

1 **State of Arkansas**
2 **78th General Assembly**
3 **Regular Session, 1991**
4 **By: Joint Budget Committee**

A Bill ACT 1075 OF 1991
SENATE BILL 515

For An Act To Be Entitled

8 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND
9 OPERATING EXPENSES FOR THE SECRETARY OF STATE FOR THE
10 BIENNIAL PERIOD ENDING JUNE 30, 1993; AND FOR OTHER
11 PURPOSES."

13 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

15 SECTION 1. REGULAR SALARIES - CENTRAL OPERATIONS. There is hereby
16 established for the Secretary of State - Central Operations for the 1991-93
17 biennium, the following maximum number of regular employees whose salaries
18 shall be governed by the provisions of the Uniform Classification and
19 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
20 laws amendatory thereto. Provided, however, that any position to which a
21 specific maximum annual salary is set out herein in dollars, shall be exempt
22 from the provisions of said Uniform Classification and Compensation Act. All
23 persons occupying positions authorized herein are hereby governed by the
24 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
25 Code §21-5-101), or its successor.

			Maximum Annual		
			Maximum	Salary Rate	
Item	Class		No. of	Fiscal Years	
No.	Code	Title	Employees	1991-92	1992-93
31	(1)	7001 SEC OF STATE CHIEF DEPUTY	1	\$ 49,194	\$ 51,653
32	(2)	7019 SEC OF STATE LEGAL SVCS DIRECTOR	1	\$ 47,393	\$ 49,762
33	(3)	7020 SEC OF STATE GOVT AFFAIRS DIRECTOR	1	\$ 44,008	\$ 46,208
34	(4)	7013 SEC OF STATE INFORMATION DIRECTOR	1	\$ 41,926	\$ 44,022
35	(5)	7014 SEC OF STATE ELECTION DIRECTOR	1	\$ 41,926	\$ 44,022
36	(6)	7015 SEC OF STATE BUSINESS DIRECTOR	1	\$ 41,926	\$ 44,022

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1	(7)	7018	SEC OF STATE EXECUTIVE ASST	1	\$ 41,926	\$ 44,022
2	(8)	7002	SEC OF STATE ADMIN ASST II	1	\$ 38,390	\$ 40,309
3	(9)	7031	SEC OF STATE EXHIBIT DIRECTOR	1	\$ 33,853	\$ 35,545
4	(10)	7030	SEC OF STATE EXECUTIVE ASSISTANT	1	\$ 31,595	\$ 33,174
5	(11)	7016	SEC OF STATE COMPUTER SYSTEMS MGR	1	\$ 31,418	\$ 32,988
6	(12)	7017	SEC OF STATE ELECTION ASST II	1	\$ 30,626	\$ 32,157
7	(13)	7040	SEC OF STATE TAX FILING COORD	1	\$ 30,467	\$ 31,990
8	(14)	7004	SEC OF STATE FINANCE DIRECTOR	1	\$ 30,181	\$ 31,690
9	(15)	7005	SEC OF STATE BUS SVC SPEC	1	\$ 30,002	\$ 31,502
10	(16)	7009	SEC OF STATE PERSONNEL DIRECTOR	1	\$ 29,339	\$ 30,805
11	(17)	7003	SEC OF STATE EXECUTIVE SECRETARY	1	\$ 27,485	\$ 28,859
12	(18)	7006	SEC OF STATE CORPORATION SUPERVISOR	1	\$ 25,876	\$ 27,169
13	(19)	7007	SEC OF STATE COMM CODE SUPV	1	\$ 25,876	\$ 27,169
14	(20)	7032	SEC OF STATE SECRETARY	1	\$ 24,938	\$ 26,184
15	(21)	7028	SEC OF STATE DP OPERATOR II	2	\$ 24,000	\$ 25,200
16	(22)	7033	SEC OF STATE CONST SPEC/ARCH	1	\$ 23,453	\$ 24,625
17	(23)	7008	SEC OF STATE ACCOUNTANT I	2	\$ 22,799	\$ 23,938
18	(24)	7034	SEC OF STATE SHIPPING & REC SPEC	1	\$ 20,979	\$ 22,027
19	(25)	7035	SEC OF STATE SECRETARY II	1	\$ 19,892	\$ 20,886
20	(26)	7010	SEC OF STATE CLERK II	4	\$ 19,837	\$ 20,828
21	(27)	7011	SEC OF STATE DP ANALYST	1	\$ 18,898	\$ 19,842
22	(28)	7036	SEC OF STATE RECEPTIONIST I	1	\$ 18,196	\$ 19,105
23	(29)	7037	SEC OF STATE DP OPERATOR I	1	\$ 18,058	\$ 18,960
24	(30)	7038	SEC OF STATE INVENT CONT & SUP SP	1	\$ 18,058	\$ 18,960
25	(31)	7039	SEC OF STATE SECRETARY I	1	\$ 17,612	\$ 18,492
26	(32)	7012	SEC OF STATE CLERK I	<u>4</u>	\$ 17,491	\$ 18,365
27			MAX NO. OF EMPLOYEES	40		

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29 SECTION 2. EXTRA HELP - CENTRAL OPERATIONS. There is hereby
30 authorized, for the Secretary of State - Central Operations for the 1991-93
31 biennium, the following maximum number of part-time or temporary employees, to
32 be known as "Extra Help", payable from funds appropriated herein for such
33 purposes: ten (10) temporary or part-time employees, when needed, at rates of
34 pay not to exceed those provided in the Uniform Classification and
35 Compensation Act, or its successor, or this act for the appropriate
36 classification.

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SECTION 3. APPROPRIATIONS - CENTRAL OPERATIONS. There is hereby appropriated, to the Secretary of State, to be payable from the State Central Services Fund, for personal services and operating expenses of the Secretary of State - Central Operations for the biennial period ending June 30, 1993, the following:

ITEM		FISCAL YEARS	
NO.		1991-92	1992-93
(01)	REGULAR SALARIES	\$ 1,096,401	\$ 1,151,197
(02)	EXTRA HELP	14,000	14,000
(03)	PERSONAL SERV MATCHING	289,650	305,840
(04)	MAINT. & GEN. OPERATION		
(A)	OPER. EXPENSES	\$ 205,303	\$ 205,303
(B)	CONF. & TRAVEL	12,000	12,000
(C)	PROF. FEES	0	0
(D)	CAPITAL OUTLAY	97,000	0
(E)	DATA PROCESSING	<u>0</u>	<u>0</u>
	TOTAL MAINT. & GEN. OPER.	<u>314,303</u>	<u>217,303</u>
	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,714,354</u>	<u>\$ 1,688,340</u>

SECTION 4. REGULAR SALARIES - SUPPORT OPERATIONS. There is hereby established for the Secretary of State - Support Operations for the 1991-93 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor.

Maximum Annual
Maximum Salary Rate

1	Item	Class		No. of	Fiscal Years	
2	No.	Code	Title	Employees	1991-92	1992-93
3	(1)	7045	SEC OF STATE BLDG GROUNDS DIRECTOR	1	\$ 42,880	\$ 45,024
4	(2)	7063	SEC OF STATE HEATING & AIR SPEC	1	\$ 38,169	\$ 40,077
5	(3)	7044	SEC OF STATE BLDG MAINT SUPV	1	\$ 33,457	\$ 35,129
6	(4)	7041	SEC OF STATE MICRO & GRAPH ARTS MGR	1	\$ 30,988	\$ 32,537
7	(5)	7074	SEC OF STATE PROGRAMMER ANALYST	1	\$ 28,684	\$ 30,118
8	(6)	7046	SEC OF STATE GROUNDS SUPV	1	\$ 27,350	\$ 28,717
9	(7)	7500	SEC OF STATE SUPERVISOR	1	\$ 26,916	\$ 28,261
10	(8)	7058	SEC OF STATE REGISTER EDITOR	1	\$ 26,540	\$ 27,867
11	(9)	7505	SEC OF STATE POLICE CAPTAIN	1	\$ 25,610	\$
12	26,890					
13	(10)	7047	SEC OF STATE ELECTRICIAN	1	\$ 24,986	\$ 26,235
14	(11)	7048	SEC OF STATE PLUMBER	1	\$ 24,986	\$ 26,235
15	(12)	7042	SEC OF STATE RECORDS MICRO/PHOTO	1	\$ 23,451	\$ 24,623
16	(13)	7049	SEC OF STATE CARPENTER	2	\$ 23,009	\$ 24,159
17	(14)	7050	SEC OF STATE ELECT JOURNEYMAN	1	\$ 22,711	\$ 23,846
18	(15)	7508	SEC OF STATE POLICE SERGEANT	2	\$ 22,620	\$ 23,751
19	(16)	7501	SEC OF STATE MECHANICAL ENGINEER	1	\$ 22,415	\$ 23,535
20	(17)	7051	SEC OF STATE MGT SUPV	1	\$ 20,930	\$ 21,976
21	(18)	7502	SEC OF STATE MGT MAINT SUPV	1	\$ 20,122	\$ 21,128
22	(19)	7477	SEC OF STATE SECURITY SUPV	1	\$ 20,121	\$ 21,127
23	(20)	7503	SEC OF STATE ASST ENG/FOREMAN	1	\$ 19,444	\$ 20,416
24	(21)	7043	SEC OF STATE PHOTOGRAPHER/ARTIST	1	\$ 19,429	\$ 20,400
25	(22)	7057	SEC OF STATE POLICE I	2	\$ 18,642	\$ 19,574
26	(23)	7052	SEC OF STATE MAINT WORKER II	1	\$ 18,061	\$ 18,964
27	(24)	7054	SEC OF STATE POLICE II	9	\$ 17,832	\$ 18,723
28	(25)	7080	SECRETARY OF STATE DP CLERK	2	\$ 17,832	\$ 18,723
29	(26)	7053	SEC OF STATE MAINT WORKER I	2	\$ 17,481	\$ 18,355
30	(27)	7504	SEC OF STATE ASST ENG/FOREMAN	5	\$ 15,736	\$ 16,522
31	(28)	7055	SEC OF STATE GROUNDSKEEPER	9	\$ 14,003	\$ 14,703
32	(29)	7056	SEC OF STATE CUSTODIAL WORKER	<u>30</u>	\$ 14,003	\$ 14,703
33	MAX NO. OF EMPLOYEES			83		

34
 35 SECTION 5. EXTRA HELP - SUPPORT OPERATIONS. There is hereby
 36 authorized, for the Secretary of State - Support Operations for the 1991-93

1 biennium, the following maximum number of part-time or temporary employees, to
 2 be known as "Extra Help", payable from funds appropriated herein for such
 3 purposes: twenty (20) temporary or part-time employees, when needed, at rates
 4 of pay not to exceed those provided in the Uniform Classification and
 5 Compensation Act, or its successor, or this act for the appropriate
 6 classification.

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8 SECTION 6. APPROPRIATIONS - SUPPORT OPERATIONS. There is hereby
 9 appropriated, to the Secretary of State, to be payable from the State Central
 10 Services Fund, for personal services and operating expenses of the Secretary
 11 of State - Support Operations for the biennial period ending June 30, 1993,
 12 the following:

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ITEM	FISCAL YEARS	
NO.	1991-92	1992-93
(01) REGULAR SALARIES	\$ 1,501,703	\$ 1,576,763
(02) EXTRA HELP	25,000	25,000
(03) PERSONAL SERV MATCHING	439,530	465,023
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSES	\$ 1,187,463	\$ 1,187,463
(B) CONF. & TRAVEL	5,000	5,000
(C) PROF. FEES	0	0
(D) CAPITAL OUTLAY	97,000	0
(E) DATA PROCESSING	<u>0</u>	<u>0</u>
TOTAL MAINT. & GEN. OPER.	1,289,463	1,192,463
(05) PRINTING/POSTAGE	250,000	0
(06) CAPITAL GROUND IMPROVEMENTS	60,500	60,500
(07) BUILDING INSURANCE	50,000	50,000
(08) MAINT/EQUIP/SUPPLIES	6,000	6,000
(09) PURCHASE OF STATE FLAGS	56,875	56,875
(10) PUBLISH LEGAL NOTICES	<u>500,000</u>	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 4,179,071</u>	<u>\$ 3,432,624</u>

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34 SECTION 7. REGULAR SALARIES - CORPORATE FRANCHISE TAX. There is hereby
 35 established for the Secretary of State - Corporate Franchise Tax for the
 36 1991-93 biennium, the following maximum number of regular employees whose

1 salaries shall be governed by the provisions of the Uniform Classification and
2 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
3 laws amendatory thereto. Provided, however, that any position to which a
4 specific maximum annual salary is set out herein in dollars, shall be exempt
5 from the provisions of said Uniform Classification and Compensation Act. All
6 persons occupying positions authorized herein are hereby governed by the
7 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
8 Code §21-5-101), or its successor.

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		Maximum Annual			
		Maximum	Salary Rate		
Item	Class	No. of	Fiscal Years		
No.	Code	Title	Employees	1991-92	1992-93
14	(1) 7022	SEC OF STATE FRANCHISE TAX CLERK	1	\$ 15,345	\$ 16,112
15	(2) 7021	SEC OF STATE CLERK	2	\$ 13,672	\$ 14,355
16	(3) 7029	SEC OF STATE CLERK	<u>11</u>	\$ 13,662	\$ 14,345
17		MAX NO. OF EMPLOYEES	14		

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19 SECTION 8. APPROPRIATIONS - CORPORATE FRANCHISE TAX. There is hereby
20 appropriated, to the Secretary of State, to be payable from the State Central
21 Services Fund, for personal services of the Secretary of State - Corporate
22 Franchise Tax for the biennial period ending June 30, 1993, the following:

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ITEM	FISCAL YEARS	
NO.	1991-92	1992-93
26 (01)	REGULAR SALARIES	\$ 192,971 \$ 202,617
27 (02)	PERSONAL SERV MATCHING	<u>61,106</u> <u>64,767</u>
28	TOTAL AMOUNT APPROPRIATED	<u>\$ 254,077</u> <u>\$ 267,384</u>

29

30 SECTION 9. APPROPRIATIONS - CASH. There is hereby appropriated, to the
31 Secretary of State, to be payable from cash funds as defined by Arkansas Code
32 19-4-801 of the Secretary of State, for operating expenses of the Secretary of
33 State for the biennial period ending June 30, 1993, the following:

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ITEM	FISCAL YEARS	
NO.	1991-92	1992-93

1	(01) MAINT. & GEN. OPERATION		
2	(A) OPER. EXPENSES	\$ 125,000	\$ 125,000
3	(B) CONF. & TRAVEL	0	0
4	(C) PROF. FEES	0	0
5	(D) CAPITAL OUTLAY	0	0
6	(E) DATA PROCESSING	<u>0</u>	<u>0</u>
7	TOTAL MAINT. & GEN. OPER.		<u>125,000</u> <u>125,000</u>
8	TOTAL AMOUNT APPROPRIATED		<u>\$ 125,000</u> <u>\$ 125,000</u>

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10 SECTION 10. APPROPRIATIONS - REFUNDS. There is hereby appropriated, to

11 the Secretary of State, to be payable from the Miscellaneous Revolving Fund,

12 for making refunds of various Corporate Filing Fees and Corporate Franchise

13 Tax paid for the biennial period ending June 30, 1993, the following:

15	ITEM	FISCAL YEARS	
16	NO.	1991-92	1992-93
17	(01) REFUNDS	<u>\$ 500,000</u>	<u>\$ 500,000</u>

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19 SECTION 11. APPROPRIATIONS - JUSTICE BUILDING MAINTENANCE. There is

20 hereby appropriated, to the Secretary of State, to be payable from the Justice

21 Building Fund, for maintenance of the Justice Building for the biennial period

22 ending June 30, 1993, the following:

24	ITEM	FISCAL YEARS	
25	NO.	1991-92	1992-93
26	(01) BUILDING MAINTENANCE	<u>\$ 300,000</u>	<u>\$ 300,000</u>

27

28 SECTION 12. APPROPRIATIONS. There is hereby appropriated, to the

29 Secretary of State, to be payable from the State Central Services Fund, for

30 costs associated with the repair of legislative portraits, for the biennial

31 period ending June 30, 1993, the sum of\$3,600.

32

33 SECTION 13. APPROPRIATIONS. There is hereby appropriated, to the

34 Secretary of State, to be payable from the Constitutional Officers Fund, for

35 the Board of Apportionment for the purchase of maps, information materials,

1 necessary personnel, reimbursement of expenses, materials required to prepare
2 the Districts for the State Legislature in accordance with Amendment 45 of the
3 Constitution of the State of Arkansas, for the biennial period ending June 30,
4 1993, the sum of \$25,000.

5
6 SECTION 14. Arkansas Code §25-15-205(b) is hereby amended to read as
7 follows:

8 "(b) The Secretary of State shall publish 'The Arkansas Register' at
9 least monthly setting forth a synopsis of rules filed by agencies. A
10 cumulative index shall be published annually."

11
12 SECTION 15. CARRY FORWARD. At the close of the fiscal year ending June
13 30, 1992, any unexpended appropriation and funds provided in items (04)(D) of
14 Section 3, and items (04)(D), (05) and (10) of Section 6 herein, shall be
15 carried forward and made available for the same purposes for the fiscal year
16 ending June 30, 1993.

17
18 SECTION 16. REIMBURSEMENT. The Miscellaneous Revolving Fund shall be
19 reimbursed in the manner provided by law.

20
21 SECTION 17. STATE BOARD OF APPORTIONMENT REAPPROPRIATION. There is
22 hereby appropriated to the Secretary of State, to be payable from the
23 Constitutional Officers Fund, for the State Board of Apportionment, the
24 following:

25 (A) Effective July 1, 1991, the balance of the appropriation provided
26 in Section 1 of Act 18 of the Third Extraordinary Session of 1989, for the
27 purchase of Maps, Information Materials, Necessary Personnel, Reimbursement
28 of Expenses, Materials Required to prepare the Districts for the State
29 Legislature in accordance with Amendment 45 to the Constitution of the State
30 of Arkansas, in an amount not to exceed \$89,355.

31
32 SECTION 18. Any rules, regulations or modifications concerning the use,
33 management or authorities of the Capitol Hill Building shall be reviewed and
34 approved by the Joint Interim Committee on Legislative Facilities. To this
35 end, the management of the Capitol Hill Building shall be the joint

1 responsibility of the Secretary of State and the Joint Interim Committee on
2 Legislative Facilities. Provided however, it will be the continued
3 responsibility of the Secretary of State to provide maintenance and upkeep of
4 the Capitol Hill Building.

5

6 SECTION 19. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
7 authorized by this Act shall be limited to the appropriation for such agency
8 and funds made available by law for the support of such appropriations; and
9 the restrictions of the State Purchasing Law, the General Accounting and
10 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
11 Procedures and Restrictions Act, or their successors, and other fiscal control
12 laws of this State, where applicable, and regulations promulgated by the
13 Department of Finance and Administration, as authorized by law, shall be
14 strictly complied with in disbursement of said funds.

15

16 SECTION 20. LEGISLATIVE INTENT. It is the intent of the General
17 Assembly that any funds disbursed under the authority of the appropriations
18 contained in this Act shall be in compliance with the stated reasons for which
19 this Act was adopted, as evidenced by the Agency Requests, Executive
20 Recommendations and Legislative Recommendations contained in the budget
21 manuals prepared by the Department of Finance and Administration, letters, or
22 summarized oral testimony in the official minutes of the Arkansas Legislative
23 Council or Joint Budget Committee which relate to its passage and adoption.

24

25 SECTION 21. CODE. All provisions of this Act of a general and
26 permanent nature are amendatory to the Arkansas Code of 1987 Annotated and
27 the Arkansas Code Revision Commission shall incorporate the same in the Code.

28

29 SECTION 22. SEVERABILITY. If any provision of this Act or the
30 application thereof to any person or circumstance is held invalid, such
31 invalidity shall not affect other provisions or applications of the Act which
32 can be given effect without the invalid provision or application, and to this
33 end the provisions of this Act are declared to be severable.

34

35 SECTION 23. GENERAL REPEALER. All laws and parts of laws in conflict

1 2/22/91 2/22/91

1 with this Act are hereby repealed.

2

3 SECTION 24. HEALTH PREMIUMS. The Secretary of State shall not, during
4 the 1992-93 fiscal year, spend more for health insurance per employee than the
5 amount being contributed to the State Employees Health Insurance Program.

6

7 SECTION 25. EMERGENCY CLAUSE. It is hereby found and determined by the
8 Seventy-Eighth General Assembly, that the Constitution of the State of
9 Arkansas prohibits the appropriation of funds for more than a two (2) year
10 period; that the effectiveness of this Act on July 1, 1991 is essential to the
11 operation of the agency for which the appropriations in this Act are provided,
12 and that in the event of an extension of the Regular Session, the delay in the
13 effective date of this Act beyond July 1, 1991 could work irreparable harm
14 upon the proper administration and provision of essential governmental
15 programs. Therefore, an emergency is hereby declared to exist and this Act
16 being necessary for the immediate preservation of the public peace, health and
17 safety shall be in full force and effect from and after July 1, 1991.

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/s/ S. Russ

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APPROVED: 4-9-91

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