS 72201

PHONE (501) 682-6673
FAX (501) 683-4006
EMAIL howard.brill@scourts.gov

April 14, 2016

**Senator Bart Hester, Co-Chairman,
Personnel Subcommittee of the
Joint Budget Committee
Arkansas State Capitol
Little Rock, AR 72201**

**Representative Doug House, Co-Chairman,
Personnel Subcommittee of the
Joint Budget Committee
Arkansas State Capitol
Little Rock, AR 72201**

Re: Arkansas Supreme Court Appropriation Request, FY 2017

Gentlemen:

This morning the Joint Budget Committee referred a letter from me dated March 31, 2016, to your committee for your review and recommendation. Since the time of my original letter, the Arkansas Supreme Court received and approved an additional request which requires a revision to our initial request. Please substitute this letter as the full explanation of our request for an amendment to Senate Bill 69.

This revised request includes four revisions to the FY2017 appropriation for the Arkansas Supreme Court being considered during the Fiscal Session of the Arkansas General Assembly. None of these requests require a change to any of the agency's funding or appropriation levels.

The first change is within Section 5 of SB69, which contains the positions which are paid through the Bar of Arkansas account. These employees are paid with cash funds which are generated as a result of the Supreme Court's management and oversight of the practice of law pursuant to Amendment 28 of the Arkansas Constitution. One of these programs, the Judges and Lawyers Assistance Program, provides counseling and related services to Arkansas

judges, attorneys and law students who are impaired due to issues of drug and alcohol addiction. The current staff consists of two licensed therapists. Due to an increase in the need for their services, the JLAP program needs clerical and office assistance to support its work. We need to add an additional position to this section of the appropriation as follows:

SUPREME COURT ADMIN ASSISTANT JLAP

GRADE 115

The second change—also within Section 5 of SB69 and part of the Bar of Arkansas account—will add a Program Coordinator position to the Arkansas Access to Justice Commission. The Commission coordinates statewide efforts to ensure that all Arkansans have equal access to the civil justice system. The Commission's two staff oversee the work of the Commission, as well as the court's Interest on Lawyer Trust Accounts (IOLTA) program. Additional capacity is needed for the Commission to implement initiatives designed to make legal representation more affordable for and accessible to the Arkansans who need them, including Arkansans in rural and underserved areas of the state. We need to add another position to this section of the appropriation as follows:

SUPREME COURT PROGRAM COORDINATOR OF AJC GRADE 126

No increases in the appropriation levels to support these additional positions are necessary.

The third change—also within Section 5 of SB69 and part of the Bar of Arkansas Account—will add a staff attorney position for the Committee on Professional Conduct. The work of the Committee is essential to ensure the proper discipline of attorneys who violate ethical standards. We need to increase from one to two of the following positions within Section 5 as follows:

SUPREME COURT STAFF ATTORNEY OPC

GRADE 126

No increase in the appropriation levels to support the position is necessary.

The final change involves an upgrade to a current position found in Section 1 of SB96 and is a result of a revision of job duties and responsibilities which has already taken place. The position, "CODE Q123C ADMINISTRATIVE ASSISTANT" is a grade C115 and has previously functioned as clerical support. With recent changes to utilize technology to automate our processing of claims, we have increased the responsibilities of the position and the level of training and expertise required. The position now interacts directly with and functions consistent with the duties of other employees within the Office of the Clerk. We would, therefore, request that the position be re-titled as "Deputy Clerk" and re-classified from a Grade C115 to a Grade C117.

No increase in the appropriation levels to support the increase in grade are necessary.

I respectfully request your review and approval of these four changes during the Fiscal Session. Should you have a question or require further information, feel free to let me know.

Sincerely,

Howard W Brill

Howard W. Brill

cc: All Justices

ARKANSAS SENATE
90th General Assembly - Fiscal Session, 2016
Amendment Form

DRAFT

Subtitle of Senate Bill No. 69

AN ACT FOR THE ARKANSAS SUPREME COURT APPROPRIATION FOR THE 2016-2017 FISCAL YEAR.

Amendment No. ___ to Senate Bill No. 69

Amend Senate Bill No. 69 as originally introduced:

Page 2, delete line 17 in its entirety and insert the following:

"(24) Q228C DEPUTY CLERK 1 GRADE C117"

And

Page 4, line 13, delete "1" and insert "2"

And

Page 4, immediately following Item No. (7) insert a new Item No. to read as follows:

"(8) Q229C SUPREME COURT PROGRAM COOR OF AJC 1 GRADE C126"

And

Page 4, line 22, delete " 2" and insert "2"

And

Page 4, immediately following Item No. (16) insert a new Item No. to read as follows:

"(17) Q230C SUPREME COURT ADMIN ASSISTANT JLAP 1 GRADE C115"

And

Page 4, line 23, delete "19" and insert "22"

And

Appropriately renumber the Item No. in Section 5.

DRAFT

WLC154 - 04-15-2016 08:21:11

Page 1 of 2

The Amendment was read the first time, rules suspended and read the second time and _____
By: Joint Budget Committee
WLC/WLC - 04-15-2016 08:21:11
WLC154

Secretary

Andrea Lea
Auditor of State



230 State Capitol
Little Rock, AR 72201

State of Arkansas

April 5, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

As the disbursing officer for the state's deputy prosecuting attorneys, I respectfully request an amendment to SB100, the Annual Operations Appropriation Bill for the Auditor of State -- Deputy Prosecuting Attorneys.

Please amend **SECTION 1. REGULAR SALARIES** as follows:

Item Class No. Code Title	Maximum Annual	
	Maximum No. of Employees	Salary Rate Fiscal Year 2016-2017
(9) <u>DEP PROS ATTY - ATTORNEY</u>	<u>87-89</u>	<u>GRADE C12B</u>
MAX. NO. OF EMPLOYERS	246	247

Please amend **SECTION 2. APPROPRIATION -- DEPUTY PROSECUTING ATTORNEYS** as follows:

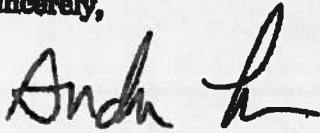
ITEM NO.	FISCAL YEAR	
	2016-2017	2016-2017
(01) REGULAR SALARIES	\$15,667,144	\$16,709,357
(02) PERSONAL SERVICES MATCHING	4,743,634	4,783,454
TOTAL AMOUNT APPROPRIATED	\$20,410,778	\$21,492,811

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Page 2

This amendment will allow for continued funding of 2 Deputy Prosecuting Attorneys originally funded through General Improvement Funds.

I appreciate your consideration of this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andrea Lea".

Andrea Lea

ARKANSAS SENATE
90th General Assembly - Fiscal Session, 2016
Amendment Form

DRAFT

Subtitle of Senate Bill No. 100

AN ACT FOR THE AUDITOR OF STATE - DEPUTY PROSECUTING ATTORNEYS APPROPRIATION FOR
THE 2016-2017 FISCAL YEAR.

Amendment No. ___ to Senate Bill No. 100

Amend Senate Bill No. 100 as originally introduced:

Page 2, line 3, delete "87" and insert "89"

And

Page 2, line 4, delete "245" and insert "247"

And

Page 2, line 14, delete "\$15,567,141" and insert "\$15,709,357"

And

Page 2, line 15, delete "4,743,634" and insert "4,783,454"

And

Page 2, line 17, delete "820.315.575" and insert "820.497.611".

DRAFT

The Amendment was read the first time, rules suspended and read the second time and
By: Joint Budget Committee _____

WLC/WLC - 04-11-2016 13:22:16
WLC153

Secretary

STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

March 10, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to the 2016-2017 Operations Appropriation Bill for the Department of Human Services – Division of Children and Family Services:

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2016-2017
<u>L033C PSYCHOLOGICAL EXAMINER</u>	<u>1</u>	<u>GRADE C121</u>
MAX. NO. OF EMPLOYEES	1,126 <u>1,127</u>	

Please amend SECTION 3. APPROPRIATION – OPERATIONS as follows:

ITEM		FISCAL YEAR
NO.		2016-2017
(01) REGULAR SALARIES	\$39,531,816	<u>\$39,297,324</u>
(03) PERSONAL SERVICES MATCHING	14,877,220	<u>14,787,617</u>
(02) EXTRA HELP	175,000	<u>625,000</u>
<u>OVERTIME</u>		<u>4,000,000</u>
TOTAL AMOUNT APPROPRIATED	\$81,249,535	<u>\$85,375,440</u>

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Page 2

Please amend SECTION 4. APPROPRIATION – GRANTS- STATE as follows:

ITEM NO.	FISCAL YEAR	
	2016-2017	
(01) STATE RESIDENTIAL TREATMENT	\$1,100,000	<u>\$10,860,055</u>
(02) FOSTER CARE	\$1,579,183	<u>34,689,983</u>
TOTAL AMOUNT APPROPRIATED	\$32,679,183	<u>\$45,550,038</u>

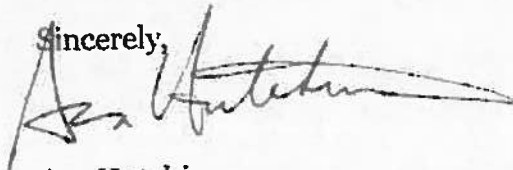
Please amend SECTION 5. APPROPRIATION – TANF- FOSTER CARE as follows:

ITEM NO.	FISCAL YEAR	
	2016-2017	
(01) TANF/FOSTER CARE	\$56,101,606	<u>\$60,230,751</u>

This request will allow the Department of Human Services to incorporate changes requested during Fiscal Year 2016 Reallocations of Resources and add an overtime line item. The overtime line item will be utilized to provide better transparency of payroll costs for the division. The changes also include unfunded appropriation for increased need in the foster care system.

I appreciate your consideration of this matter.

Sincerely,



Asa Hutchinson

AH:db:es



STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

March 10, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to the 2016-2017 Operations Appropriation Bill for the Department of Human Services – Division of Youth Services:

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2016-2017
(13)	A045C	STATISTICAL ANALYSIS MANAGER	1	GRADE C121
(17)	G152C	DHS PROGRAM MANAGER	11 12	GRADE C119
(29)	V015C	PURCHASING SPECIALIST	1 2	GRADE C115
		MAX. NO. OF EMPLOYEES	90 91	

Please amend SECTION 3. APPROPRIATION- OPERATIONS as follows:

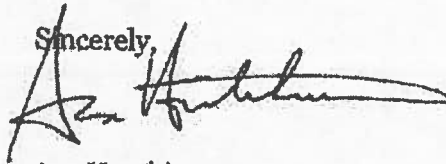
ITEM NO.	FISCAL YEAR 2016-2017
(06) STATEWIDE PREVENTION / INTERVENTION YOUTH DEV SERVICES	2,000,000 1,516,046
TOTAL AMOUNT APPROPRIATED	\$10,583,148 \$10,099,188

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Page 2

This request will allow the Department of Human Services to incorporate changes requested during Fiscal Year 2016 Reallocations of Resources.

I appreciate your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Asa Hutchinson", with a long horizontal flourish extending to the right.

Asa Hutchinson

AH:db:es



STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

March 10, 2016

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to the 2016-2017 Operations Appropriation Bill for the Department of Human Services – Division of Child Care and Early Childhood Education:

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2016-2017
	<u>E013C</u>	<u>EDUCATION PROGRAM MANAGER</u>	<u>1</u>	<u>GRADE C124</u>
		<u>MAX. NO. OF EMPLOYEES</u>	<u>203 204</u>	

Please amend SECTION 4. APPROPRIATION – GRANTS- FEDERAL as follows:

ITEM NO.		FISCAL YEAR 2016-2017
(01)	CHILD CARE DEV DISCRETIONARY	\$28,469,372 \$35,469,372
(02)	CHILD CARE FOOD PROGRAM	94,291,250 80,291,250
	TOTAL AMOUNT APPROPRIATED	\$122,760,622 \$115,760,622

Please amend SECTION 5. APPROPRIATION – CHILD CARE GRANTS as follows:

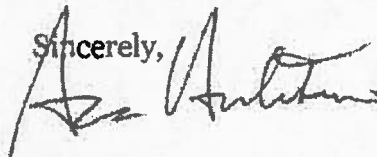
Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Page 2

ITEM NO.		FISCAL YEAR 2016-2017
(01) CHILD CARE GRANTS/AID	\$33,130,656	<u>\$40,130,656</u>

This request will allow the Department of Human Services to incorporate changes requested during Fiscal Year 2016 Reallocations of Resources.

I appreciate your consideration of this matter.

Sincerely,



Asa Hutchinson

AH:db:es