

DEPARTMENT OF HUMAN SERVICES, DIVISION OF MEDICAL SERVICES

SUBJECT: National Drug Code (NDC) Billing Updates

DESCRIPTION: The Division of Medical Services is updating several provider manuals to add modifiers to National Drug Codes (NDC). The new modifiers are:

KP = First drug of a multiple drug unit dose formulation.

KQ = Second or subsequent drug of a multiple drug unit dose formulation.

JW = Drug waste (wastage).

The KP and KQ modifiers will only apply in certain specific situations. If an electronic claim contains four (4) or more NDCs, providers will be required to file a paper claim.

To further facilitate Medicaid drug rebates, which are processed through the Medicaid pharmacy vendor, Magellan, the modifier for drug waste (JW) will be required in every instance drug waste occurs.

Updating the NDC claim submission process will allow for correct billing, payment, and rebates.

This update also removes outdated tables, language, and forms; updates instructions for filing claims; and removes vendor names.

PUBLIC COMMENT: A public hearing was held on this rule on October 5, 2022. The public comment period expired on October 24, 2022. The agency indicated that it received no public comments.

The proposed effective date is January 1, 2023.

FINANCIAL IMPACT: The agency indicated that this rule has no financial impact.

LEGAL AUTHORIZATION: The Department of Human Services has the responsibility to administer assigned forms of public assistance and is specifically authorized to maintain an indigent medical care program (Arkansas Medicaid). *See* Ark. Code Ann. §§ 20-76-201(1), 20-77-107(a)(1). The Department has the authority to make rules that are necessary or desirable to carry out its public assistance duties. Ark. Code Ann. § 20-76-201(12). The Department and its divisions also have the authority to promulgate rules as necessary to conform their programs to federal law and receive federal funding. Ark. Code Ann. § 25-10-129(b).



Division of Medical Services

P.O. Box 1437, Slot S295, Little Rock, AR 72203-1437

P: 501.682.8292 F: 501.682.1197

MEMORANDUM

TO: Interested Persons and Providers

FROM: Elizabeth Pitman, Director, Division of Medical Services

DATE: September 23, 2022

SUBJ: National Drug Code (NDC) Billing Updates

As a part of the Arkansas Administrative Procedure Act process, attached for your review and comment are proposed rule revisions.

Public comments must be submitted in writing at the above address or at the following email address: ORP@dhs.arkansas.gov Please note that public comments submitted in response to this notice are considered public documents. A public comment, including the commenter's name and any personal information contained within the public comment, will be made publicly available and may be seen by various people.

If you have any comments, please submit those comments in writing, no later than October 24, 2022.

All DHS proposed rules, public notices, and recently finalized rules may also be viewed at: [Proposed Rules & Public Notices](#).

NOTICE OF RULE MAKING

The Director of the Division of Medical Services of the Department of Human Services announces for a public comment period of thirty (30) calendar days a notice of rulemaking for the following proposed rule under one or more of the following chapters, subchapters, or sections of the Arkansas Code: §§20-76-201, 20-77-107, and 25-10-129.

Effective: January 1, 2023

The Director of the Division of Medical Services amends the following Medicaid Provider Manuals: Physician/Independent Lab/CRNA/Radiation Therapy Manual- Section II, Ambulatory Surgical Center Manual, ARKids First-B Manual, Certified Nurse Midwife (CNM) Manual, Child Health Services (EPSDT) Manual, Hospital/Critical Access Hospital (CAH)/ End-stage Renal Disease (ESRD) Manual, Federally Qualified Health Center (FQHC) Manual, Home Health Manual, Hyperalimentation Manual, Nurse Practitioner Manual, Podiatrist Manual, Prosthetics Manual, Rural Health Clinic (RHC) Manual, and the Transportation Manual. The provider manuals are being updated to add modifiers to National Drug Codes (NDC) for correct billing, payment, and rebates.

The proposed rule is available for review at the Department of Human Services (DHS) Office of Rules Promulgation, 2nd floor Donaghey Plaza South Building, 7th and Main Streets, P. O. Box 1437, Slot S295, Little Rock, Arkansas 72203-1437. You may also access and download the proposed rule at <https://humanservices.arkansas.gov/do-business-with-dhs/proposed-rules/>. Public comments must be submitted in writing at the above address or at the following email address: ORP@dhs.arkansas.gov. All public comments must be received by DHS no later than October 24, 2022. Please note that public comments submitted in response to this notice are considered public documents. A public comment, including the commenter's name and any personal information contained within the public comment, will be made publicly available and may be seen by various people.

A public hearing by remote access only through a Zoom webinar will be held on October 5, 2022, at 10:00 a.m. and public comments may be submitted at the hearing. Individuals can access this public hearing at <https://us02web.zoom.us/j/86167066439>. The webinar ID is 861 6706 6439. If you would like the electronic link, "one-tap" mobile information, listening only dial-in phone numbers, or international phone numbers, please contact ORP at ORP@dhs.arkansas.gov.

If you need this material in a different format, such as large print, contact the Office of Rules Promulgation at 501-534-4138.

The Arkansas Department of Human Services is in compliance with Titles VI and VII of the Civil Rights Act and is operated, managed and delivers services without regard to religion, disability, political affiliation, veteran status, age, race, color or national origin. 4502100209


Elizabeth Pittman, Director
Division of Medical Services

TOC not required

292.910 National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

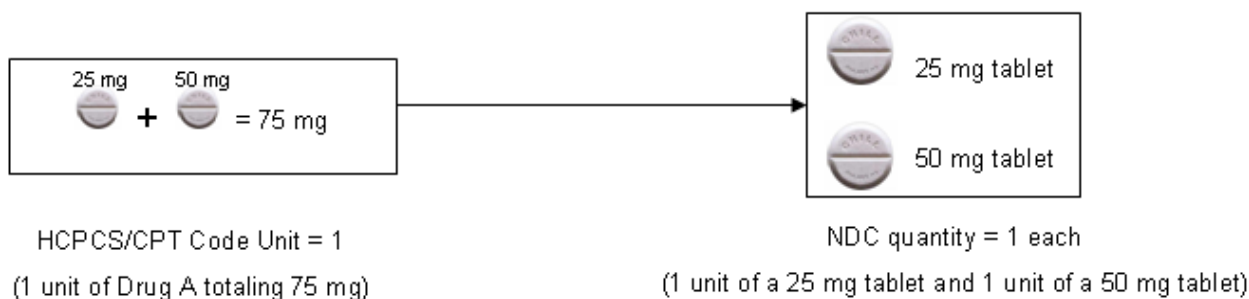
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

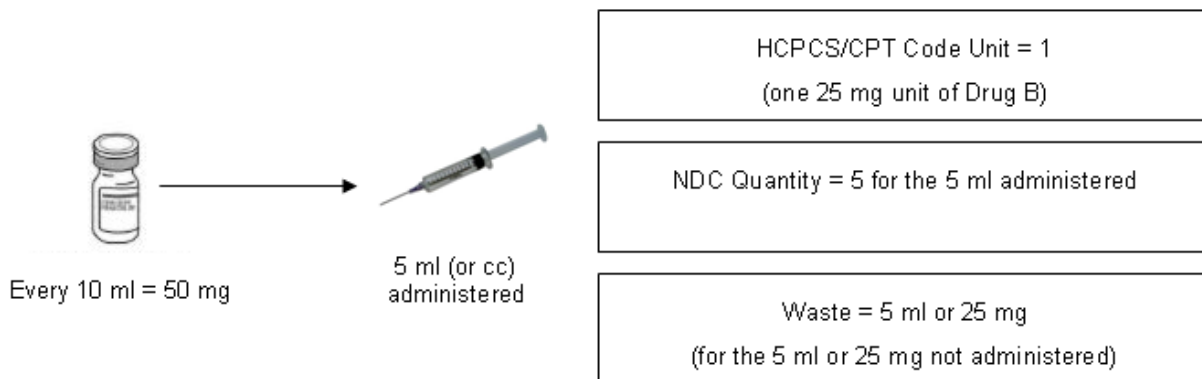
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters, or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic claims filing through the provider portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

- ~~See Diagram 6 for CMS 1500.~~
 - ~~For professional claims, CMS 1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2—International Unit; GR—Gram; ML—Milliliter; UN—Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.~~
 - ~~Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.~~
 - ~~The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~
- ~~-Providers are instructed to bill as follows:~~
- ~~1 NDC for a procedure – 1st/only detail shall be billed with no modifier~~
 - ~~2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ~~
 - ~~3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier~~
 - ~~4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier~~
 - ~~Wastage of each NDC shall be billed on a separate line with a JW modifier.~~

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| Detail # | Sequence # | DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS OR UNITS | H. ICD-9-CM PROC. CODE | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | | | |
|----------|------------|--------------------|----|---------------------|--------|--------------------------------------|----------|----------------------|---------------|------------------|------------------------|--------------|-----------------------------|---|-----|-----------|
| | | From | To | | | EXPLAIN UNUSUAL CIRCUMSTANCES | MODIFIER | | | | | | | | | |
| Detail 1 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | | | 1 | 25 00 | 1 | NPI | 123456789 |
| | Sequence 2 | 08 | 01 | 11 | 12 | 22 | 33 | UN | 1.00 | | | | | | | 123456789 |
| Detail 2 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | 99213 | | | 1 | 55 00 | 1 | NPI | 123456789 |
| | Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z6789 | | | 1 | 35 00 | 1 | NPI | 123456789 |
| Detail 3 | | | | | | | | | | | | | | | NPI | |

| 1 | 2 | 3 | 4 | 5 | 6 | | |
|------------------------|----------------------|-------|----|---|---------|-----|-----------|
| N4 12345678912 UN 1.00 | 01 01 22 01 01 22 11 | Z1234 | KP | 1 | 25 00 1 | NPI | 123456789 |
| N4 01111222223 UN 1.00 | 01 01 22 01 01 22 11 | Z1234 | KQ | 1 | 25 00 1 | NPI | 123456789 |
| N4 44444455506 ML 3.0 | 01 01 22 01 01 22 11 | Z1234 | KQ | 1 | 75 00 3 | NPI | 123456789 |
| N4 44444455506 ML 2.0 | 01 01 22 01 01 22 11 | Z1234 | JW | 1 | 50 00 2 | NPI | 123456789 |
| | | | | | | NPI | |
| | | | | | | NPI | |

Procedure Code/NDC Detail Attachment Form – DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III.V. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V.—Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include

documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 292.950 for additional information regarding drug code billing.

292.950 Injections, Therapeutic and/or Diagnostic Agents

2-1-221-1-
23

- A. Providers billing the Arkansas Medicaid Program for covered injections should bill the appropriate CPT or HCPCS procedure code for the specific injection administered. The procedure codes and their descriptions may be found in the Current Procedure Terminology (CPT) and in the Healthcare Common Procedural Coding System Level II (HCPCS) coding books.

Injection administration code, is payable for beneficiaries of all ages. May be used for billing the administration of subcutaneous and/or intramuscular injections only. This procedure code cannot be billed when the medication is administered "ORALLY." No fee is billable for drugs administered orally.

Cannot be billed separately for Influenza Virus vaccines or Vaccines for Children (VFC) vaccines.

Cannot be billed to administer any medication given for family planning purposes. No other fee is billable when the provider decides not to supply family planning injectable medications.

Cannot be billed when the drug administered is not FDA approved.

See the table below when billing:

[View or print the procedure codes for Physician/Independent Lab/CRNA/Radiation Therapy Center services.](#)

~~Most of the eC~~covered drugs can be billed electronically or on paper. ~~However, any covered drug marked with an asterisk (*) must be billed on paper with the name of the drug and dosage listed in the "Procedures, Services, or Supplies" column, Field 24D, of the CMS-1500 claim form. View a CMS-1500 sample form.~~ If requested, additional documentation may be required to justify medical necessity. Reimbursement for manually priced drugs is based on a percentage of the average wholesale price.

See Section 292.940 for coverage information of radiopharmaceutical procedure codes.

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. See Section 292.910 for further information.

Administration of therapeutic agents is payable only if provided in a physician's office, place of service code "11." These procedures are not payable to the physician if performed in any other setting. Therapeutic injections should only be provided by physicians experienced in the provision of these medications and who have the facilities to treat patients who may experience adverse reactions. The capability to treat infusion reactions with appropriate life support techniques should be immediately available. Only one administration fee is allowed per date of service unless "multiple sites" are indicated in the "Procedures, Services, or Supplies" field in the CMS-1500 claim form. Reimbursement for supplies is included in the administration fee. An administration fee is not allowed when drugs are given orally.

Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges for therapeutic and chemotherapy administration procedure codes.

See Section 292.940 for radiopharmaceutical drugs.

- B. For consideration of payable unlisted CPT/HCPCS drug procedure codes:
1. The provider must submit an [electronic or](#) paper claim that includes a description of the drug being represented by the unlisted procedure code on the claim form.
 2. Documentation that further describes the drug provided must be attached and must include justification for medical necessity.
 3. All other billing requirements must be met in order for payment to be approved.

C. Immunizations

Physicians may bill for immunization procedures on the CMS-1500 claim form. [View a CMS-1500 sample form](#). See Section 292.950 for covered vaccines and billing protocols.

Coverage criteria for all immunizations and vaccines are listed in [Part F of this section the Procedure Code Tables - Arkansas Department of Human Services](#).

Influenza virus vaccine through the Vaccines for Children (VFC) program is determined by the age of the beneficiary and obviously which vaccine is used.

The administration fee for all vaccines is included in the reimbursement fee for the vaccine CPT procedure code.

D. Vaccines for Children (VFC)

The Vaccines for Children (VFC) Program was established to generate awareness and access for childhood immunizations. Arkansas Medicaid established new procedure codes for billing the administration of VFC immunizations for children under the age of 19 years of age. To enroll in the VFC Program, contact the Arkansas Division of Health. Providers may also obtain the vaccines to administer from the Arkansas Division of Health. [View or print Arkansas Division of Health contact information](#).

Medicaid policy regarding immunizations for adults remains unchanged by the VFC Program.

Vaccines available through the VFC Program are covered for Medicaid-eligible children. Administration fee only is reimbursed. When filing claims for administering VFC vaccines, providers must use the CPT procedure code for the vaccine administered. Electronic and paper claims require modifiers **EP** and **TJ**. ARKids First-B beneficiaries are not eligible for the Vaccines for Children (VFC) Program; however, vaccines can be obtained to administer to ARKids First-B beneficiaries who are under the age of 19 by contacting the Arkansas Department of Health and indicating the need to order ARKids-B SCHIP vaccines. [View or print the Department of Health contact information](#).

When vaccines are administered to beneficiaries of ARKids First-B services, only modifier **SL** must be used for billing. Any additional billing and coverage protocols are listed under the specific procedure code in the tables section of this manual. See Part F of this section.

E. Billing of Multi-Use and Single-Use Vials

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

1. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges.
2. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the

dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

- a. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
- b. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
- c. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
- d. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e. for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 292.910 for additional information regarding National Drug Code (NDC) billing.

~~F. Tables of Payable Procedure Codes~~

~~The tables of payable procedure codes are designed with eight columns of information.~~

- ~~1. The **first** column of the list contains the CPT or HCPCS procedure codes.~~
- ~~2. The **second** column indicates any modifiers that must be used in conjunction with the procedure code when billed, either electronically or on paper.~~
- ~~3. The **third** column indicates that the coverage of the procedure code is restricted based on the beneficiary's age in number of years(y) or months (m).~~
- ~~4. The **fourth** column indicates specific ICD primary diagnosis restrictions.~~
- ~~5. The **fifth** column contains information about the "diagnosis list" for which a procedure code may be used. See the page header for the diagnosis list 003 detail.~~
- ~~6. The **sixth** column indicates whether a procedure is subject to medical review before payment.~~
- ~~7. The **seventh** column indicates a procedure code requires a prior authorization before the service is provided. (See Section 261.100 for Prior Authorization instructions.)~~

~~GF. Process for Obtaining a Prior Authorization Number from Arkansas Foundation for Medical Care (AFMC) the DHS contracted Prior Authorization vendor.~~

~~In collaboration with AFMC, DMS has changed the process for acquiring prior approval for drug procedure codes from a prior approval letter to a Prior Authorization number (PA). Instead of attaching a prior approval letter to a paper claim, providers will now list the Prior Authorization number on the claim. Drug procedure codes requiring Prior Authorization should be billed with the PA number listed on the claim form. These Covered drugs may be billed electronically or on a paper claim.~~

~~As part of the transition, AFMC will send a letter to all providers who have approval letters spanning timeframes within the last 365 days at the time of the effective date of this policy. The letter will contain a Prior Authorization number and the total remaining number of the approved units that can be billed. Any providers who have questions regarding Prior Authorization numbers and/or the transition process outlined above can contact AFMC at the following:~~

~~Toll Free: 1-877-350-2362, ext. 8741 or (501)-212-8744~~

A Prior Authorization number (PA) must be requested before treatment is initiated for any drug, therapeutic agent or treatment that indicates a Prior Authorization is required in a provider manual or an official Division of Medical Services correspondence.

The Prior Authorization requests should be completed using the approved **AFMC contracted vendor** Prior Authorization request form, ~~and must be submitted by mail, fax or <https://afmc.org/reviewpoint/>~~ **[\(View or print PA form.\)](#)**

A decision letter will be returned to the provider by fax or e within five (5) business days.

If approved, the Prior Authorization number must be appended to all applicable claims, within the scope of the approval and may be billed electronically or on a paper claim with additional documentation when necessary.

Denials will be subject to reconsideration if received by ~~AFMC~~ **[the contracted vendor](#)** with additional documentation within fifteen (15) business days of date of denial letter.

A reconsideration decision will be returned within five (5) business days of receipt of the reconsideration request.

HG. Contact Information for Obtaining Prior Authorization

[View or print contact information to obtain the DHS or designated vendor step-by-step process for requesting prior authorization.](#)

~~When obtaining a Prior Authorization from the Arkansas Foundation for Medical Care, please send your request to the following:~~

~~When obtaining a Prior Authorization from the Arkansas Foundation for Medical Care, please send your request to the following:~~

| | |
|---|--|
| In-state and out-of-state toll free for inpatient reviews, Prior Authorizations for surgical procedures and assistant surgeons only | 1-800-426-2234 |
| General telephone contact, local or long distance— Fort Smith | (479) 649-8501 1-877-650-2362 |
| Fax for CHMS only | (479) 649-0776 |
| Fax for Molecular Pathology only | (479) 649-9413 |
| Fax — General | (479) 649-0799 |
| Fax — Physician Drug Reviews Only (PDR) | (501) 212-8663 |
| Web-portal | https://afmc.org/reviewpoint/ |
| Mailing address | Arkansas Foundation for Medical Care, Inc. P.O. Box 180004 Fort Smith, AR 72918-0004 |
| Physical site location | 5111 Rogers Avenue, Suite 476 Fort Smith, AR 72903 |
| Office hours | 8:00 a.m. until 4:30 p.m. (Central Time), Monday through Friday, except holidays |

*Procedure code requires paper billing with applicable attachments and must follow NDC protocol. (See Section 292.910 for NDC protocol.)

See Sections 261.000 – 261.220 for prior authorization procedures.

See Section 244.100 for instructions regarding obtaining a Prior Approval Letter.

List ~~003/103603~~ diagnosis codes include: ([View ICD Codes](#).) Diagnosis List ~~003/103603~~ restrictions apply to ages 21y and above unless otherwise indicated in the age restriction column.

MARKY-UP

TOC not required

292.910 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents

the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|--|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

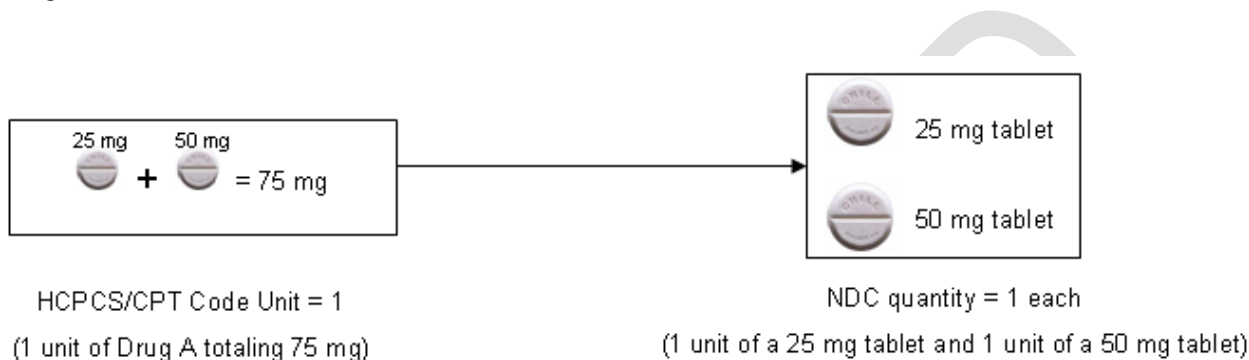
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

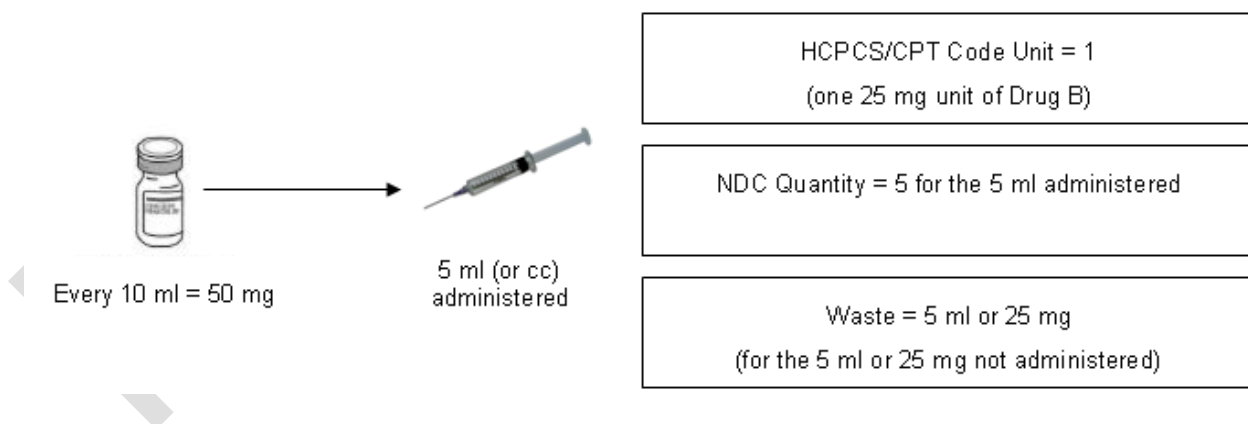
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters, or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 292.950 for additional information regarding drug code billing.

292.950**Injections, Therapeutic and/or Diagnostic Agents****1-1-23**

- A. Providers billing the Arkansas Medicaid Program for covered injections should bill the appropriate CPT or HCPCS procedure code for the specific injection administered. The procedure codes and their descriptions may be found in the Current Procedure Terminology (CPT) and in the Healthcare Common Procedural Coding System Level II (HCPCS) coding books.

Injection administration code, is payable for beneficiaries of all ages. May be used for billing the administration of subcutaneous and/or intramuscular injections only. This procedure code cannot be billed when the medication is administered "ORALLY." No fee is billable for drugs administered orally.

Cannot be billed separately for Influenza Virus vaccines or Vaccines for Children (VFC) vaccines.

Cannot be billed to administer any medication given for family planning purposes. No other fee is billable when the provider decides not to supply family planning injectable medications.

Cannot be billed when the drug administered is not FDA approved.

[View or print the procedure codes for Physician/Independent Lab/CRNA/Radiation Therapy Center services.](#)

Covered drugs can be billed electronically or on paper. If requested, additional documentation may be required to justify medical necessity. Reimbursement for manually priced drugs is based on a percentage of the average wholesale price.

See Section 292.940 for coverage information of radiopharmaceutical procedure codes.

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. See Section 292.910 for further information.

Administration of therapeutic agents is payable only if provided in a physician's office, place of service code "11." These procedures are not payable to the physician if performed in any other setting. Therapeutic injections should only be provided by physicians experienced in the provision of these medications and who have the facilities to treat patients who may experience adverse reactions. The capability to treat infusion reactions with appropriate life support techniques should be immediately available. Only one administration fee is allowed per date of service unless "multiple sites" are indicated in the "Procedures, Services, or Supplies" field in the CMS-1500 claim form. Reimbursement for supplies is included in the administration fee. An administration fee is not allowed when drugs are given orally.

Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges for therapeutic and chemotherapy administration procedure codes.

See Section 292.940 for radiopharmaceutical drugs.

- B. For consideration of payable unlisted CPT/HCPCS drug procedure codes:
1. The provider must submit an electronic or paper claim that includes a description of the drug being represented by the unlisted procedure code on the claim form.
 2. Documentation that further describes the drug provided must be attached and must include justification for medical necessity.
 3. All other billing requirements must be met in order for payment to be approved.

C. Immunizations

Physicians may bill for immunization procedures on the CMS-1500 claim form. [View a CMS-1500 sample form](#). See Section 292.950 for covered vaccines and billing protocols.

Coverage criteria for all immunizations and vaccines are listed in the [Procedure Code Tables - Arkansas Department of Human Services](#).

Influenza virus vaccine through the Vaccines for Children (VFC) program is determined by the age of the beneficiary and obviously which vaccine is used.

The administration fee for all vaccines is included in the reimbursement fee for the vaccine CPT procedure code.

D. Vaccines for Children (VFC)

The Vaccines for Children (VFC) Program was established to generate awareness and access for childhood immunizations. Arkansas Medicaid established new procedure codes for billing the administration of VFC immunizations for children under the age of 19 years of age. To enroll in the VFC Program, contact the Arkansas Division of Health. Providers may also obtain the vaccines to administer from the Arkansas Division of Health. [View or print Arkansas Division of Health contact information](#).

Medicaid policy regarding immunizations for adults remains unchanged by the VFC Program.

Vaccines available through the VFC Program are covered for Medicaid-eligible children. Administration fee only is reimbursed. When filing claims for administering VFC vaccines, providers must use the CPT procedure code for the vaccine administered. Electronic and paper claims require modifiers **EP** and **TJ**. ARKids First-B beneficiaries are not eligible for the Vaccines for Children (VFC) Program; however, vaccines can be obtained to administer to ARKids First-B beneficiaries who are under the age of 19 by contacting the Arkansas Department of Health and indicating the need to order ARKids-B SCHIP vaccines. [View or print the Department of Health contact information](#).

When vaccines are administered to beneficiaries of ARKids First-B services, only modifier **SL** must be used for billing. Any additional billing and coverage protocols are listed under the specific procedure code in the tables section of this manual. See Part F of this section.

E. Billing of Multi-Use and Single-Use Vials

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

1. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges.
2. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the

dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

- a. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
- b. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
- c. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 292.910 for additional information regarding National Drug Code (NDC) billing.

- F. Process for Obtaining a Prior Authorization Number from the DHS contracted Prior Authorization vendor.

Covered drugs may be billed electronically or on a paper claim.

A Prior Authorization number (PA) must be requested before treatment is initiated for any drug, therapeutic agent or treatment that indicates a Prior Authorization is required in a provider manual or an official Division of Medical Services correspondence.

The Prior Authorization requests should be completed using the approved contracted vendor Prior Authorization request form. ([View or print PA form.](#))

A decision letter will be returned to the provider by fax or e within five (5) business days.

If approved, the Prior Authorization number must be appended to all applicable claims, within the scope of the approval and may be billed electronically or on a paper claim with additional documentation when necessary.

Denials will be subject to reconsideration if received by the contracted vendor with additional documentation within fifteen (15) business days of date of denial letter.

A reconsideration decision will be returned within five (5) business days of receipt of the reconsideration request.

- G. Contact Information for Obtaining Prior Authorization

[View or print contact information to obtain the DHS or designated vendor step-by-step process for requesting prior authorization.](#)

*Procedure code requires paper billing with applicable attachments and must follow NDC protocol. (See Section 292.910 for NDC protocol.)

See Sections 261.000 – 261.220 for prior authorization procedures.

See Section 244.100 for instructions regarding obtaining a Prior Approval Letter.

List 603 diagnosis codes include: ([View ICD Codes.](#)) Diagnosis List 603 restrictions apply to ages 21y and above unless otherwise indicated in the age restriction column.

PROPOSED

TOC not required

242.400 Drug Procedure Codes and National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on or after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the NDC termination date. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

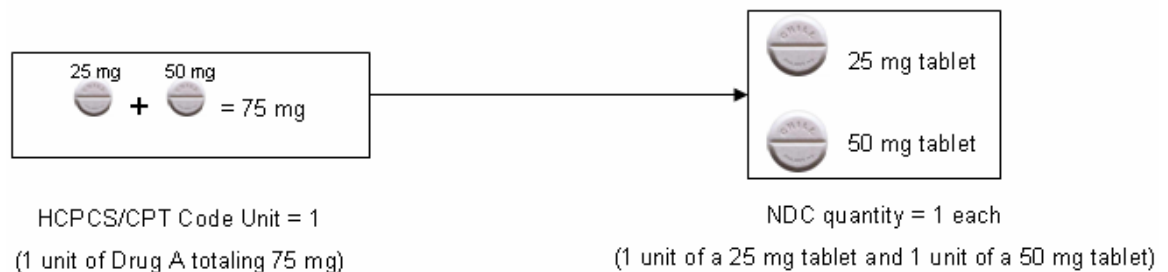
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

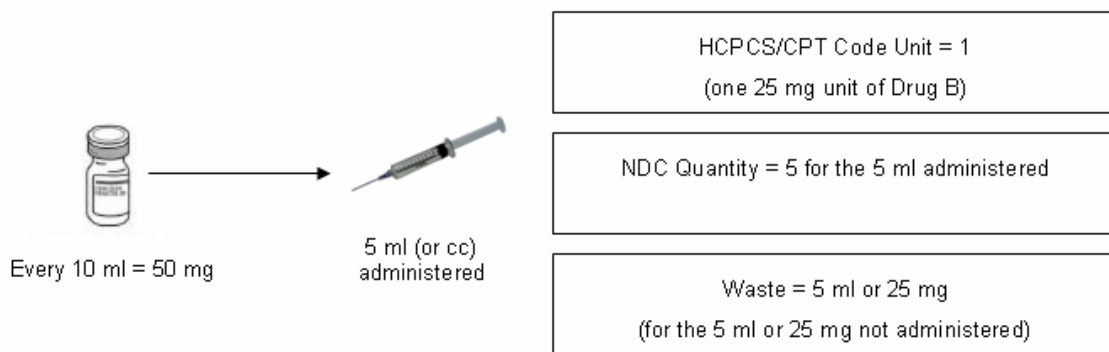
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets D \(Electronic Claims Filing\) and E \(Paper Claims Filing\) below.](#)

Diagram 5



D. Electronic Claims Filing 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid will require providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

~~Providers are instructed to bill as follows:~~

- ~~• 1 NDC for a procedure – 1st/only detail shall be billed with no modifier~~
- ~~• 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier~~
- ~~• 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier~~
- ~~• 4 or more NDCs for same procedure – submit via paper claim~~
- ~~• Wastage of each NDC shall be billed on a separate line with a JW modifier.~~

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- ~~• KP = First drug of a multiple drug unit dose formulation~~
- ~~• KQ = Second or subsequent drug of a multiple drug unit dose formulation~~
- ~~• JW = Drug wastage~~

E. Paper Claims Filing CMS-1450 (UB-04)

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes, including covered-unlisted drug procedure codes, to use the required NDC format.~~

~~For institutional outpatient claims on the CMS 1450 (UB-04), use the locator field 43 (Description) to list the qualifier of "N4", the 11-digit NDC, the unit-of-measure qualifier (F2~~

~~International Unit; GR – Gram; ML – Milliliter; UN – Unit), and number of units of the actual NDC administered, spaced and arranged exactly as in Diagram 6. Each NDC, when billed under the same procedure code on the same date of service, is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in the detail locator field 47 and total HCPCS/CPT code units in locator field 46. Each subsequent sequence number should show zeros in locator fields 46 and 47. See Detail 1, sequence 2 in Diagram 6. The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

~~Diagram 6~~

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 | 08/01/07 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 | 08/01/07 | 0 | 0.00 | | 2 |
| 0305 | Hemogram | 85025 | 08/01/07 | 1 | 55.00 | | 3 |
| 0636 | N4 44444555506 UN 5.00 | Z6789 | 08/01/07 | 1 | 21.00 | | 4 |

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 0636 | N4 44444555506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 0636 | N4 44444555506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |

~~F. Procedure Code/NDC Detail Attachment Form-DMS-664~~

~~For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. View or print form DMS-664 and instructions for completion.~~

~~Diagram 7~~

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

GF. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

H. ~~Remittance Advices~~

~~Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.~~

IG. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

242.410 Billing of Multi-Use and Single-Use Vials**44-1-151-1-
23**

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges 96365 through 96379.
- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
 1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
 4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.**~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

MARKY-UP

TOC not required

242.400 Drug Procedure Codes and National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on or after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the NDC termination date. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for

Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|-------------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

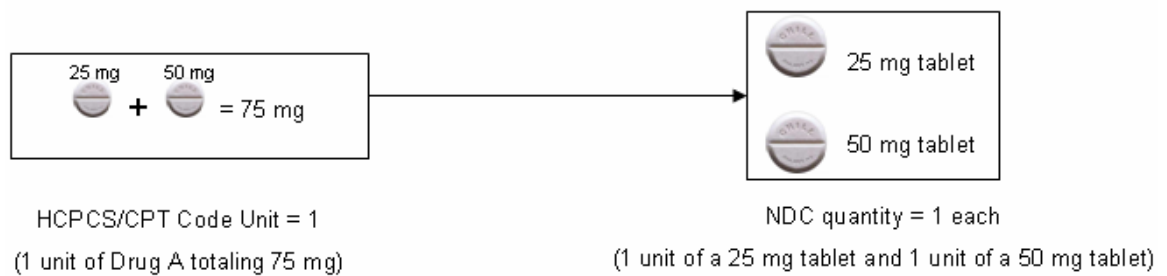
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

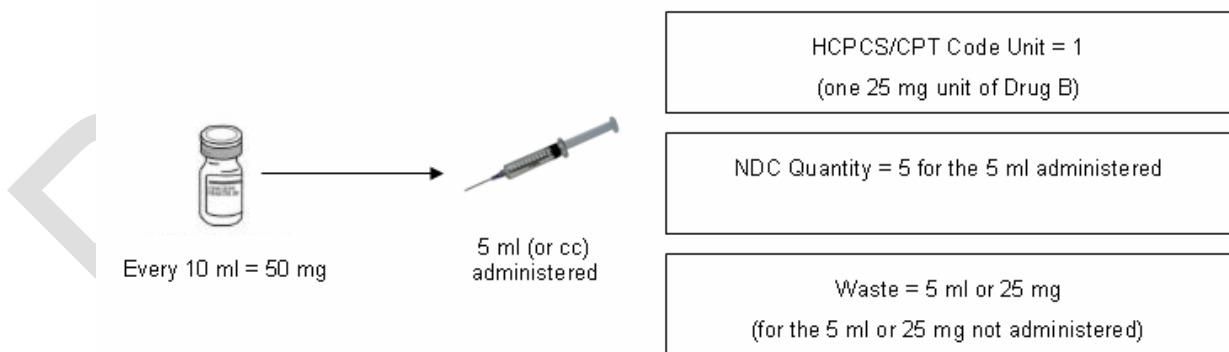
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets D (Electronic Claims Filing) and E (Paper Claims Filing) below.

Diagram 5



D. Electronic Claims Filing 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier

- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

E. Paper Claims Filing CMS-1450 (UB-04)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

Diagram 6

| 42 REV. CD. | 43 DESCRIPTION | 44 HOPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 1 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 2 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 3 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 4 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |
| 5 | | | | | | | 5 |

F. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

G. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed

HCP/CS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

242.410 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges 96365 through 96379.
- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCP/CS procedure code description. If the dosage given is not a multiple of the number provided in the HCP/CS code description, the provider shall round up to the nearest whole number in order to express the HCP/CS description number as a multiple.
 1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

262.431 Billing of Multi-Use and Single-Use Vials

2-4-221-1-
23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for ARKids First-B procedures and services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
 4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

262.431 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for ARKids First-B procedures and services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

272.531 National Drug Codes (NDCs)

**7-1-201-1-
23**

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The Labeler termination date indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the termination date.

Diagram 1

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOVI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345-6789-1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111-456-71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

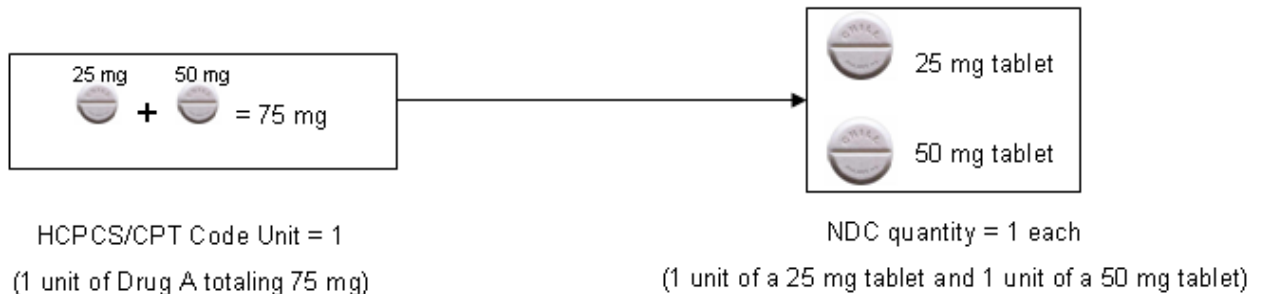
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

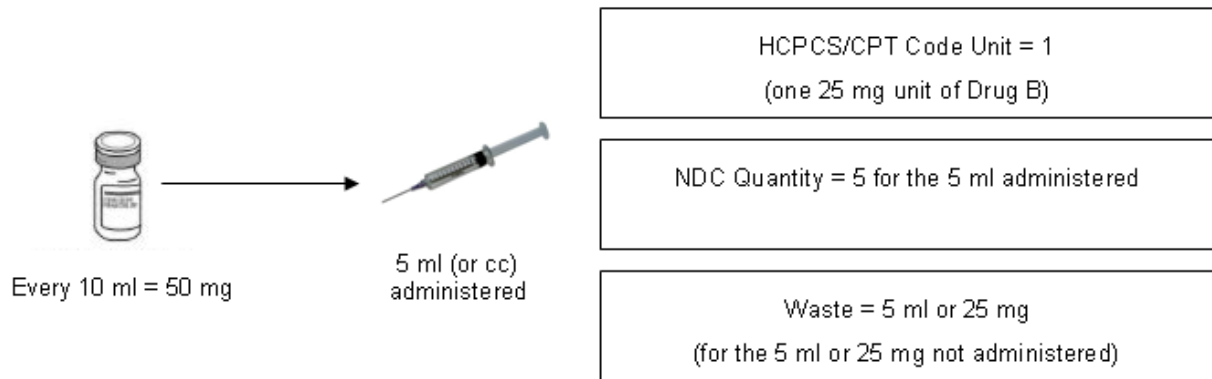
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

~~See Diagram 6 for CMS-1500.~~

- For professional claims, CMS 1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2— International Unit; GR— Gram; ML— Milliliter; UN— Unit) and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.
- Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, Sequence 2 in Diagram 6.
- The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| Detail # | Sequence # | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS OF UNITS | H. SPEC. PAY. PER | I. ID. QUAL. | J. RENDERING PROVIDER ID. # |
|----------|------------|---------------------------|----------|---------------------|--------------|--------------------------------------|----------------------|---------------|------------------|-------------------|--------------|-----------------------------|
| | | From MM YY | To MM YY | | | | | | | | | |
| Detail 1 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 |
| | Sequence 2 | 08 | 01 | 11 | 11 | 22 | 22 | 33 | | | | 123456789 |
| Detail 2 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 |
| | Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 |
| Detail 3 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 |
| | Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 |

| 1 | 24. A. DATE(S) OF SERVICE | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS OF UNITS | H. SPEC. PAY. PER | I. ID. QUAL. | J. RENDERING PROVIDER ID. # |
|---|---------------------------|----------------------|--------------|--------------------------------------|----------------------|---------------|------------------|-------------------|--------------|-----------------------------|
| 1 | N4 12345678912 UN 1.00 | 01 01 22 01 01 22 11 | Z1234 | KP | 1 | 25 00 | 1 | | NPI | 123456789 |
| 2 | N4 01111222223 UN 1.00 | 01 01 22 01 01 22 11 | Z1234 | KQ | 1 | 25 00 | 1 | | NPI | 123456789 |
| 3 | N4 4444455506 ML 3.0 | 01 01 22 01 01 22 11 | Z1234 | KQ | 1 | 75 00 | 3 | | NPI | 123456789 |
| 4 | N4 4444455506 ML 2.0 | 01 01 22 01 01 22 11 | Z1234 | JW | 1 | 50 00 | 2 | | NPI | 123456789 |
| 5 | | | | | | | | | NPI | |
| 6 | | | | | | | | | NPI | |

Procedure Code/NDC Detail Attachment Form – DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

IIIV. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 272.533 for additional information regarding drug code billing.

272.533 Injections, Therapeutic and/or Diagnostic Agents

2-1-221-1-
23

- A. Providers billing the Arkansas Medicaid Program for covered injections should bill the appropriate CPT or HCPCS procedure code for the specific injection administered. The procedure codes and their descriptions may be found in the Current Procedure Terminology (CPT) and in the Healthcare Common Procedural Coding System Level II (HCPCS) coding books.

Injection administration code is payable for beneficiaries of all ages. May be used for billing the administration of subcutaneous and/or intramuscular injections only. This procedure code cannot be billed when the medication is administered "ORALLY." No fee is billable for drugs administered orally.

Cannot be billed separately for Influenza Virus vaccines or Vaccines for Children (VFC) vaccines.

Cannot be billed to administer any medication given for family planning purposes. No other fee is billable when the provider decides not to supply family planning injectable medications.

Cannot be billed when the drug administered is not FDA approved.

See the table below when billing:

~~Most of the eC~~ covered drugs can be billed electronically or on paper. **However, any covered drug marked with an asterisk (*) must be billed on paper with the name of the drug and dosage listed in the "Procedures, Services, or Supplies" column, Field 24D, of the CMS-1500 claim form. View a CMS-1500 sample form.** If requested, additional documentation may be required to justify medical necessity. Reimbursement for manually priced drugs is based on a percentage of the average wholesale price.

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. See Section 272.531 for further information.

Administration of therapeutic agents is payable only if provided in a physician's office, place of service code "11." These procedures are not payable to the certified nurse-midwife if performed in any other setting. Therapeutic injections should only be provided by certified nurse-midwives experienced in the provision of these medications and who have the facilities to treat patients who may experience adverse reactions. The capability to treat infusion reactions with appropriate life support techniques should be immediately available. Only one administration fee is allowed per date of service unless "multiple sites" are indicated in the "Procedures, Services, or Supplies" field in the CMS-1500 claim form. Reimbursement for supplies is included in the administration fee. An administration fee is not allowed when drugs are given orally.

Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges for therapeutic and chemotherapy administration procedure codes.

- B. For consideration of payable unlisted CPT/HCPCS drug procedure codes:

1. The provider must submit an **electronic or** paper claim that includes a description of the drug being represented by the unlisted procedure code on the claim form.
2. Documentation that further describes the drug provided must be attached and must include justification for medical necessity.
3. All other billing requirements must be met in order for payment to be approved.

C. Immunizations

Physicians may bill for immunization procedures on the CMS-1500 claim form. [View a CMS-1500 sample form.](#)

Coverage criteria for all immunizations and vaccines are listed in [Part F of this section the Procedure Code Tables – Arkansas Department of Human Services.](#)

Influenza virus vaccine through the Vaccines for Children (VFC) program is determined by the age of the beneficiary and which vaccine is used.

The administration fee for all vaccines is included in the reimbursement fee for the vaccine CPT procedure code.

D. Vaccines for Children (VFC)

The Vaccines for Children (VFC) Program was established to generate awareness and access for childhood immunizations. Arkansas Medicaid established new procedure codes for billing the administration of VFC immunizations for children under the age of 19 years of age. To enroll in the VFC Program, contact the Arkansas Department of Health. Providers may also obtain the vaccines to administer from the Arkansas Division of Health. [View or print Arkansas Department of Health contact information.](#)

Medicaid policy regarding immunizations for adults remains unchanged by the VFC Program.

Vaccines available through the VFC Program are covered for Medicaid-eligible children. Administration fee only is reimbursed. When filing claims for administering VFC vaccines, providers must use the CPT procedure code for the vaccine administered. Electronic and paper claims require modifiers **EP** and **TJ**. ARKids First-B beneficiaries are not eligible for the VFC Program; however vaccines can be obtained to administer to ARKids First-B beneficiaries who are under the age of 19 by contacting the Arkansas Department of Health and indicating the need to order ARKids First-B SCHIP vaccines. [View or print the Department of Health contact information.](#)

When vaccines are administered to beneficiaries of ARKids First-B services, only modifier **SL** must be used for billing. Any additional billing and coverage protocols are listed under the specific procedure code in the tables in this section of this manual. See Part F of this section.

E. Billing of Multi-Use and Single-Use Vials

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

1. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.
2. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

- a. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
- b. **Multi-Use Vials** are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
- c. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
- d. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 272.531 for additional information regarding National Drug Code (NDC) billing.

~~F. Tables of Payable Procedure Codes~~

~~The tables of payable procedure codes are designed with eight columns of information.~~

- ~~1. The **first** column of the list contains the CPT or HCPCS procedure codes.~~
- ~~2. The **second** column indicates any modifiers that must be used in conjunction with the procedure code when billed, either electronically or on paper.~~
- ~~3. The **third** column indicates that the coverage of the procedure code is restricted based on the beneficiary's age in number of years(y) or months (m).~~
- ~~4. The **fourth** column indicates specific ICD primary diagnosis restrictions.~~
- ~~5. The **fifth** column contains information about the "diagnosis list" for which a procedure code may be used. See the page header for the diagnosis list 003 detail.~~
- ~~6. The **sixth** column indicates whether a procedure is subject to medical review before payment.~~
- ~~7. The **seventh** column indicates a procedure code requires a prior authorization before the service is provided. (See Section 240.000 for prior authorization.)~~

~~GF. Process for Obtaining a Prior Authorization (PA) Number from **Arkansas Foundation for Medical Care (AFMC)**the DHS contracted Prior Authorization vendor.~~

~~In collaboration with AFMC, DMS is changing the process for acquiring prior approval for drug procedure codes from a prior approval letter to a PA number. Instead of attaching a prior approval letter to a paper claim, providers will now list the PA number on the claim. This will mean that effective for claims submitted on and after August 26, 2016, drug procedure codes requiring PA should be billed with the PA number listed on the claim form. **These Covered** drugs may be billed electronically or on a paper claim. Additionally, these procedure codes requiring a PA will no longer require manual review during the processing of the claim.~~

~~As part of the transition, AFMC will send a letter to all providers who have approval letters spanning timeframes within the last 365 days at the time of the effective date of this policy.~~

~~The letter will contain a PA number and the total remaining number of the approved units that can be billed. Any providers who have questions regarding PA numbers and/or the transition process outlined above can contact AFMC at the following:~~

~~— Toll Free: 1-877-350-2362, ext. 8741 or (501) 212-8744~~

A PA must be requested before treatment is initiated for any drug, therapeutic agent or treatment that indicates a PA is required in a provider manual or an official Division of Medical Services correspondence.

The PA requests should be completed using the approved ~~AFMC contracted vendor~~ PA request form ~~and must be submitted by mail, fax or <https://afmc.org/reviewpoint/>~~ ([View or print PA form.](#))

A decision letter will be returned to the provider by fax or *e-mail* within five (5) business days.

If approved, the Prior Authorization number must be appended to all applicable claims, within the scope of the approval and may be billed electronically or on a paper claim with additional documentation when necessary.

Denials will be subject to reconsideration if received by ~~AFMC the contracted vendor~~ with additional documentation within fifteen (15) business days of date of denial letter.

A reconsideration decision will be returned within five (5) business days of receipt of the reconsideration request.

HG. Contact Information for Obtaining Prior Authorization

[View or print contact information to obtain the DHS or designated vendor step-by-step process for requesting prior authorization.](#)

~~When obtaining a Prior Authorization from the Arkansas Foundation for Medical Care, please send your request to the following:~~

| | |
|--|---|
| In-state and out of state toll free for inpatient reviews, Prior Authorizations for surgical procedures and assistant surgeons only | 1-800-426-2234 |
| General telephone contact, local or long distance — Fort Smith | (479) 649-8501 1-877-650-2362 |
| Fax for CHMS only | (479) 649-0776 |
| Fax for Molecular Pathology only | (479) 649-9413 |
| Fax — General | (479) 649-0799 |
| Fax — Physician Drug Reviews Only (PDR) | (501) 212-8663 |
| Web portal | https://afmc.org/reviewpoint/ |
| Mailing address | Arkansas Foundation for Medical Care, Inc. P.O. Box 180001 Fort Smith, AR 72918-0001 |
| Physical site location | 5111 Rogers Avenue, Suite 476 Fort Smith, AR 72903 |

| | |
|--------------|--|
| Office hours | 8:00 a.m. until 4:30 p.m. (Central Time), Monday through Friday, except holidays |
|--------------|--|

H. All family planning procedures require an FP modifier and a primary family planning diagnosis on the claim.

*Procedure code requires paper billing with applicable attachments and must follow NDC protocol. (See Section 272.531 for NDC protocol.)

See Section 240.000-240.200 for prior authorization procedures.

List ~~003/103603~~-diagnosis codes include: ([View ICD Codes](#).) Diagnosis List ~~003/103-603~~ restrictions apply to ages twenty-one (21) years and above unless otherwise indicated in the age restriction column.



TOC not required

272.531 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The Labeler termination date indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the termination date.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for

Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|------------------------------------|---|
| 12345-6789-1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111-456-71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

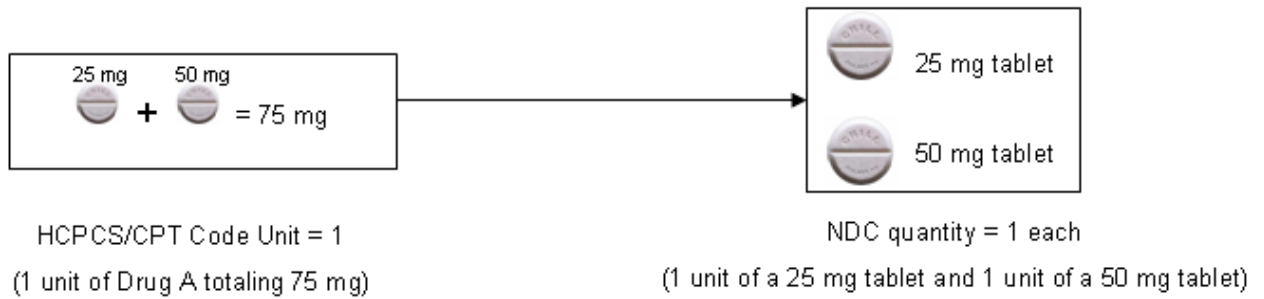
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

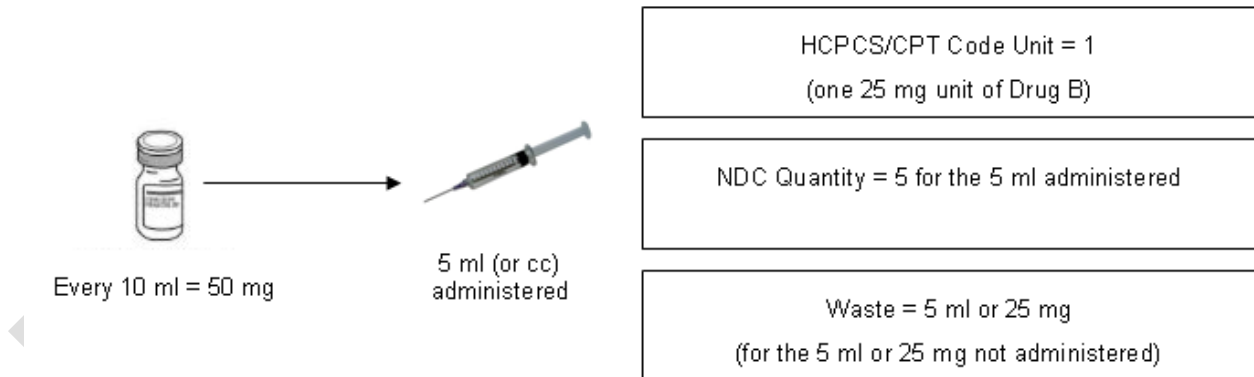
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 24. A. | DATES OF SERVICE | | | | | | B. | C. | D. PROCEDURES, SERVICES, OR SUPPLIES | | | E. | F. | G. | H. | I. | J. | | | | |
|--------|------------------|-------------|------|------|------|----|----|----|--------------------------------------|-----|-----------|----|-------|----|----|----|-------|----------|-------------------|------------|---------------|
| | From | To | From | To | From | To | | | PLAZA OF SERVICE | EMG | CPT/HCPCS | | | | | | | MODIFIER | DIAGNOSIS POINTER | \$ CHARGES | DAYS OR UNITS |
| 1 | N4 | 12345678912 | UN | 1.00 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | | Z1234 | KP | | 1 | 25 00 | 1 | | NPI | 123456789 |
| 2 | N4 | 01111222223 | UN | 1.00 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | | Z1234 | KQ | | 1 | 25 00 | 1 | | NPI | 123456789 |
| 3 | N4 | 44444455506 | ML | 3.0 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | | Z1234 | KQ | | 1 | 75 00 | 3 | | NPI | 123456789 |
| 4 | N4 | 44444455506 | ML | 2.0 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | | Z1234 | JW | | 1 | 50 00 | 2 | | NPI | 123456789 |
| 5 | | | | | | | | | | | | | | | | | | | | NPI | |
| 6 | | | | | | | | | | | | | | | | | | | | NPI | |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 272.533 for additional information regarding drug code billing.

272.533 Injections, Therapeutic and/or Diagnostic Agents

1-1-23

- A. Providers billing the Arkansas Medicaid Program for covered injections should bill the appropriate CPT or HCPCS procedure code for the specific injection administered. The procedure codes and their descriptions may be found in the Current Procedure Terminology (CPT) and in the Healthcare Common Procedural Coding System Level II (HCPCS) coding books.

Injection administration code is payable for beneficiaries of all ages. May be used for billing the administration of subcutaneous and/or intramuscular injections only. This procedure code cannot be billed when the medication is administered "ORALLY." No fee is billable for drugs administered orally.

Cannot be billed separately for Influenza Virus vaccines or Vaccines for Children (VFC) vaccines.

Cannot be billed to administer any medication given for family planning purposes. No other fee is billable when the provider decides not to supply family planning injectable medications.

Cannot be billed when the drug administered is not FDA approved.

Covered drugs can be billed electronically or on paper. If requested, additional documentation may be required to justify medical necessity. Reimbursement for manually priced drugs is based on a percentage of the average wholesale price.

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. See Section 272.531 for further information.

Administration of therapeutic agents is payable only if provided in a physician's office, place of service code "11." These procedures are not payable to the certified nurse-midwife if performed in any other setting. Therapeutic injections should only be provided by certified nurse-midwives experienced in the provision of these medications and who have the facilities to treat patients who may experience adverse reactions. The capability to treat infusion reactions with appropriate life support techniques should be immediately available. Only one administration fee is allowed per date of service unless "multiple sites" are indicated in the "Procedures, Services, or Supplies" field in the CMS-1500 claim form. Reimbursement for supplies is included in the administration fee. An administration fee is not allowed when drugs are given orally.

Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges for therapeutic and chemotherapy administration procedure codes.

- B. For consideration of payable unlisted CPT/HCPCS drug procedure codes:

1. The provider must submit an electronic or paper claim that includes a description of the drug being represented by the unlisted procedure code on the claim form.
2. Documentation that further describes the drug provided must be attached and must include justification for medical necessity.
3. All other billing requirements must be met in order for payment to be approved.

C. **Immunizations**

Physicians may bill for immunization procedures on the CMS-1500 claim form. [View a CMS-1500 sample form.](#)

Coverage criteria for all immunizations and vaccines are listed in the [Procedure Code Tables – Arkansas Department of Human Services.](#)

Influenza virus vaccine through the Vaccines for Children (VFC) program is determined by the age of the beneficiary and which vaccine is used.

The administration fee for all vaccines is included in the reimbursement fee for the vaccine CPT procedure code.

D. **Vaccines for Children (VFC)**

The Vaccines for Children (VFC) Program was established to generate awareness and access for childhood immunizations. Arkansas Medicaid established new procedure codes for billing the administration of VFC immunizations for children under the age of 19 years of age. To enroll in the VFC Program, contact the Arkansas Department of Health. Providers may also obtain the vaccines to administer from the Arkansas Division of Health. [View or print Arkansas Department of Health contact information.](#)

Medicaid policy regarding immunizations for adults remains unchanged by the VFC Program.

Vaccines available through the VFC Program are covered for Medicaid-eligible children. Administration fee only is reimbursed. When filing claims for administering VFC vaccines, providers must use the CPT procedure code for the vaccine administered. Electronic and paper claims require modifiers **EP** and **TJ**. ARKids First-B beneficiaries are not eligible for the VFC Program; however vaccines can be obtained to administer to ARKids First-B beneficiaries who are under the age of 19 by contacting the Arkansas Department of Health and indicating the need to order ARKids First-B SCHIP vaccines. [View or print the Department of Health contact information.](#)

When vaccines are administered to beneficiaries of ARKids First-B services, only modifier **SL** must be used for billing. Any additional billing and coverage protocols are listed under the specific procedure code in the tables in this section of this manual. See Part F of this section.

E. **Billing of Multi-Use and Single-Use Vials**

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

1. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.
2. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

- a. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
- b. **Multi-Use Vials** are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
- c. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 272.531 for additional information regarding National Drug Code (NDC) billing.

F. Process for Obtaining a Prior Authorization (PA) Number from the DHS contracted Prior Authorization vendor.

Covered drugs may be billed electronically or on a paper claim. Additionally, these procedure codes requiring a PA will no longer require manual review during the processing of the claim.

A PA must be requested before treatment is initiated for any drug, therapeutic agent or treatment that indicates a PA is required in a provider manual or an official Division of Medical Services correspondence.

The PA requests should be completed using the approved contracted vendor PA request form ([View or print PA form.](#))

A decision letter will be returned to the provider by fax or *e-mail* within five (5) business days.

If approved, the Prior Authorization number must be appended to all applicable claims, within the scope of the approval and may be billed electronically or on a paper claim with additional documentation when necessary.

Denials will be subject to reconsideration if received by the contracted vendor with additional documentation within fifteen (15) business days of date of denial letter.

A reconsideration decision will be returned within five (5) business days of receipt of the reconsideration request.

G. Contact Information for Obtaining Prior Authorization

[View or print contact information to obtain the DHS or designated vendor step-by-step process for requesting prior authorization.](#)

- H. All family planning procedures require an FP modifier and a primary family planning diagnosis on the claim.

*Procedure code requires paper billing with applicable attachments and must follow NDC protocol. (See Section 272.531 for NDC protocol.)

See Section 240.000-240.200 for prior authorization procedures.

List 603 diagnosis codes include: ([View ICD Codes](#).) Diagnosis List 603 restrictions apply to ages twenty-one (21) years and above unless otherwise indicated in the age restriction column.

PROPOSED

TOC not required

242.141 Billing of Multi-Use and Single-Use Vials

2-1-221-1-
23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes and modifiers for Child Health Services/Early and Periodic Screening, Diagnosis, and Treatment \(EPSDT\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
 4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

242.141 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes and modifiers for Child Health Services/Early and Periodic Screening, Diagnosis, and Treatment \(EPSDT\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

272.102 Drug Procedure Codes and National Drug Codes (NDC)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on or after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*. For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 1 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 1

| | | |
|-----------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

| | | |
|------------|--|--|
| (5 digits) | | |
|------------|--|--|

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 2 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 2

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

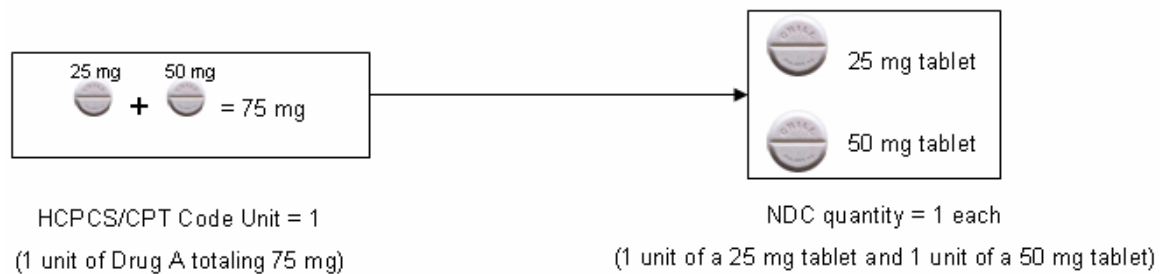
Exception: There is no requirement for an NDC when billing for vaccines.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

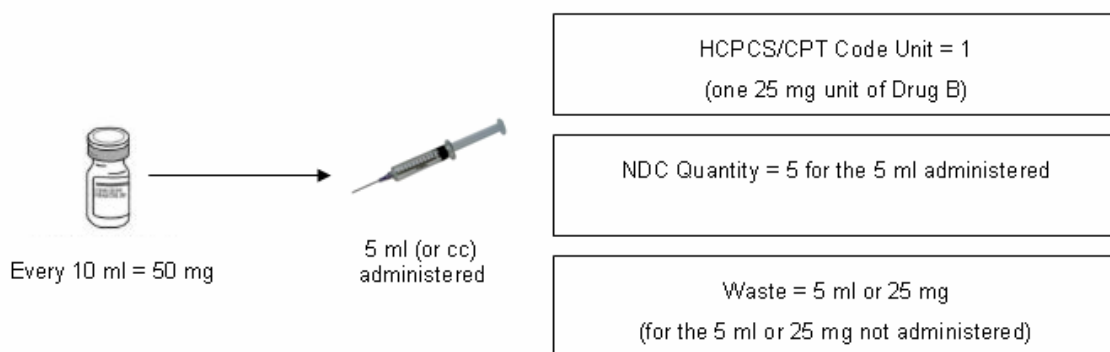
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example, whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 3.

Diagram 3



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. [For billing wastage, see bullets D \(Electronic Claims Filing\) and E \(Paper Claims Filing\) below.](#)

Diagram 4



D. Electronic Claims Filing 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid will require providers using electronic filing through the provider portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- o 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- o 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- o 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- o 4 or more NDCs for same procedure – submit via paper claim
- o Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation

- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

E. Paper Claims Filing CMS-1450 (UB-04)

Providers are instructed to bill as follows:

- o 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- o 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- o 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- o 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- o Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Arkansas Medicaid will require providers billing drug HCPCS/CPT codes, including covered unlisted drug procedure codes, to use the required NDC format.

For institutional outpatient claims on the CMS 1450 (UB-04), use the locator field 43 (Description) to list the qualifier of “N4,” the 11-digit NDC, the unit of measure qualifier (F2— International Unit; GR— Gram; ML— Milliliter; UN— Unit) and number of units of the actual NDC administered, spaced and arranged exactly as in Diagram 5. Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail locator field 47 and total HCPCS/CPT code units in locator field 46. Each subsequent sequence number should show zeros in locator fields 46 and 47. See Detail 1, sequence 2 in Diagram 5. The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 5, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.

Diagram 5

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 | 08/01/07 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 | 08/01/07 | 0 | 0.00 | | 2 |
| 0305 | Hemogram | 85025 | 08/01/07 | 1 | 55.00 | | 3 |
| 0636 | N4 44444555506 UN 5.00 | Z6789 | 08/01/07 | 1 | 21.00 | | 4 |

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 0636 | N4 44444555506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 0636 | N4 44444555506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |

~~F. Procedure Code/NDC Detail Attachment Form DMS-664~~

~~For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 6 for an example of the completed form. **View or print form DMS-664 and instructions for completion.**~~

~~Diagram 6~~

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

~~GF. Adjustments~~

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

~~H. Remittance Advices~~

~~Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.~~

~~IG. Record Retention~~

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 272.510 for additional information regarding National Drug Code (NDC) billing.

272.510 Injections, Radiopharmaceuticals and Therapeutic Agents**2-4-221-1-23**

~~Intravenous administration of therapeutic agents is payable only if provided in an outpatient setting. Therapeutic injections should only be provided by facilities that have the capacity to treat patients who may experience adverse reactions. The capability to treat infusion reactions with appropriate life support techniques should be immediately available. Reimbursement for supplies is included in the administration fee.~~

View or print the procedure codes for Hospital/Critical Access Hospitals/ESRD services.

~~Use procedure code for IV infusion therapy. For additional hours, sequential and/or concurrent infusions, bill revenue code **0760** (for observation), up to 8 hours maximum per day. For monoclonal antibody intravenous infusion use procedure code.~~

~~Multiple units may be billed for drug procedure codes, if appropriate. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as take-home drugs.~~

~~Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.~~

- ~~A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.~~
- ~~B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.~~
- ~~1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered.~~
 - ~~2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.~~
 - ~~3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.~~
 - ~~4. **Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

~~Remember to verify the milligrams given to the patient and then convert to the proper units for billing.~~

~~Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.~~

~~**See Section 272.102 for additional information regarding National Drug Code (NDC) billing.**~~

~~See Section 272.450 for special billing instructions and coverage of Radiopharmaceuticals.~~

~~**For coverage information regarding any drug not listed, please contact the Medicaid Reimbursement Unit. [View or print Medicaid Reimbursement Unit contact information.](#)**~~

~~The following is a list of injections with special instructions for coverage and billing:~~

~~**[View or print the procedure codes for Hospital/Critical Access Hospitals/ESRD services.](#)**~~

~~Tables of Payable Procedure Codes~~

~~The tables of payable procedure codes are designed with eight columns of information.~~

- ~~1. The **first** column of the list contains the CPT or HCPCS procedure codes.~~
- ~~2. The **second** column indicates any modifiers that must be used in conjunction with the procedure code when billed, either electronically or on paper.~~
- ~~3. The **third** column indicates that the coverage of the procedure code is restricted based on the beneficiary’s age in number of years (y) or months (m).~~
- ~~4. The **fourth** column indicates specific ICD-9-CM primary diagnosis restrictions.~~

5. The **fifth** column contains information about the “diagnosis list” for which a procedure code may be used. See the page header for the diagnosis list 003 detail.
6. The **sixth** column indicates whether a procedure is subject to medical review before payment.
7. The **seventh** column indicates a procedure code requires a prior authorization before the service is provided. (See Section 241.000 for prior authorization.)

*Procedure code requires paper billing with applicable attachments and must follow NDC protocol. (See Section 272.102 for NDC protocol.)

See Section 241.000 for prior authorization procedures.

See Section 272.103 for instructions regarding obtaining a Prior Approval Letter.

List 003/103 diagnosis codes include: (View ICD Codes) Diagnosis List 003/103 restrictions apply to ages 21y and above unless otherwise indicated in the age restriction column.

TOC not required

272.102 Drug Procedure Codes and National Drug Codes (NDC)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005 for drugs. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on or after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*. For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 1 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 1

| | | |
|-------------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 2 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 2

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

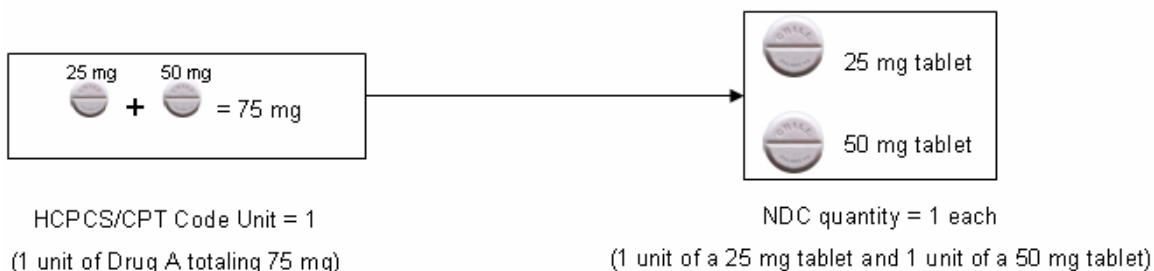
Exception: There is no requirement for an NDC when billing for vaccines.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

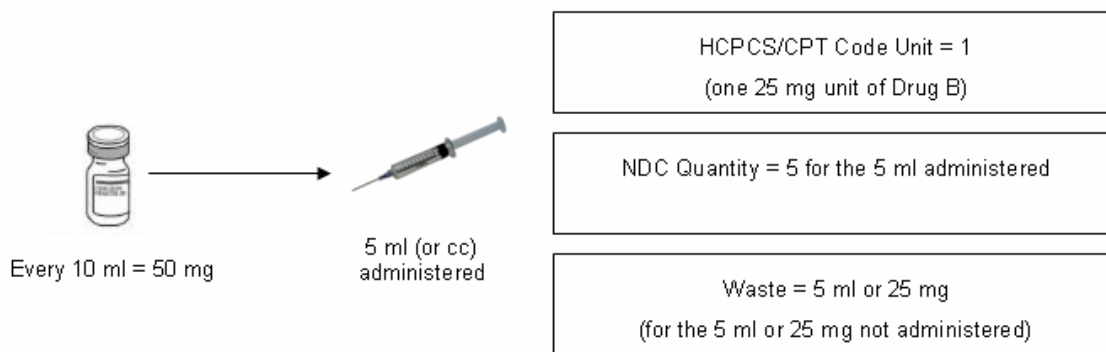
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example, whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 3.

Diagram 3



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. For billing wastage, see bullets D (Electronic Claims Filing) and E (Paper Claims Filing) below.

Diagram 4



D. Electronic Claims Filing 837I (Outpatient)

Providers are instructed to bill as follows:

- o 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- o 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- o 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- o 4 or more NDCs for same procedure – submit via paper claim
- o Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

E. Paper Claims Filing CMS-1450 (UB-04)

Providers are instructed to bill as follows:

- o 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- o 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- o 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- o 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier

- o Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 5

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | |
| 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | |
| 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | |
| 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | |

F. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

G. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

See Section 272.510 for additional information regarding National Drug Code (NDC) billing.

272.510

Injections, Radiopharmaceuticals and Therapeutic Agents

1-1-23

1. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

262.441 National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

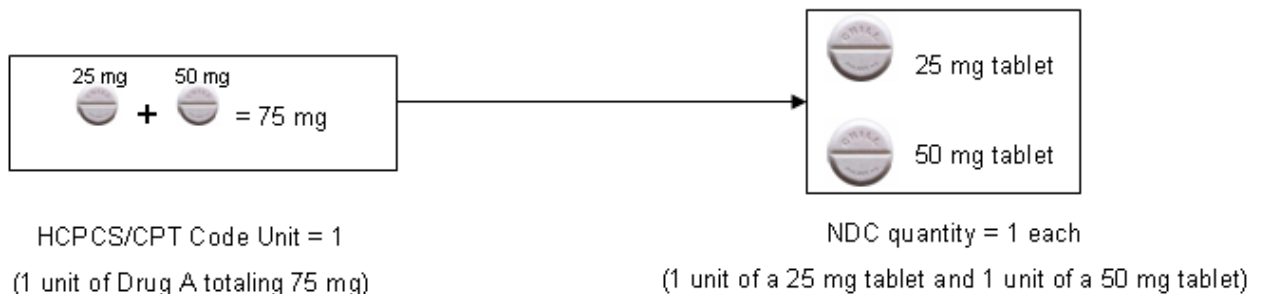
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

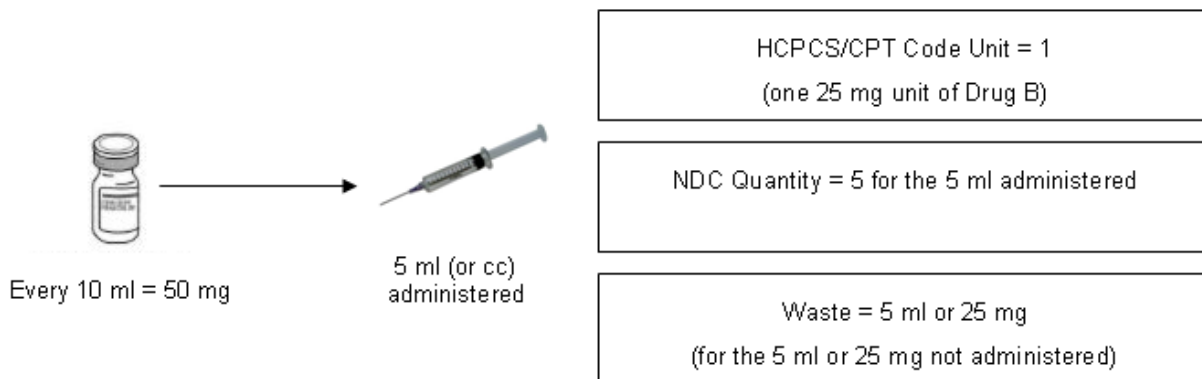
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

~~See Diagram 6 for CMS-1500.~~

- ~~For professional claims, CMS 1500, list the qualifier of "N4," the 11-digit NDC, the unit of measure qualifier (F2—International Unit; GR—Gram; ML—Milliliter; UN—Unit) and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.~~
- ~~Each NDC when billed under the same procedure code on the same date of service is defined as a "sequence." When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.~~
- ~~The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences one (1) and two (2). Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence one (1) gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| Detail # | Sequence # | 24. A. DATE(S) OF SERVICE | | | | | | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES | | | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS OR UNITS | H. I.D. QUAL | I. RENDERING PROVIDER ID # | PHYSICIAN OR SUPPLIER INFORMATION |
|----------|------------|---------------------------|---------|-------|-------|-------|----|---------------------|--------|--------------------------------------|---|---|---|----------------------|---------------|------------------|--------------|----------------------------|-----------------------------------|
| | | From MM | From DO | To MM | To DO | To YY | UN | | | 1 | 2 | 3 | 4 | | | | | | |
| Detail 1 | 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | Z1234 | | | | 1 | 25 | 00 | 1 | NPI | 123456789 |
| | 2 | 08 | 01 | 11 | 22 | 23 | 33 | UN | 1.00 | | | | | | | | | | 123456789 |
| Detail 2 | 3 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | 99213 | | | | 1 | 55 | 00 | 1 | NPI | 123456789 |
| | 4 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | Z6789 | | | | 1 | 35 | 00 | 1 | NPI | 123456789 |
| Detail 3 | 5 | | | | | | | | | | | | | | | | | NPI | |
| | 6 | | | | | | | | | | | | | | | | | NPI | |

| Detail # | Sequence # | 24. A. DATE(S) OF SERVICE | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS OR UNITS | H. I.D. QUAL | I. RENDERING PROVIDER ID # | PHYSICIAN OR SUPPLIER INFORMATION |
|----------|------------|---------------------------|---------------------|--------|--------------------------------------|----------------------|---------------|------------------|--------------|----------------------------|-----------------------------------|
| 1 | 1 | N4 12345678912 UN 1.00 | 11 | | Z1234 KP | 1 | 25 00 | 1 | NPI | 123456789 | |
| 2 | 2 | N4 01111222223 UN 1.00 | 11 | | Z1234 KQ | 1 | 25 00 | 1 | NPI | 123456789 | |
| 3 | 3 | N4 4444455506 ML 3.0 | 11 | | Z1234 KQ | 1 | 75 00 | 3 | NPI | 123456789 | |
| 4 | 4 | N4 4444455506 ML 2.0 | 11 | | Z1234 JW | 1 | 50 00 | 2 | NPI | 123456789 | |
| 5 | 5 | | | | | | | | NPI | | |
| 6 | 6 | | | | | | | | NPI | | |

Procedure Code/NDC Detail Attachment Form – DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

IIIV. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC

invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

262.442 Billing of Multi-Use and Single-Use Vials**2-1-221-1-
23**

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Federally Qualified Health Center \(FQHC\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
- ~~4. **Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 262.441 for additional information regarding National Drug Code (NDC) billing.

TOC not required

262.441 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents

the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|------------------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

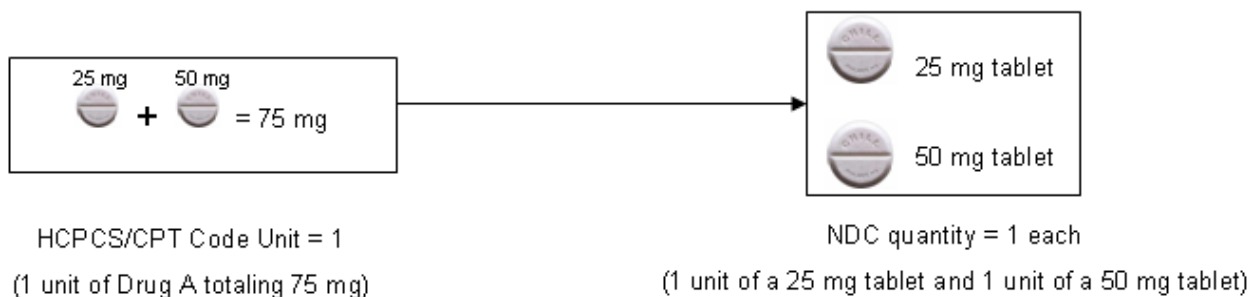
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

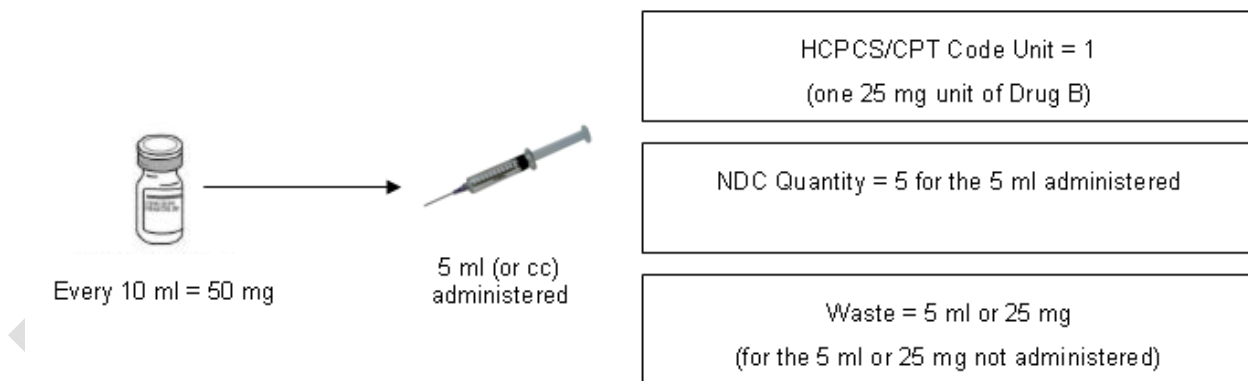
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 1 | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES (Specify Unusual Circumstances) | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. QNTY UNITS | H. UNITS PER KIT | I. ID. QUAL. | J. RENDERING PROVIDER ID # |
|---|---------------------------|----------|---------------------|--------|--|----------|----------------------|---------------|---------------|------------------|--------------|----------------------------|
| | From | To | | | 1 | MODIFIER | | | | | | |
| 1 | N4 12345678912 UN 1.00 | | 11 | | Z1234 | KP | 1 | 25 00 | 1 | | NPI | 123456789 |
| 2 | 01 01 22 | 01 01 22 | | | | | | | | | | |
| 2 | N4 01111222223 UN 1.00 | | 11 | | Z1234 | KQ | 1 | 25 00 | 1 | | NPI | 123456789 |
| 3 | 01 01 22 | 01 01 22 | | | | | | | | | | |
| 3 | N4 44444455506 ML 3.0 | | 11 | | Z1234 | KQ | 1 | 75 00 | 3 | | NPI | 123456789 |
| 4 | 01 01 22 | 01 01 22 | | | | | | | | | | |
| 4 | N4 44444455506 ML 2.0 | | 11 | | Z1234 | JW | 1 | 50 00 | 2 | | NPI | 123456789 |
| 5 | | | | | | | | | | | NPI | |
| 6 | | | | | | | | | | | NPI | |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

262.442 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Federally Qualified Health Center \(FQHC\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 262.441 for additional information regarding National Drug Code (NDC) billing.

TOC not required

242.143 National Drug Codes (NDCs)

7-1-20

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*. For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 1 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 1

| | | |
|-------|------|----|
| 00123 | 0456 | 78 |
|-------|------|----|

| | | |
|-------------------------------|----------------------------|----------------------------|
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |
|-------------------------------|----------------------------|----------------------------|

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 2 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 2

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

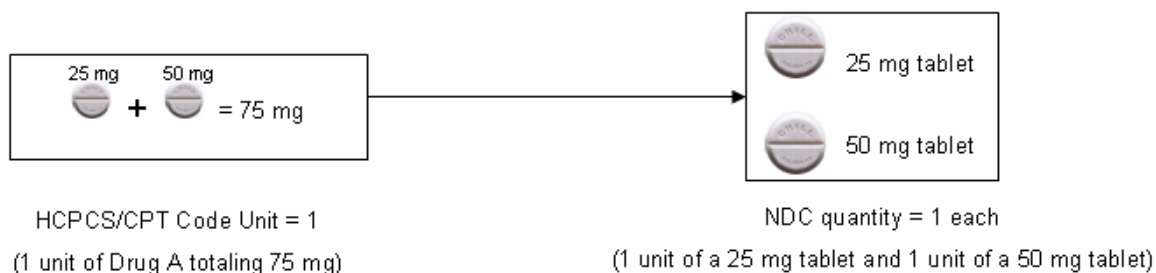
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

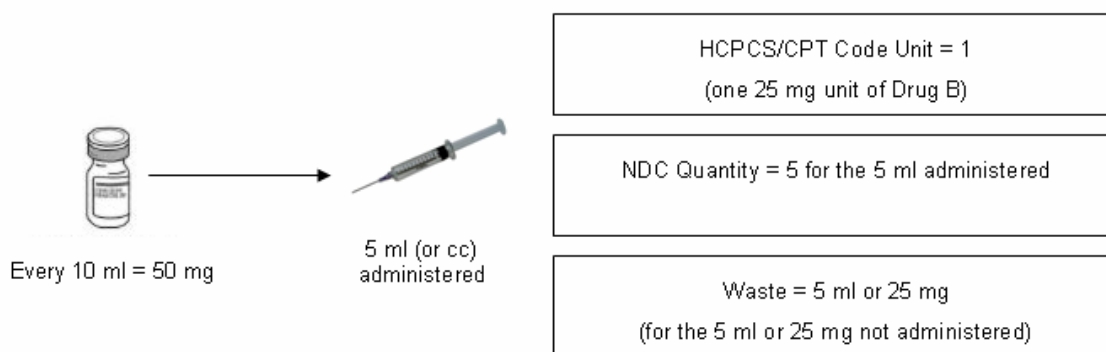
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example, whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 3.

Diagram 3



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. [For billing wastage, see bullets D \(Electronic Claims Filing\) and E \(Paper Claims Filing\) below.](#)

Diagram 4



D. Electronic Claims Filing 837I (Outpatient)

- ~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~
- ~~Arkansas Medicaid will require providers using electronic filing through the provider portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation

- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

E. Paper Claims Filing CMS-1450 (UB-04)

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes, including covered unlisted drug procedure codes, to use the required NDC format.~~

~~For institutional outpatient claims on the CMS-1450 (UB-04), use the locator field 43 (Description) to list the qualifier of "N4," the 11-digit NDC, the unit of measure qualifier (F2—International Unit; GR—Gram; ML—Milliliter; UN—Unit) and number of units of the actual NDC administered, spaced and arranged exactly as in Diagram 5. Each NDC when billed under the same procedure code on the same date of service is defined as a "sequence." When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail locator field 47 and total HCPCS/CPT code units in locator field 46. Each subsequent sequence number should show zeros in locator fields 46 and 47. See Detail 1, sequence 2 in Diagram 5. The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 5, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 5

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 | 08/01/07 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 | 08/01/07 | 0 | 0.00 | | 2 |
| 0305 | Hemogram | 85025 | 08/01/07 | 1 | 55.00 | | 3 |
| 0636 | N4 44444455506 UN 5.00 | Z6789 | 08/01/07 | 1 | 2100 | | 4 |

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 1 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 2 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 3 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 4 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |
| 5 | | | | | | | 5 |

~~F. Procedure Code/NDC Detail Attachment Form DMS-664~~

~~For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 6 for an example of the completed form. [View or print form DMS-664 and instructions for completion.](#)~~

~~Diagram 6~~

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

~~GF. Adjustments~~

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

~~H. Remittance Advices~~

~~Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.~~

~~IG. Record Retention~~

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

242.144 Billing of Multi-Use and Single-Use Vials

2-1-22

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges.

[View or print the procedure codes for Home Health services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
3. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
- ~~4. **Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 242.143 for additional information regarding National Drug Code (NDC) billing.

TOC not required

242.143 National Drug Codes (NDCs)

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor website](#).

A complete listing of “**Covered Labelers**” is located on the website. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*. For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA-assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 1 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 1

| | | |
|-------|------|----|
| 00123 | 0456 | 78 |
|-------|------|----|

| | | |
|-------------------------------|----------------------------|----------------------------|
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |
|-------------------------------|----------------------------|----------------------------|

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 2 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 2

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

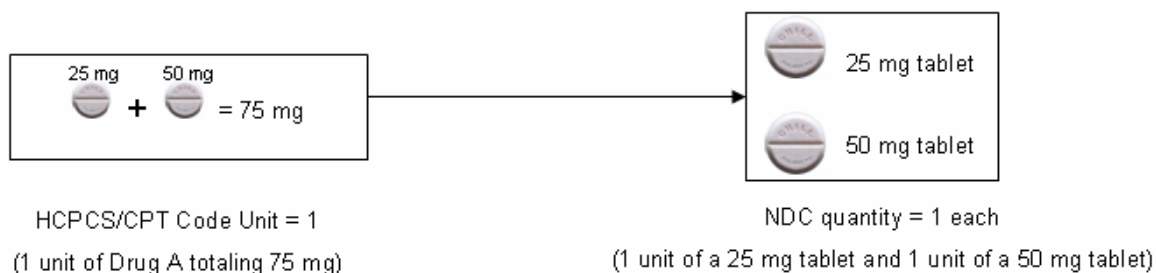
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

C. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

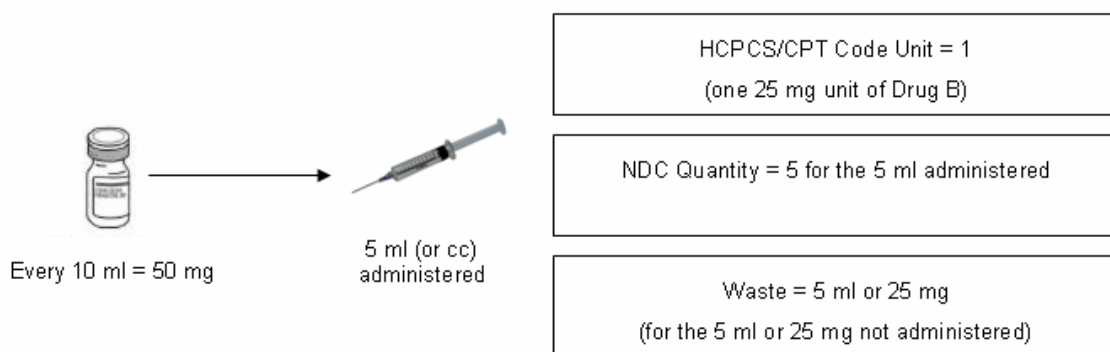
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug, whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example, whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 3.

Diagram 3



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPSC/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. For billing wastage, see bullets D (Electronic Claims Filing) and E (Paper Claims Filing) below.

Diagram 4



D. Electronic Claims Filing 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

E. Paper Claims Filing CMS-1450 (UB-04)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 5

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |

F. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

G. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

242.144 Billing of Multi-Use and Single-Use Vials

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Home Health services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description, the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

See Section 242.143 for additional information regarding National Drug Code (NDC) billing.

TOC not required

242.401 National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

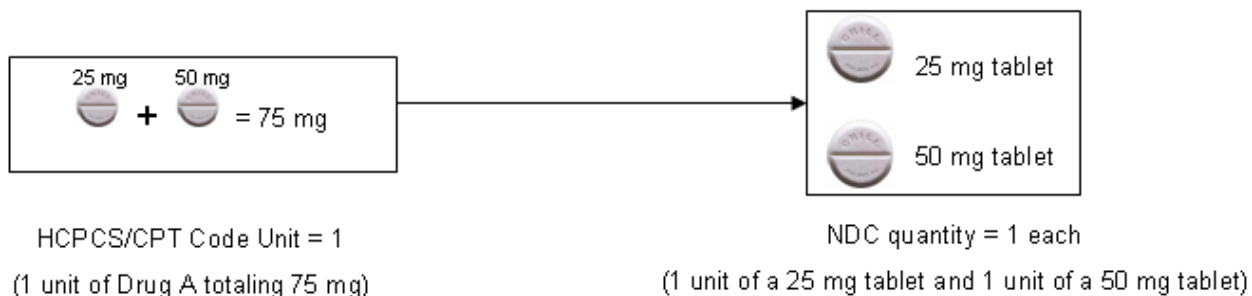
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

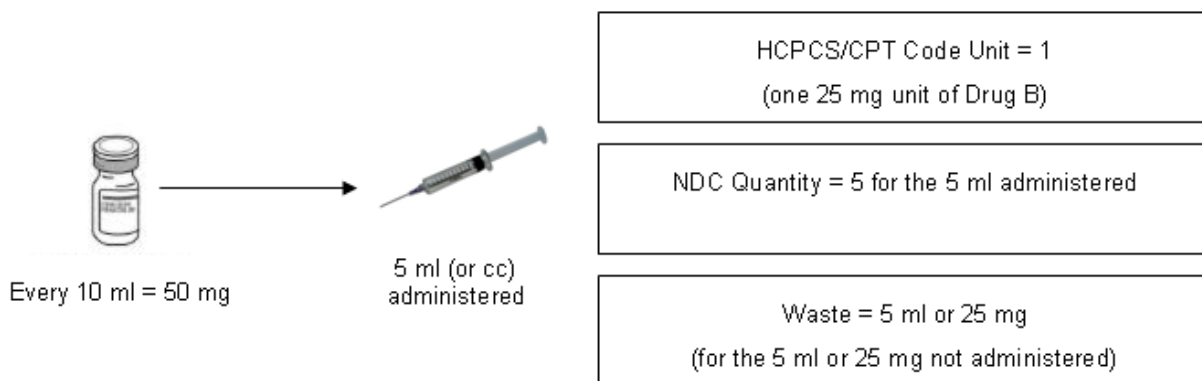
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

~~See Diagram 6 for CMS-1500.~~

For professional claims, CMS 1500, list the qualifier of “N4,” the 11-digit NDC, the unit of measure qualifier (F2—International Unit; GR—Gram; ML—Milliliter; UN—Unit) and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.

Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.

The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. UNITS | H. UNIT FROM THIS | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | | | |
|------------|---------------------------|----|---------------------|--------|--|----|----------------------|---------------|----------|-------------------|--------------|-----------------------------|----|-----|-----------|
| | From | To | | | MM | YY | | | | | | | MM | YY | MODIFIER |
| Detail 1 | | | | | | | | | | | | | | | |
| Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | | | 1 | 25 00 | 1 | NPI | 123456789 |
| Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | | | 1 | 0 00 | 0 | NPI | 123456789 |
| Detail 2 | | | | | | | | | | | | | | | |
| Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | 99213 | | | 1 | 55 00 | 1 | NPI | 123456789 |
| Detail 3 | | | | | | | | | | | | | | | |
| Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z6789 | | | 1 | 35 00 | 1 | NPI | 123456789 |

| | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. EMG | D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. UNITS | H. UNIT FROM THIS | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | | |
|---|---------------------------|-------------|---------------------|--------|--|----|----------------------|---------------|----------|-------------------|--------------|-----------------------------|-----|-----------|
| | From | To | | | MM | YY | | | | | | | MM | YY |
| 1 | N4 | 12345678912 | UN | 1.00 | | | | | | | | 123456789 | | |
| 2 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KP | 1 | 25 00 | 1 | NPI | 123456789 |
| 3 | N4 | 01111222223 | UN | 1.00 | | | | | | | | 123456789 | | |
| 4 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KQ | 1 | 25 00 | 1 | NPI | 123456789 |
| 5 | N4 | 44444455506 | ML | 3.0 | | | | | | | | 123456789 | | |
| 6 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KQ | 1 | 75 00 | 3 | NPI | 123456789 |
| 7 | N4 | 44444455506 | ML | 2.0 | | | | | | | | 123456789 | | |
| 8 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | JW | 1 | 50 00 | 2 | NPI | 123456789 |

Procedure Code/NDC Detail Attachment Form–DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted | |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---------------------|----------------------|---------------------|------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | | | | 2 |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

IIIV. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

242.402 Billing of Multi-Use and Single-Use Vials

2-4-221-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Hyperalimentation services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.

1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
3. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

242.401 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents

the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|--|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

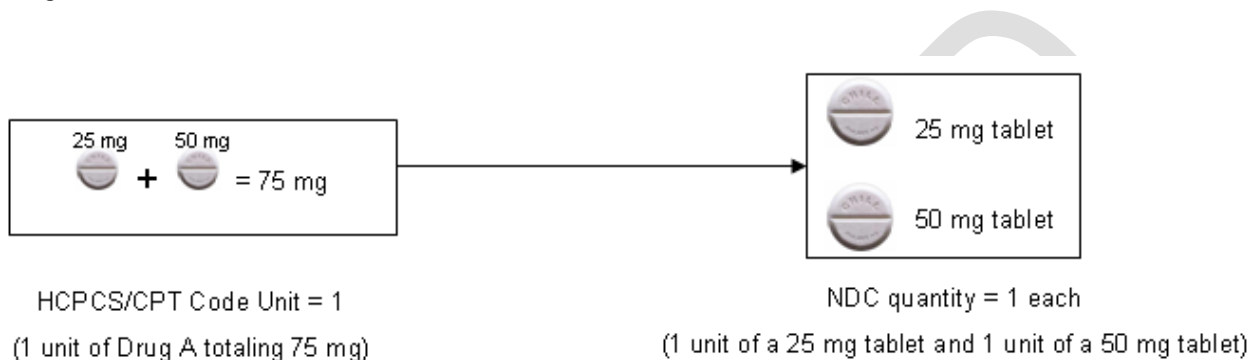
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

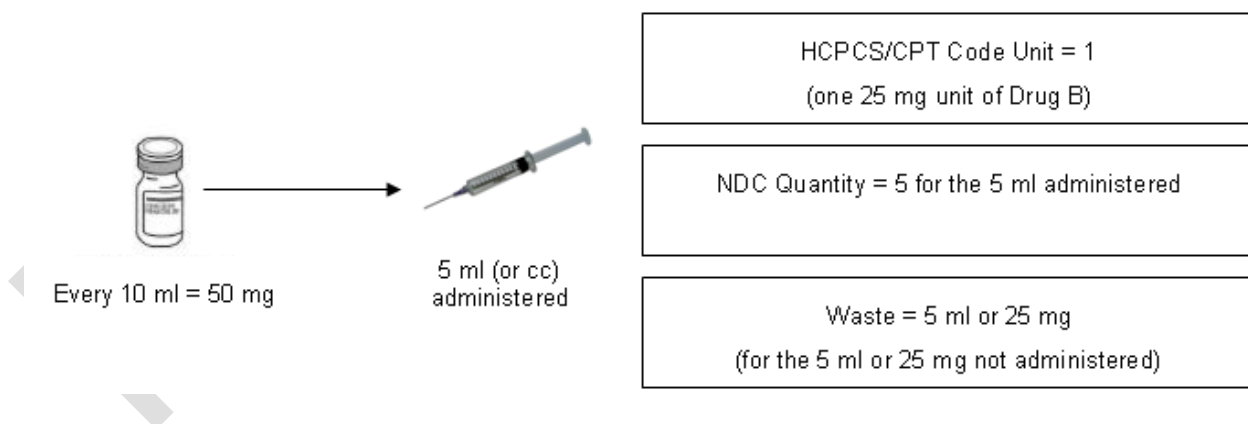
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim

- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 1 | A. DATE(S) OF SERVICE | | | | B. PLACE OF SERVICE | C. ICD-9-CM PROCEDURE CODE | D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. QNTY OF UNITS | H. UNIT PRICE | I. ID. QUAL. | J. RENDERING PROVIDER ID. # |
|---|-----------------------|-------------|----|------|---------------------|----------------------------|--|----------------------|---------------|------------------|---------------|--------------|-----------------------------|
| | MM | DD | YY | MM | | | | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | | Z1234 | KP | 1 | 25 00 | 1 | | NPI | 123456789 |
| 2 | N4 | 01111222223 | UN | 1.00 | | Z1234 | KQ | 1 | 25 00 | 1 | | NPI | 123456789 |
| 3 | N4 | 44444455506 | ML | 3.0 | | Z1234 | KQ | 1 | 75 00 | 3 | | NPI | 123456789 |
| 4 | N4 | 44444455506 | ML | 2.0 | | Z1234 | JW | 1 | 50 00 | 2 | | NPI | 123456789 |
| 5 | | | | | | | | | | | | NPI | |
| 6 | | | | | | | | | | | | NPI | |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

242.402 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Hyperalimentation services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

252.438 National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOVI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|-----------------------------------|-----------------------------------|-----------------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

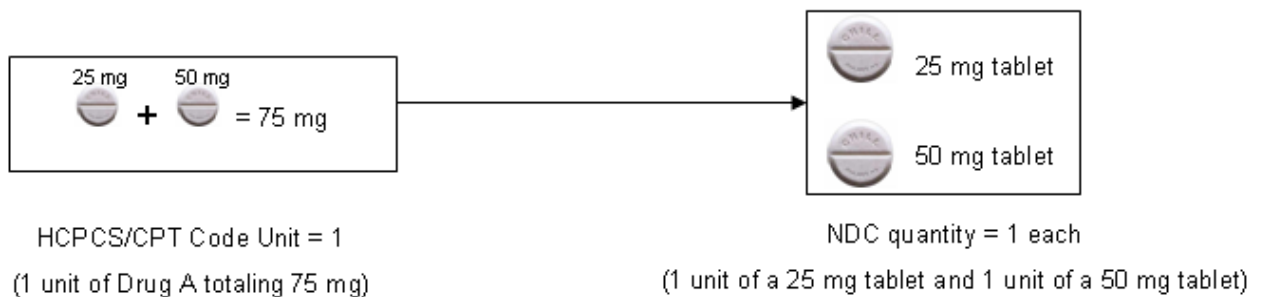
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

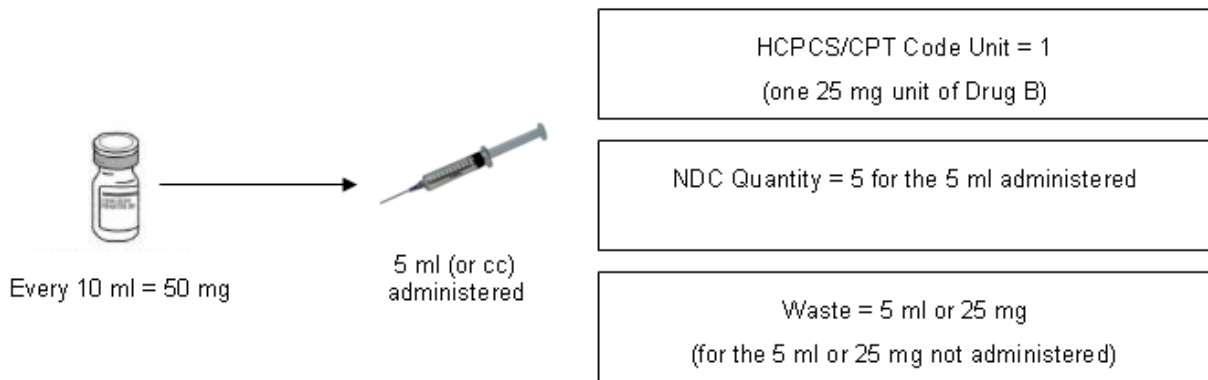
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

~~See Diagram 6 for CMS-1500.~~

~~For professional claims, CMS 1500, list the qualifier of “N4,” the 11-digit NDC, the unit of measure qualifier (F2—International Unit; GR—Gram; ML—Milliliter; UN—Unit) and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.~~

~~Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and~~

total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.

The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences one (1) and two (2). Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence one (1) gives an example where only one (1) NDC is associated with the HCPCS/CPT code.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| Detail 1 | | 24. A. DATE(S) OF SERVICE | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES | E. DIAGNOSIS | F. \$ CHARGES | G. QTY | H. UNIT | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | | | | | | | | | | | |
|------------|------|---------------------------|---------------------|--------------|--------------------------------------|--------------|---------------|--------|---------|--------------|-----------------------------|----|--|----|--|--|--|--|--|--|--|-----------|
| Sequence 1 | From | To | MM | YY | MM | YY | MM | YY | MM | YY | MM | YY | | | | | | | | | | |
| 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 | | | | | | | | | | | |
| Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 | | | | | | | | | | | |
| Detail 2 | | 08 | | 01 | | 07 | | 08 | | 01 | | 07 | | 11 | | | | | | | | 123456789 |
| 3 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 | | | | | | | | | | | |
| Detail 3 | | 08 | | 01 | | 07 | | 08 | | 01 | | 07 | | 11 | | | | | | | | 123456789 |
| 4 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | | | | 123456789 | | | | | | | | | | | |
| 5 | | | | | | | | | | | NPI | | | | | | | | | | | |

| 24. A. DATE(S) OF SERVICE | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES | E. DIAGNOSIS | F. \$ CHARGES | G. QTY | H. UNIT | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | | | | |
|---------------------------|---------------------|--------------|--------------------------------------|--------------|---------------|--------|---------|--------------|-----------------------------|----|----|----|----|
| From | To | MM | YY | MM | YY | MM | YY | MM | YY | MM | YY | MM | YY |
| N4 12345678912 | UN | 1.00 | | | | | | | 123456789 | | | | |
| 01 01 22 | 01 01 22 | 11 | Z1234 | KP | 1 | 25 00 | 1 | NPI | | | | | |
| N4 01111222223 | UN | 1.00 | | | | | | 123456789 | | | | | |
| 01 01 22 | 01 01 22 | 11 | Z1234 | KQ | 1 | 25 00 | 1 | NPI | | | | | |
| N4 44444455506 | ML | 3.0 | | | | | | 123456789 | | | | | |
| 01 01 22 | 01 01 22 | 11 | Z1234 | KQ | 1 | 75 00 | 3 | NPI | | | | | |
| N4 44444455506 | ML | 2.0 | | | | | | 123456789 | | | | | |
| 01 01 22 | 01 01 22 | 11 | Z1234 | JW | 1 | 50 00 | 2 | NPI | | | | | |
| 5 | | | | | | | | NPI | | | | | |
| 6 | | | | | | | | NPI | | | | | |

Procedure Code/NDC Detail Attachment Form – DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III.V. Remittance Advices

~~Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.~~

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

252.439 Billing of Multi-Use and Single-Use Vials

2-1-221-1-
23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Nurse Practitioner services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
- Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 - Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.

3. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

MARKY-UP

TOC not required

252.438 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for

Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|------------------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

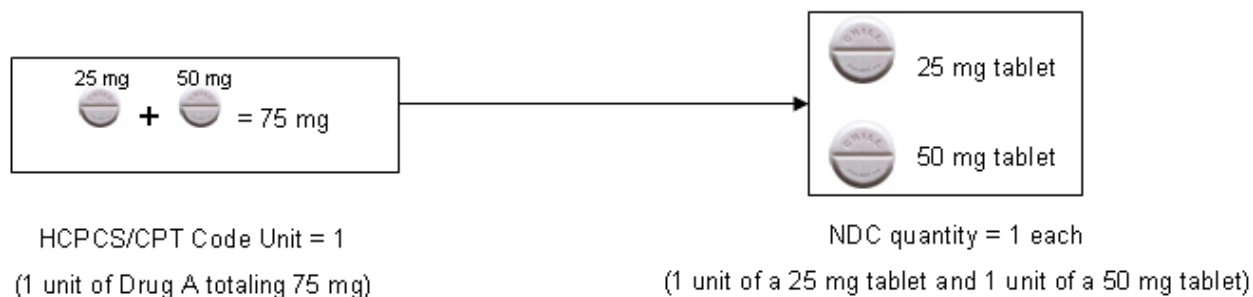
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

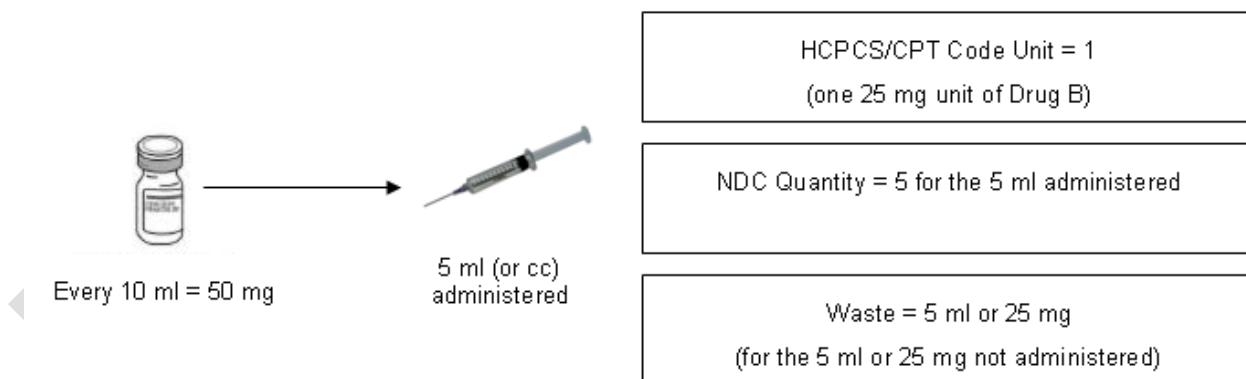
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim

- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 1 | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS PER UNIT | H. UNIT PRICE | I. ID. QUAL. | J. RENDERING PROVIDER ID. # | PHYSICIAN OR SUPPLIER INFORMATION |
|---|---------------------------|----|---------------------|--------------|--|----------------------|---------------|------------------|---------------|--------------|-----------------------------|-----------------------------------|
| | From | To | | | | | | | | | | |
| 1 | N4 12345678912 UN 1.00 | | | | | | | | | | 123456789 | |
| | 01 01 22 01 01 22 11 | | | Z1234 | KP | 1 | 25 00 | 1 | | NPI | | |
| 2 | N4 01111222223 UN 1.00 | | | | | | | | | | 123456789 | |
| | 01 01 22 01 01 22 11 | | | Z1234 | KQ | 1 | 25 00 | 1 | | NPI | | |
| 3 | N4 44444455506 ML 3.0 | | | | | | | | | | 123456789 | |
| | 01 01 22 01 01 22 11 | | | Z1234 | KQ | 1 | 75 00 | 3 | | NPI | | |
| 4 | N4 44444455506 ML 2.0 | | | | | | | | | | 123456789 | |
| | 01 01 22 01 01 22 11 | | | Z1234 | JW | 1 | 50 00 | 2 | | NPI | | |
| 5 | | | | | | | | | | NPI | | |
| 6 | | | | | | | | | | NPI | | |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

252.439 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Nurse Practitioner services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required**242.450 National Drug Codes (NDCs)****7-1-201-1-
23**

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare & Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. *NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.*

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

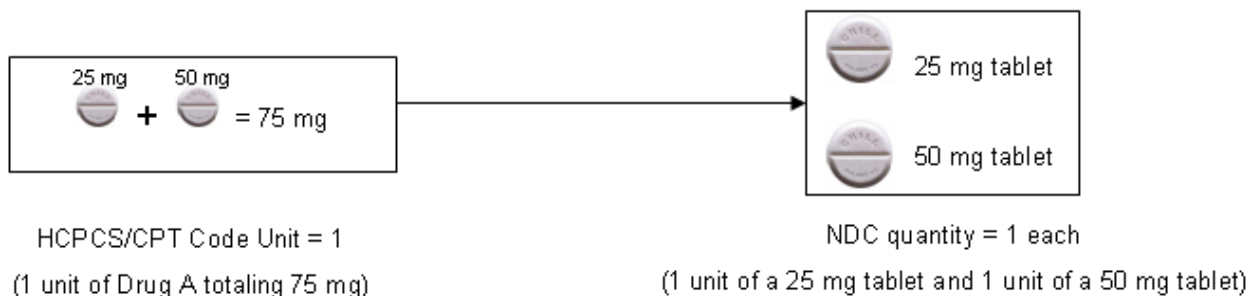
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

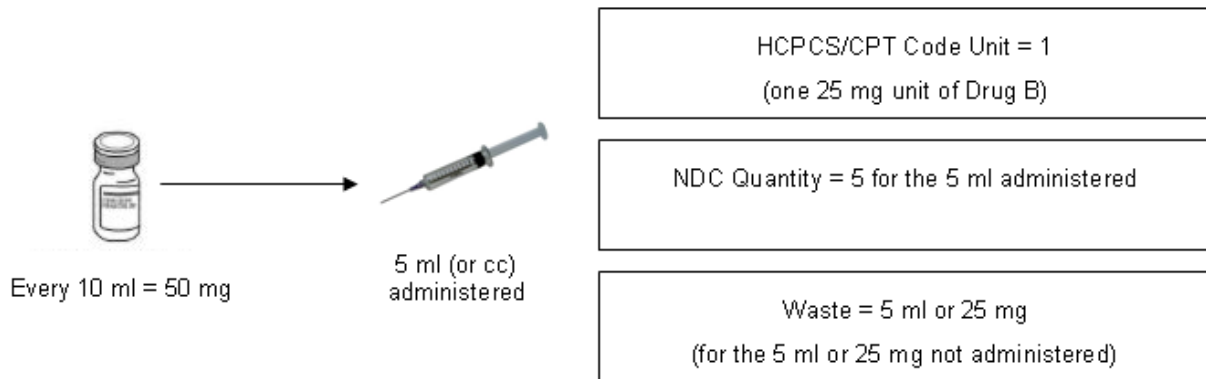
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

- ~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~
- ~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500 and CMS-1450 (UB-04)

Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.

See Diagram 6 for CMS-1500 and Diagram 7 for CMS-1450 (UB-04).

CMS-1500

For professional claims, CMS-1500, list the qualifier of "N4", the 11-digit NDC, the unit of measure qualifier (F2 - International Unit; GR - Gram; ML - Milliliter; UN - Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.

~~Each NDC, when billed under the same procedure code on the same date of service is defined as a "sequence". When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in the detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.~~

~~The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences one (1) and two (2). Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence one (1) gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 24. A. | DATE(S) OF SERVICE | | | | | | B. | C. | D. | E. | F. | G. | H. | I. | J. |
|--------|--------------------|-------------|----|------|----|----|----|-------|----|----|-------|----|----|-----------|----|
| | MM | DD | YY | MM | DD | YY | | | | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | | | | | | | | | | 123456789 | |
| | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KP | 1 | 25 00 | 1 | | NPI | |
| 2 | N4 | 01111222223 | UN | 1.00 | | | | | | | | | | 123456789 | |
| | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KQ | 1 | 25 00 | 1 | | NPI | |
| 3 | N4 | 44444455506 | ML | 3.0 | | | | | | | | | | 123456789 | |
| | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | KQ | 1 | 75 00 | 3 | | NPI | |
| 4 | N4 | 44444455506 | ML | 2.0 | | | | | | | | | | 123456789 | |
| | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | JW | 1 | 50 00 | 2 | | NPI | |
| 5 | | | | | | | | | | | | | | NPI | |
| 6 | | | | | | | | | | | | | | NPI | |

| 24. A. | DATE(S) OF SERVICE | | | | | | B. | C. | D. | E. | F. | G. | H. | I. | J. |
|------------|--------------------|-------------|----|------|----|----|----|-------|----|----|-------|----|----|-----------|----|
| | MM | DD | YY | MM | DD | YY | | | | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | | | | | | | | | | 123456789 | |
| Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | | 1 | 25 00 | 1 | | NPI | |
| Sequence 2 | 00 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | | 1 | 0 00 | 0 | | NPI | |
| 2 | N4 | 01111222233 | UN | 1.00 | | | | | | | | | | 123456789 | |
| Detail 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | 99213 | | 1 | 55 00 | 1 | | NPI | |
| 3 | N4 | 44444455506 | ML | 5.00 | | | | | | | | | | 123456789 | |
| Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z6789 | | 1 | 35 00 | 1 | | NPI | |
| Detail 3 | | | | | | | | | | | | | | NPI | |

CMS-1450 (UB-04)

For institutional outpatient claims on the CMS-1450 (UB-04), use the locator field 43 (Description) to list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2 - International Unit; GR - Gram; ML - Milliliter; UN - Unit), and number of units of the actual NDC administered, spaced, and arranged exactly as in Diagram 7.

~~Each NDC, when billed under the same procedure code on the same date of service is defined as a “sequence”. When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in the detail locator field 47 and total HCPCS/CPT code units in locator field 46. Each subsequent sequence number should show zeros in locator fields 46 and 47. See Detail 1, sequence 2 in Diagram 7.~~

~~The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 7, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

Providers are instructed to bill as follows:

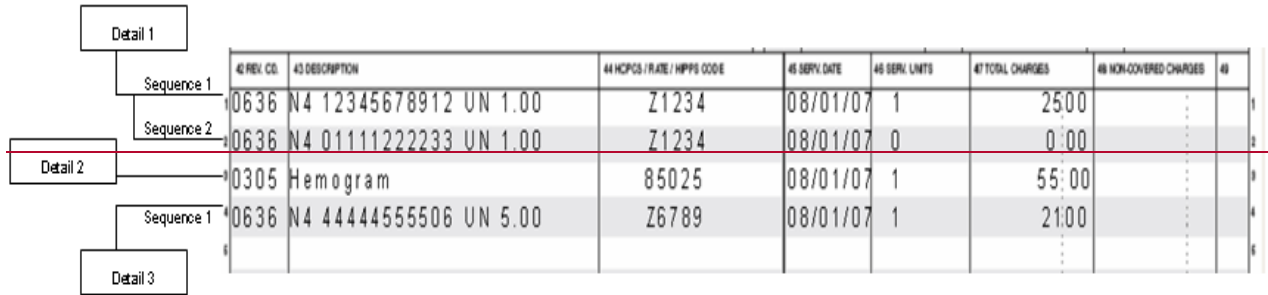
- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 7

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |



Procedure Code/NDC Detail Attachment Form – DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 8 for an example of the completed form. A copy of form DMS-664 is attached and may be copied for claim submission. [View or print form DMS-664 and instructions for completion.](#)

Diagram 8

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

IIIV. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer. At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

TOC not required

242.450 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare & Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOVI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

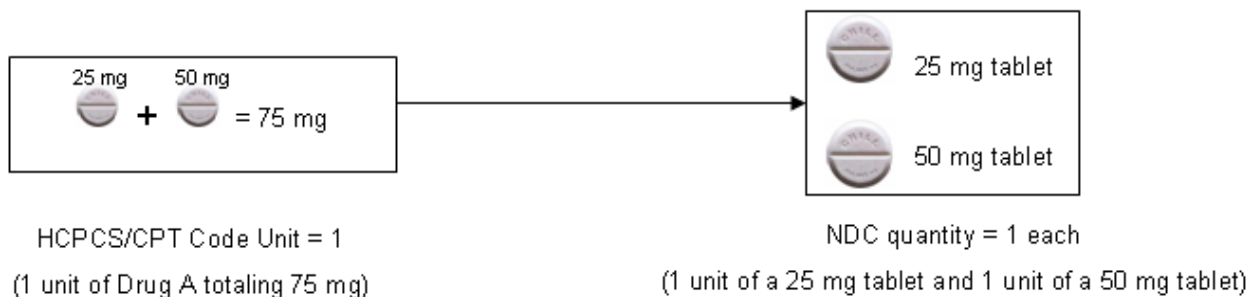
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

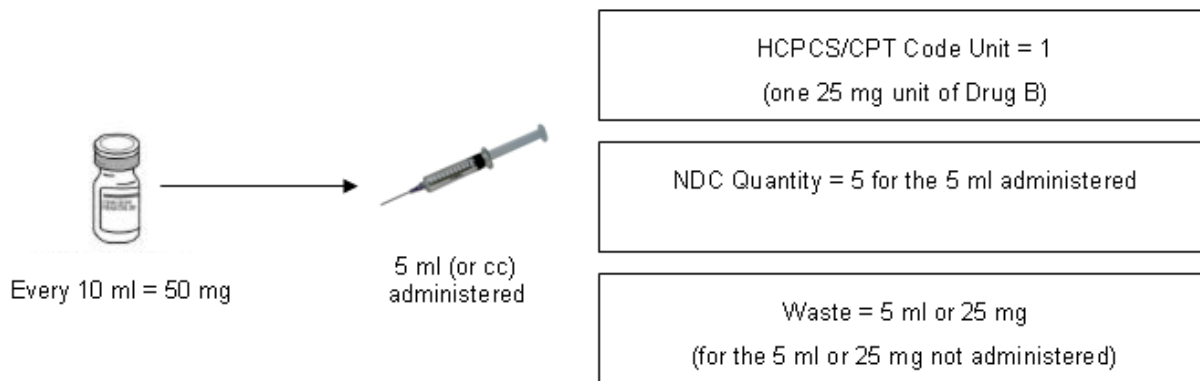
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500 and CMS-1450 (UB-04)

Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.

See Diagram 6 for CMS-1500 and Diagram 7 for CMS-1450 (UB-04).

CMS-1500

For professional claims, CMS-1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2 - International Unit; GR - Gram; ML - Milliliter; UN - Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 24. A. | DATE(S) OF SERVICE | | B. | C. | D. | E. | F. | G. | H. | I. | J. | | |
|--------|--------------------|-------------|----|------|----|-------|----|----|----|-------|----|------------------|---|
| | From | To | | | | | | | | | | PLACE OF SERVICE | PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) |
| | MM | DD | YY | MM | DD | YY | | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | 11 | Z1234 | KP | | 1 | 25 00 | 1 | NPI | 123456789 |
| | 01 | 01 | 22 | 01 | 01 | 22 | | | | | | | |
| 2 | N4 | 01111222223 | UN | 1.00 | 11 | Z1234 | KQ | | 1 | 25 00 | 1 | NPI | 123456789 |
| | 01 | 01 | 22 | 01 | 01 | 22 | | | | | | | |
| 3 | N4 | 44444455506 | ML | 3.0 | 11 | Z1234 | KQ | | 1 | 75 00 | 3 | NPI | 123456789 |
| | 01 | 01 | 22 | 01 | 01 | 22 | | | | | | | |
| 4 | N4 | 44444455506 | ML | 2.0 | 11 | Z1234 | JW | | 1 | 50 00 | 2 | NPI | 123456789 |
| | 01 | 01 | 22 | 01 | 01 | 22 | | | | | | | |
| 5 | | | | | | | | | | | | NPI | |
| 6 | | | | | | | | | | | | NPI | |

CMS-1450 (UB-04)

For institutional outpatient claims on the CMS-1450 (UB-04), use the locator field 43 (Description) to list the qualifier of "N4", the 11-digit NDC, the unit of measure qualifier (F2 - International Unit; GR - Gram; ML - Milliliter; UN - Unit), and number of units of the actual NDC administered, spaced, and arranged exactly as in Diagram 7.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 7

| 42 REV. CD. | 43 DESCRIPTION | 44 HCPCS / RATE / HPPS CODE | 45 SERV. DATE | 46 SERV. UNITS | 47 TOTAL CHARGES | 48 NON-COVERED CHARGES | 49 |
|-------------|------------------------|-----------------------------|---------------|----------------|------------------|------------------------|----|
| 1 0636 | N4 12345678912 UN 1.00 | Z1234 KP | 01/01/22 | 1 | 2500 | | 1 |
| 2 0636 | N4 01111222233 UN 1.00 | Z1234 KQ | 01/01/22 | 1 | 2500 | | 2 |
| 3 0636 | N4 44444455506 ML 3.00 | Z1234 KQ | 01/01/22 | 3 | 7500 | | 3 |
| 4 0636 | N4 44444455506 ML 2.00 | Z1234 JW | 01/01/22 | 2 | 5000 | | 4 |
| 5 | | | | | | | 5 |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, disputes or review issues, appeal hearings, investigations, or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer. At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include NDC invoices showing the purchase of drugs and documentation showing what drug (name, strength, and amount) was administered and on what date, to the beneficiary in question.

TOC not required

242.401 National Drug Codes (NDCs)

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Health Care Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website .

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

| LABELER CODE | LABELER NAME | EFFECTIVE DATE | TERMINATION DATE |
|--------------|---------------------------------------|----------------|------------------|
| 00002 | ELI LILLY AND COMPANY | 1/1/1991 | |
| 00003 | E.R. SQUIBB & SONS, INC | 1/1/1991 | |
| 00004 | HOFFMANN-LA ROCHE | 1/1/1991 | |
| 00005 | LEDERLE LABORATORIES | 1/1/1991 | |
| 00006 | MERCK & CO., INC. | 1/1/1991 | |
| 00007 | GLAXOSMITHKLINE | 1/1/1991 | |
| 00008 | WYETH LABORATORIES | 1/1/1991 | |
| 00009 | PFIZER, INC. | 1/1/1991 | |
| 00011 | BECTON DICKINSON MICROBIOLOGY SYSTEMS | 10/1/1991 | 7/1/1998 |
| 00013 | PFIZER, INC. | 1/1/1991 | |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the "5-4-2" format.

Diagram 2

| | | |
|----------------------------|----------------------------|----------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

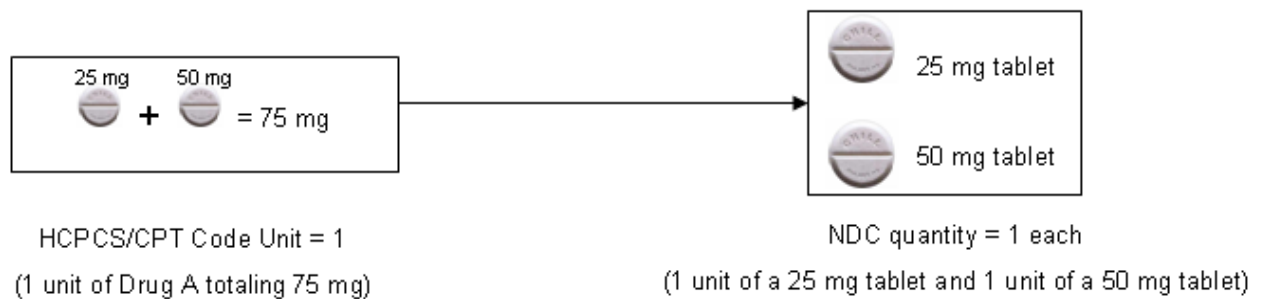
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

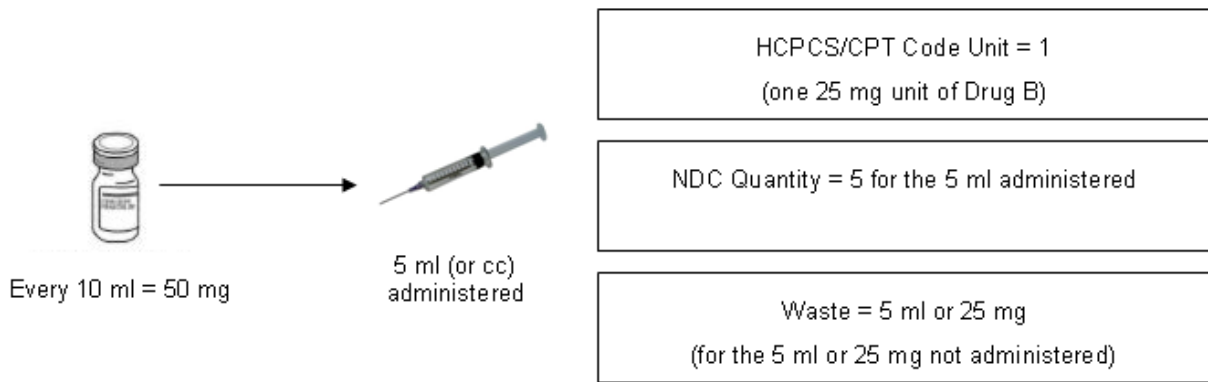
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). -See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. -See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid requires providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

~~Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.~~

~~See Diagram 6 for CMS-1500.~~

~~For professional claims, CMS-1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2 – International Unit; GR – Gram; ML – Milliliter; UN – Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.~~

~~Each NDC when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and~~

total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.

The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| Detail | Sequence | 24. A. DATE(S) OF SERVICE | | | | | | B. PLACE OF SERVICE | C. CPT/HCPCS | D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. QNTY OF UNITS | H. UNIT Family | I. ID. QUAL | J. RENDERING PROVIDER ID. # |
|----------|------------|---------------------------|----|----|----|----|----|---------------------|--------------|--|----------------------|---------------|------------------|----------------|-------------|-----------------------------|
| | | MM | DD | YY | MM | DD | YY | | | | | | | | | |
| Detail 1 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | 1 | 25 00 | 1 | | NPI | 123456789 | |
| | Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z1234 | 1 | 0 00 | 0 | | NPI | 123456789 | |
| Detail 2 | Sequence 1 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | 99213 | 1 | 55 00 | 1 | | NPI | 123456789 | |
| | Sequence 2 | 08 | 01 | 07 | 08 | 01 | 07 | 11 | Z6789 | 1 | 35 00 | 1 | | NPI | 123456789 | |
| Detail 3 | Sequence 1 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | 1 | 25 00 | 1 | | NPI | 123456789 | |
| | Sequence 2 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | 1 | 25 00 | 1 | | NPI | 123456789 | |
| Detail 3 | Sequence 1 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | 1 | 75 00 | 3 | | NPI | 123456789 | |
| | Sequence 2 | 01 | 01 | 22 | 01 | 01 | 22 | 11 | Z1234 | 1 | 50 00 | 2 | | NPI | 123456789 | |

Procedure Code/NDC Detail Attachment Form—DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III.V. Remittance Advices

~~Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.~~

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

242.402 Billing of Multi-Use and Single-Use Vials

2-4-221-1-
23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as "take-home drugs." Refer to payable CPT code ranges.

[View or print the procedure codes and modifiers for Durable Medical Equipment \(DME\), oxygen equipment and supplies, orthotic appliances, prosthetic devices and medical supplies, procedures and services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.

2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
3. **Documentation:** The provider must clearly document in the patient's medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** "Procedure Code/NDC Detail Attachment Form." Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

242.401 National Drug Codes (NDCs)

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Health Care Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website .

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The *Labeler termination date* indicates that the manufacturer no longer participates in the federal rebate program and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the *termination date*.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the *NDC termination date*. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code, and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 2

| | | |
|--|--|--|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid:

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|------------------------------------|---|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

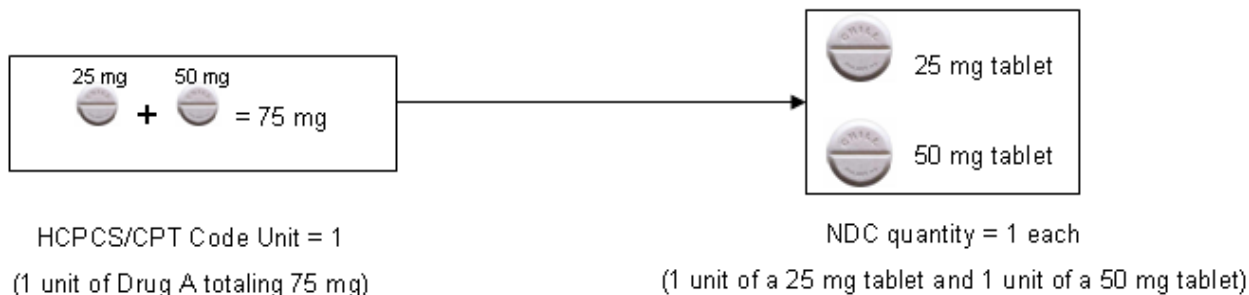
Exception: There is no requirement for an NDC when billing for vaccines, radiopharmaceuticals, and allergen immunotherapy.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

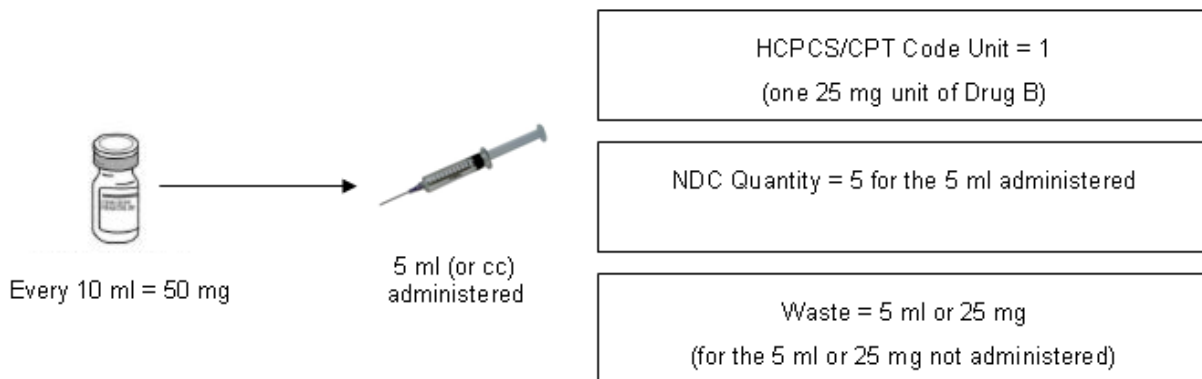
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional) and 837I (Outpatient)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 1 | 24. A. DATE(S) OF SERVICE | | B. PLACE OF SERVICE | C. EMS | D. PROCEDURES, SERVICES, OR SUPPLIES | | E. DIAGNOSIS POINTER | F. \$ CHARGES | G. DAYS PER UNIT | H. UNITS | I. ID. QUAL. | J. RENDERING PROVIDER ID. # |
|---|---------------------------|------|---------------------|--------|--------------------------------------|----------|----------------------|---------------|------------------|----------|--------------|-----------------------------|
| | From | To | | | PTHCPCS | MODIFIER | | | | | | |
| 1 | N4 12345678912 UN | 1.00 | 11 | | Z1234 | KP | 1 | 25 00 | 1 | | | 123456789 |
| | 01 01 22 01 01 22 | | | | | | | | | | | NPI |
| 2 | N4 01111222223 UN | 1.00 | 11 | | Z1234 | KQ | 1 | 25 00 | 1 | | | 123456789 |
| | 01 01 22 01 01 22 | | | | | | | | | | | NPI |
| 3 | N4 44444455506 ML | 3.0 | 11 | | Z1234 | KQ | 1 | 75 00 | 3 | | | 123456789 |
| | 01 01 22 01 01 22 | | | | | | | | | | | NPI |
| 4 | N4 44444455506 ML | 2.0 | 11 | | Z1234 | JW | 1 | 50 00 | 2 | | | 123456789 |
| | 01 01 22 01 01 22 | | | | | | | | | | | NPI |
| 5 | | | | | | | | | | | | NPI |
| 6 | | | | | | | | | | | | NPI |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

242.402 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes and modifiers for Durable Medical Equipment \(DME\), oxygen equipment and supplies, orthotic appliances, prosthetic devices and medical supplies, procedures and services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

252.103 Billing of Multi-Use and Single-Use Vials

2-1-221-1-
23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Rural Health Clinic \(RHC\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
 4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

252.103 Billing of Multi-Use and Single-Use Vials

1-1-23

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.

[View or print the procedure codes for Rural Health Clinic \(RHC\) services.](#)

- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

TOC not required

252.100 Ambulance Procedure Codes

2-1-221-1-
23

The covered ambulance procedure codes are listed below.

[View or print the procedure codes for Transportation \(Ambulance\) services.](#)

Drug procedure codes require National Drug Codes (NDC) billing protocol. See Section 252.110 below.

*Procedure code can be billed only in conjunction with procedure code (**please keep all documentation supporting the medical necessity of all codes billed for retrospective review of claims**).

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.
- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
 1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.
 4. ~~**Paper Billing:** For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the **DMS-664** “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing.~~

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

252.110 National Drug Codes (NDC) Billing Protocol

7-1-201-1-
23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The Labeler termination date indicates that the manufacturer no longer participates in the federal rebate program, and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the termination date.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOVI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the NDC termination date. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code and a 2-digit package

code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 2

| | | |
|-------------------------------|-------------------------------|-------------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid.

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

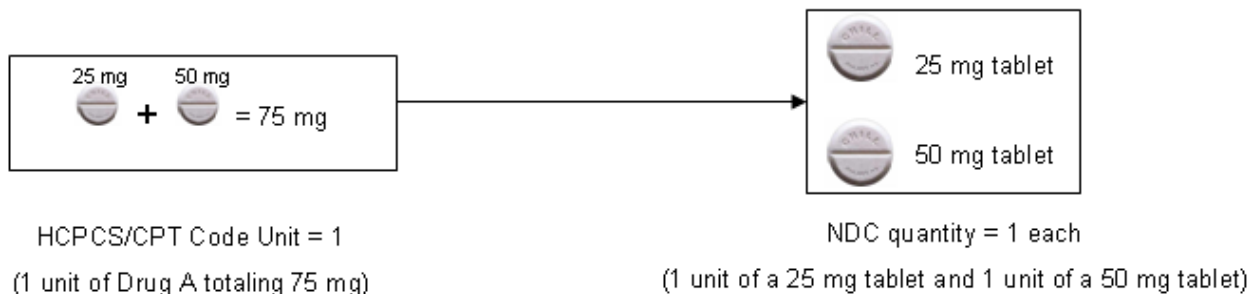
Exception: There is no requirement for an NDC when billing for vaccines.

II. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

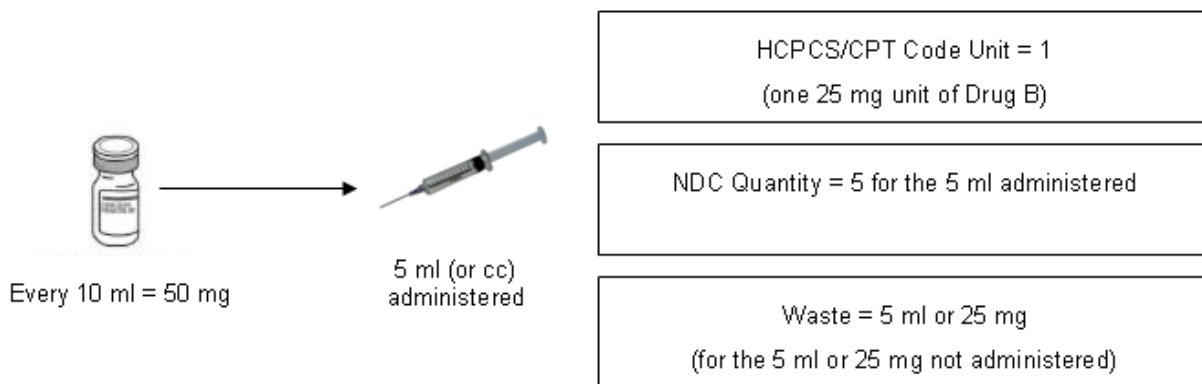
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. [For billing wastage, see bullets A \(Electronic Claims Filing\) and B \(Paper Claims Filing\) below.](#)

Diagram 5



A. Electronic Claims Filing – 837P (Professional)

~~Procedure codes that do not require paper billing may be billed electronically. Any procedure codes that have required modifiers in the past will continue to require modifiers.~~

~~Arkansas Medicaid will require providers using electronic filing through the Provider Portal to use the required NDC format when billing HCPCS/CPT codes for administered drugs.~~

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier

- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.

See Diagram 6 for CMS-1500.

CMS-1500

For professional claims, CMS-1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2 – International Unit; GR – Gram; ML - Milliliter; UN – Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

~~Each NDC, when billed under the same procedure code on the same date of service is defined as a “sequence.” When billing a single HCPCS/CPT code with multiple NDCs as detail sequences, the first sequence should reflect the total charges in detail field 24F and total HCPCS/CPT code units in detail field 24G. Each subsequent sequence number should show zeros in detail fields 24F and 24G. See Detail 1, sequence 2 in Diagram 6.~~

~~The quantity of the NDC will be the total number of units billed for each specific NDC. See Diagram 6, first detail, sequences 1 and 2. Detail 2 is a Procedure Code that does not require an NDC. Detail 3, sequence 1 gives an example where only one (1) NDC is associated with the HCPCS/CPT code.~~

| 24. A. | DATE(S) OF SERVICE | | | | B. | C. | D. PROCEDURES, SERVICES, OR SUPPLIES | | | | | E. | F. | G. | H. | I. | J. |
|--------|--------------------|-------------|----------|------|----|----|--------------------------------------|-----|-----------|--|----------|-------|----|----|----|-----------|----|
| | From | To | MM | YY | | | PLACE OF SERVICE | EMG | CPT/HCPCS | | MODIFIER | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | | | Z1234 | KP | | | 1 | 25 00 | 1 | | | 123456789 | |
| | 01 | 01 22 | 01 01 22 | 11 | | | Z1234 | KQ | | | 1 | 25 00 | 1 | | | 123456789 | |
| 2 | N4 | 01111222223 | UN | 1.00 | | | Z1234 | KQ | | | 1 | 25 00 | 1 | | | 123456789 | |
| | 01 | 01 22 | 01 01 22 | 11 | | | Z1234 | KQ | | | 1 | 75 00 | 3 | | | 123456789 | |
| 3 | N4 | 44444455506 | ML | 3.0 | | | Z1234 | KQ | | | 1 | 75 00 | 3 | | | 123456789 | |
| | 01 | 01 22 | 01 01 22 | 11 | | | Z1234 | KQ | | | 1 | 75 00 | 3 | | | 123456789 | |
| 4 | N4 | 44444455506 | ML | 2.0 | | | Z1234 | JW | | | 1 | 50 00 | 2 | | | 123456789 | |
| | 01 | 01 22 | 01 01 22 | 11 | | | Z1234 | JW | | | 1 | 50 00 | 2 | | | 123456789 | |
| 5 | | | | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | |

| 24. A. | DATE(S) OF SERVICE | | | | B. | C. | D. PROCEDURES, SERVICES, OR SUPPLIES | | | | | E. | F. | G. | H. | I. | J. |
|--------|--------------------|-------------|----------|------|----|----|--------------------------------------|-----|-----------|--|----------|-------|----|----|----|-----------|----|
| | From | To | MM | YY | | | PLACE OF SERVICE | EMG | CPT/HCPCS | | MODIFIER | | | | | | |
| 1 | N4 | 12345678912 | UN | 1.00 | | | Z1234 | | | | 1 | 25 00 | 1 | | | 123456789 | |
| | 08 | 01 07 | 08 01 07 | 11 | | | Z1234 | | | | 1 | 25 00 | 1 | | | 123456789 | |
| 2 | N4 | 01111222233 | UN | 1.00 | | | Z1234 | | | | 1 | 0 00 | 0 | | | 123456789 | |
| | 08 | 01 07 | 08 01 07 | 11 | | | Z1234 | | | | 1 | 0 00 | 0 | | | 123456789 | |
| 3 | 08 | 01 07 | 08 01 07 | 11 | | | 99213 | | | | 1 | 55 00 | 1 | | | 123456789 | |
| 4 | N4 | 44444455506 | ML | 5.00 | | | Z6789 | | | | 1 | 35 00 | 1 | | | 123456789 | |
| | 08 | 01 07 | 08 01 07 | 11 | | | Z6789 | | | | 1 | 35 00 | 1 | | | 123456789 | |
| 5 | | | | | | | | | | | | | | | | | |

Procedure Code/NDC Detail Attachment Form—DMS-664

For drug HCPCS/CPT codes requiring paper billing (i.e., for manual review), complete every field of the DMS-664 “Procedure Code/NDC Detail Attachment Form.” Attach this form and any other required documents to your claim when submitting it for processing. See Diagram 7 for an example of the completed form. Section V of the provider manual includes this form.

Complete instructions for accurate completion of form DMS-664 (including indication of required attachments) accompany the form. All forms are listed and accessible in Section V of each Provider Manual.

Diagram 7

| Detail # | Sequence # | NDC | | | | | | | | | | | | Proc Code /Modifier | Drug Name/Dose/Route | Wasted |
|----------|------------|-----|---|---|---|---|---|---|---|---|---|---|-------|---------------------|----------------------|--------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | | | |
| 1 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | Z1234 | ABC drug/25 MG/Oral | 0 | |
| 1 | 2 | 0 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 3 | 3 | Z1234 | XYZ drug/50 MG/Oral | 0 | |
| 3 | 1 | 4 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 6 | Z6789 | PRQ drug/5 ML/IV | 5 ML | |

III. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

IIIV. Remittance Advices

Only the first sequence in a detail will be displayed on the remittance advice reflecting either the total amount paid or the denial EOB(s) for the detail.

V. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

See Section 252.100 for additional information regarding drug code billing.

TOC not required

252.100 Ambulance Procedure Codes

1-1-23

The covered ambulance procedure codes are listed below.

[View or print the procedure codes for Transportation \(Ambulance\) services.](#)

Drug procedure codes require National Drug Codes (NDC) billing protocol. See Section 252.110 below.

*Procedure code can be billed only in conjunction with procedure code (**please keep all documentation supporting the medical necessity of all codes billed for retrospective review of claims**).

Arkansas Medicaid follows the billing protocol per the Federal Deficit Reduction Act of 2005 for drugs.

- A. Multiple units may be billed when applicable. Take-home drugs are not covered. Drugs loaded into an infusion pump are not classified as “take-home drugs.” Refer to payable CPT code ranges.
- B. When submitting Arkansas Medicaid drug claims, drug units should be reported in multiples of the dosage included in the HCPCS procedure code description. If the dosage given is not a multiple of the number provided in the HCPCS code description the provider shall round up to the nearest whole number in order to express the HCPCS description number as a multiple.
 1. **Single-Use Vials:** If the provider must discard the remainder of a **single-use vial** or other package after administering the prescribed dosage of any given drug, Arkansas Medicaid will cover the amount of the drug discarded along with the amount administered. Discarded drugs shall be billed on a separate detail line with a JW (Drug wastage) modifier.
 2. **Multi-Use Vials:** Multi-use vials are not subject to payment for any discarded amounts of the drug. The units billed must correspond with the units administered to the beneficiary.
 3. **Documentation:** The provider must clearly document in the patient’s medical record the actual dose administered in addition to the exact amount wasted and the total amount the vial is labeled to contain.

Remember to verify the milligrams given to the patient and then convert to the proper units for billing.

Follow the Centers for Disease Control (CDC) requirements for safe practices regarding expiration and sterility of multi-use vials.

252.110 National Drug Codes (NDC) Billing Protocol

1-1-23

Effective for claims with dates of service on or after January 1, 2008, Arkansas Medicaid implemented billing protocol per the Federal Deficit Reduction Act of 2005. This explains policy and billing protocol for providers that submit claims for drug HCPCS/CPT codes with dates of service on and after January 1, 2008.

The Federal Deficit Reduction Act of 2005 mandates that Arkansas Medicaid require the submission of National Drug Codes (NDCs) on claims submitted with Healthcare Common Procedure Coding System, Level II/Current Procedural Terminology, 4th edition (HCPCS/CPT) codes for **drugs** administered. The purpose of this requirement is to assure that the State Medicaid Agencies obtain a rebate from those manufacturers who have signed a rebate agreement with the Centers for Medicare and Medicaid Services (CMS).

A. Covered Labelers

Arkansas Medicaid, by statute, will only pay for a drug procedure billed with an NDC when the pharmaceutical labeler of that drug is a covered labeler with Centers for Medicare and Medicaid Services (CMS). A “covered labeler” is a pharmaceutical manufacturer that has entered into a federal rebate agreement with CMS to provide each state a rebate for products reimbursed by Medicaid Programs. A covered labeler is identified by the first five (5) digits of the NDC. To assure a product is payable for administration to a Medicaid beneficiary, compare the labeler code (the first five (5) digits of the NDC) to the list of covered labelers which is maintained on the [DHS contracted Pharmacy vendor](#) website.

A complete listing of “**Covered Labelers**” is located on the website. See Diagram 1 for an example of this screen. The effective date is when a manufacturer entered into a rebate agreement with CMS. The Labeler termination date indicates that the manufacturer no longer participates in the federal rebate program, and therefore the products cannot be reimbursed by Arkansas Medicaid on or after the termination date.

Diagram 1

| Labeler ID | Labeler Name | Contract Begin Date | Contract End Date |
|------------|------------------------------------|---------------------|-------------------|
| 00002 | ELI LILLY AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00003 | E.R. SQUIBB & SONS, LLC. | 01/01/1991 | 01/01/3000 |
| 00004 | GENENTECH, INC. | 01/01/1991 | 01/01/3000 |
| 00006 | MERCK SHARP & DOHME CORP. | 01/01/1991 | 01/01/3000 |
| 00007 | GLAXOSMITHKLINE LLC | 01/01/1991 | 01/01/3000 |
| 00008 | WYETH PHARMACEUTICALS LLC, | 01/01/1991 | 01/01/3000 |
| 00009 | PHARMACIA AND UPJOHN COMPANY LLC | 01/01/1991 | 01/01/3000 |
| 00013 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00014 | PFIZER, INC | 01/01/1991 | 01/01/3000 |
| 00015 | MEAD JOHNSON AND COMPANY | 01/01/1991 | 01/01/3000 |
| 00023 | ALLERGAN INC | 01/01/1991 | 01/01/3000 |
| 00024 | SANOFI-AVENTIS, US LLC | 01/01/1991 | 01/01/3000 |
| 00025 | PFIZER LABORATORIES DIV PFIZER INC | 01/01/1991 | 01/01/3000 |
| 00026 | BAYER HEALTHCARE LLC | 01/01/1991 | 01/01/3000 |
| 00032 | ABBVIE INC. | 01/01/1991 | 01/01/3000 |

For a claim with drug HCPCS/CPT codes to be eligible for payment, the detail date of service must be prior to the NDC termination date. The NDC termination date represents the shelf-life expiration date of the last batch produced, as supplied on the Centers for Medicare and Medicaid Services (CMS) quarterly update. The date is supplied to CMS by the drug manufacturer/distributor.

Arkansas Medicaid will deny claim details with drug HCPCS/CPT codes with a detail date of service equal to or greater than the NDC termination date.

When completing a Medicaid claim for administering a drug, indicate the HIPAA standard 11-digit NDC with no dashes or spaces. The 11-digit NDC is comprised of three (3) segments or codes: a 5-digit labeler code, a 4-digit product code and a 2-digit package code. The 10-digit NDC assigned by the FDA printed on the drug package must be changed to the 11-digit format by inserting a leading zero (0) in one (1) of the three (3) segments. Below are examples of the FDA assigned NDC on a package changed to the appropriate 11-digit HIPAA standard format. Diagram 2 displays the labeler code as five (5) digits with leading zeros; the product code as four (4) digits with leading zeros; the package code as two (2) digits without leading zeros, using the “5-4-2” format.

Diagram 2

| | | |
|-------------------------------|-------------------------------|-------------------------------|
| 00123 | 0456 | 78 |
| LABELER CODE (5 digits) | PRODUCT CODE (4 digits) | PACKAGE CODE (2 digits) |

NDCs submitted in any configuration other than the 11-digit format will be rejected/denied. NDCs billed to Medicaid for payment must use the 11-digit format without dashes or spaces between the numbers.

See Diagram 3 for sample NDCs as they might appear on drug packaging and the corresponding format which should be used for billing Arkansas Medicaid.

Diagram 3

| 10-digit FDA NDC on PACKAGE | Required 11-digit NDC (5-4-2) Billing Format |
|-----------------------------|--|
| 12345 6789 1 | 12345678901 |
| 1111-2222-33 | 01111222233 |
| 01111 456 71 | 01111045671 |

B. Drug Procedure Code (HCPCS/CPT) to NDC Relationship and Billing Principles

HCPCS/CPT codes and any modifiers will continue to be billed per the policy for each procedure code. However, the NDC and NDC quantity of the administered drug is now also required for correct billing of drug HCPCS/CPT codes. To maintain the integrity of the drug rebate program, it is important that the specific NDC from the package used at the time of the procedure be recorded for billing. HCPCS/CPT codes submitted using invalid NDCs or NDCs that were unavailable on the date of service will be rejected/denied. We encourage you to enlist the cooperation of all staff members involved in drug administration to assure collection or notation of the NDC from the actual package used. It is not recommended that billing of NDCs be based on a reference list, as NDCs vary from one (1) labeler to another, from one (1) package size to another, and from one (1) time period to another.

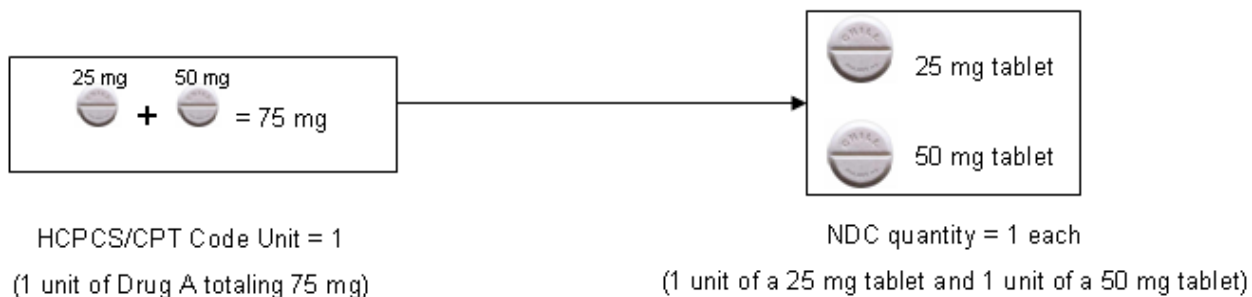
Exception: There is no requirement for an NDC when billing for vaccines.

I. Claims Filing

The HCPCS/CPT codes billing units and the NDC quantity do not always have a one-to-one relationship.

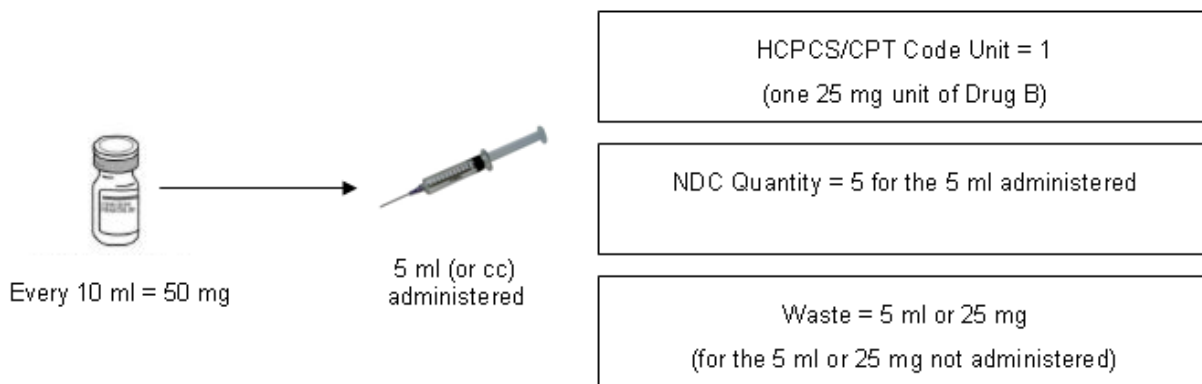
Example 1: The HCPCS/CPT code may specify up to 75 mg of the drug whereas the NDC quantity is typically billed in units, milliliters or grams. If the patient is provided 2 oral tablets, one at 25 mg and one at 50 mg, the HCPCS/CPT code unit would be 1 (1 total of 75 mg) in the example whereas the NDC quantity would be 1 each (1 unit of the 25 mg tablet and 1 unit of the 50 mg tablet). See Diagram 4.

Diagram 4



Example 2: If the drug in the example is an injection of 5 ml (or cc) of a product that was 50 mg per 10 ml of a 10 ml single-use vial, the HCPCS/CPT code unit would be 1 (1 unit of 25 mg) whereas the NDC quantity would be 5 (5 ml). In this example, 5 ml or 25 mg would be documented as wasted. See Diagram 5. For billing wastage, see bullets A (Electronic Claims Filing) and B (Paper Claims Filing) below.

Diagram 5



A. Electronic Claims Filing – 837P (Professional)

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – submit via paper claim
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: The NDCs listed above are not the same (unless with a JW modifier). Same NDCs shall be billed on a single line with appropriate units.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation

- JW = Drug wastage

B. Paper Claims Filing – CMS-1500

Arkansas Medicaid will require providers billing drug HCPCS/CPT codes including covered unlisted drug procedure codes to use the required NDC format.

See Diagram 6 for CMS-1500.

CMS-1500

For professional claims, CMS-1500, list the qualifier of “N4”, the 11-digit NDC, the unit of measure qualifier (F2 – International Unit; GR – Gram; ML - Milliliter; UN – Unit), and the number of units of the actual NDC administered in the shaded area above detail field 24A, spaced and arranged exactly as in Diagram 6.

Providers are instructed to bill as follows:

- 1 NDC for a procedure – 1st/only detail shall be billed with no modifier
- 2 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd gets billed with a KQ modifier
- 3 NDCs for same procedure – 1st detail shall be billed with a KP and 2nd & 3rd detail get billed with a KQ modifier
- 4 or more NDCs for same procedure – 1st detail shall be billed with a KP and 2nd and subsequent details shall be billed with a KQ modifier
- Wastage of each NDC shall be billed on a separate line with a JW modifier.

NOTE: CMS definitions of modifiers:

- KP = First drug of a multiple drug unit dose formulation
- KQ = Second or subsequent drug of a multiple drug unit dose formulation
- JW = Drug wastage

Diagram 6

| 24. A. | DATE(S) OF SERVICE | | | | | | B. | C. | D. PROCEDURES, SERVICES, OR SUPPLIES (Specify Unusual Circumstances) | E. | F. | G. | H. | I. | J. | | |
|--------|--------------------|-------------|----|-------|----|----|----|-------|---|----|----|-------|----|----|-----------|----|----|
| | From | To | MM | DD | YY | MM | | | | | | | | | | DD | YY |
| 1 | N4 | 12345678912 | UN | 1.00 | | | | | | | | | | | 123456789 | | |
| | 01 | 01 22 | 01 | 01 22 | 11 | | | Z1234 | KP | | 1 | 25 00 | 1 | | NPI | | |
| 2 | N4 | 01111222223 | UN | 1.00 | | | | | | | | | | | 123456789 | | |
| | 01 | 01 22 | 01 | 01 22 | 11 | | | Z1234 | KQ | | 1 | 25 00 | 1 | | NPI | | |
| 3 | N4 | 44444455506 | ML | 3.0 | | | | | | | | | | | 123456789 | | |
| | 01 | 01 22 | 01 | 01 22 | 11 | | | Z1234 | KQ | | 1 | 75 00 | 3 | | NPI | | |
| 4 | N4 | 44444455506 | ML | 2.0 | | | | | | | | | | | 123456789 | | |
| | 01 | 01 22 | 01 | 01 22 | 11 | | | Z1234 | JW | | 1 | 50 00 | 2 | | NPI | | |
| 5 | | | | | | | | | | | | | | | NPI | | |
| 6 | | | | | | | | | | | | | | | NPI | | |

II. Adjustments

Paper adjustments for paid claims filed with NDC numbers will not be accepted. Any original claim will have to be voided and a replacement claim will need to be filed. Providers have the option of adjusting a paper or electronic claim electronically.

III. Record Retention

Each provider must retain all records for five (5) years from the date of service or until all audit questions, dispute or review issues, appeal hearings, investigations or administrative/judicial litigation to which the records may relate are concluded, whichever period is longer.

At times, a manufacturer may question the invoiced amount, which results in a drug rebate dispute. If this occurs, you may be contacted requesting a copy of your office records to include documentation pertaining to the billed HCPCS/CPT code. Requested records may include NDC invoices showing purchase of drugs and documentation showing what drug (name, strength and amount) was administered and on what date, to the beneficiary in question.

See Section 252.100 for additional information regarding drug code billing.

PROPOSED