**ARKANSAS
DEPARTMENT OF**
**HUMAN
SERVICES**

Division of Youth Services

P.O. Box 1437, Slot S-501 · Little Rock, AR 72203-1437
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EXHIBIT I

March 1, 2013

The Honorable Stephanie Flowers
State Senator Chair
Children and Youth Committee -
Senate
Arkansas Legislative Council
315 State Capitol Building
Little Rock, Arkansas 72201

The Honorable David Meeks
State Representative Chair
Aging, Children and Youth, Legislative
and Military Affairs – House
Arkansas Legislative Council
315 State Capitol Building
Little Rock, Arkansas 72201

Dear Senator Flowers and Representative Meeks:

Please find attached the annual Education Report from the Division of Youth Services as required by
Act 972 of 2009.

Should you have any questions about any of this material, please feel free to contact me.

Sincerely,

Ronald R. Angel
Director

RRA:cf

Attachment

cc: John Selig, Director, Department of Human Services
Steven Jones, Deputy Director, Department of Human Services
file

2012

Division of Youth Services

State of Arkansas

2012 DIVISION OF YOUTH SERVICES ANNUAL REPORT TO LEGISLATURE

Prepared by: Brett Smith Superintendent of Schools, Dr. Paul Leopard, and DYS staff

A R K A N S A S DEPARTMENT OF HUMAN SERVICES

Executive Summary

Act 972 of the regular session of 2009 provided for an establishment of a system of education within the Division of Youth Services. Educational guidelines were developed with input from the Arkansas Department of Education and were finalized and forwarded to the Department of Youth Services on July 1, 2009.

The Department of Education shall conduct an assessment of each facility to provide a baseline report of that assessment to the Director of Youth Services on December 1st. With the assistance of the Department of Education, corrective action plans for each facility will be submitted and put into place no later than December 1st. Act 972 shall provide for a triennial system of monitoring beginning March 2010.

This report shall provide general education and special education overviews of the Division of Youth Services. Included in this report are responses to the Arkansas Department of Education's baseline monitoring, statistical results from educational facilities, and indications of the cultural and academic conditions of the treatment facilities, and the American Recovery and Reinvestment Act Progress Report.

ACT 972

In accordance with Act 972, Section 2.(1)(B)(i), Section 2.(c)(1)(B)(ii), and Section 2.(c)(B)(iii) the following information is presented on the Division of Youth Services Education System for FY 2012-2013.

General and Special Education Audits

The facilities in the Division of Youth Services schools were placed on the Arkansas Department of Education General Education monitoring schedule and were audited on the following dates:

Facility	Date of General Ed Audit
AJATC	February 15, 2013
Colt	January 10, 2013
Harrisburg	January 9, 2013
Dermott	February 21, 2013
Lewisville	January 31, 2013
Mansfield	January 9, 2013

The facilities in the Division of Youth Services schools were placed on the Arkansas Department of Education Special Education monitoring schedule and were audited on the following dates:

Facility	Date of Special Ed Audit
AJATC	January 24, 2013
Colt	January 23, 2013
Harrisburg	January 22, 2013
Dermott	January 30, 2013
Lewisville	January 31, 2013
Mansfield	January 25, 2013

School Calendar

DIVISION OF YOUTH SERVICES
ARKANSAS CONSOLIDATED HIGH SCHOOL
CALENDAR 2012-2013

FIRST QUARTER

Wed-Fri, August 15-17	**System-wide Professional Development Days, Mt. Magazine**
Monday, August 20	1st day of school for students/begin first quarter
*Monday, September 3	**Labor Day – no students**
Friday, September 21	Mid-term progress reports issued
Wednesday, October 17	End 1st quarter (42 days)

SECOND QUARTER

Thursday, October 18	Begin second quarter
Week of October 22	Report cards for first term are issued
Thursday, November 8	**AEA/ACC Conferences – no students**
Friday, November 9	**AEA/ACC Conferences – no students**
Tuesday, November 20	Mid-term progress reports issued
*November 21-23	**Thanksgiving Holiday – no students**
Friday, December 21	End 2nd quarter (42 days) and 1st semester (84 days)
*December 22 – January 4	**Winter Break – no students**

THIRD QUARTER

Monday, January 7	Begin third quarter/classes resume
Week of January 7	Report cards for first semester are issued
*Monday, January 21	**Dr. Martin Luther King Day – no students**
Friday, February 8	Mid-term progress reports issued
*Friday, February 15	**System-wide Professional Development – no students**
Thursday, March 14	End 3rd quarter (47 days)
Friday, March 15	**Teacher workday – no students**

FOURTH QUARTER

*March 18-22	**Spring Break – no students**
Week of March 18	Report cards issued for third term
Monday, March 25	Begin fourth quarter/classes resume
Friday, April 30	Mid-term progress reports issued
*Monday, May 27	**Memorial Day – no students**
Wednesday, May 29	Last day of school for students - End of 4th quarter (47 days) Snow Days: May 30, 31, June 3, 4, 5
Week of June 4	Report cards issued for second semester 2nd semester (94 days) and year (178 days)

*Teachers attend at the discretion of the Provider.

Summer Program Session 1

June 6	Begin summer session 1
July 3	End summer session 1 (20 days)

Summer Program Session 2

July 8	Begin summer session 2
August 2	End summer session 2 (20 days)

Calendar Notes:

1. Under Act 1469 of 2009, school districts must adopt a calendar that includes 5 make-up days to allow for student interaction days that are unavoidably lost due to exceptional or emergency circumstances. If these days are not needed, the calendar will be shortened accordingly. If additional days are needed, the calendar will be lengthened. In either case, the school year will end when students have attended school for the required number of days under state law.
2. Five (5) professional development days for certified staff will be scheduled by the Central Office which may be conducted using remote technology.
3. The days marked as Parent Teacher Conference Days may be used as Staffing Days as determined by each facility.

Student Records

The Division of Youth Services Registrar collects records utilizing Triand (a web-based data service for teachers and administrators that provides the official transcript system for Arkansas schools), APSCN (the Arkansas Public School Computer Network), school districts, out of state school districts, community based providers, residential facilities, and superintendent's offices. While some of the process requires additional time to complete, all parties have cooperated and completed requests in a timely manner. All school records are treated in a confidential manner according to state and federal rules and regulations.

Grading Scale

The following scale is to be the Uniform Grading Scale and numeric values for secondary schools and the optional Uniform Grading Scale for elementary schools. Grades earned in college courses will be assigned the following numeric values when such courses are used to compute student grade point average.

A: 90 – 100 = 4 points
B: 80 – 89 = 3 points
C: 70 – 79 = 2 points
D: 60 – 69 = 1 point
F: 0 - 59 = 0 points

DYS Student Summary

Average Age: 15.8

Average Population: Male: 85%

Average Population: Female: 15%

Average Grade: 9th

Average IQ: 89

Average Reading Comprehension Grade Level: 7.2

Average Math Comprehension Grade Level: 7.5

Percent of Population Retained in School at least once before Adjudication: 45%

Percent retained in school two or more grades before Adjudication: 10%

Mental Health Issues: 90%

Drug Addiction: 56%

Alcohol Addition: 24%

Sex Offenders: 10%

The Division of Youth Services pre and post tested 455 students in 2012-2013 school years. Results of the post test indicated that 33% or 151 students showed at least an increase of one grade level improvement during their stay in the Division of Youth Services School System. The primary goal of the DYS school system is to increase the grade level of the students prior to their return to the home district.

DYS Student Issues

The DYS education system team experiences many unique student education issues due to the nature of the student population. These issues simply are not present in a significant degree or at all in other educational institutions. The Division of Youth Services has joined a 13 state Consortium from Arkansas, Delaware, Florida, Idaho, Indiana, Missouri, New York, Oklahoma, Oregon, Texas, and Utah to seek educational advice and the exchange of educational information regarding many of these key factors. Some key factors affecting the lives of DYS students are listed:

1. **Criminality:** The entirety of DYS student body has broken the law, often multiple times, and is capable of doing so again. This is evidenced by the presence of many repeat offenders at DYS facilities.
    1.1. **62% Disruptive Behavior Disorder:** tantrums, physical aggression
    1.2. **14% Oppositional Defiant Disorder:** persistent negativistic, defiant, disobedient, and hostile behavior to authority figures (such as DYS teachers)
    1.3. **10% Sex Offenders:** many different disorders that create a multitude of issues with students' education and rehabilitation.
2. **Low IQ:** The average Intelligent Quotient of the DYS student is 89 (low average) with several students who rate in the extreme lows of measurable intelligence.
3. **Low Average Grade:** The average grade level for DYS students is 9th however the DYS average student age is 16.
    3.1. **Past Grade Failure:** Over a third of DYS students have failed at least one grade before being adjudicated.
    3.2. **Gaps in education:** Over half of DYS students test below the 6th grade level on math and reading comprehension; over 50% need credit recovery in one or more subject areas.
4. **High SPED Percentage:** The average SPED percentage for Arkansas public school district's is 11% (Arkansas Department of Education). DYS system has 32% of the student body enrolled in Special Education Programs.
5. **Detrimental Home Life:** Only ten percent of DYS students come from homes where both biological parents are present. Over half have admitted to drug use, and more than ten percent admit to sexual abuse.
6. **Frequent Moves:** DYS students have court dates, need specialized therapy or medical treatment; or are sent to a detention center for poor behavior. Therefore, DYS students are relocated frequently.

DYS Education Accomplishments

The most significant success achieved during the 2012-2013 school year is the removal of the consent decree from DYS by the Department of Justice. Additionally, the DYS Special Education Department has successfully corrected the 60 corrective action plans (CAPs) through professional development and cooperation with the Arkansas Department of Education/Special Education Division.

1. **Dismissed DOJ Consent Decree:** In August of 2012 the DOJ agreed that DYS met all requirements for complying with the Federal consent decree. Specifically DYS has made the following improvements:
   1.1. **Arkansas Juvenile Treatment Center:** The DYS facility at AJATC now meets fire code per DOJ requirement.
   1.2. **Prompt Education:** All students receive education instruction within two days of intake at a DYS facility.
   1.3. **Professional Development:** All teachers receive professional development to enhance teaching skills and meet ADE requirements.
   1.4. **Homework:** All facilities now issue homework to students.
   1.5. **DYS Diplomas:** DYS Education can now issue diplomas to students.
   1.6. **DYS Transcripts:** DYS submits transcripts to school districts for students transitioning back to a home district.
   1.7. **Vocational Education:** DYS vocational education is expanding to include the addition of welding, construction programs, and life-skills programs in addition to the current programs in place in the DYS schools. Currently, DYS provides oversight for the Tilapia Fish program, agriculture, small engine repair, cuisine preparation services, and greenhouse operations.
   1.8. **AJATC Fully Staffed:** The facility at the Arkansas Juvenile Assessment and Treatment Center now employs a full time principal, a counselor, fully qualified and licensed teachers, as well as six SPED teachers.
   1.9. **ESL Teacher:** The facility at AJATC employs a qualified ESL teacher for second language services.
2. **ADE CAPS Dismissed:** The ADE/SPED dismissed the last of the corrective action plans in August due to improvements in the special education program within the Division and full compliance with IDEA 2004.
3. **Renovations:** DYS used financing from the American Recovery and Reinvestment Act (ARRA) to renovate and expand all six education facilities.
   3.1. **Colt/Harrisburg:** Two 3,668 square foot buildings for educational purposes have been constructed. The buildings house DYS classrooms including teacher laptops with smart boards in each classroom and teacher work areas. The

project has been completed with students currently attending classes in the new facilities.

    3.2. **Dermot:** This project provided for a 3,668 square foot building for educational purposes. The building houses DYS classrooms including teacher laptops with smart boards in each classroom and teacher work areas. The project has been completed with students currently attending classes in the new facility.

    3.3. **AJATC:** This project provided for a 23,000 square foot building for educational purposes. The building houses thirteen (13) classrooms, including teacher laptops with smart boards in each classroom, staff support areas and kitchen/dining areas. The project has been completed with students currently attending classes in the new facility.

    3.4. **Lewisville:** This project constructed two new sixteen (16) bed dormitories at the Lewisville Juvenile Treatment Center. These dormitories provided for double occupancy rooms. The old barrack-type dorm rooms were remodeled into three (3) new classrooms for the facility including teacher laptops with smart boards in each classroom. The project has been completed with students currently attending classes in the new facility.

    3.5. **Mansfield:** This project replaced the aging facility at the Mansfield Juvenile Treatment Center. This project includes a classroom/kitchen/dining building and accommodates five new classrooms plus teacher work areas including teacher laptops with smart boards in each classroom. This building connects to an existing building which is the administrative area and library. The project has been completed with students currently attending classes in the new facility.

4. **Monitoring:** Each facility has cameras installed in multiple rooms. DYS central office can provide electronic monitoring of education and teacher/student interaction via the Internet. Additionally, site visits are made a minimum of once a month.

5. **Increased Academic Participation:** The Division of Youth Services pre and post tested 455 students in 2012-2013. The results of the post testing indicated that 33% of students tested demonstrated an increase of at least one grade level during their stay in the Division of Youth Services School System. The primary goal of the DYS education system is to increase the grade level of the student prior to his/her return to the home district.

6. **TRIAND:** DYS education now has access to the Arkansas transcript network shared by all education institutions across the state.

7. **APSCN:** The mission of APSCN is to provide all Arkansas public school systems electronic access to administrative education computing services. In July 2012, DYS implemented the use of APSCN to report grades, attendance, and transcripts which are uploaded to the APSCN Triand data base. The system ensures proper education information is available to students upon release from DYS custody and when re-entering education programs.

8. **Plato:** Plato is learning software that allows DYS to accurately test the student's capabilities and offer tailored credit recovery. All virtual classes are supervised by an accredited teacher.
9. **IT infrastructure Upgrade:** All facilities now have a T1 line and a server at each site to reduce the amount of data that needs to be transmitted electronically.
    9.1. **Smart boards:** All facilities have classrooms equipped with smart boards that allow interactive displays and presentations.
    9.2. **Laptops:** All teachers and staff have laptops providing ease of access to information while away from the office and to facilitate record access while in a meeting or professional development trainings. Laptops interact with the smart boards for classroom use.
10. On January 11, 2013 the Division of Youth Services held the first "Youth on the Rise" Job Fair at the AJATC facility. The hyperlink provided here will take you to a video of the events on that day. This is an important step in the education and rehabilitation of the students and their reintegration into society.
    http://www.youtube.com/watch?v=Ixss81pt8_s&sns=em
11. In commemoration of the advances that the Arkansas Division of Youth Services has made during the 2012-2013 school year, we have produced a video detailing our successes and goals for the future. http://youtu.be/fAIt22xxijo

Special Education

The Special Education Program within the Division of Youth Services Education System provides a continuum of services to the students who receive special education services in the Arkansas Juvenile Assessment and Treatment Center, Colt juvenile Treatment Center, Dermott Juvenile Treatment Center, Harrisburg Juvenile Treatment Center, Lewisville Juvenile Treatment Center, and Mansfield Juvenile Treatment Center. Each student's Individualized Education Program is developed and implemented following state and Federal regulations in accordance with §34CFR 300.320-300.324.

Each special education teacher uses Arkansas Department of Education approved textbooks and supplemental materials aligned to the Common Core Standards. Further, the teachers follow Arkansas frameworks to craft lesson plans that are designed to provide opportunities for the students to master skills previously not acquired while scaffolding new skills for mastery. Each student's specific needs are tailored into each lesson to provide daily optimum learning opportunities.

Subject to the requirements of §34CFR300.156 (related to personnel qualifications) and section 2122 of the Elementary and Secondary Education Act (ESEA), each teacher hired is appropriately and adequately prepared to carry out Part B of the Individuals with Disabilities Education Act (IDEA), possessing a valid Arkansas teaching license. Additionally, each teacher meets the highly qualified status per section 9101 of the Elementary and Secondary Education Act and 34 CFR 200.56, 34.CFR 300.18.

Pursuant to the State Board of Education's authority under Arkansas Code Annotated §6-11-05 and Arkansas Code Annotated §6-15-902 and Act 2152 of 2005, the Uniform Grading Policy is used in the calculation of grades. All special education teachers are provided continual professional development on monthly bases. Such topics include:

- Criteria and Program Guidelines (ADE-SEU, 2008)
- The requirements of "qualified examiner" as defined by ADE-SEU Procedural Requirements and Program Standards (2008)
- The requirement and purpose of completing the Existing Data Review for children entering the program
- The requirement and purpose of completing the Evaluation Programming Conference Decision Form
- The assessment of adaptive behavior as an essential component
- The development of a strategic professional development plan for special education staff
- Due process and research-based strategies

- Response to Intervention and transition services
- Positive behavioral supports, and co-teaching

Each training session is not limited to the above but continues to encompass a variety of Due Process topics and issues. Training is provided by a subject matter expert from the Arkansas Department of Education and from surrounding communities. In addition to professional development there is an on-going self-assessment of DYS by ADE-SPED each month. This collaboration provides a review of student records to ensure that the appropriate services are being delivered in compliance with federal and state guidelines. Finally, site visitations occur each month to observe and discuss student and teacher needs. This on-going collaboration and assistance by ADE provides a self-improvement tool for DYS.

College and Career Education

The Division of Youth Services seeks to:

- Empower faculty to use technology as a tool to enhance learning.
- Ensure that students and faculty become technology literate and productive in a digital society.
- Engage educator in collaboration efforts.
- Provide immediate access to the tools, data, and information needed to make sound educational decisions.
- Meet the documentation requirements of the United States Department of Education to obtain federal technology funding (E-rate).

Job Fair

The Division of Youth Services have supported Common Core efforts by hosting the first annual "Youth on the Rise: Job Fair" on January 11, 2013. The fair was held at the Arkansas Juvenile Assessment and Treatment Center. The career fair promoted DYS College and Career Readiness preparation for students. Youth attending the fair were introduced to employment and technical opportunities. The vendors participating in the fair consisted of the following:

- Goodwill Industries
- Lewis –Burnett Employment Finders Inc.
- McDonalds/Bryant AR
- The Stand Foundation
- Department of Career Ed/Office of Apprenticeship
- Arkansas College of Barbering and Hair Design
- Pulaski Technical College
- Department of Workforce
- Little Rock Community Programs
- New Futures

The career fair is an opportunity for students to meet career vendors and learn the skills required in the career setting. The primary purpose of the fair is to expose at-risk youth to opportunities that exist in the local community businesses. Youth taking advantage of this pilot program will gain employment opportunities while in the juvenile system and earn revenue as part of the work release program. The DYS education system will network with local businesses and technical programs to begin a partnership program for students enrolled in the program. The partnership made with businesses and technical programs will allow students participating

in the DYS work release program to attend employment and on the job training programs. The Division of Youth Services education system will assist with apprenticeship, certification and work programs during the school day offered under the vocational and life skills course codes.

Current Technology Assessment

A. Integration with Curriculum and Instruction

The DYS Education System faces unique challenges in implementing technology. There are many legal restrictions placed on student access to the Internet. Most of the DYS schools are in remote locations which causes connectivity issues. Safety and student behavior are also a concern in terms of hardware and equipment. Despite these hurdles, DYS has made strides to increase access for both teachers and students and to improve the quality of available resources.

The infrastructure of DYS has been upgraded. All sites have a second T1 line installed and dedicated to educational services. This upgrade includes the installation of local servers which will greatly reduce response time. A separate student network enhances filtering that will eliminate some of the security issues that are prohibiting student use. Threat management servers have been added to each facility to meet the needs of the education computer network.

There are approximately 300 education computers distributed to the schools. Each classroom has student computers available. Students do not have access to email. There are web based educational programs being used through secure shortcuts and portals. Students currently do not have the ability to save any work on external devices or on a server. All teachers are provided laptops that have greater freedom than the student computers. Teachers are able to access the school/DYS network; they do have email access and Internet access. Teachers have a Renaissance NEO2 mobile learning lab available for student use. Facilities have additional learning tools available such as digital reading pens to assist low level readers, electronic probes that are used in science classes, and calculators for math classes. Each school has a Scan-tron reader available for use. An electronic monitoring system is in place for security purposes, allowing DYS central office staff to perform informal virtual observations of instruction and classroom management.

Software is used to provide differentiation and remediation for students. Currently, PLATO Learning Environment by Edmentum is used at all of the facilities. The mission of the program is to engage the student and teacher in a one on one learning environment, credit recovery, and remediation. PLATO also provides instructional content and technology to the students. The program offers state standard/ common core programs and pre and post assessment of students. Plato is commonly used by teachers to meet differentiation needs when students are working on multiple assignments. DYS currently implements several web based programs. The

programs are software and web-based to meet the transitional needs of juvenile youth into the College and Career Readiness environment. The following web based programs below are currently used at facilities:

- **Kuder Career Assessment**
- **Key Train Work Keys Program**
- **DEPCO**

B. Equitable use of Technology

The Division of Youth Services recognizes the importance of providing educators with access to technology tools required to support curriculum, instruction, assessment, and professional development. These tools include:
- Individual laptop computers
- Classroom Internet connectivity
- Presentation devices
- Learner-centered training
- Access to web-based resources

Equally important is providing students with technology applications that will promote engagement and improve student achievement. Teachers often use the applications and learning games available for the Smart Board to allow students to engage in an active role in learning. These activities increase student engagement as well as collaborative learning.

Students with special needs are accommodated according to their needs as specified in IEPs. Those with reading difficulties use reading pens; those with vision or hearing difficulties utilize the Windows accessibility tools; those with learning difficulties use programmed instruction according to their unique abilities.

Policies and Procedures

The Division of Youth Services strives to assure effective, equitable, and successful utilization of technology to improve student achievement and to gain higher levels of productivity. DYS must provide the youth in its care with controlled access to technology for participation in educational, rehabilitative, industrial and job-skills programs. Faculty and staff have additional access as appropriate for performing their job responsibilities. Computer and Internet safety policies address cyber-ethics, cyber-bullying, Internet dangers, electronic communications, and hacking, copyright, and intellectual property as required by the Children's Internet Protection Act (CIPA). In addition to the DYS Education System policies, personnel are bound to the Department of Human Services and Arkansas Office of Systems & Technology security agreement, confidentiality statement, and access policy.

Plan Evaluation

The technology plan will be reviewed with regard to the following categories:
1. Connectivity and infrastructure
2. Hardware
3. Integration and use of technology
4. Professional development
5. Fiscal support of technology

During the review process, the key questions to be asked are:
1. Does the infrastructure have the capacity to support DYS current and future technology needs?
2. Are teachers and students proficient in the use of technology in the teaching and learning environment?

School District Acceptable Use Policy

Provider's Staff User Computer and Internet Usage Form

<u>Personal Responsibility</u>

By signing this policy, you are agreeing not only to follow the rules in this policy, but are agreeing to report any misuse of the network or computer

<u>Acceptable/Unacceptable Uses of Computers & Internet</u>

Acceptable: Educational Purposes Only. DYS and the Provider are providing access to its computer networks and the Internet for ONLY educational purposes. If you have any doubt about whether a contemplated activity is educational, you are to consult with the teacher or other educational staff designated by the Provider to help decide if a use is appropriate.

Unacceptable Use for all Parties: The uses that are considered unacceptable and which constitute a violation of this policy include, but are not limited to, the following:

1. Using the technology equipment/Internet for other than educational purposes;
2. Using the technology equipment/Internet for recreational purposes;
3. Using the technology equipment/Internet for financial or commercial gain;
4. Using the technology equipment/Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
5. Attempting to gain access or gaining access to materials which are harmful to minors as defined by Arkansas law;
6. Attempting to gain access or gaining access to unauthorized resources, student records, grades, or files;
7. Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
8. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an e-mail, blog, message board, or profile;
9. Providing computer/Internet access to unauthorized individuals;
10. Using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
11. Posting anonymous messages on the system;
12. Wasteful use of limited resources provided by the school including paper;
13. Making unauthorized copies of computer software;
14. Theft or vandalism of data, equipment, or intellectual property;
15. Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;

16. Installing or downloading software, programs, files, music, etc. on DYS technology equipment without prior approval of Information Systems Coordinator or his/her designee.
17. Introducing a virus to, or otherwise improperly tampering with, the system;
18. Degrading or disrupting equipment or system performance;
19. Creating a web page without proper authorization;
20. Failing to obey school or classroom technology equipment/Internet use rules; or
21. Taking part in any activity related to technology equipment/Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of DYS or any of its schools.

BLOGS, CHAT GROUPS, MESSAGE BOARDS, PROFILES, DIGITAL LOCKERS, EMAIL, SUBSCRIPTIONS, INTERNET GAMES and RADIO, AND STREAMING MUSIC ARE <u>STRICTLY OFF LIMITS</u>.

<u>**Failure to follow DYS Policy and Staff Computer Usage Document**</u>

 A user who violates this policy shall, at a minimum, have his or her access to the computer network and Internet terminated and the Provider may take disciplinary action which may include termination in the education system. Further disciplinary measures may also apply in accordance with the state and federal laws.

Staff (Certified and Classified) Computer & Internet Usage/Safety Policy

The Division of Youth Services (DYS) is pleased to make available to its staff access to an interconnected computer network and to the Internet as a tool for education. DYS is the owner of all computer hardware and the custodian of all licensed software. A "staff user" is defined as a teacher, staff member, or any other individual who accesses and uses DYS computers.

In addition to acceptable and unacceptable uses detailed in the general policy section of this agreement, staff members are responsible for supervising student use of computers.

1. Staff members will allow students access only when they have a valid educational purpose, and <u>avoid leaving equipment accessible to unsupervised students</u>.
2. Staff members will not allow any student to use their computer when they are logged in or allow any student to access the Internet without direct supervision.
3. Staff members will not allow students to use staff accounts and should not store passwords where they are accessible.
4. Staff members will promote responsible use of computer and Internet access.
5. Staff members shall at all times, by their personal conduct, establish a high standard of behavior for students to model, including their usage of computer resources.
6. Users shall not attempt to modify system facilities in any way.

7. No personally owned portable electronic devices shall be connected to the DYS computer network at any time.
8. Staff users shall not engage in conversations through e-mail or instant messaging at any time. Users are not permitted to conduct a business using any school technology resources on or off campus.

The Division of Youth Services and/or Provider reserves the rights to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information or files shall be and remain the property of DYS and no user shall have any expectation of privacy regarding such material. Transmitting information about students in an e-mail could be a violation of FERPA (Family Education Rights and Privacy Act) if that information is accessed by persons who are not authorized to view such information.

EVERY PROVIDER STAFF MEMBER MUST READ AND SIGN BELOW:

I have read, understand and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or misuse my access to the DYS computer network and the Internet, I understand and agree that my access privilege may be revoked.

Employee's Name: (print) _____

Employee's Signature: _____ Date_____

Student Computer and Internet Usage Form

Personal Responsibility

By signing this policy, you are agreeing not only to follow the rules in this policy, but are agreeing to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his/her property.

Acceptable/Unacceptable Uses of Computers & Internet

Acceptable: Educational Purposes Only. DYS and the Provider are providing access to its computer networks and the Internet for ONLY educational purposes. If you have any doubt about whether a contemplated activity is educational, you are to consult with the teacher or other educational staff designated by the Provider to help decide if a use is appropriate.

Unacceptable Use for all Parties: The uses that are considered unacceptable and which constitute a violation of this policy include, but are not limited to, the following:

1. Using the technology equipment/Internet for other than educational purposes;
2. Using the technology equipment/Internet for recreational purposes;
3. Using the technology equipment/Internet for financial or commercial gain;
4. Using the technology equipment/Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
5. Attempting to gain access or gaining access to materials which are harmful to minors as defined by Arkansas law;
6. Attempting to gain access or gaining access to unauthorized resources, student records, grades, or files;
7. Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
8. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an e-mail, blog, message board, or profile;
9. Providing computer/Internet access to unauthorized individuals;
10. Using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
11. Posting anonymous messages on the system;
12. Wasteful use of limited resources provided by the school including paper;
13. Making unauthorized copies of computer software;
14. Theft or vandalism of data, equipment, or intellectual property;
15. Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
16. Installing or downloading software, programs, files, music, etc. on DYS technology equipment without prior approval of Information Systems Coordinator or his/her designee.

17. Introducing a virus to, or otherwise improperly tampering with, the system;
18. Degrading or disrupting equipment or system performance;
19. Creating a web page without proper authorization;
20. Failing to obey school or classroom technology equipment/Internet use rules; or
21. Taking part in any activity related to technology equipment/Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of DYS or any of its schools.

BLOGS, CHAT GROUPS, MESSAGE BOARDS, PROFILES, DIGITAL LOCKERS, EMAIL, SUBSCRIPTIONS, INTERNET GAMES and RADIO, AND STREAMING MUSIC ARE STRICTLY OFF LIMITS.

Failure to follow DYS Policy and this Student Computer Usage Document

A user who violates this policy shall, at a minimum, have his or her access to the computer network and Internet terminated, which DYS and/or the Provider may refuse to reinstate for the remainder of the student's enrollment in the education system. Further disciplinary measures may also apply in accordance with the student discipline policy at the facility where he/she is located.

Students will be asked to sign a new policy each year they are students in school before they are given an access account. DYS/Provider cannot provide access to any student who fails to sign and submit the policy.

The student agrees that he/she will obey all federal and state laws and regulations. The student also agrees to abide by this user policy and any Internet use rules instituted in the student's class, whether those rules are written or oral.

Student Responsibility: It is the responsibility of the student user to insure that a teacher or youth care worker is present and monitoring the student user when using the technology equipment/Internet.

EVERY STUDENT, REGARDLESS OF AGE, MUST READ AND SIGN BELOW:

I have read, understand and agree to abide by the terms of the Student Computer/Internet Usage Form. Should I commit any violation or in any way misuse my access to the DYS computer network and the Internet, I understand and agree that my access privilege may be revoked and disciplinary action may be taken against me.

Student's Name: (print) _____

Student's Signature: _____ Date

Funding and Organization

Residential Educational Allotment by Facility

Includes 6% of compensation rate, Title I allocation, General Revenue allocation, and ADE Serious Offender allocation

AJATC	$ 1,063,496.51
Colt	$ 342,996.95
Dermott (JTC)	$ 397,758.75
Dermott (18-21 JCF)	$ 436,240.08
Harrisburg	$ 459,251.74
Lewisville	$ 382,484.54
Mansfield	$ 569,014.64
Total:	**$ 3,651,243.21**

DYS Central Office Education - General Revenue

		Central Office FY 2012 Education Cost
DYS Central Office Education - General Revenue		
Salary and Fringe		369,104.71
Operating Cost	(includes textbooks and computers)	632,042.91
Travel		10,292.02
Contracts		23,202.50
Capital Outlay		28,087.72
Total		1,062,729.86

DYS Central Office – Special Education Funding Title VI- B

Salary and Fringe	22,286.56
Operating (includes textbooks and supplies for teachers)	17,843.71
Contracts	819.60
Total	40,949.87
Total Central Office Educational Cost	**1,103,679.73**

Total Amount DYS paid for Education: $ 4,754,922.94

Education General Revenue - funding set aside for education activities

- 88% Educational Personnel
- 12% Educational administrative overhead and extemporaneous education costs not covered by DYS Central Office

Title I Funding - DYS receives Title I funding and passes through funding to each provider based upon number of contracted beds. (Excludes Dermott JCF 18-21)

- 85% Title I services
- 15% Transitional Services

Ongoing Challenges

DYS has made many advances in education; however issues are still present. These issues have a direct influence on the Division's ability to provide continual education services.

1. **Lack of Teacher Retirement:** DYS teachers are not employed by the state of Arkansas but are instead employed by DYS private contractors. This means they are not eligible for the Arkansas Teacher Retirement Program which greatly limits DYS ability to recruit *and retain* teachers.
2. **Adverse Treatment of DYS Students By Receiving Schools:** Unfortunately many schools have written policies to return DYS students to ALE schools instead of reintegrating them into regular classes.
3. **DYS Begins Standardized Testing:** While DYS does not have access at this time to ACTAAP testing, the Division has moved forward with standardized testing and has purchased the IOWA Basic Skills exam and will be administering the test in the spring of 2013.

CONCLUSION

The Division of Youth Services education department serves a unique community of students. The teachers, staff, and youth care workers provide excellent services to the students of the Division and offer the best educational care possible. Professional development continues to play a vital supporting role in the services provided by these staff members.

The DYS Education Unit continues to improve upon the educational and technology services offered to DYS youth. Although much of the education efforts concentrate on remediation, the desire is for each youth to return to his/her school at the appropriate grade level and graduate, attend college or technical school, or find a vocation and become a productive member of the community.

Improvements continue, with plans to expand vocational education in the fall semester. Additional plans include providing students with a variation of educational choices during the summer school terms. The DYS Education Team understands the value of the Arts and plans an expansion of the art programs. Further, the Division will expand the growing Distance Learning section allowing students to widen course choices during the spring and summer school terms. The students of the Division of Youth Services will continue to experience an education program growing in choice and quality designed to allow the student to return home ready to compete in the workforce.