



**STATE OF ARKANSAS  
SARAH HUCKABEE SANDERS  
GOVERNOR**

March 2, 2023

Senator Jonathan Dismang, Co-Chair  
Representative Lane Jean, Co-Chair  
Joint Budget Committee  
Arkansas General Assembly  
State Capitol Building  
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to HB1118, the 2023-2024 Operations Appropriation Bill for the Arkansas Department of Human Services - Secretary's Office.

Please amend SECTION 3. REGULAR SALARIES - OPERATIONS as follows and renumber accordingly:

Item Class		Maximum	Maximum Annual
No.	Code Title	No. of	Salary Rate
		Employees	Fiscal Year
			2023-2024
(1)	L023N DHS DEPUTY DIRECTOR	4	<u>2</u> GRADE SE03
(2)	<del>N011N DFA CHIEF INFORMATION OFFICER</del>	<del>1</del>	<del>GRADE SE02</del>
(4)	N040N DHS CHIEF INFORMATION OFFICER	4	<u>2</u> GRADE SE02
(44)	D026N DHS ELIGIBILITY SYSTEM		
	PROGRAM MGR	2	<u>3</u> GRADE GS13
(146)	C056C ADMINISTRATIVE SPECIALIST III	17	<u>15</u> GRADE GS04
(X)	<u>N255N DHS CHIEF DEPUTY DIRECTOR</u>		<u>2</u> <u>GRADE SE04</u>
(X)	<u>D068C INFORMATION SYSTEMS ANALYST</u>		<u>1</u> <u>GRADE IT04</u>
(X)	<u>N102N DHS/DCO ASSISTANT DIRECTOR</u>	<u>1</u>	<u>GRADE GS14</u>
	MAX. NO. OF EMPLOYEES	661	<u>662</u>

This request will incorporate position changes that were approved by the Arkansas Legislative Council in the first and second Reallocation of Resource Requests of Fiscal Year 2023. It will also reclassify two positions as DHS Chief Deputy Director to provide the necessary leadership titles within the Department and clearly identify the Chief Information Officer job title.

Please amend SECTION 11. SPECIAL LANGUAGE. TRANSFER AUTHORITY. as follows:

Page 12, line 26, delete "two" and substitute "four".

This request will allow the Department of Human Services to use Reallocation of Resources four times per year to allow flexibility for the agency, maximize budget efficiencies for both the state and Department of Human Services, and reduce administrative burdens.

Please amend SECTION 13. SPECIAL LANGUAGE - CODE AMENDMENT. as follows and renumber accordingly:

Remove all references of "Residential Care Assistant", "Residential Care Technician", and "Residential Care Supervisor".

This request will remove each occurrence of job titles that are no longer utilized at Department of Human Services facilities.

I appreciate your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Sanders", written in a cursive style.

Sarah Huckabee Sanders

# Hall of the House of Representatives

94th General Assembly - Regular Session, 2023

## Amendment Form

DRAFT

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### Subtitle of House Bill No. 1118

AN ACT FOR THE DEPARTMENT OF HUMAN SERVICES - SECRETARY'S OFFICE APPROPRIATION  
FOR THE 2023-2024 FISCAL YEAR.

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### Amendment No. \_\_\_ to House Bill No. 1118

Amend House Bill No. 1118 as originally introduced:

On page 2, line 19, delete "4" and substitute "2"

AND

On page 2, immediately following line 19, insert the following:

"(1.1) N255N DHS CHIEF DEPUTY DIRECTOR 2 GRADE SE04"

AND

On page 2, delete line 20 and substitute the following:

~~"(2) N011N DFA CHIEF INFORMATION OFFICER 1 GRADE SE02"~~

AND

On page 2, line 22, delete "1" and substitute "2"

AND

On page 3, immediately following line 5, insert the following:

"(23.1) D068C INFORMATION SYSTEMS ANALYST 1 GRADE IT04"

AND

On page 3, immediately following line 21, insert the following:

"(39.1) N102N DHS/DCO ASSISTANT DIRECTOR 1 GRADE GS14"

AND

On page 3, line 26, delete "2" and substitute "3"

AND

**DRAFT**

LCW045 - 03-10-2023 08:20:22

Page 1 of 3

On page 6, line 20, delete "17" and substitute "15"

AND

On page 6, line 36, delete "661" and substitute "662"

AND

On page 12, line 26, delete "~~four~~ two" and substitute "four"

AND

On page 14, delete lines 15 through 19, and substitute the following:

" (3) A certified nursing assistant; or  
(4) A behavioral health aide."

AND

On page 14, line 22, delete "§ 6-82-2201(2)-(7)" and substitute "§ 6-82-2201(2)-(4)"

AND

On page 14, line 24, delete "§ 6-82-2201(2)-(7)" and substitute "§ 6-82-2201(2)-(4)"

AND

On page 16, delete lines 3 through 7, and substitute the following:

" (3) Certified nursing assistants; and  
(4) Behavioral health aides."

AND

On page 16, delete lines 16 through 20, and substitute the following:

" (A) Certified nursing assistant; and  
(B) Behavioral health aide."

AND

On page 17, delete lines 2 through 4 and substitute the following:

" (3) For certified nursing assistant and behavioral health aide classifications:"

The Amendment was read  
By: Joint Budget Committee  
LCW/LCW - 03-10-2023 08:20:22  
LCW045

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Chief Clerk

1 State of Arkansas  
2 94th General Assembly  
3 Regular Session, 2023

# A Bill

HOUSE BILL 1118

4  
5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN  
10 SERVICES - SECRETARY'S OFFICE FOR THE FISCAL YEAR  
11 ENDING JUNE 30, 2024; AND FOR OTHER PURPOSES.  
12  
13

## Subtitle

14 AN ACT FOR THE DEPARTMENT OF HUMAN  
15 SERVICES - SECRETARY'S OFFICE  
16 APPROPRIATION FOR THE 2023-2024 FISCAL  
17 YEAR.  
18  
19  
20

21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
22

23 SECTION 1. REGULAR SALARIES - SECRETARY OF HUMAN SERVICES. There is  
24 hereby established for the Department of Human Services - Secretary's Office  
25 for the 2023-2024 fiscal year, the following maximum number of regular  
26 employees.  
27

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2023-2024
(1)	SC008	SECRETARY OF HUMAN SERVICES	<u>1</u>	GRADE SE05
		MAX. NO. OF EMPLOYEES	1	

34  
35 SECTION 2. APPROPRIATION - SECRETARY OF HUMAN SERVICES. There is  
36 hereby appropriated, to the Department of Human Services, to be payable from



1 the paying account as determined by the Chief Fiscal Officer of the State,  
 2 for personal services of the Department of Human Services - Secretary's  
 3 Office for the fiscal year ending June 30, 2024, the following:

ITEM	FISCAL YEAR
NO.	2023-2024
(01) REGULAR SALARIES	\$287,042
(02) PERSONAL SERVICES MATCHING	<u>62,151</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$349,193</u></u>

10

11 SECTION 3. REGULAR SALARIES - OPERATIONS. There is hereby established  
 12 for the Department of Human Services - Secretary's Office for the 2023-2024  
 13 fiscal year, the following maximum number of regular employees.

14

Item	Class	Maximum	Maximum Annual
No.	Code Title	No. of	Salary Rate
		Employees	Fiscal Year
			2023-2024
19	(1) L023N DHS DEPUTY DIRECTOR	<del>4</del> 2	GRADE SE03
	<i>N255N DHS CHIEF DEPUTY DIRECTOR</i>	2	<i>GRADE SE04</i>
20	(2) <del>N011N DFA CHIEF INFORMATION OFFICER</del>	<del>1</del>	<del>GRADE SE02</del>
21	(3) N220N DHS CHIEF ATTORNEY	1	GRADE SE02
22	(4) N040N DHS CHIEF INFORMATION OFFICER	<del>1</del> 2	GRADE SE02
23	(5) N233N DHS CHIEF OF BUSINESS OPERATIONS	1	GRADE SE02
24	(6) N232N DHS DEPUTY CHIEF INFORMATION OFFICER	1	GRADE SE02
25	(7) A136C DHS MEDICAID CHIEF FINANCE OFFICER	1	GRADE SE02
26	(8) G029N DHS DIRECTOR OF POLICY AND LEGAL	2	GRADE SE01
27	(9) L009C NURSE MANAGER	1	GRADE MP03
28	(10) D006N STATE SYSTEMS ARCHITECT	3	GRADE IT10
29	(11) D025N DHS IT SENIOR ENGINEER	4	GRADE IT09
30	(12) D022N IT SENIOR PROJECT MANAGER	3	GRADE IT09
31	(13) D007C INFORMATION SYSTEMS MANAGER	8	GRADE IT08
32	(14) D030C INFORMATION SYSTEMS COORDINATOR	3	GRADE IT07
33	(15) D025C STATE IT SECURITY SPECIALIST	3	GRADE IT06
34	(16) D054C COMPUTER SUPPORT COORDINATOR	1	GRADE IT05
35	(17) D063C COMPUTER SUPPORT SPECIALIST	12	GRADE IT05
36	(18) D061C INFORMATION SYSTEMS COORDINATION SPEC	9	GRADE IT05

1	(19)	D057C INFORMATION TECHNOLOGY MANAGER	2	GRADE IT05
2	(20)	D052C SOFTWARE SUPPORT ANALYST	6	GRADE IT05
3	(21)	D044C SYSTEMS ANALYST	1	GRADE IT05
4	(22)	D062C DATABASE ANALYST	5	GRADE IT04
5	(23)	D064C WEBSITE DEVELOPER	1	GRADE IT04
6	(24)	<i>D068C</i> INFORMATION SYSTEMS ANALYST D071C COMPUTER SUPPORT ANALYST	<i>1</i> 3	<i>GRADE IT04</i> GRADE IT03
7	(25)	D075C SOFTWARE SUPPORT SPECIALIST	4	GRADE IT03
8	(26)	D079C COMPUTER SUPPORT TECHNICIAN	11	GRADE IT02
9	(27)	R048C DHS CHIEF HUMAN RESOURCES OFFICER	1	GRADE GS15
10	(28)	N244N DHS CHIEF OF COMMUNICATION	1	GRADE GS15
11	(29)	A131C DHS CHIEF PROCUREMENT OFFICER	1	GRADE GS15
12	(30)	N016N DHS DEP DIR ADMINISTRATIVE SVCS	1	GRADE GS15
13	(31)	N231N DHS DEPUTY CHIEF COUNSEL	1	GRADE GS15
14	(32)	G286C DMS DEPUTY DIRECTOR	1	GRADE GS15
15	(33)	N086N DHS DDS DIR EVAL PLAN & MGMT SYSTEMS	1	GRADE GS14
16	(34)	N142N DHS/DAAS DEPUTY DIRECTOR	1	GRADE GS14
17	(35)	N122N DHS/DCC ASSISTANT DIR FINANCE & ADMN	1	GRADE GS14
18	(36)	N101N DHS/DCO ASST DEP DIR PGM & ADMN SPT	1	GRADE GS14
19	(37)	N099N DHS/DMS ADD - LONG TERM CARE	1	GRADE GS14
20	(38)	N100N DHS/DMS ADD - MEDICAL SERVICES	4	GRADE GS14
21	(39)	N124N DHS/DYS ASSISTANT DIVISION DIRECTOR	2	GRADE GS14
22	(40)	<i>N102N DHS/DCO ASSISTANT DIRECTOR</i> A010C AGENCY CONTROLLER II	<i>1</i> 1	<i>GRADE GS14</i> GRADE GS13
23	(41)	G290C ASST DEPUTY DIR OF LEGISLATIVE AFRS	1	GRADE GS13
24	(42)	N111N DHS ASST DEP DIR FOR MGR ACCOUNTING	1	GRADE GS13
25	(43)	N128N DHS ASST DIR QUALITY ASSURANCE	2	GRADE GS13
26	(44)	D026N DHS ELIGIBILITY SYSTEM PROGRAM MGR	<del>2</del> 3	GRADE GS13
27	(45)	G054N DHS GENERAL COUNSEL	1	GRADE GS13
28	(46)	N108N DHS/DCO ASST DEP DIR	1	GRADE GS13
29	(47)	N107N DHS/OFA ASSISTANT DIR - ACCTNG OPS	3	GRADE GS13
30	(48)	N109N DHS/OFA ASSISTANT DIRECTOR	1	GRADE GS13
31	(49)	G019C GENERAL COUNSEL	1	GRADE GS13
32	(50)	G004C MANAGING ATTORNEY	2	GRADE GS13
33	(51)	A021C AGENCY CONTROLLER I	1	GRADE GS12
34	(52)	G025C ATTORNEY SUPERVISOR	7	GRADE GS12
35	(53)	G024C DEPARTMENT ADMINISTRATIVE LAW JUDGE	2	GRADE GS12
36	(54)	G042C DHS ADMINISTRATIVE LAW JUDGE	6	GRADE GS12



1	(127)	X101C INTERNAL AFFAIRS INVESTIGATOR	2	GRADE GS06
2	(128)	G179C LEGAL SERVICES SPECIALIST	7	GRADE GS06
3	(129)	P031C MEDIA SPECIALIST	2	GRADE GS06
4	(130)	G178C POLICY DEVELOPMENT COORDINATOR	1	GRADE GS06
5	(131)	X136C QUALITY ASSURANCE REVIEWER	1	GRADE GS06
6	(132)	B076C RESEARCH PROJECT ANALYST	4	GRADE GS06
7	(133)	G202C VOLUNTEER PROGRAM COORDINATOR	1	GRADE GS06
8	(134)	C050C ADMINISTRATIVE SUPPORT SUPERVISOR	1	GRADE GS05
9	(135)	A088C ASSETS COORDINATOR	2	GRADE GS05
10	(136)	C022C BUSINESS OPERATIONS SPECIALIST	1	GRADE GS05
11	(137)	A091C FISCAL SUPPORT ANALYST	17	GRADE GS05
12	(138)	L070C HEALTH CARE ANALYST	3	GRADE GS05
13	(139)	D077C HELP DESK SPECIALIST	3	GRADE GS05
14	(140)	R032C HUMAN RESOURCES PROGRAM REP	5	GRADE GS05
15	(141)	C040C LEASING SPECIALIST	1	GRADE GS05
16	(142)	A090C PAYROLL SERVICES SPECIALIST	5	GRADE GS05
17	(143)	V015C PURCHASING SPECIALIST	7	GRADE GS05
18	(144)	V018C WAREHOUSE MANAGER	1	GRADE GS05
19	(145)	A101C ACCOUNTING TECHNICIAN	1	GRADE GS04
20	(146)	C056C ADMINISTRATIVE SPECIALIST III	<del>17</del> 15	GRADE GS04
21	(147)	A098C FISCAL SUPPORT SPECIALIST	23	GRADE GS04
22	(148)	R036C HUMAN RESOURCES SPECIALIST	1	GRADE GS04
23	(149)	V020C INVENTORY CONTROL MANAGER	1	GRADE GS04
24	(150)	C046C LEGAL SUPPORT SPECIALIST	35	GRADE GS04
25	(151)	C044C MEDICAL BILLING SPECIALIST	2	GRADE GS04
26	(152)	A097C PAYROLL TECHNICIAN	2	GRADE GS04
27	(153)	V022C PURCHASING TECHNICIAN	1	GRADE GS04
28	(154)	C043C RECORDS MANAGEMENT ANALYST	3	GRADE GS04
29	(155)	V021C SURPLUS PROPERTY AGENT	1	GRADE GS04
30	(156)	V025C WAREHOUSE SPECIALIST	1	GRADE GS04
31	(157)	C073C ADMINISTRATIVE SPECIALIST II	8	GRADE GS03
32	(158)	V027C INVENTORY CONTROL TECHNICIAN	2	GRADE GS03
33	(159)	C062C LOCAL OFFICE ADMINISTRATIVE ASST	1	GRADE GS03
34	(160)	S054C PRINTER	1	GRADE GS03
35	(161)	C087C ADMINISTRATIVE SPECIALIST I	<u>1</u>	GRADE GS02
36		MAX. NO. OF EMPLOYEES	<del>661</del> 662	