

**Hall of the House of Representatives**

90th General Assembly - Regular Session, 2015

**Amendment Form**

**DRAFT**

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**Subtitle of House Bill No. 1125**

AN ACT FOR THE DEPARTMENT OF FINANCE AND ADMINISTRATION - MANAGEMENT SERVICES  
DIVISION APPROPRIATION FOR THE 2015-2016 FISCAL YEAR.

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**Amendment No. \_\_\_ to House Bill No. 1125**

Amend House Bill No. 1125 as originally introduced:

Page 4, line 18, delete "2" and insert "14"

AND

Page 5, line 1, delete "461" and insert "473"

AND

Page 6, line 7, delete "\$448,032" and insert "\$799,044"

AND

Page 6, line 8, delete "152,308" and insert "265,650"

AND

Page 6, line 16, delete "2,603,062" and insert "\$3,067,416"

**DRAFT**

The Amendment was read \_\_\_\_\_

By: Joint Budget Committee

ALB/ALB - 02-26-2015 12:13:23

ALB116

\_\_\_\_\_  
Chief Clerk



**STATE OF ARKANSAS**  
**ASA HUTCHINSON**  
**GOVERNOR**

February 23, 2015

Senator Larry Teague, Co-Chair  
 Representative Lane Jean, Co-Chair  
 Joint Budget Committee  
 Arkansas General Assembly  
 State Capitol Building  
 Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request an amendment to HB 1125, the Annual Operations Appropriation Bill for the Arkansas Department of Finance and Administration.

Please amend SECTION 1. REGULAR SALARIES as follows:

Item Class	Maximum	Maximum Annual
No. Code Title	No. of	Salary Rate
	Employees	Fiscal Year
		2015-2016
(95) RO33C BENEFITS ANALYST	<del>2</del> 14	GRADE C115

Page 5, line 1 delete 461 and substitute 473.

Please amend SECTION 4. APPROPRIATION – MISCELLANEOUS CASH as follows:

ITEM		FISCAL YEAR
NO.		2015-2016
(01) REGULAR SALARIES	\$448,032	\$ 799,044
(02) PERSONAL SERVICES MATCHING	152,308	265,650
TOTAL AMOUNT APPROPRIATED	\$2,603,062	\$3,067,416

**GL #17**

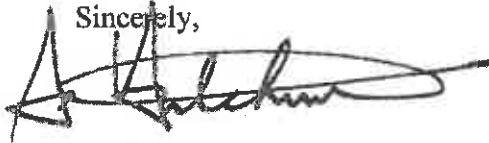
Senator Larry Teague, Co-Chair  
Representative Lane Jean, Co-Chair  
Page 2

This request is to transition the current Employee Benefits Division's (EBD) call center, currently staffed through a vendor contract with a staffing agency, to a call center staffed with state employees. The twelve contracted positions are currently funded with trust funds which will be transferred to the above cash appropriation to fund the twelve requested positions.

This transition will save approximately \$75,600 annually. Training for call center employees is a continuous program as benefits and services change. With the current turnover rate of 80%, staff members are trained then almost immediately leave for permanent positions in other companies with full benefits. Staffing the call center with state employees would provide for a more stable call center and reduce the turnover rate. This would also provide for longevity of staff experience.

I appreciate your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Asa Hutchinson', written over a horizontal line.

Asa Hutchinson

AH:brs:ald

1 State of Arkansas  
2 90th General Assembly  
3 Regular Session, 2015  
4

# A Bill

HOUSE BILL 1125

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF FINANCE  
10 AND ADMINISTRATION - MANAGEMENT SERVICES DIVISION FOR  
11 THE FISCAL YEAR ENDING JUNE 30, 2016; AND FOR OTHER  
12 PURPOSES.  
13

## Subtitle

14 AN ACT FOR THE DEPARTMENT OF FINANCE AND  
15 ADMINISTRATION - MANAGEMENT SERVICES  
16 DIVISION APPROPRIATION FOR THE 2015-2016  
17 FISCAL YEAR.  
18  
19  
20  
21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
23

24 SECTION 1. REGULAR SALARIES. There is hereby established for the  
25 Department of Finance and Administration - Management Services Division for  
26 the 2015-2016 fiscal year, the following maximum number of regular employees.  
27

Item No.	Class Code	Title	Maximum	Maximum Annual
			No. of Employees	Salary Rate Fiscal Year 2015-2016
32	(1) U001U	DFA DIRECTOR	1	\$155,626
33	(2) U002U	DFA DEP DIRECTOR REV MGMT SVCS/CMSNR	1	\$138,534
34	(3) N012N	DFA ACCOUNTING ADMINISTRATOR	1	GRADE N912
35	(4) N011N	DFA CHIEF INFORMATION OFFICER	1	GRADE N912
36	(5) N033N	DFA ADMIN SVCS ADMINISTRATOR	1	GRADE N909



1	(78)	D065C	NETWORK SUPPORT ANALYST	8	GRADE C118
2	(79)	R028C	STATE PAYROLL SYSTEMS SPECIALIST	5	GRADE C118
3	(80)	D064C	WEBSITE DEVELOPER	2	GRADE C118
4	(81)	A082C	ACCOUNTANT II	2	GRADE C117
5	(82)	A081C	AUDITOR	1	GRADE C117
6	(83)	D071C	COMPUTER SUPPORT ANALYST	5	GRADE C117
7	(84)	R034C	DFA EBD BENEFITS SPECIALIST	21	GRADE C117
8	(85)	C018C	DFA EXEC ASSIST. TO THE COMMISSIONER	1	GRADE C117
9	(86)	V033C	DFA OSP SURPLUS PROPERTY SUPERVISOR	1	GRADE C117
10	(87)	G180C	GRANTS ANALYST	9	GRADE C117
11	(88)	R025C	HUMAN RESOURCES ANALYST	8	GRADE C117
12	(89)	B076C	RESEARCH PROJECT ANALYST	2	GRADE C117
13	(90)	A089C	ACCOUNTANT I	11	GRADE C116
14	(91)	C022C	BUSINESS OPERATIONS SPECIALIST	3	GRADE C116
15	(92)	V014C	BUYER	2	GRADE C116
16	(93)	A109C	DFA SEFA / CAFR SPECIALIST	1	GRADE C116
17	(94)	C037C	ADMINISTRATIVE ANALYST	11	GRADE C115
18	(95)	R033C	BENEFITS ANALYST	2	GRADE C115
19	(96)	D079C	COMPUTER SUPPORT TECHNICIAN	3	GRADE C115
20	(97)	A091C	FISCAL SUPPORT ANALYST	5	GRADE C115
21	(98)	D077C	HELP DESK SPECIALIST	4	GRADE C115
22	(99)	D084C	COMPUTER OPERATOR	6	GRADE C114
23	(100)	C042C	DFA REVENUE SUPERVISOR	1	GRADE C114
24	(101)	D082C	NETWORK ANALYST	1	GRADE C114
25	(102)	E051C	STAFF DEVELOPMENT SPECIALIST	1	GRADE C114
26	(103)	C048C	DFA SUPERVISOR	2	GRADE C113
27	(104)	R036C	HUMAN RESOURCES SPECIALIST	1	GRADE C113
28	(105)	V020C	INVENTORY CONTROL MANAGER	2	GRADE C113
29	(106)	C057C	ADMINISTRATION SUPPORT SPECIALIST	3	GRADE C112
30	(107)	C056C	ADMINISTRATIVE SPECIALIST III	16	GRADE C112
31	(108)	A098C	FISCAL SUPPORT SPECIALIST	9	GRADE C112
32	(109)	V021C	SURPLUS PROPERTY AGENT	7	GRADE C112
33	(110)	C059C	DFA SERVICE REPRESENTATIVE	13	GRADE C111
34	(111)	C073C	ADMINISTRATIVE SPECIALIST II	10	GRADE C109
35	(112)	C076C	DFA TECHNICIAN	3	GRADE C108
36	(113)	C087C	ADMINISTRATIVE SPECIALIST I	<u>1</u>	GRADE C106

1 MAX. NO. OF EMPLOYEES 461

2

3 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for  
 4 the Department of Finance and Administration - Management Services Division  
 5 for the 2015-2016 fiscal year, the following maximum number of part-time or  
 6 temporary employees, to be known as "Extra Help", payable from funds  
 7 appropriated herein for such purposes: twenty (20) temporary or part-time  
 8 employees, when needed, at rates of pay not to exceed those provided in the  
 9 Uniform Classification and Compensation Act, or its successor, or this act  
 10 for the appropriate classification.

11

12 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,  
 13 to the Department of Finance and Administration - Management Services  
 14 Division, to be payable from the State Central Services Fund, for personal  
 15 services and operating expenses of the Department of Finance and  
 16 Administration - Management Services Division for the fiscal year ending June  
 17 30, 2016, the following:

18

19 ITEM	FISCAL YEAR
20 NO.	2015-2016
21 (01) REGULAR SALARIES	\$19,745,105
22 (02) EXTRA HELP	41,512
23 (03) PERSONAL SERVICES MATCHING	6,416,206
24 (04) OVERTIME	5,000
25 (05) MAINT. & GEN. OPERATION	
26 (A) OPER. EXPENSE	2,569,193
27 (B) CONF. & TRAVEL	377,599
28 (C) PROF. FEES	25,000
29 (D) CAP. OUTLAY	0
30 (E) DATA PROC.	<u>0</u>
31 TOTAL AMOUNT APPROPRIATED	<u>\$29,179,615</u>

32

33 SECTION 4. APPROPRIATION - MISCELLANEOUS CASH. There is hereby  
 34 appropriated, to the Department of Finance and Administration - Management  
 35 Services Division, to be payable from the cash fund deposited in the State  
 36 Treasury as determined by the Chief Fiscal Officer of the State, for personal

1 services and operating expenses of the Department of Finance and  
 2 Administration - Management Services Division for the fiscal year ending June  
 3 30, 2016, the following:

5	ITEM	FISCAL YEAR
6	NO.	2015-2016
7	(01) REGULAR SALARIES	\$448,032
8	(02) PERSONAL SERVICES MATCHING	152,308
9	(03) MAINT. & GEN. OPERATION	
10	(A) OPER. EXPENSE	888,222
11	(B) CONF. & TRAVEL	71,800
12	(C) PROF. FEES	25,000
13	(D) CAP. OUTLAY	0
14	(E) DATA PROC.	0
15	(04) REFUNDS/REIMBURSEMENTS	<u>1,017,700</u>
16	TOTAL AMOUNT APPROPRIATED	<u>\$2,603,062</u>

17  
 18 SECTION 5. APPROPRIATION - VICTIMS OF CRIME JUSTICE ASSISTANCE -  
 19 FEDERAL. There is hereby appropriated, to the Department of Finance and  
 20 Administration - Management Services Division, to be payable from the federal  
 21 funds as designated by the Chief Fiscal Officer of the State, for personal  
 22 services, operating expenses and administration of federal funds received  
 23 through the Federal Victims of Crime Act, Stop Violence Against Women Act,  
 24 and the Family Violence Prevention and Services Act for the fiscal year  
 25 ending June 30, 2016, the following:

27	ITEM	FISCAL YEAR
28	NO.	2015-2016
29	(01) REGULAR SALARIES	\$296,677
30	(02) EXTRA HELP	6,272
31	(03) PERSONAL SERVICES MATCHING	108,987
32	(04) OVERTIME	2,500
33	(05) MAINT. & GEN. OPERATION	
34	(A) OPER. EXPENSE	125,000
35	(B) CONF. & TRAVEL	8,000
36	(C) PROF. FEES	74,219