

*As Engrossed: 1/21/91, 1/30/91, 3/18/91*

1 **State of Arkansas**  
2 **78th General Assembly**  
3 **Regular Session, 1991**

**A BILL ACT 768 OF 1991**  
**SENATE BILL 37**

4 **By: Senators Bearden, Bradford, S. Bell, Canada, Chaffin,**  
5 **Gordon, Hopkins, Malone, *Ross, Scott, Hardin and Snyder***

6  
7 **For An Act To Be Entitled**

8 "AN ACT TO PROVIDE THAT STATE CONSTITUTIONAL OFFICERS  
9 SHALL HEREAFTER FILE RECEIPTS AND OTHER DOCUMENTATION FOR  
10 ALL EXPENSES PAID FROM STATE FUNDS APPROPRIATED FOR THE  
11 MAINTENANCE AND OPERATION OF THEIR OFFICES; AND FOR OTHER  
12 PURPOSES."

13  
14 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

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16 SECTION 1. For purposes of this Act the term "constitutional officers"  
17 means the Governor, Lieutenant Governor, Attorney General, Secretary of State,  
18 State Treasurer, State Auditor and State Land Commissioner.

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20 SECTION 2. (A) *For all expenditures exceeding twenty-five dollars*  
21 *(\$25.00), all constitutional officers and their employees shall hereafter file*  
22 *with their disbursing officers the following documents to substantiate*  
23 *expenditures for transportation, lodging, food, or any other expense to be*  
24 *paid from the maintenance and operations monies appropriated by the General*  
25 *Assembly:*

- 26 a. a copy of the vendor's invoice or receipt;  
27 b. a statement of the purpose of the expenditure; and  
28 c. the names of all persons for which the expenditure was incurred.

29 (B) *For all expenditures not exceeding twenty-five dollars (\$25.00),*  
30 *all constitutional officers and their employees shall hereafter file with*  
31 *their disbursing officers the following documents to substantiate expenditures*  
32 *for transportation, lodging, food, or any other expense to be paid from the*  
33 *maintenance and operations monies appropriated by the General Assembly:*

- 34 (a) *a statement of the purpose of the expenditure; and*  
35 (b) *the amount of such expense; and*  
36 (c) *the date, place and nature of such expense; and*

1           (d) *the business relationship of any persons for whom the expenditure*  
2 *was incurred, including such person's identity, title or other information*  
3 *sufficient to establish such relationship.*  
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5           SECTION 3. No constitutional officer or *employee of a constitutional*  
6 *officer* shall expend for personal use any monies appropriated by the General  
7 Assembly for the maintenance and operation of the office, and the monies  
8 appropriated for the maintenance and operation of the offices of the  
9 constitutional officers shall be expended only for official state business.  
10 This act does not apply to the purchase,  
11 maintenance and operation of state-owned motor vehicles.  
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13           SECTION 4. No disbursing officer of State funds shall approve any  
14 expenditure from maintenance and operation funds for expenses for a  
15 constitutional officer or an *employee of a constitutional officer* unless the  
16 request for the expenditure is accompanied by the documentation required by  
17 this Act.  
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19           SECTION 5. The constitutional officers and their employees shall retain  
20 the original documentation required by this Act for a period of three years  
21 after the date of the request for expenditure.  
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23           SECTION 6. All provisions of this Act of a general and permanent nature  
24 are amendatory to the Arkansas Code of 1987 Annotated and the Arkansas Code  
25 Revision Commission shall incorporate the same in the Code.  
26

27           SECTION 7. If any provision of this Act or the application thereof to  
28 any person or circumstance is held invalid, such invalidity shall not affect  
29 other provisions or the applications of the Act which can be given effect  
30 without the invalid provision or application, and to this end the provisions  
31 of this Act are declared to be severable.  
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33           SECTION 8. All laws and parts of laws in conflict with this Act are  
34 hereby repealed.  
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*/s/Bearden, et al*

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APPROVED: 3/26/91

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