

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003  
4

# A Bill

Act 1025 of 2003  
HOUSE BILL 1723

5 By: House Management  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS  
11 HOUSE OF REPRESENTATIVES - STAFF FOR THE BIENNIAL  
12 PERIOD ENDING JUNE 30, 2005; AND FOR OTHER  
13 PURPOSES.  
14

## Subtitle

15  
16 AN ACT FOR THE ARKANSAS HOUSE OF  
17 REPRESENTATIVES - STAFF APPROPRIATION  
18 FOR THE 2003-2005 BIENNIUM.  
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21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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24 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established  
25 for the Arkansas House of Representatives for the 2003-2005 biennium, the  
26 following maximum number of regular employees whose salaries shall be  
27 governed by the provisions of the Uniform Classification and Compensation Act  
28 (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory  
29 thereto. Provided, however, that any position to which a specific maximum  
30 annual salary is set out herein in dollars, shall be exempt from the  
31 provisions of said Uniform Classification and Compensation Act. All persons  
32 occupying positions authorized herein are hereby governed by the provisions  
33 of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-  
34 101), or its successor.  
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Maximum Annual



02242003JKA1133.JKA058

Item No.	Title	Maximum No. of Employees	Salary Rate 2003-2004	Salary Rate 2004-2005
(1)	CRD.OF HSE LEG SVC/PARLMNTAN/AD.ASST	2	\$97,390	\$99,603
(2)	ADMINISTRATIVE ASSISTANT	2	\$74,468	\$76,283
(3)	ASST. COORD. HOUSE LEG. SVCS.	1	\$74,373	\$76,186
(4)	HOUSE INFORMATION DIRECTOR	1	\$69,916	\$71,644
(5)	HOUSE COUNSEL	1	\$66,848	\$68,518
(6)	CHIEF CLERK / FISCAL OFFICER	1	\$57,290	\$58,779
(7)	ASST. HOUSE INFORMATION DIRECTOR	1	\$50,612	\$51,978
(8)	HOUSE PROPERTIES & FACILITIES MGR	1	\$47,875	\$49,167
(9)	ASST.CHIEF CLERK/ASST.FISCAL OFFICER	1	\$43,510	\$44,685
(10)	ASST.EX.SEC./CALENDER CLRK/LEG.ANALY	1	\$41,858	\$42,989
(11)	ASST.EXEC.SEC./RECEPTIONIST	2	\$38,241	\$39,274
(12)	ASST. EXEC. SEC/JOURNAL CLERK	1	\$36,366	\$37,348
(13)	ASST.HOUSE PROPERTIES & FAC. MANAGER	1	\$30,046	\$30,857
MAX. NO. OF EMPLOYEES		16		

SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas House of Representatives for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: seven (7) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives and the staff of the Arkansas House of Representatives for the biennial period ending June 30, 2005, the following:

ITEM NO.		FISCAL YEARS 2003-2004	FISCAL YEARS 2004-2005
(01)	REGULAR SALARIES	\$ 915,799	\$ 915,799
(02)	EXTRA HELP	50,000	50,000

1	(03) PERSONAL SERV MATCHING	238,108	238,108
2	(04) MAINTENANCE & GENERAL OPERATIONS	200,000	200,000
3	(05) MAINT. & GEN. OPERATION		
4	(A) OPER. EXPENSE	0	0
5	(B) CONF. & TRAVEL	0	0
6	(C) PROF. FEES	75,000	75,000
7	(D) CAP. OUTLAY	0	0
8	(E) DATA PROC.	<u>0</u>	<u>0</u>
9	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,478,907</u>	<u>\$ 1,478,907</u>

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11 SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to the  
12 Arkansas House of Representatives, to be payable from the Constitutional  
13 Officers Fund, for payment of per diem and mileage of members and newly  
14 elected members who attend the Biennial Institute of Legislative Procedure,  
15 House Legislative Orientation, and any other briefing meetings held prior to  
16 the convening of the 2005 Regular Session of the General Assembly, the sum of  
17 .....\$138,000.

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19 SECTION 5. APPROPRIATION - COMPUTERIZATION. There is hereby appropriated,  
20 to the Arkansas House of Representatives, to be payable from the State  
21 Central Services Fund, for expenses required in continuing the automation of  
22 the legislative process of the Arkansas House of Representatives, the sum  
23 of.....\$500,000.

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25 SECTION 6. REGULAR SALARIES - CONSTITUENCY SERVICES. There is hereby  
26 established for the Arkansas House of Representatives - Constituency Services  
27 for the 2003-2005 biennium, the following maximum number of regular employees  
28 whose salaries shall be governed by the provisions of the Uniform  
29 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or  
30 its successor, and all laws amendatory thereto. Provided, however, that any  
31 position to which a specific maximum annual salary is set out herein in  
32 dollars, shall be exempt from the provisions of said Uniform Classification  
33 and Compensation Act. All persons occupying positions authorized herein are  
34 hereby governed by the provisions of the Regular Salaries Procedures and  
35 Restrictions Act (Arkansas Code §21-5-101), or its successor.

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Item		Maximum	Maximum Annual	
		No. of	Salary Rate	
No.	Title	Employees	2003-2004	2004-2005
(1)	CONSTITUENCY SVC.DIR./BILL CLERK	1	\$66,563	\$68,228
(2)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	10	GRADE 22	
(3)	LEGISLATIVE COMMITTEE SECRETARY	<u>2</u>	GRADE 14	
	MAX. NO. OF EMPLOYEES	13		

SECTION 7. APPROPRIATION - CONSTITUENCY SERVICES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Constituency Services for the biennial period ending June 30, 2005, the following:

ITEM	FISCAL YEARS			
NO.		2003-2004		2004-2005
(01)	REGULAR SALARIES	\$ 677,820	\$	677,820
(02)	EXTRA HELP	25,000		25,000
(03)	PERSONAL SERV MATCHING	176,235		176,235
(04)	MAINT. & GEN. OPERATION			
(A)	OPER. EXPENSE	22,000		22,000
(B)	CONF. & TRAVEL	15,375		15,375
(C)	PROF. FEES	0		0
(D)	CAP. OUTLAY	15,000		15,000
(E)	DATA PROC.	<u>10,000</u>		<u>10,000</u>
	TOTAL AMOUNT APPROPRIATED	<u>\$ 941,430</u>	\$	<u>941,430</u>

SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby established for the Arkansas House of Representatives - Supplemental Staffing for the 2003-2005 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification

1 and Compensation Act. All persons occupying positions authorized herein are  
 2 hereby governed by the provisions of the Regular Salaries Procedures and  
 3 Restrictions Act (Arkansas Code §21-5-101), or its successor.

Item	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Years	
			2003-2004	2004-2005
(1)	LEGISLATIVE ANALYST	12	GRADE 22	
(2)	MANAGEMENT PROJECT ANALYST	1	GRADE 19	
(3)	LEGISLATIVE COMMITTEE SECRETARY	<u>6</u>	GRADE 14	
	MAX. NO. OF EMPLOYEES	19		

14 SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby  
 15 appropriated, to the Arkansas House of Representatives, to be payable from  
 16 the State Central Services Fund, for personal services and operating expenses  
 17 of the Arkansas House of Representatives - Supplemental Staffing for the  
 18 biennial period ending June 30, 2005, the following:

ITEM NO.		FISCAL YEARS	
		2003-2004	2004-2005
(01)	REGULAR SALARIES	\$ 854,704	\$ 854,704
(02)	PERSONAL SERV MATCHING	205,129	205,129
(03)	MAINT. & GEN. OPERATION		
(A)	OPER. EXPENSE	155,000	155,000
(B)	CONF. & TRAVEL	33,825	33,825
(C)	PROF. FEES	5,000	5,000
(D)	CAP. OUTLAY	61,424	61,424
(E)	DATA PROC.	<u>10,000</u>	<u>10,000</u>
	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,325,082</u>	<u>\$ 1,325,082</u>

32 SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is  
 33 hereby appropriated, to the Arkansas House of Representatives, to be payable  
 34 from the State Central Services Fund, for paying per diem, expenses and  
 35 mileage to members of the House of Representatives attending regular and  
 36 special meetings and other committee related activities of the House Select

1 Committees for the biennial period ending June 30, 2005, the following:

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3	ITEM	FISCAL YEARS	
4	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
5	(01) PER DIEM, EXPENSES AND MILEAGE FOR		
6	MEMBERS OF HOUSE SELECT COMMITTEES	<u>\$ 50,000</u>	<u>\$ 50,000</u>

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8 SECTION 11. APPROPRIATION - REAPPROPRIATION AND CARRY FORWARD. There is  
9 hereby appropriated, to the Arkansas House of Representatives, to be payable  
10 from the Constitutional Officers Fund, for the balance remaining on June 30,  
11 2003 in the appropriations enacted to defray the necessary expenses of the  
12 House of Representatives of the Eighty-fourth General Assembly, Item (1) of  
13 Section 2 of Act 4 of 2001 and Sections 4 and 11 of Act 437 of 2001, there to  
14 be used for the same purposes for the Arkansas House of Representatives of  
15 the Eighty-fourth General Assembly, in a sum in the aggregate not to  
16 exceed.....\$2,757,135.

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18 SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
19 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF  
20 FUNDS. The funds appropriated in this Act shall be used to defray the  
21 necessary expenses of the operation of the Office of the Speaker of the House  
22 of Representatives, the Office of the Coordinator of House Legislative  
23 Services, the Office of Parliamentarian, the Chief Clerk's Office, House  
24 Constituency Services Office and other reasonable and necessary expenses of  
25 the House of Representatives of the General Assembly incurred during the  
26 biennial period ending ~~June 30, 2003~~ June 30, 2005. Any balance remaining on  
27 ~~June 30, 2002~~ June 30, 2004 in the appropriations and funds provided by this  
28 Act shall be made available for the fiscal year ending ~~June 30, 2003~~ June  
29 30, 2005 and for the same purpose.

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31 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
32 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
33 AUTHORITY. If the Speaker of the House and the Coordinator of House  
34 Legislative Services determine that any item or portion thereof appropriated  
35 herein for a specific purpose is not needed for such purpose, they may  
36 certify such fact to the State Auditor and the State Auditor shall cause

1 transfer to be made from one item to another.

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3 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
4 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.  
5 In order that exceptionally well-qualified personnel may be recruited and  
6 retained, the House of Representatives may exceed the maximum salary levels  
7 by no more than twenty percent (20%) for no more than one-third (1/3) of the  
8 positions authorized in their biennial operation appropriation act.

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10 SECTION 15. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
11 by this act shall be limited to the appropriation for such agency and funds  
12 made available by law for the support of such appropriations; and the  
13 restrictions of the State Purchasing Law, the General Accounting and  
14 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
15 Procedures and Restrictions Act, or their successors, and other fiscal  
16 control laws of this State, where applicable, and regulations promulgated by  
17 the Department of Finance and Administration, as authorized by law, shall be  
18 strictly complied with in disbursement of said funds.

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20 SECTION 16. LEGISLATIVE INTENT. It is the intent of the General Assembly  
21 that any funds disbursed under the authority of the appropriations contained  
22 in this act shall be in compliance with the stated reasons for which this act  
23 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
24 and Legislative Recommendations contained in the budget manuals prepared by  
25 the Department of Finance and Administration, letters, or summarized oral  
26 testimony in the official minutes of the Arkansas Legislative Council or  
27 Joint Budget Committee which relate to its passage and adoption.

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29 SECTION 17. EMERGENCY CLAUSE. It is found and determined by the General  
30 Assembly, that the Constitution of the State of Arkansas prohibits the  
31 appropriation of funds for more than a two (2) year period; that the  
32 effectiveness of this Act on July 1, 2003 is essential to the operation of  
33 the agency for which the appropriations in this Act are provided, and that in  
34 the event of an extension of the Regular Session, the delay in the effective  
35 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
36 proper administration and provision of essential governmental programs.

1 Therefore, an emergency is hereby declared to exist and this Act being  
2 necessary for the immediate preservation of the public peace, health and  
3 safety shall be in full force and effect from and after July 1, 2003.

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6 APPROVED: 4/2/2003  
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