

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 84th General Assembly
3 Regular Session, 2003
4

A Bill

Act 1187 of 2003
SENATE BILL 703

5 By: Senator Baker
6 By: Representative Scroggin
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For An Act To Be Entitled

10 AN ACT TO PRESCRIBE TIME PERIODS FOR MAINTAINING
11 VARIOUS MUNICIPAL POLICE DEPARTMENT RECORDS; AND
12 FOR OTHER PURPOSES.
13

Subtitle

14 TO PRESCRIBE TIME PERIODS FOR
15 MAINTAINING VARIOUS MUNICIPAL POLICE
16 DEPARTMENT RECORDS.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 SECTION 1. Arkansas Code Title 14, Chapter 2, Subchapter 2, is amended
23 to add an additional section to read as follows:

24 14-2-204. Municipal police department records.

25 (a) All municipalities of the State of Arkansas shall maintain
26 records, if the records are currently being maintained, for the city or town
27 police department or marshal's office as follows:

28 (1) Maintain permanently:

29 (A) Closed municipal police case files for felony and
30 Class A misdemeanor offenses; and

31 (B) Expungement orders of municipal police cases; and

32 (2) Maintain for three (3) years:

33 (A) Accident reports;

34 (B) Incident reports;

35 (C) Offense reports;

36 (D) Fine and bond records;



- 1 (E) Parking meter records;
- 2 (F) Radio logs and complaint cards; and
- 3 (G) Employment records, payroll sheets, time cards, and
- 4 leave requests.

5 (b)(1) However, if maintained for more than ten (10) years after the
6 date the record was created, records under (a)(1) of this section may be
7 copied and maintained in accordance with § 14-2-203.

8 (2) Records under subdivision (a)(2) of this section may be
9 copied in accordance with § 14-2-203 or are subject to disposal after the
10 specified time period has passed.

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13 **APPROVED: 4/9/2003**
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