

STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

March 15, 2017

Senator Larry Teague, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request amendments to the following ten Department of Human Services appropriation bills.

I respectfully request amendment to HB1438, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Director’s Office.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Table with 4 columns: Item No., Class Code, Title, and Maximum Annual Salary Rate (Fiscal Year 2017-2018). Rows list various positions like DHS Financial Section Manager, Payroll Services Coordinator, etc., with their respective employee counts and grades.

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(163) V025C WAREHOUSE SPECIALIST	2	1	GRADE C110
(164) C073C ADMINISTRATIVE SPECIALIST II	12	9	GRADE C109
MAX. NO. OF EMPLOYEES	705	678	

This request will reduce the Department's number of authorized positions by twenty-seven, providing for more efficient agency operations.

Please amend SECTION 11. SPECIAL LANGUAGE as follows:

Delete item (c) and renumber accordingly.

This request will delete Youth Services special language from the Director's Office appropriation bill, so that the appropriate special language can be added in the Division of Youth Services appropriation bill.

Page 13, line 16, delete "two" and substitute "four".

This request will permit the Department four reallocation of resources transfer requests in a fiscal year, which will allow the Department to make the most effective use of the resources allocated to it in order to better serve the citizens of Arkansas.

I respectfully request amendment to HB1283, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Aging and Adult Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows and renumber the item numbers accordingly:

Item Class	Maximum	Maximum Annual	
No. Code Title	No. of	Salary Rate	Fiscal Year
	Employees		2017-2018
(12) M016C DHS FIELD MANAGER	5	4	GRADE C120
(13) L038C REGISTERED NURSE	76	75	GRADE C120
(17) M025C PROGRAM ELIGIBILITY COORDINATOR I	2	1	GRADE C118
(18) M045C ADULT PROTECTIVE SERVICES WORKER	37	35	GRADE C117
(24) G198C DHS/DAAS PROGRAM SPECIALIST	10	9	GRADE C116
(25) M051C FAMILY SERVICE WORKER	1		GRADE C116
(29) M066C PROGRAM ELIGIBILITY SPECIALIST	75	74	GRADE C114
(31) C056C ADMINISTRATIVE SPECIALIST III	12	11	GRADE C112
MAX. NO. OF EMPLOYEES	300	291	

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This request will reduce the Department's number of authorized positions by nine, providing for more efficient agency operations.

I respectfully request amendment to SB200, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Children and Family Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows and renumber the item numbers accordingly:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2017-2018
(12) L033C PSYCHOLOGICAL EXAMINER	1	GRADE C124
(19) M027C FAMILY SERVICE WORKER SPECIALIST	601	593 GRADE C118
(27) G210C DHS PROGRAM SPECIALIST	6	5 GRADE C115
MAX. NO. OF EMPLOYEES	1,225	1,215

This request will reduce the Department's authorized number of positions by ten, providing for more efficient agency operations.

I respectfully request amendment to SB197, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Child Care and Early Childhood Education.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2017-2018
(27) C073C ADMINISTRATIVE SPECIALIST II	41	6 GRADE C109
(28) C087C ADMINISTRATIVE SPECIALIST I	3	2 GRADE C106
MAX. NO. OF EMPLOYEES	188	182

This request will reduce the Department's number of authorized positions by six, providing for more efficient agency operations.

I respectfully request amendment to SB201, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Behavioral Health Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows and renumber the item numbers accordingly

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2017-2018
(34) G099C DHS PROGRAM ADMINISTRATOR	4 3	GRADE C122
(38) M009C LICENSED CERTIFIED SOCIAL WORKER	30 29	GRADE C121
(54) G152C DHS PROGRAM MANAGER	6 4	GRADE C119
(60) M026C LICENSED SOCIAL WORKER	6 5	GRADE C118
(63) E044C CERTIFIED BACHELORS TEACHER	4 3	GRADE C117
(67) L055C DIETICIAN	2 1	GRADE C117
(70) X101C INTERNAL AFFAIRS INVESTIGATOR	2 1	GRADE C117
(71) S017C MAINTENANCE COORDINATOR	2	GRADE C117
(72) P020C PRODUCTION ARTIST	1	GRADE C117
(77) P031C MEDIA SPECIALIST	1	GRADE C116
(78) T055C PUBLIC SAFETY OFFICER	26 25	GRADE C116
(103) R036C HUMAN RESOURCES SPECIALIST	6 5	GRADE C113
(109) L066C REHABILITATION INSTRUCTOR	38 37	GRADE C113
(111) C056C ADMINISTRATIVE SPECIALIST III	50 46	GRADE C112
(112) R037C BENEFITS TECHNICIAN	2 1	GRADE C112
(113) A098C FISCAL SUPPORT SPECIALIST	5 4	GRADE C112
(116) S056C FOOD PREPARATION SUPERVISOR	10 9	GRADE C111
(117) M076C RECREATIONAL ACTIVITY LEADER II	29 27	GRADE C111
(118) M074C RESIDENTIAL ADVISOR	10 6	GRADE C111
(127) M082C RECREATIONAL ACTIVITY LEADER I	4 3	GRADE C109
(132) V027C INVENTORY CONTROL TECHNICIAN	7 6	GRADE C108
(143) S089C FOOD PREPARATION TECHNICIAN	42 37	GRADE C102
MAX. NO. OF EMPLOYEES	1,114	1,079

This request will reduce the Department's number of authorized positions by thirty-five, providing for more efficient agency operations.

Please amend SECTION 3. APPROPRIATION – STATE OPERATIONS as follows:

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ITEM NO.	FISCAL YEAR	
	2017-2018	
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	23,912,659	26,814,701
(C) PROF. FEES	6,331,367	9,974,882
TOTAL AMOUNT APPROPRIATED	\$16,196,216	\$ 122,741,773

This request will allow the Division of Behavioral Health Services to support the operating costs of two residential treatment facilities. In addition, the Division is requesting an increase in professional fees to cover increased contracted services to ensure the facilities operate within regulatory compliance.

I respectfully request amendment to HB1281, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of County Operations.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class No. Code Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2017-2018	
		(15) G129C DHS/DCO PROGRAM MANAGER	6
(46) C062C LOCAL OFFICE ADMINISTRATIVE ASST	45	44	GRADE C110
(49) C087C ADMINISTRATIVE SPECIALIST I	4	3	GRADE C106
MAX. NO. OF EMPLOYEES	1,776	1,770	

This request will reduce the Department's number of authorized positions by six, providing for more efficient agency operations.

I respectfully request amendment to SB195, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Developmental Disabilities Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class		Maximum	Maximum Annual
No. Code Title		No. of	Salary Rate
		Employees	Fiscal Year
			2017-2018
(24) M009C	LICENSED CERTIFIED SOCIAL WORKER	7	5 GRADE C121
(26) L036C	NURSE INSTRUCTOR	5	4 GRADE C121
(28) L033C	PSYCHOLOGICAL EXAMINER	23	<u>22</u> GRADE C121
(33) L038C	REGISTERED NURSE	35	34 GRADE C120
(42) M026C	LICENSED SOCIAL WORKER	5	4 GRADE C118
(47) E044C	CERTIFIED BACHELORS TEACHER	11	<u>10</u> GRADE C117
(49) G183C	DHS PROGRAM COORDINATOR	68	<u>65</u> GRADE C117
(59) X094C	SERVICES & PROGRAM LICENSING SPEC	17	14 GRADE C117
(93) C056C	ADMINISTRATIVE SPECIALIST III	42	<u>40</u> GRADE C112
(100) M073C	RESIDENTIAL CARE SUPERVISOR	75	74 GRADE C111
(135) S087C	INSTITUTIONAL SERVICES ASSISTANT	98	<u>96</u> GRADE C103
(136) S089C	FOOD PREPARATION TECHNICIAN	39	<u>38</u> GRADE C102
	MAX. NO. OF EMPLOYEES	2,630	<u>2,611</u>

This request will reduce the Department's number of authorized positions by nineteen, providing for more efficient agency operations.

I respectfully request amendment to SB199, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of State Services for the Blind.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class		Maximum	Maximum Annual
No. Code Title		No. of	Salary Rate
		Employees	Fiscal Year
			2017-2018
(8) L098C	CERTIFIED VOCATIONAL REHAB COUNSELOR	29	<u>28</u> GRADE C119
(13) L051C	REHABILITATION COUNSELOR	4	3 GRADE C117
(19) C056C	ADMINISTRATIVE SPECIALIST III	9	<u>8</u> GRADE C112
	MAX. NO. OF EMPLOYEES	81	<u>78</u>

This request will reduce the Department's number of authorized positions by three, providing for more efficient agency operations.

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I respectfully request amendment to SB196, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Medical Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2017-2018
(45) Co73C ADMINISTRATIVE SPECIALIST II	8	<u>7</u> GRADE C109
(46) Co87C ADMINISTRATIVE SPECIALIST I	3	<u>2</u> GRADE C106
MAX. NO. OF EMPLOYEES	263	<u>261</u>

This request will reduce the Department's number of authorized positions by two, providing for more efficient agency operations.

Please delete SECTION 13. SPECIAL LANGUAGE - REVIEW OF RULES IMPACTING STATE MEDICAID COSTS in its entirety.

This request will delete language that would be obsolete upon passage of House Bill 1919, concerning the process for the review of rules impacting State Medicaid costs.

Please delete SECTION 15. SPECIAL LANGUAGE – MEDICAID PRIMARY CARE CASE MANAGEMENT PROGRAM in its entirety and renumber the sections accordingly.

This request will delete language for an expired pilot program.

I respectfully request amendment to SB198, the 2017-2018 Operations Appropriation Bill for the Department of Human Services – Division of Youth Services.

Please amend SECTION 1. REGULAR SALARIES – OPERATIONS as follows and renumber the item numbers accordingly:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2017-2018
(12) X062C QUALITY ASSURANCE COORDINATOR	3	<u>2</u> GRADE C119
(23) C056C ADMINISTRATIVE SPECIALIST III	6	<u>5</u> GRADE C112

(24) ~~A098C FISCAL SUPPORT SPECIALIST~~ ~~1~~ ~~GRADE C112~~
MAX. NO. OF EMPLOYEES 65 62

This request will reduce the Department's number of authorized positions by three, providing for more efficient agency operations.

Please delete SECTION 12. SPECIAL LANGUAGE – REGULAR SALARIES – CONTINGENT EDUCATIONAL SERVICES POSITIONS in its entirety.

Please add the following two new special language sections and renumber the sections accordingly:

SECTION XX. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. RESIDENTIAL SERVICES CONTINGENCY. If it has been determined that the Department of Human Services - Division of Youth Services cannot continue to contract with private providers for residential juvenile services, educational services, therapeutic services, and/or medical services and deems it necessary to utilize Department staff to provide all or parts of the required services above, the Department is authorized to seek the approval of the Chief Fiscal Officer of the State, the Governor and the Arkansas Legislative Council or Joint Budget Committee to utilize the contingent residential services positions contained in this Act and to make the appropriate transfers from any line item authorized in Section 8 of this Act to any line item authorized in Section 3 of this Act. If it has been determined that the Department of Human Services - Division of Youth Services cannot continue to operate one or more of the various service components of a Residential Facility for residential juvenile services, educational services, therapeutic services, and/or medical services and deems it necessary to utilize a contract with private provider(s), the Department is authorized to seek the approval of the Chief Fiscal Officer of the State, the Governor and the Arkansas Legislative Council or Joint Budget Committee to make the appropriate transfers from any line item authorized in Section 3 of this Act to any line item authorized in Section 8 of this Act.

SECTION XX. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. EXTRA HELP SALARIES - CONTINGENT RESIDENTIAL SERVICES POSITIONS. There is hereby established for the Department of Human Services - Division of Youth Services - Contingent Residential Services Positions, the following maximum number of positions whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §21-5-201 et seq.), or its successor, and all laws amendatory thereto. Requests to use positions will be based upon the non-contracted services for residential juvenile services, educational services,

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therapeutic services, and/or medical services. If at such time a category(s) of services are contracted with private providers, identified positions associated with such service(s) shall be returned to the contingency pool. In order to ensure required staffing levels, Extra Help positions authorized herein are specifically exempt from limitation of hours, either by act or regulation. The provisions of this section shall be in effect through June 30, 2018.

CONTINGENT POSITIONS - RESIDENTIAL SERVICES


<u>ITEM</u>	<u>CLASS</u>		<u>MAXIMUM</u>
<u>NO.</u>	<u>CODE</u>	<u>TITLE</u>	<u>NO. OF</u>
			<u>EMPLOYEES</u>
(01)	9999	<u>EXTRA HELP</u>	<u>320</u>
		<u>GRAND TOTAL CONTINGENT POSITIONS</u>	<u>320</u>

Please amend the Emergency Clause for Senate Bill 198 to reflect an effective date for the two new special language sections above from and after the date of its passage and approval.

These requests will provide the special language needed to address the evolving needs of the Division.

I appreciate your consideration of this matter.

Sincerely,



Asa Hutchinson

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