

Stricken language will be deleted and underlined language will be added.

1 State of Arkansas  
2 93rd General Assembly  
3 Regular Session, 2021

# A Bill

SENATE BILL 134

4  
5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE ADMINISTRATIVE OFFICE  
10 OF THE COURTS FOR THE FISCAL YEAR ENDING JUNE 30,  
11 2022; AND FOR OTHER PURPOSES.  
12  
13

## Subtitle

14 AN ACT FOR THE ADMINISTRATIVE OFFICE OF  
15 THE COURTS APPROPRIATION FOR THE 2021-  
16 2022 FISCAL YEAR.  
17  
18  
19

20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
21

22 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
23 for the Administrative Office of the Courts for the 2021-2022 fiscal year,  
24 the following maximum number of regular employees.  
25

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2021-2022
30	(1) Q004N	AOC DIRECTOR	1	GRADE SE02
31	(2) Q260C	AOC COURT APPLICATIONS BUSINESS DIR	1	GRADE IT10
32	(3) D143C	AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	1	GRADE IT09
33	(4) Q088C	AOC COMPUTER SUPPORT MANAGER	1	GRADE IT07
34	(5) Q219C	AOC DATA QUALITY MANAGER	1	GRADE IT07
35	(6) Q114C	AOC COMPUTER SUPPORT ANALYST II	2	GRADE IT06
36	(7) Q048C	AOC SOFTWARE ENGINEER	2	GRADE IT06



1	(8)	Q070C AOC REGIONAL FUNCTIONAL SPECIALIST	6	GRADE IT05
2	(9)	Q082C AOC INTERPRETER SC:L	1	GRADE IT04
3	(10)	Q008N AOC DEPUTY DIRECTOR	1	GRADE GS15
4	(11)	Q009C AOC MANAGING ATTORNEY	2	GRADE GS13
5	(12)	Q019C AOC SENIOR STAFF ATTORNEY	3	GRADE GS12
6	(13)	Q050C AOC COURT INTERPRETER SERVICES DIRECTOR	1	GRADE GS11
7	(14)	Q071C AOC FISCAL OFFICER	1	GRADE GS11
8	(15)	Q058C AOC JUDICIAL BRANCH EDUCATION DIRECTOR	1	GRADE GS10
9	(16)	Q104C AOC PERSONNEL MANAGER	2	GRADE GS10
10	(17)	Q014C AOC SPECIALTY COURT COORDINATOR	1	GRADE GS10
11	(18)	Q069C AOC CASA COORDINATOR	1	GRADE GS09
12	(19)	G309C AOC GRANTS MANAGER	1	GRADE GS09
13	(20)	Q258C AOC JUVENILE JUSTICE SPECIALIST	1	GRADE GS09
14	(21)	Q089C AOC OFFICE MANAGER	1	GRADE GS09
15	(22)	Q057C AOC PUBLIC INFORMATION OFFICER	1	GRADE GS08
16	(23)	Q081C AOC SPANISH INTERPRETER	3	GRADE GS08
17	(24)	P065C AOC DEVELOPMENT SPECIALIST	1	GRADE GS07
18	(25)	Q113C AOC EXECUTIVE ASSISTANT	5	GRADE GS06
19	(26)	Q102C AOC JUDICIAL EDUCATION SPECIALIST	1	GRADE GS06
20	(27)	A142C AOC PAYROLL SERVICES SPECIALIST	1	GRADE GS06
21	(28)	Q105C AOC RESEARCH ANALYST	<u>1</u>	GRADE GS06
22		MAX. NO. OF EMPLOYEES	45	

24 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for  
 25 the Administrative Office of the Courts - Operations for the 2021-2022 fiscal  
 26 year, the following maximum number of part-time or temporary employees, to be  
 27 known as "Extra Help", payable from funds appropriated herein for such  
 28 purposes: two (2) temporary or part-time employees, when needed, at rates of  
 29 pay not to exceed those provided in the Uniform Classification and  
 30 Compensation Act, or its successor, or this act for the appropriate  
 31 classification.

33 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,  
 34 to the Administrative Office of the Courts, to be payable from the State  
 35 Central Services Fund, for personal services and operating expenses of the  
 36 Administrative Office of the Courts - Operations for the fiscal year ending

1 June 30, 2022, the following:

2		
3	ITEM	FISCAL YEAR
4	<u>NO.</u>	<u>2021-2022</u>
5	(01) REGULAR SALARIES	\$2,991,460
6	(02) EXTRA HELP	5,000
7	(03) PERSONAL SERVICES MATCHING	938,030
8	(04) MAINT. & GEN. OPERATION	
9	(A) OPER. EXPENSE	344,265
10	(B) CONF. & TRAVEL	35,000
11	(C) PROF. FEES	45,000
12	(D) CAP. OUTLAY	164,500
13	(E) DATA PROC.	0
14	(05) JUDICIAL EDUCATION	300,000
15	(06) COURT INTERPRETER FEES	<u>519,350</u>
16	TOTAL AMOUNT APPROPRIATED	<u>\$5,342,605</u>

17

18 SECTION 4. REGULAR SALARIES - DISPUTE RESOLUTION COMMISSION. There is

19 hereby established for the Administrative Office of the Courts - Dispute

20 Resolution Commission for the 2021-2022 fiscal year, the following maximum

21 number of regular employees.

22			
23			Maximum Annual
24		Maximum	Salary Rate
25	Item Class	No. of	Fiscal Year
26	<u>No. Code Title</u>	<u>Employees</u>	<u>2021-2022</u>
27	(1) Q020C AOC ADR PROGRAM COORDINATOR	1	GRADE GS10
28	(2) Q132C AOC ADR TRAINING COORDINATOR	1	GRADE GS06
29	(3) Q113C AOC EXECUTIVE ASSISTANT	<u>1</u>	GRADE GS06
30	MAX. NO. OF EMPLOYEES	3	

31

32 SECTION 5. APPROPRIATION - DISPUTE RESOLUTION COMMISSION - STATE.

33 There is hereby appropriated, to the Administrative Office of the Courts, to

34 be payable from the State Central Services Fund, for personal services,

35 operating expenses and grants of the Administrative Office of the Courts -

36 Dispute Resolution Commission - State for the fiscal year ending June 30,

1 reasonable accommodations for persons with hearing and visual impairments to  
 2 act as a venire person or juror for the fiscal year ending June 30, 2022, the  
 3 following:

5 ITEM	FISCAL YEAR
6 NO.	<u>2021-2022</u>
7 (01) AUXILIARY AIDS-HEARING & VISUAL	
8 IMPAIRMENTS	<u>\$10,000</u>

9  
 10 SECTION 8. APPROPRIATION - DISTRICT JUDGES CONTINUING EDUCATION -  
 11 STATE. There is hereby appropriated, to the Administrative Office of the  
 12 Courts, to be payable from the State Central Services Fund, for operating  
 13 expenses for a continuing education program for District Judges for the  
 14 fiscal year ending June 30, 2022, the following:

16 ITEM	FISCAL YEAR
17 NO.	<u>2021-2022</u>
18 (01) MAINT. & GEN. OPERATION	
19 (A) OPER. EXPENSE	\$60,000
20 (B) CONF. & TRAVEL	20,000
21 (C) PROF. FEES	0
22 (D) CAP. OUTLAY	0
23 (E) DATA PROC.	<u>0</u>
24 TOTAL AMOUNT APPROPRIATED	<u>\$80,000</u>

25  
 26 SECTION 9. REGULAR SALARIES - DIVISION OF DEPENDENCY-NEGLECT  
 27 REPRESENTATION. There is hereby established for the Administrative Office of  
 28 the Courts - Division of Dependency-Neglect Representation for the 2021-2022  
 29 fiscal year, the following maximum number of regular employees.

31	32	33	34	Maximum Annual
35	36	37	38	Salary Rate
39	40	41	42	Fiscal Year
43	44	45	46	<u>2021-2022</u>
47 (1)	48 Q191C	49 AOC DATA ANALYST	50 1	GRADE IT04
51 (2)	52 Q019C	53 AOC SENIOR STAFF ATTORNEY	54 2	GRADE GS12

1	(3) Q029C AOC AD LITEM ATTORNEY	34	GRADE GS11
2	(4) Q113C AOC EXECUTIVE ASSISTANT	<u>1</u>	GRADE GS06
3	MAX. NO. OF EMPLOYEES	38	

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5 SECTION 10. APPROPRIATION - DIVISION OF DEPENDENCY-NEGLECT

6 REPRESENTATION. There is hereby appropriated, to the Administrative Office

7 of the Courts, to be transferred from the State Administration of Justice

8 Fund, and to be payable from the State Central Services Fund, for personal

9 services and operating expenses of the Administrative Office of the Courts -

10 Division of Dependency-Neglect Representation for the fiscal year ending June

11 30, 2022, the following:

13	ITEM	FISCAL YEAR
14	<u>NO.</u>	<u>2021-2022</u>
15	(01) REGULAR SALARIES	\$2,826,439
16	(02) PERSONAL SERVICES MATCHING	861,780
17	(03) MAINT. & GEN. OPERATION	
18	(A) OPER. EXPENSE	466,514
19	(B) CONF. & TRAVEL	10,000
20	(C) PROF. FEES	1,405,816
21	(D) CAP. OUTLAY	0
22	(E) DATA PROC.	0
23	(04) LOCAL CASA PROGRAM GRANTS	1,750,000
24	(05) ATTORNEY AD LITEM FEES/REIMBURSEMENTS	<u>396,750</u>
25	TOTAL AMOUNT APPROPRIATED	<u>\$7,717,299</u>

26

27 SECTION 11. REGULAR SALARIES - COURT AUTOMATION. There is hereby

28 established for the Administrative Office of the Courts - Court Automation

29 for the 2021-2022 fiscal year, the following maximum number of regular

30 employees.

33		Maximum	Maximum Annual
34	Item Class	No. of	Salary Rate
35	<u>No. Code Title</u>	<u>Employees</u>	<u>2021-2022</u>
36	(1) Q015N AOC APPLICATIONS DIRECTOR	1	GRADE IT11

1	(2)	Q012N AOC CIS DIVISION DIRECTOR	1	GRADE IT11
2	(3)	Q261C AOC IT PROJECT MANAGEMENT OFFICE DIR	1	GRADE IT10
3	(4)	Q062N AOC SYSTEMS DIRECTOR	1	GRADE IT10
4	(5)	N187N CIS DIVISION ASSISTANT DIRECTOR	1	GRADE IT10
5	(6)	Q259C AOC JUDICIAL CHIEF IT SECURITY OFFICER	1	GRADE IT09
6	(7)	Q016C AOC PROGRAM MANAGER	1	GRADE IT09
7	(8)	Q005C AOC DATABASE ADMINISTRATOR	2	GRADE IT08
8	(9)	Q140C AOC DEVELOPMENT TEAM MANAGER	1	GRADE IT08
9	(10)	Q028C AOC TECHNICAL TEAM MANAGER	1	GRADE IT08
10	(11)	Q136C AOC INFORMATION SYSTEMS ADMINISTRATOR	2	GRADE IT07
11	(12)	Q139C AOC IT SECURITY ANALYST	1	GRADE IT06
12	(13)	Q190C AOC PROJECT MANAGER II	3	GRADE IT06
13	(14)	Q142C AOC SOFTWARE ENGINEER	4	GRADE IT06
14	(15)	Q049C AOC TECHNICAL ANALYST	3	GRADE IT06
15	(16)	Q101C AOC WEBSITE DEVELOPER	1	GRADE IT06
16	(17)	Q135C AOC BUSINESS ANALYST	4	GRADE IT05
17	(18)	Q191C AOC DATA ANALYST	1	GRADE IT04
18	(19)	Q189C AOC PROJECT ANALYST	2	GRADE IT04
19	(20)	Q138C AOC QUALITY ASSURANCE LEAD	1	GRADE GS10
20	(21)	Q068C AOC APPLICATIONS SPECIALIST	8	GRADE GS09
21	(22)	Q137C AOC QUALITY ASSURANCE COORDINATOR	1	GRADE GS09
22	(23)	Q113C AOC EXECUTIVE ASSISTANT	<u>1</u>	GRADE GS06
23		MAX. NO. OF EMPLOYEES	43	

SECTION 12. APPROPRIATION - COURT AUTOMATION. There is hereby appropriated, to the Administrative Office of the Courts, to be payable from the Judicial Fine Collection Enhancement Fund, for personal services, operating expenses and other costs associated with the state court automation system by the Administrative Office of the Courts - Court Automation for the fiscal year ending June 30, 2022, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2021-2022</u>
(01) REGULAR SALARIES	\$2,942,446
(02) PERSONAL SERVICES MATCHING	915,730
(03) MAINT. & GEN. OPERATION	

1	(A) OPER. EXPENSE	\$100,000
2	(B) CONF. & TRAVEL	10,000
3	(C) PROF. FEES	10,000
4	(D) CAP. OUTLAY	0
5	(E) DATA PROC.	<u>0</u>
6	TOTAL AMOUNT APPROPRIATED	<u>\$120,000</u>

7

8 SECTION 15. REGULAR SALARIES - COURT IMPROVEMENT PROGRAM - FEDERAL.

9 There is hereby established for the Administrative Office of the Courts -  
 10 Court Improvement - Federal for the 2021-2022 fiscal year, the following  
 11 maximum number of regular employees.

12

13		Maximum Annual
14		Salary Rate
15	Item Class	Fiscal Year
16	No. Code Title	2021-2022
17	(1) Q047C AOC CIP DATA ANALYST	1 GRADE IT06
18	(2) Q056C AOC CIP PROGRAM MANAGER	<u>1</u> GRADE GS10
19	MAX. NO. OF EMPLOYEES	2

20

21 SECTION 16. APPROPRIATION - COURT IMPROVEMENT PROGRAM - FEDERAL. There  
 22 is hereby appropriated, to the Administrative Office of the Courts, to be  
 23 payable from the federal funds as designated by the Chief Fiscal Officer of  
 24 the State, for personal services, operating expenses and grants of the  
 25 Administrative Office of the Courts - Court Improvement - Federal for the  
 26 fiscal year ending June 30, 2022, the following:

27

28	ITEM	FISCAL YEAR
29	NO.	2021-2022
30	(01) REGULAR SALARIES	\$144,402
31	(02) PERSONAL SERVICES MATCHING	44,344
32	(03) MAINT. & GEN. OPERATION	
33	(A) OPER. EXPENSE	350,000
34	(B) CONF. & TRAVEL	50,000
35	(C) PROF. FEES	230,000
36	(D) CAP. OUTLAY	0

1	(E) DATA PROC.	0
2	(04) COURT TECHNOLOGY GRANTS	<u>200,000</u>
3	TOTAL AMOUNT APPROPRIATED	<u>\$1,018,746</u>

4

5 SECTION 17. REGULAR SALARIES - ACCESS & VISITATION MEDIATION - FEDERAL.

6 There is hereby established for the Administrative Office of the Courts -

7 Access & Visitation Mediation - Federal for the 2021-2022 fiscal year, the

8 following maximum number of regular employees.

10		Maximum Annual
11		Salary Rate
12	Item Class	Fiscal Year
13	No. Code Title	2021-2022
14	(1) Q121C AOC DIRECTOR ACCESS & VISITATION	<u>1</u> GRADE GS05
15	MAX. NO. OF EMPLOYEES	1

16

17 SECTION 18. APPROPRIATION - ACCESS & VISITATION MEDIATION - FEDERAL.

18 There is hereby appropriated, to the Administrative Office of the Courts, to

19 be payable from the federal funds as designated by the Chief Fiscal Officer

20 of the State, for personal services and operating expenses of the

21 Administrative Office of the Courts - Access & Visitation Mediation -Federal

22 for the fiscal year ending June 30, 2022, the following:

24	ITEM	FISCAL YEAR
25	NO.	2021-2022
26	(01) REGULAR SALARIES	\$38,097
27	(02) PERSONAL SERVICES MATCHING	14,249
28	(03) MAINT. & GEN. OPERATION	
29	(A) OPER. EXPENSE	10,000
30	(B) CONF. & TRAVEL	0
31	(C) PROF. FEES	85,000
32	(D) CAP. OUTLAY	0
33	(E) DATA PROC.	<u>0</u>
34	TOTAL AMOUNT APPROPRIATED	<u>\$147,346</u>

35

36 SECTION 19. REGULAR SALARIES - COURT SECURITY GRANTS. There is hereby



1 established for the Administrative Office of the Courts - Court Security  
 2 Grants for the 2021-2022 fiscal year, the following maximum number of regular  
 3 employees.

Item	Class	Maximum	Maximum Annual
No.	Code Title	No. of	Salary Rate
		Employees	Fiscal Year
			2021-2022
9	(1) Q133C AOC DIR OF SEC & EMER PREPAREDNESS	<u>1</u>	GRADE GS10
10	MAX. NO. OF EMPLOYEES	1	

11

12 SECTION 20. APPROPRIATION - COURT SECURITY GRANTS. There is hereby  
 13 appropriated, to the Administrative Office of the Courts, to be payable from  
 14 the State Central Services Fund, for personal services, operating expenses  
 15 and security grants of the Administrative Office of the Courts - Court  
 16 Security Grants for the fiscal year ending June 30, 2022, the following:

17

ITEM	FISCAL YEAR
NO.	2021-2022
20 (01) REGULAR SALARIES	\$73,063
21 (02) PERSONAL SERVICES MATCHING	22,372
22 (03) MAINT. & GEN. OPERATION	
23 (A) OPER. EXPENSE	25,000
24 (B) CONF. & TRAVEL	3,000
25 (C) PROF. FEES	5,000
26 (D) CAP. OUTLAY	0
27 (E) DATA PROC.	0
28 (04) SECURITY GRANTS	<u>250,000</u>
29 TOTAL AMOUNT APPROPRIATED	<u>\$378,435</u>

30

31 SECTION 21. APPROPRIATION - COUNTY JUROR REIMBURSEMENT. There is  
 32 hereby appropriated, to the Administrative Office of the Courts, to be  
 33 payable from the County Juror Reimbursement Fund, for reimbursing Arkansas  
 34 counties for the costs of jurors by the Administrative Office of the Courts -  
 35 County Juror Reimbursement for the fiscal year ending June 30, 2022, the  
 36 following:

# PLANNING BUDGETING & ADMINISTRATIVE SYSTEM

## Personnel Committee Report

Line	Business Area	Agency Name
1	0023	ADMINISTRATIVE OFFICE OF THE COURTS

Line	FY21 Authorized Positions	Base Level	Agency Request	Executive Recommendation	Legislative Recommendation
3	398	398	396 400	396 400	0

New Classifications Request										
Agency Request					Executive Recommendation					
Class Code	Job Title	Grade	Class Code	Job Title	Grade	Class Code	Job Title	Grade	Class Code	
298X	AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	IT09	298X	AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	IT09					
297X	AOC GRANTS MANAGER	GS09	297X	AOC GRANTS MANAGER	GS09					
301X	AOC PAYROLL SERVICES SPECIALIST	GS06	301X	AOC PAYROLL SERVICES SPECIALIST	GS06					
<b>Total Jobs Agency Requested</b>					<b>3</b>					
<b>Total Jobs Executive Recommended</b>					<b>3</b>					
<b>Total Jobs Legislative Recommended</b>					<b>0</b>					

Grade Change Request					
Class Code	Job Title	Authorized Grade	Agency Request	Executive Recommendation	Legislative Recommendation
Q089C	Q089C AOC OFFICE MANAGER	GS07	GS09	GS09	
<b>Total Number of Grade Changes</b>			<b>1</b>	<b>1</b>	<b>0</b>

Additional Positions Requested and Recommended						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
X0230002	298X	AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	IT09	Y	N	
X0230001	297X	AOC GRANTS MANAGER	GS09	Y	N	
<b>Total Number of New Positions</b>				<b>2</b>	<b>0</b>	<b>0</b>
<b>Total Number of Authorized Positions including Additionals</b>				<b>396</b>	<b>396</b>	<b>0</b>

**PLANNING BUDGETING & ADMINISTRATIVE SYSTEM**

**Personnel Committee Report**

Line	Business Area	Agency Name
1	0023	ADMINISTRATIVE OFFICE OF THE COURTS

Growth Pool, MFG Positions							
Position	Class Code	Title	Grade	Pool or MFG	Agency Request	Executive Recommendation	Legislative Recommendation
22177473	Q227C	COURT REPORTER	GS08	P	N	N	
22177474	Q227C	COURT REPORTER	GS08	P	N	N	
22177475	Q226C	TRIAL COURT ADMINISTRATOR	GS07	P	N	N	
22177476	Q226C	TRIAL COURT ADMINISTRATOR	GS07	P	N	N	
<b>Total Number of Growth Pool Positions</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Number of MFG Positions</b>					<b>0</b>	<b>0</b>	<b>0</b>

Eliminated Positions Request						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
22177473	Q227C	COURT REPORTER	GS08	Y	Y	
22177474	Q227C	COURT REPORTER	GS08	Y	Y	
22177475	Q226C	TRIAL COURT ADMINISTRATOR	GS07	Y	Y	
22177476	Q226C	TRIAL COURT ADMINISTRATOR	GS07	Y	Y	
<b>Total Number of Eliminated Positions</b>				<b>4</b>	<b>4</b>	<b>0</b>

Reclassification of Positions								
Currently Authorized			Agency Request			Executive Recommendation		
Position	Class Code	Title	Class Code	Grade	Title	Class Code	Grade	Title
22168708	A090C	PAYROLL SERVICES SPECIALIST	GS05	A090C	PAYROLL SERVICES SPECIALIST	GS05	301X	AOC PAYROLL SERVICES SPECIALIST
<b>Total Number of Reclassified Positions</b>			<b>0</b>			<b>1</b>		

# PLANNING BUDGETING & ADMINISTRATIVE SYSTEM

## Personnel Committee Report

Line	Business Area	Agency Name
1	0023	ADMINISTRATIVE OFFICE OF THE COURTS
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Line	Notes
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