

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 84th General Assembly
3 Regular Session, 2003
4

As Engrossed: H4/9/03
A Bill

Act 1601 of 2003
HOUSE BILL 1462

5 By: Joint Budget Committee
6
7

For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL
10 SERVICES AND OPERATING EXPENSES FOR THE NORTHWEST
11 ARKANSAS COMMUNITY COLLEGE FOR THE BIENNIAL
12 PERIOD ENDING JUNE 30, 2005; AND FOR OTHER
13 PURPOSES.
14

Subtitle

15
16 AN ACT FOR THE NORTHWEST ARKANSAS
17 COMMUNITY COLLEGE APPROPRIATION FOR THE
18 2003-2005 BIENNIUM.
19
20
21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
23

24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for
25 the Northwest Arkansas Community College for the 2003-2005 biennium, the
26 following maximum number of regular employees whose salaries shall be
27 governed by the provisions of the Uniform Classification and Compensation Act
28 (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory
29 thereto. Provided, however, that any position to which a specific maximum
30 annual salary is set out herein in dollars, shall be exempt from the
31 provisions of said Uniform Classification and Compensation Act. All persons
32 occupying positions authorized herein are hereby governed by the provisions
33 of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-
34 101), or its successor.
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36

Maximum Annual

1		Maximum	Salary Rate	
2	Item	No. of	Fiscal Years	
3	No. Title	Empl oyees	2003-2004	2004-2005
4	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
5	<u>ADMINISTRATIVE POSITIONS</u>			
6	(1) President, NorthWest Arkansas CC	1	\$113,049	\$115,482
7	(2) Chief Academic Officer	1	\$90,225	\$92,338
8	(3) Dean of Institutional Technology	1	\$85,655	\$87,682
9	(4) Chief Development Officer	1	\$84,492	\$86,497
10	(5) Chief Fiscal Officer	1	\$84,492	\$86,497
11	(6) Chief Student Affairs Officer	1	\$84,492	\$86,497
12	(7) Dean of Workforce Development	1	\$69,773	\$71,499
13	(8) Director of Evening College	1	\$69,773	\$71,499
14	(9) Director of Adult Education	1	\$68,502	\$70,204
15	(10) Counselor	11	\$68,500	\$70,202
16	(11) Director of Enrollment Management	1	\$65,617	\$67,264
17	(12) Registrar	1	\$65,617	\$67,264
18	(13) Director of Institutional Research	1	\$64,887	\$66,520
19	(14) Dir. of PR, Grants & Contracts	1	\$64,318	\$65,940
20	(15) Director of Academic Computing	1	\$64,318	\$65,940
21	(16) Director of Admin. Computing	1	\$64,318	\$65,940
22	(17) Director of Distance Learning	1	\$64,318	\$65,940
23	(18) Dir. of Financial Aid	1	\$63,710	\$65,320
24	(19) Business Manager	1	\$62,837	\$64,431
25	(20) Controller	1	\$62,837	\$64,431
26	(21) Director of Physical Plant	1	\$60,599	\$62,150
27	(22) Director of Admissions	1	\$59,695	\$61,229
28	(23) Coordinator of Student Recruitment	1	\$59,644	\$61,177
29	(24) Dir. of Career Planning/Placement	1	\$55,857	\$57,318
30	(25) Project/Program Manager	6	\$54,101	\$55,529
31	(26) Dir. of Student Activities/Org.	1	\$53,909	\$55,333
32	(27) Dir. of Vocational /Tech. Educ.	1	\$49,804	\$51,149
33	(28) Dir. Of Community/Continuing Ed.	1	\$49,606	\$50,945
34	(29) Workforce Specialist	6	\$49,606	\$50,945
35	(30) Project/Program Specialist	7	\$48,710	\$50,025
36	(31) Director of Disability Services	1	\$48,635	\$49,948

1	(32)	Media Specialist	1	\$48,381	\$49,687
2	(33)	Dir. of Developmental Education	1	\$42,696	\$43,849
3	(34)	Academic Advisor	2	\$41,116	\$42,226
4		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
5		<u>CLASSIFIED POSITIONS</u>			
6	(35)	DP Network Manager II -Inst	1		GRADE 22
7	(36)	Systems Programmer II -Inst	1		GRADE 22
8	(37)	Assist Director Financial Aid	1		GRADE 20
9	(38)	Counselor II	2		GRADE 20
10	(39)	DP Network Technician II -Inst	1		GRADE 20
11	(40)	HE Public Safety Supervisor	1		GRADE 20
12	(41)	Management Project Analyst II	2		GRADE 20
13	(42)	NWACC Director of Personnel	1		GRADE 20
14	(43)	Program Coordinator	6		GRADE 20
15	(44)	Systems Analyst I -Inst	1		GRADE 20
16	(45)	Systems Programmer I -Inst	1		GRADE 20
17	(46)	Budget Specialist	1		GRADE 19
18	(47)	Research Project Analyst	1		GRADE 19
19	(48)	Accountant	5		GRADE 18
20	(49)	Assistant Registrar	2		GRADE 18
21	(50)	Computer Supp Specialist I -Inst	1		GRADE 18
22	(51)	Financial Aid Officer II	4		GRADE 18
23	(52)	HE Public Safety Officer II	4		GRADE 18
24	(53)	Management Project Analyst I	1		GRADE 18
25	(54)	Payroll Services Specialist	1		GRADE 18
26	(55)	Purchasing Agent	1		GRADE 18
27	(56)	Personnel Assistant II -INST	1		GRADE 18
28	(57)	Staff Development Specialist II	1		GRADE 18
29	(58)	Administrative Assistant II	3		GRADE 17
30	(59)	Inventory Control Manager	1		GRADE 17
31	(60)	Skilled Trades Worker	3		GRADE 17
32	(61)	Telecommunications Coordinator	1		GRADE 17
33	(62)	Computer Technician II - Inst	2		GRADE 16
34	(63)	Extension Field Representative	1		GRADE 16
35	(64)	Financial Aid Officer I	2		GRADE 16
36	(65)	HE Public Safety Officer I	4		GRADE 16

1	(66)	Pub & Student Recruit Spec I	1	GRADE 16		
2	(67)	Accounting Technician II	7	GRADE 15		
3	(68)	Administrative Assistant I	2	GRADE 15		
4	(69)	Assistant Purchasing Agent	2	GRADE 15		
5	(70)	Laboratory Coordinator	1	GRADE 15		
6	(71)	Administrative Secretary	6	GRADE 14		
7	(72)	Collector	1	GRADE 14		
8	(73)	Library Academic Technician III	2	GRADE 14		
9	(74)	Personnel Assistant I -Inst	1	GRADE 14		
10	(75)	Computer Lab Technician I -Inst	1	GRADE 13		
11	(76)	Head Cashier	1	GRADE 13		
12	(77)	Secretary II	9	GRADE 13		
13	(78)	Accounting Technician I	2	GRADE 12		
14	(79)	Cashier II	2	GRADE 12		
15	(80)	Document Examiner II	2	GRADE 12		
16	(81)	Library Academic Technician II	2	GRADE 12		
17	(82)	Registrar's Assistant	1	GRADE 12		
18	(83)	Secretary I	15	GRADE 11		
19	(84)	Shipping & Receiving Clerk	2	GRADE 11		
20	(85)	Receptionist	2	GRADE 10		
21	(86)	Academic Laboratory Assistant	3	GRADE 9		
22	(87)	Mail Officer	1	GRADE 9		
23	(88)	Equipment Operator	1	GRADE 8		
24	(89)	Custodial Supervisor II	1	GRADE 8		
25	(90)	Maintenance Worker II	3	GRADE 5		
26	(91)	Custodial Worker II	3	GRADE 4		
27	(92)	Maintenance Worker I	3	GRADE 4		
28	(93)	Custodial Worker I	6	GRADE 3		
29		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>				
30		<u>ACADEMIC POSITIONS</u>				
31	(94)	Division Chairperson/Dean	8	\$78,757	\$80,653	
32	(95)	Director of Allied Health	1	\$69,094	\$70,807	
33	(96)	Director of Nursing	1	\$69,094	\$70,807	
34	(97)	Librarian	1	\$68,502	\$70,204	
35	(98)	Special Instructor	13	\$59,644	\$61,177	
36	(99)	Assistant Librarian	3	\$44,033	\$45,222	

1	(100)	Lab. Supervisor	8	\$36,969	\$37,967
2		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
3		<u>ACADEMIC POSITIONS</u>			
4	(101)	Faculty	110	\$59,644	\$61,177
5	(102)	Part-Time Faculty	<u>289</u>	\$29,856	\$30,662
6		MAX. NO. OF EMPLOYEES	636		

7

8 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the

9 Northwest Arkansas Community College for the 2003-2005 biennium, the

10 following maximum number of part-time or temporary employees, to be known as

11 "Extra Help", payable from funds appropriated herein for such purposes:

12 three hundred sixty (360) temporary or part-time employees, when needed, at

13 rates of pay not to exceed those provided in the Uniform Classification and

14 Compensation Act, or its successor, or this act for the appropriate

15 classification.

16

17 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,

18 to the Northwest Arkansas Community College, to be payable from the Northwest

19 Arkansas Community College Fund, for personal services of the Northwest

20 Arkansas Community College for the biennial period ending June 30, 2005, the

21 following:

22					
23	ITEM		FISCAL YEARS		
24	<u>NO.</u>		<u>2003-2004</u>	<u>2004-2005</u>	
25	(01) REGULAR SALARIES		<u>\$ 6,616,754</u>	<u>\$ 6,616,754</u>	

26

27 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to

28 the Northwest Arkansas Community College, to be payable from cash funds as

29 defined by Arkansas Code 19-4-801 of the Northwest Arkansas Community

30 College, for personal services and operating expenses of the Northwest

31 Arkansas Community College for the biennial period ending June 30, 2005, the

32 following:

33					
34	ITEM		FISCAL YEARS		
35	<u>NO.</u>		<u>2003-2004</u>	<u>2004-2005</u>	
36	(01) REGULAR SALARIES		\$ 11,000,000	\$ 12,000,000	

1	(02)	EXTRA HELP	250,000	275,000
2	(03)	PERSONAL SERV MATCHING	4,400,000	4,800,000
3	(04)	MAINT. & GEN. OPERATION		
4	(A)	OPER. EXPENSE	5,000,000	6,000,000
5	(B)	CONF. & TRAVEL	500,000	600,000
6	(C)	PROF. FEES	200,000	250,000
7	(D)	CAP. OUTLAY	3,000,000	3,500,000
8	(E)	DATA PROC.	200,000	200,000
9	(05)	CAPITAL IMPROVEMENTS	22,000,000	25,000,000
10	(06)	DEBT SERVICE	300,000	300,000
11	(07)	FUND TRANS/REFUND/ INVESTMENTS	600,000	600,000
12	(08)	CONTINGENCY	<u>6,000,000</u>	<u>7,000,000</u>
13		TOTAL AMOUNT APPROPRIATED	<u>\$ 53,450,000</u>	<u>\$ 60,525,000</u>

14

15 *SECTION 5. APPROPRIATION - CONTINGENCY. There is hereby appropriated, to*
 16 *the Northwest Arkansas Community College, to be payable from the Northwest*
 17 *Arkansas Community College Fund, for personal services and operating expenses*
 18 *which may be transferred and added to any appropriation line item payable*
 19 *from the Northwest Arkansas Community College Fund by the Northwest Arkansas*
 20 *Community College for the biennial period ending June 30, 2005, the*
 21 *following:*

22

23	ITEM	FISCAL YEARS	
24	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
26	(01) CONTINGENCY	<u>\$ 1,853,464</u>	<u>\$ 1,853,464</u>

27

28 *SECTION 6. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS*
 29 *CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARY*
 30 *ADJUSTMENTS. Due to the highly competitive nature of the employment market in*
 31 *the service area of North West Arkansas Community College the institution*
 32 *shall be authorized to employ new candidates or retain current employees at*
 33 *rates of pay not to exceed Pay Level III for the following classifications:*
 34 *R329, Payroll Services Specialist/grade 18*
 35 *A108, Accounting Technician II, grade 15*
 36 *K012, Academic Library Tech II/grade 12*

- 1 K153, Secretary II/grade 12
 2 K145, Cashier II/grade 13
 3 K155, Secretary I/grade 11
 4 G173, Maintenance Worker I/grade 4
 5 G171, Custodial Worker I/grade 3
 6 V043, Shipping & Receiving Clerk/grade 11
 7 K091, Personnel Assistant I/grade 14
 8 G175, Maintenance Worker II/grade 5
 9 G035, Custodial Worker II/grade 4
 10 B001, Academic Lab Assistant/grade 9
 11 K041, Executive Admin. Secretary/grade 14

12 The institution shall report all such salary adjustments to the State Office
 13 of Personnel Management (Higher Education Section) not later than the pay
 14 period following such action and the Office of Personnel Management shall in
 15 turn report such actions to the Uniform Personnel Committee at the next
 16 scheduled meeting. Authority under this section shall be subject to audit by
 17 both the Office of Personnel Management and the Legislative Council and may
 18 be rescinded for improper use or application.

19 The provisions of this section shall be in effect only from ~~July 1, 2001~~
 20 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

21

22 *SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS*
 23 *CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND*
 24 *BALANCES. The Board of Trustees in its official governing capacity charged*
 25 *with the management or control of the institution of higher learning and the*
 26 *President or Chancellor as the Chief Executive shall certify to the Chief*
 27 *Fiscal Officer of the State and the Legislative Council that as of December*
 28 *31 of each year that sufficient appropriations and funds are available, or*
 29 *will become available, to meet all current and anticipated obligations during*
 30 *the fiscal year for the payment of the obligations when they become due.*
 31 *This certification, signed by the Chair of the Board of Trustees and the*
 32 *President or Chancellor will be forwarded by February 28 of each year or upon*
 33 *release of the previous year's audit by Legislative Audit to the Chief Fiscal*
 34 *Officer of the State and the Legislative Council accompanied by the Board*
 35 *approved published annual financial statement for the preceding fiscal year.*

36 The provisions of this section shall be in effect only from ~~July 1, 2001~~

1 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

2
3 SECTION 8. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized
4 by this act shall be limited to the appropriation for such agency and funds
5 made available by law for the support of such appropriations; and the
6 restrictions of the State Purchasing Law, the General Accounting and
7 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
8 Procedures and Restrictions Act, the Higher Education Expenditures
9 Restrictions Act, or their successors, and other fiscal control laws of this
10 State, where applicable, and regulations promulgated by the Department of
11 Finance and Administration, as authorized by law, shall be strictly complied
12 with in disbursement of said funds.

13
14 SECTION 9. LEGISLATIVE INTENT. It is the intent of the General Assembly
15 that any funds disbursed under the authority of the appropriations contained
16 in this act shall be in compliance with the stated reasons for which this act
17 was adopted, as evidenced by the Agency Requests, Executive Recommendations
18 and Legislative Recommendations contained in the budget manuals prepared by
19 the Department of Finance and Administration, letters, or summarized oral
20 testimony in the official minutes of the Arkansas Legislative Council or
21 Joint Budget Committee which relate to its passage and adoption.

22
23 SECTION 10. EMERGENCY CLAUSE. It is found and determined by the General
24 Assembly, that the Constitution of the State of Arkansas prohibits the
25 appropriation of funds for more than a two (2) year period; that the
26 effectiveness of this Act on July 1, 2003 is essential to the operation of
27 the agency for which the appropriations in this Act are provided, and that in
28 the event of an extension of the Regular Session, the delay in the effective
29 date of this Act beyond July 1, 2003 could work irreparable harm upon the
30 proper administration and provision of essential governmental programs.
31 Therefore, an emergency is hereby declared to exist and this Act being
32 necessary for the immediate preservation of the public peace, health and
33 safety shall be in full force and effect from and after July 1, 2003.

34
35 /s/ Joint Budget Committee

36 APPROVED: 4/21/2003