



**STATE OF ARKANSAS**  
ASA HUTCHINSON  
GOVERNOR

February 17, 2017

Senator Larry Teague, Co-Chair  
Representative Lane Jean, Co-Chair  
Joint Budget Committee  
Arkansas General Assembly  
State Capitol Building  
Little Rock, AR 72201

Dear Co-Chairs:

I am hereby transmitting the following fiscal year 2017 requests from state agencies for supplemental appropriations with my recommendations:

State Agency	Program	Positions	Appropriation	Funding
Arkansas School for the Blind	State Operations	0	\$78,000	\$0
Arkansas School for the Deaf	State Operations	0	\$835,000	\$0
Health Services Permit Agency	State Operations	0	\$33,000	\$0
Arkansas Economic Development Commission	Operations	0	\$300,000	\$0
DFA - Disbursing Officer	Miscellaneous Transfers	0	\$500,000	\$0

Senator Larry Teague, Co-Chair  
Representative Lane Jean, Co-Chair  
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I respectfully request your approval of these requests and their introduction as Joint Budget Committee bills at the proper time during the 91st General Assembly.

Thank you for your help in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Asa Hutchinson". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Asa Hutchinson

AH:db:ald

Enclosure

**FY 2017-2019  
Biennium**

**SUPPLEMENTAL  
APPROPRIATION  
REQUESTS**

**WITH**

**EXECUTIVE  
RECOMMENDATIONS  
BY  
GOVERNOR ASA HUTCHINSON**



**Department of Finance & Administration  
Office of Budget**

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**SUPPLEMENTAL APPROPRIATION AND FUNDING  
AGENCY REQUESTS AND EXECUTIVE RECOMMENDATIONS  
2017 Fiscal Year**

AGENCY/PROGRAM	Agency Request			Executive Recommendation		
	POS.	APPRO.	GEN. REV. FUNDING	POS.	APPRO.	GEN. REV. FUNDING
<b>REQUESTS REQUIRING EXECUTIVE RECOMMENDATION:</b>						
<u>GENERAL REVENUE FUND ACCOUNTS</u>						
School for the Blind, Arkansas State Operations		\$78,000			\$78,000	
School for the Deaf, Arkansas State Operations		\$835,000			\$835,000	
Health Services Permit Agency State Operations		\$33,000			\$33,000	
Arkansas Economic Development Commission Operations		\$300,000			\$300,000	
<b>SUBTOTAL</b>	0	\$1,246,000	\$0	0	\$868,000	\$0
<u>NON-GENERAL REVENUE FUND ACCOUNTS</u>						
Finance and Administration, Department of Miscellaneous Transfers		\$500,000			\$500,000	
<b>SUBTOTAL</b>	0	\$500,000	\$0	0	\$500,000	\$0
<b>TOTAL</b>	0	\$1,746,000	\$0	0	\$1,368,000	\$0

**SUPPLEMENTAL APPROPRIATION REQUEST FORM**

Agency: Arkansas School for the Blind  
 Program Title: State Operations  
 Appropriation only:  Yes  No  
 General Revenue Funding Amount Requested: \$ - None:   
 Other Funding Amount Requested: \$ - None:   
 Source of Other Funding: \_\_\_\_\_  
 Accounting Information:  
 Business Area: 0510 Funds Center: 076 Fund: ESA0100 Functional Area: EDUC

	Budgeted FY17	Supplemental Request FY17	Executive Recommendation
Regular Salaries	3,901,892		
Number of Positions	106		
Extra Help	1,000		
Number of Positions	17		
Personal Services Matching	1,376,035		
Overtime	10,000		
Operating Expenses	1,173,656		
Conference & Travel Expenses	17,015	8,000	8,000
Professional Fees	99,000		
Capital Outlay	5,000		
Data Processing	-		
Other: Special Maintenance	219,000	70,000	70,000
Other: Vocational Workstudy	10,000		
Other: Summer Projects	85,000		
<b>Total</b>	<b>6,897,598</b>	<b>\$78,000</b>	<b>\$78,000</b>

IGS Approval (if applicable) \_\_\_\_\_ Date \_\_\_\_\_ Items requested for information technology must be in compliance with Technology Plans as submitted to IGS.

**Supplemental Personnel Positions Requested:**

Position Title	Class Code	Grade	Line Item Maximum	# of Positions Requested
<b>Total Positions Requested</b>				<b>-</b>

Current Authorization(s):

Section	Act
3	245 of 2016

**Summary of Request and Statement of Need:** (If IT related reference the location/number in the agency's IT Plan)  
 Additional appropriation for agency staff to attend professional development seminars. These seminars are required to meet guidelines established by the Arkansas Department of Education and the State of Arkansas. Additional appropriation in Special Maintenance for the repair of facilities.

**Impact if Not Approved:**  
 If Conference and Travel is not approved, agency staff would be limited in their ability to obtain required professional development. If Special Maintenance is not approved, the agency would be unable to make necessary repairs to their facilities on campus.

**Alternatives:**  
 N/A

**Executive Recommendation:**  
 The Executive Recommendation provides for the Agency Request.

**SUPPLEMENTAL APPROPRIATION REQUEST FORM**

Agency: Arkansas School for the Deaf  
 Program Title: State Operations  
 Appropriation only:  Yes  No  
 General Revenue Funding Amount Requested: \$ - None:   
 Other Funding Amount Requested: \$ - None:   
 Source of Other Funding: \_\_\_\_\_

Accounting Information:  
 Business Area: 0513 Funds Center: 056 Fund: EVA0100 Functional Area: EDUC

	Budgeted FY17	Supplemental Request FY17	Executive Recommendation
Regular Salaries	5,657,045		
Number of Positions	160		
Extra Help	99,325	50,000	50,000
Number of Positions	55		
Personal Services Matching	2,142,554		
Overtime	25,000		
Operating Expenses	1,473,689	610,000	610,000
Conference & Travel Expenses	21,500		
Professional Fees	80,000		
Capital Outlay	52,416		
Data Processing	-		
Other: Special Maintenance	340,000	175,000	175,000
Other: Vocational Workstudy	7,500		
Sign Lang. Communication Proficiency Interview/American Sign Language	285,000		
Other: Miscellaneous Activities	70,000		
<b>Total</b>	<b>10,254,029</b>	<b>\$835,000</b>	<b>\$835,000</b>

IGS Approval (if applicable) \_\_\_\_\_ Date \_\_\_\_\_ Items requested for information technology must be in compliance with Technology Plans as submitted to IGS.

**Supplemental Personnel Positions Requested:**

Position Title	Class Code	Grade	Line Item Maximum	# of Positions Requested
Total Positions Requested:				-

Current Authorization(s):

Section	Act
3	113 of 2016

Summary of Request and Statement of Need: (If IT related reference the location/number in the agency's IT Plan)

Additional appropriation in Extra Help to cover cost for ASD's outreach program staff. Additional appropriation in Operating Expenses and Special Maintenance for educational supplies and building repair.

Impact if Not Approved:

If not approved, ASD would be unable continue their outreach program. If Operating Expenses and Special Maintenance are not approved, ASD would be unable to provide suitable conditions for students.

Alternatives:

The agency could request appropriation from the Pay Plan Holding Account to receive additional Extra Help appropriation. The agency has no alternatives on receiving additional operating expenses. The agency could utilize their General Improvement Funds for costs to repair campus building.

Executive Recommendation:

The Executive Recommendation provides for the Agency Request.

Revised 11/15/2016

### SUPPLEMENTAL APPROPRIATION REQUEST FORM

Agency: Health Services Permit Agency  
Program Title: Health Services Permit Agency - State Operations  
Appropriation only:  Yes  No  
General Revenue Funding Amount Requested: \$                   - None:   
Other Funding Amount Requested: \$                   - None:   
Source of Other Funding: \_\_\_\_\_  
Accounting Information:  
Business Area: 0665 Funds Center: 844 Fund: HUA6501 Functional Area: HHS

	Budgeted FY17	Supplemental Request FY17	Executive Recommendation
Regular Salaries	222,179		
Number of Positions	6		
Extra Help	-		
Number of Positions	0		
Personal Services Matching	70,941		
Operating Expenses	60,627	33,000	33,000
Conference & Travel Expenses	2,274		
Professional Fees	20,267		
Capital Outlay	-		
Data Processing	-		
Other:			
Total	\$376,288	\$33,000	\$33,000

IGS Approval (if applicable) \_\_\_\_\_

Date \_\_\_\_\_

Items requested for information technology must be in compliance with Technology Plans as submitted to IGS.

**Supplemental Personnel Positions Requested:**

Position Title	Class Code	Grade	Line Item Maximum	# of Positions Requested
Total Positions Requested				-

Current Authorization(s):

Section	Act
2	137 of 2016

Summary of Request and Statement of Need: (If IT related reference the location/number in the agency's IT Plan)

The Arkansas Health Services Permit Agency is requesting additional appropriation in operational expenses to cover the costs incurred in fiscal year 2017 for the office space and equipment leases which the agency is 100% responsible to pay for as a result of Executive Order 15-19. The Executive order moved the Arkansas Governor's Developmental Disabilities Council (DDC) to DF&A in fiscal year 2016. The two programs shared the expenses prior to the separation.

Impact if Not Approved:

The Arkansas Health Services Permit Agency will not be able to pay the lease for their office space or equipment expenses and will have to move out of the office space and return all of the office equipment.

Alternatives:

The Arkansas Health Services Permit Agency is actively looking for a less expensive leases for office space and equipment.

Executive Recommendation:

The Executive Recommendation provides for the Agency Request.



**SUPPLEMENTAL APPROPRIATION REQUEST FORM**

Agency: Arkansas Economic Development Commission  
 Program Title: State Operations  
 Appropriation only: X Yes        No  
 General Revenue Funding Amount Requested: \$        - None:        X  
 Other Funding Amount Requested: \$        - None:        X  
 Source of Other Funding: \_\_\_\_\_  
 Accounting Information:  
 Business Area: 0790 Funds Center: 2SK Fund: HOA0100 Functional Area: COMM

	Budgeted FY17	Supplemental Request FY17	Executive Recommendation
Regular Salaries	4,355,550		
Number of Positions	121		
Extra Help	30,000		
Number of Positions	9		
Personal Services Matching	1,342,124		
Operating Expenses	1,548,238		
Conference & Travel Expenses	141,486		
Grants/Aid	358,449		
Professional Fees	2,215,000		
Capital Outlay	100,000	300,000	300,000
Military Affairs Grant Program	750,000		
Far East Trade/IND Recruitment	150,000		
Industry Training Program	1,714,800		
For State Matching of Federal Funds	228,500		
<b>Total</b>	<b>12,934,147</b>	<b>300,000</b>	<b>300,000</b>

IGS Approval (if applicable) \_\_\_\_\_ Date \_\_\_\_\_ Items requested for information technology must be in compliance with Technology Plans as submitted to IGS.

**Supplemental Personnel Positions Requested:**

Position Title	Class Code	Grade	Line Item Maximum	# of Positions Requested
Total Positions Requested				-

Current Authorization(s):

Section	Act
1	226 of 2016

**Summary of Request and Statement of Need:** (If IT related reference the location/number in the agency's IT Plan)  
 This appropriation will enable the 4th floor to be renovated to have all Economic Development staff on one floor. This project will be funded through the agency savings. This will result in rent savings of \$150,000 annually once we are released from the lease for the third floor.

**Impact if Not Approved:**  
 AEDC would be unable to use funds that may be available through agency savings to complete the necessary renovations to the 900 West Capitol building to accommodate consolidating staff from two floors into one and downsizing the use of assistants that will support the executive team.

**Alternatives:**  
 AEDC would need capital outlay appropriation to complete the project, regardless of funding source. If this supplemental did not get approval and added to our FY17 and FY18 bill, we would request GIF appropriation and funding that was available for capital projects.

**Executive Recommendation:**  
 The Executive Recommendation provides for the Agency Request.

Revised 1/11/2016

**SUPPLEMENTAL APPROPRIATION REQUEST FORM**

Agency: Department of Finance and Administration  
 Program Title: Disbursing Officer Holding Account - Miscellaneous Transfers  
 Appropriation only:  Yes  No  
 General Revenue Funding Amount Requested: \$ - None:   
 Other Funding Amount Requested: \$ - None:   
 Source of Other Funding: \_\_\_\_\_  
 Accounting Information:  
 Business Area: 0620 Funds Center: F42 Fund: MX0108 Functional Area: ADMN

	Budgeted FY17	Supplemental Request FY17	Executive Recommendation
Regular Salaries			
Number of Positions			
Extra Help	1,500,000	500,000	500,000
Number of Positions			
Personal Services Matching			
Operating Expenses			
Conference & Travel Expenses			
Professional Fees			
Capital Outlay			
Data Processing			
Other:			
Other:			
<b>Total</b>	<b>\$1,500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>

IGS Approval (if applicable) \_\_\_\_\_ Date \_\_\_\_\_ Items requested for information technology must be in compliance with Technology Plans as submitted to IGS.

**Supplemental Personnel Positions Requested:**

Position Title	Class Code	Grade	Line Item Maximum	# of Positions Requested
Total Positions Requested				-

Current Authorization(s):

Section	Act
2	Act 251 of 2016

Summary of Request and Statement of Need: (If IT related reference the location/number in the agency's IT Plan)

Additional appropriation is needed for the Department of Finance and Administration Extra Help Pay Plan Holding Account due to a large transfer from the account early in the year for the Department of Human Services - Division of Children and Family Services. This account is utilized by agencies through approval of the Chief Fiscal Officer and ALC.

Impact if Not Approved:

If this request is not approved there may not be enough appropriation to accommodate all agency requests from the holding account to complete this fiscal year.

Alternatives:

If appropriation is not available, agencies will not be able to utilize any Extra Help above their current appropriation levels.

Executive Recommendation:

The Executive Recommendation provides for the Agency Request.