

**Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.**

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001  
4

# A Bill

**Act 269 of 2001**  
**HOUSE BILL 1509**

5 By: Joint Budget Committee  
6  
7

## **For An Act To Be Entitled**

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE HENDERSON STATE  
11 UNIVERSITY FOR THE BIENNIAL PERIOD ENDING JUNE 30,  
12 2003; AND FOR OTHER PURPOSES.  
13  
14

## **Subtitle**

15 AN ACT FOR THE HENDERSON STATE  
16 UNIVERSITY APPROPRIATION FOR THE 2001-  
17 2003 BIENNIAL.  
18  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
24 the Henderson State University for the 2001-2003 biennium, the following  
25 maximum number of regular employees whose salaries shall be governed by the  
26 provisions of the Uniform Classification and Compensation Act (Arkansas Code  
27 §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
28 Provided, however, that any position to which a specific maximum annual salary  
29 is set out herein in dollars, shall be exempt from the provisions of said  
30 Uniform Classification and Compensation Act. All persons occupying positions  
31 authorized herein are hereby governed by the provisions of the Regular  
32 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its  
33 successor.  
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Maximum Annual

1		Maximum	Salary Rate	
2	Item	No. of	Fiscal Years	
3	No. Title	Empl oyees	2001-2002	2002-2003
4	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
5	<u>ADMINISTRATIVE POSITIONS</u>			
6	(1) President, Henderson State Univ.	1	\$131, 613	\$135, 035
7	(2) Vice-Pres. for Academic Affairs	1	\$104, 194	\$106, 903
8	(3) Vice-Pres. for Finance & Adm'n.	1	\$100, 467	\$103, 079
9	(4) Exec. Assistant to the President	1	\$97, 350	\$99, 881
10	(5) Vice-Pres. for Inst. Advancement	1	\$97, 350	\$99, 881
11	(6) Vice-Pres. for Student Services	1	\$97, 350	\$99, 881
12	(7) Assoc Vice-Pres. for Acad Affairs	1	\$90, 485	\$92, 837
13	(8) Asst to the President for Diversity	1	\$72, 740	\$74, 631
14	(9) Dean - Ellis College	1	\$94, 048	\$96, 494
15	(10) Dean of School	3	\$89, 568	\$91, 897
16	(11) Associate Dean	3	\$85, 090	\$87, 303
17	(12) Dir. of Computer/Comms. Svcs.	1	\$82, 891	\$85, 046
18	(13) Director of University Relations	1	\$82, 166	\$84, 303
19	(14) Director of Counseling	1	\$79, 459	\$81, 524
20	(15) Director of Retention	1	\$78, 294	\$80, 330
21	(16) Registrar/Admissions Officer	1	\$78, 294	\$80, 330
22	(17) General Counsel	1	\$74, 371	\$76, 304
23	(18) Director of Development	1	\$73, 933	\$75, 855
24	(19) Director of Physical Plant	1	\$73, 121	\$75, 022
25	(20) Director of Planning and Research	1	\$67, 796	\$69, 559
26	(21) Dir of Grants and Sponsored Programs	1	\$65, 019	\$66, 710
27	(22) Controller	1	\$65, 429	\$67, 130
28	(23) Director of Public Affairs	1	\$64, 465	\$66, 141
29	(24) Director of International Programs	1	\$64, 464	\$66, 140
30	(25) Director of Student Aid	1	\$64, 465	\$66, 141
31	(26) Business Manager	1	\$63, 576	\$65, 229
32	(27) Assoc Director of Comp/Comm Svcs.	1	\$63, 576	\$65, 229
33	(28) Director of Administrative Services	1	\$59, 244	\$60, 784
34	(29) Dean of Student Services	1	\$61, 130	\$62, 719
35	(30) Assoc. Dean of Student Services	3	\$57, 740	\$59, 242
36	(31) Academic Computer Svcs. Coord.	1	\$54, 243	\$55, 653

1	(32)	Admin. Computer Svcs. Coord.	1	\$54,243	\$55,653
2	(33)	Director of Instructional Technology	1	\$54,244	\$55,654
3	(34)	Major Gift Devel. Officer	1	\$52,123	\$53,478
4	(35)	Director of Disability Services	1	\$50,007	\$51,307
5	(36)	Director of Testing	1	\$46,793	\$48,009
6	(37)	Assistant Dean of Student Services	5	\$52,594	\$53,962
7	(38)	Institutional Assistant	5	\$45,496	\$46,679
8	(39)	Aircraft Maintenance Coordinator	1	\$44,912	\$46,080
9		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
10		<u>CLASSIFIED POSITIONS</u>			
11	(40)	DP Network Manager III - Inst	1		GRADE 24
12	(41)	Assistant Controller	1		GRADE 23
13	(42)	HSU Director of Public Safety	1		GRADE 23
14	(43)	Career Plng & Placement Coord	1		GRADE 22
15	(44)	DP Network Manager II - Inst	1		GRADE 22
16	(45)	Accounting Supervisor II	1		GRADE 21
17	(46)	Development Specialist	1		GRADE 21
18	(47)	HE Public Safety Commander I	1		GRADE 21
19	(48)	HSU Asst Dir Physical Plant	3		GRADE 21
20	(49)	HSU Dir Personnel	1		GRADE 21
21	(50)	HSU Purchasing Agent	1		GRADE 21
22	(51)	Asst. Dir Financial Aid	1		GRADE 20
23	(52)	Computer Support Specialist II	1		GRADE 20
24	(53)	DP Network Tech II - Inst	1		GRADE 20
25	(54)	Internal Auditor	1		GRADE 20
26	(55)	Career Planning & Plac Adv	1		GRADE 19
27	(56)	Applications Programmer II - Inst	2		GRADE 19
28	(57)	Budget Specialist	1		GRADE 19
29	(58)	HSU Dir Housekeeping	1		GRADE 19
30	(59)	Student Accts Officer - HSU	1		GRADE 19
31	(60)	Accountant	4		GRADE 18
32	(61)	Assistant Registrar	1		GRADE 18
33	(62)	Computer Support Specialist I - Inst	1		GRADE 18
34	(63)	DP Network Tech I - Inst	1		GRADE 18
35	(64)	Financial Aid Officer II	2		GRADE 18
36	(65)	HE Public Safety Officer II	6		GRADE 18

1	(66)	Payroll Services Specialist	2	GRADE 18
2	(67)	Plant Maintenance Supervisor	1	GRADE 18
3	(68)	Pubcty & Student Recruit Spec II	4	GRADE 18
4	(69)	Administrative Assistant II	5	GRADE 17
5	(70)	Instrumentation Technician II	1	GRADE 17
6	(71)	Inventory Control Manager	1	GRADE 17
7	(72)	Landscape Supervisor II	2	GRADE 17
8	(73)	Publicity and Information Specialist	1	GRADE 17
9	(74)	Skilled Trades Worker	14	GRADE 17
10	(75)	Computer Tech II - Inst	4	GRADE 16
11	(76)	Printer II	1	GRADE 16
12	(77)	Publicity & Student Recruit Spec I	2	GRADE 16
13	(78)	Accounting Technician II	6	GRADE 15
14	(79)	Administrative Assistant I	4	GRADE 15
15	(80)	Asst Purchasing Agent	1	GRADE 15
16	(81)	Computer Lab Tech II - Inst	3	GRADE 15
17	(82)	Payroll Officer	1	GRADE 15
18	(83)	Administrative Secretary	18	GRADE 14
19	(84)	Library Academic Tech III	5	GRADE 14
20	(85)	Personnel Assistant I - Inst	1	GRADE 14
21	(86)	Boiler Operator	3	GRADE 13
22	(87)	Head Cashier	1	GRADE 13
23	(88)	Secretary II	20	GRADE 13
24	(89)	Work Study Coordinator	1	GRADE 13
25	(90)	Accounting Technician I	3	GRADE 12
26	(91)	Cashier II	1	GRADE 12
27	(92)	Document Examiner II	4	GRADE 12
28	(93)	Library Academic Tech II	8	GRADE 12
29	(94)	Registrar's Assistant	3	GRADE 12
30	(95)	Apprentice Tradesman	2	GRADE 11
31	(96)	Audio Visual Lab Assistant	1	GRADE 11
32	(97)	Custodial Service Shift Supv	2	GRADE 11
33	(98)	Secretary I	15	GRADE 11
34	(99)	Clerical Assistant	1	GRADE 10
35	(100)	Library Academic Tech I	2	GRADE 10
36	(101)	Bookkeeper Assistant	1	GRADE 09

1	(102)	Cashi er I	1		GRADE 09
2	(103)	Bl dg/Equip Mai nt Repai rman II	1		GRADE 08
3	(104)	Custodi al Supervi sor II	3		GRADE 08
4	(105)	Mai nt Worker Supervi sor	2		GRADE 07
5	(106)	Custodi al Supervi sor I	1		GRADE 06
6	(107)	Mai ntenance Worker II	9		GRADE 05
7	(108)	Custodi al Worker II	20		GRADE 04
8	(109)	Mai ntenance Worker I	6		GRADE 04
9	(110)	Custodi al Worker I	10		GRADE 03
10		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
11		<u>ACADEMI C POSI TI ONS</u>			
12	(111)	Department Chai rperson	4	\$82, 259	\$84, 397
13	(112)	Di r. Li brary & Learni ng Resources	1	\$69, 464	\$71, 270
14	(113)	Di rector of Bands	1	\$69, 079	\$70, 875
15	(114)	Li brari an (Assoc. Prof.)	1	\$66, 441	\$68, 168
16	(115)	Asst. Di r. of Learni ng Resources	1	\$66, 440	\$68, 167
17	(116)	Li brari an (Asst. Prof.)	2	\$55, 991	\$57, 447
18	(117)	Chi ef Fl ight Instructo r	1	\$54, 140	\$55, 548
19	(118)	Li brari an (Instructo r)	4	\$48, 997	\$50, 271
20		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
21		<u>ACADEMI C POSI TI ONS</u>			
22	(119)	Facul ty	178		
23		Di sti ngui shed Professor		\$82, 990	\$85, 148
24		Professor		\$76, 775	\$78, 771
25		Assoc. Professor		\$67, 635	\$69, 393
26		Asst. Professor		\$62, 150	\$63, 766
27		Instructo r		\$51, 182	\$52, 513
28	(120)	Part-Ti me Facul ty	85	\$20, 258	\$20, 784
29	(121)	Graduate Assi stant	60	\$12, 934	\$13, 270
30		<u>TWELVE MONTH AUXI LI ARY ENTERPRI SES</u>			
31		<u>NON-CLASSI FI ED POSI TI ONS</u>			
32	(122)	Di rector of Athl eti cs	1	\$82, 107	\$84, 241
33	(123)	Coach	5	\$74, 866	\$76, 813
34	(124)	Asst. Di rector of Athl eti cs	1	\$62, 378	\$64, 250
35	(125)	Assi stant Coach	8	\$58, 475	\$59, 995
36	(126)	Intern Coach	2	\$35, 007	\$35, 917

1	<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>		
2	<u>CLASSIFIED POSITIONS</u>		
3	(127) HSU Dir Housing	1	GRADE 21
4	(128) HSU Dir Student Union	1	GRADE 20
5	(129) Student Health Services Nurse II	2	GRADE 20
6	(130) Sports Information Specialist	1	GRADE 17
7	(131) Resident Program Coordinator	2	GRADE 16
8	(132) Administrative Assistant I	1	GRADE 15
9	(133) Administrative Office Supervisor	1	GRADE 15
10	(134) Campus Postmaster	1	GRADE 15
11	(135) Resident Hall Manager II	1	GRADE 14
12	(136) Secretary II	3	GRADE 13
13	(137) Student Union Section Manager	1	GRADE 13
14	(138) Purchasing Assistant	1	GRADE 11
15	(139) Secretary I	5	GRADE 11
16	(140) Clerical Assistant	1	GRADE 10
17	(141) Cashier I	1	GRADE 09
18	(142) Mail Officer	2	GRADE 09
19	(143) Office Clerk	2	GRADE 07
20	(144) Custodial Supervisor I	1	GRADE 06
21	(145) Custodial Worker II	9	GRADE 04
22	(146) Custodial Worker I	<u>12</u>	GRADE 03
23	MAX. NO. OF EMPLOYEES	693	

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26 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 27 Henderson State University for the 2001-2003 biennium, the following maximum  
 28 number of part-time or temporary employees, to be known as "Extra Help",  
 29 payable from funds appropriated herein for such purposes: nine hundred fifty  
 30 (950) temporary or part-time employees, when needed, at rates of pay not to  
 31 exceed those provided in the Uniform Classification and Compensation Act, or  
 32 its successor, or this act for the appropriate classification.

33

34 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,  
 35 to the Henderson State University, to be payable from the Henderson State  
 36 University Fund, for personal services and operating expenses of the Henderson

1 State University for the biennial period ending June 30, 2003, the following:

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3 ITEM		FISCAL YEARS	
4 NO.		2001-2002	2002-2003
5 (01)	REGULAR SALARIES	\$ 17,000,000	\$ 17,000,000
6 (02)	EXTRA HELP	307,300	307,300
7 (03)	PERSONAL SERV MATCHING	2,995,360	2,995,360
8 (04)	MAINT. & GEN. OPERATION		
9 (A)	OPER. EXPENSE	3,138,389	3,138,389
10 (B)	CONF. & TRAVEL	0	0
11 (C)	PROF. FEES	0	0
12 (D)	CAP. OUTLAY	620,745	620,745
13 (E)	DATA PROC.	0	0
14 (05)	FUNDED DEPRECIATION	118,238	118,238
15 (06)	HIGHER EDUCATION UNDERGRADUATE		
16	RESEARCH PROGRAM	<u>150,000</u>	<u>150,000</u>
17	TOTAL AMOUNT APPROPRIATED	<u>\$ 24,330,032</u>	<u>\$ 24,330,032</u>

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19 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to  
 20 the Henderson State University, to be payable from cash funds as defined by  
 21 Arkansas Code 19-4-801 of the Henderson State University, for personal  
 22 services and operating expenses of the Henderson State University for the  
 23 biennial period ending June 30, 2003, the following:

24

25 ITEM		FISCAL YEARS	
26 NO.		2001-2002	2002-2003
27 (01)	REGULAR SALARIES	\$ 15,500,000	\$ 16,000,000
28 (02)	EXTRA HELP	840,000	850,000
29 (03)	OVERTIME	120,000	125,000
30 (04)	PERSONAL SERV MATCHING	3,800,000	3,850,000
31 (05)	MAINT. & GEN. OPERATION		
32 (A)	OPER. EXPENSE	7,000,000	7,300,000
33 (B)	CONF. & TRAVEL	400,000	425,000
34 (C)	PROF. FEES	725,000	725,000
35 (D)	CAP. OUTLAY	2,000,000	2,100,000
36 (E)	DATA PROC.	350,000	350,000

1	(06) CAPITAL IMPROVEMENTS	3,625,000	3,650,000
2	(07) DEBT SERVICE	2,300,000	2,500,000
3	(08) FUND TRANSFER/REFUNDS/INVESTMENTS	8,500,000	8,750,000
4	(09) CONTINGENCY	<u>10,000,000</u>	<u>10,500,000</u>
5	TOTAL AMOUNT APPROPRIATED	<u>\$ 55,160,000</u>	<u>\$ 57,125,000</u>

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7 SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 8 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FOOD SERVICE.  
 9 If Henderson State University cancels the current contract for food service  
 10 and chooses to operate the food service with University employees, the  
 11 President, upon authorization of the Board of Trustees, is allowed to utilize  
 12 the contingent positions contained in Section 1 of this Act, provided he or  
 13 she has obtained approval from the Department of Higher Education and the  
 14 Chief Fiscal Officer of the State, who has sought prior review by the Arkansas  
 15 Legislative Council.

16

17 The provisions of this section shall be in effect only from July 1, 2001  
 18 through June 30, 2003.

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20 SECTION 6. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 21 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SPECIAL  
 22 ALLOWANCE. The Board of Trustees of Henderson State University may make  
 23 special allowances available to any coach who coaches more than one sport in  
 24 an amount not to exceed ~~\$5,000~~ \$10,000 per year for any one coach during each  
 25 year of the ~~1999-2001~~ 2001-2003 biennium. Further, if the special allowance  
 26 funds authorized herein are utilized, Henderson State University shall report  
 27 annually to the Legislative Joint Auditing Committee the exact disposition of  
 28 those special allowance funds.

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30 The provisions of this section shall be in effect only from July 1, 2001  
 31 through June 30, 2003.

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33 SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 34 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. POSITIONS AND  
 35 FUNDS RESTRICTIONS. None of the positions authorized or funds appropriated  
 36 herein shall be used for the support of the Science Information Liaison Office

1 (SIL0) program, or its successor program or programs. All assets and funds  
 2 allocated to the SIL0 Program shall be transferred to the Bureau of  
 3 Legislative Research, to be used for research and constituency services for  
 4 the 135 members of the Arkansas General Assembly.

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 6 The provisions of this section shall be in effect only from July 1, 2001  
 7 through June 30, 2003.

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 9 SECTION 8. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED  
 10 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all  
 11 appropriations as provided in this Act, the agency disbursing officer shall  
 12 monitor the level of fund balances in relation to expenditures on a monthly  
 13 basis. If any proposed expenditures would cause a fund balance to decline to  
 14 less than fifty percent (50%) of the balance available on July 1, 2001, the  
 15 disbursing officer shall immediately notify the executive head of the agency.

16 Prior to any obligations being made under these circumstances, the agency  
 17 head shall file written documentation with the Chief Fiscal Officer of the  
 18 State requesting approval of the expenditures. Such documentation shall  
 19 provide sufficient financial data to justify the expenditures and shall  
 20 include the following:

- 21 1) a plan that clearly indicates the specific fiscal impact of such  
 22 expenditures on the fund balance.
- 23 2) information clearly indicating and explaining what programs would be cut or  
 24 any other measures to be taken by the agency to restore the fund balance.
- 25 3) the extent to which any of the planned expenditures are for one-time costs  
 26 or one-time purchase of capitalized items.
- 27 4) a statement certifying that the expenditure of fund balances will not  
 28 jeopardize the financial health of the agency, nor result in a permanent  
 29 depletion of the fund balance.

30 (B) The Chief Fiscal Officer of the State shall review the request and  
 31 approve or disapprove all or any part of the request, after having sought  
 32 prior review by the Legislative Council.

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 34 SECTION 9. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by  
 35 this act shall be limited to the appropriation for such agency and funds made  
 36 available by law for the support of such appropriations; and the restrictions

1 of the State Purchasing Law, the General Accounting and Budgetary Procedures  
2 Law, the Revenue Stabilization Law, the Regular Salary Procedures and  
3 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their  
4 successors, and other fiscal control laws of this State, where applicable, and  
5 regulations promulgated by the Department of Finance and Administration, as  
6 authorized by law, shall be strictly complied with in disbursement of said  
7 funds.

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9 SECTION 10. LEGISLATIVE INTENT. It is the intent of the General Assembly  
10 that any funds disbursed under the authority of the appropriations contained  
11 in this act shall be in compliance with the stated reasons for which this act  
12 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
13 and Legislative Recommendations contained in the budget manuals prepared by  
14 the Department of Finance and Administration, letters, or summarized oral  
15 testimony in the official minutes of the Arkansas Legislative Council or Joint  
16 Budget Committee which relate to its passage and adoption.

17  
18 SECTION 11. EMERGENCY CLAUSE. It is found and determined by the General  
19 Assembly, that the Constitution of the State of Arkansas prohibits the  
20 appropriation of funds for more than a two (2) year period; that the  
21 effectiveness of this Act on July 1, 2001 is essential to the operation of the  
22 agency for which the appropriations in this Act are provided, and that in the  
23 event of an extension of the Regular Session, the delay in the effective date  
24 of this Act beyond July 1, 2001 could work irreparable harm upon the proper  
25 administration and provision of essential governmental programs. Therefore, an  
26 emergency is hereby declared to exist and this Act being necessary for the  
27 immediate preservation of the public peace, health and safety shall be in full  
28 force and effect from and after July 1, 2001.

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31 APPROVED: 2/15/2001  
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