

Stricken language would be deleted from present law. Underlined language would be added to present law.

1 State of Arkansas
2 81st General Assembly
3 Regular Session, 1997

A Bill

ACT 541 OF 1997
HOUSE BILL 1621

4
5 By: Representative Malone
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7

For An Act To Be Entitled

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9 "AN ACT TO AMEND ARKANSAS CODE 19-4-815 AND 19-4-1108 TO
10 AUTHORIZE STATE AGENCIES TO RETAIN EVIDENCES OF
11 INDEBTEDNESS, CONTRACTS AND OTHER DOCUMENTS BY A FORM OF
12 STORED COMPUTER IMAGE OR OTHER COMPUTER TECHNOLOGY; AND
13 FOR OTHER PURPOSES."

Subtitle

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16 "AN ACT TO AUTHORIZE STATE AGENCIES TO
17 RETAIN EVIDENCES OF INDEBTEDNESS,
18 CONTRACTS AND OTHER DOCUMENTS BY A FORM
19 OF STORED COMPUTER IMAGE OR OTHER
20 COMPUTER TECHNOLOGY."
21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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24 SECTION 1. Arkansas Code 19-4-815 is amended to read as follows:

25 "19-4-815. Original of supporting papers to be retained by the agency.

26 (a) The original evidences of indebtedness, including documents prepared
27 in connection with purchasing procedure, and all other original contracts,
28 invoices, statements, receipts, petty cash tickets, bank statements, cancelled
29 checks drawn upon bank accounts, and other original supporting papers, shall
30 be retained in the permanent file of the business office of each state agency,
31 or attached to the office copy of the agency's voucher; and such documents
32 shall be kept in a safe place subject to audit and shall not be destroyed
33 until authorization is given for their destruction by the Legislative Auditor.

34 (b) With the approval of the Legislative Auditor of the state, a state
35 agency may retain evidences, to satisfy record retention policies, of
36 indebtedness and other contracts, invoices, statements, receipts, petty cash

1 tickets, bank statements, cancelled checks drawn upon bank accounts, and other
 2 supporting papers by microform or a form of stored images in a computer system
 3 or other form of computer technology in lieu of retaining the originals of
 4 such documents."

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6 SECTION 2. Arkansas Code 19-4-1108 is amended to read as follows:

7 "19-4-1108. Retention of documents.

8 (a) The original evidences of indebtedness, including documents prepared
 9 in connection with purchasing procedure, and all original contracts, invoices,
 10 statements, receipts, petty cash tickets, bank statements, cancelled checks
 11 drawn upon bank accounts, and other original supporting papers shall be
 12 retained in the permanent file of the business office of each state agency or
 13 attached to the office copy of the agency's voucher. These documents shall be
 14 kept in a safe place subject to audit and shall not be destroyed until
 15 authorization is given for their destruction by the Legislative Auditor.

16 (b) With the approval of the Legislative Auditor of the state, a state
 17 agency may retain evidences, to satisfy record retention policies, of
 18 indebtedness and other contracts, invoices, statements, receipts, petty cash
 19 tickets, bank statements, cancelled checks drawn upon bank accounts, and other
 20 supporting papers by microform or a form of stored images in a computer system
 21 or other form of computer technology in lieu of retaining the originals of
 22 such documents."

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24 SECTION 3. All provisions of this act of a general and permanent nature
 25 are amendatory to the Arkansas Code of 1987 Annotated and the Arkansas Code
 26 Revision Commission shall incorporate the same in the Code.

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28 SECTION 4. If any provision of this act or the application thereof to
 29 any person or circumstance is held invalid, such invalidity shall not affect
 30 other provisions or applications of the act which can be given effect without
 31 the invalid provision or application, and to this end the provisions of this
 32 act are declared to be severable.

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34 SECTION 5. All laws and parts of laws in conflict with this act are
 35 hereby repealed.

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