

1 State of Arkansas
2 91st General Assembly
3 Regular Session, 2017
4

As Engrossed: H3/1/17
A Bill

HOUSE BILL 1239

5 By: House Management
6

7 **For An Act To Be Entitled**

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
10 REPRESENTATIVES - STAFF FOR THE FISCAL YEAR ENDING
11 JUNE 30, 2018; AND FOR OTHER PURPOSES.
12
13

14 **Subtitle**

15 AN ACT FOR THE ARKANSAS HOUSE OF
16 REPRESENTATIVES - STAFF APPROPRIATION FOR
17 THE 2017-2018 FISCAL YEAR.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 *SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established*
23 *for the Arkansas House of Representatives for the 2017-2018 fiscal year, the*
24 *following maximum number of regular employees.*
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			<i>Maximum Annual</i>
			<i>Salary Rate</i>
	<i>Item</i>	<i>No. of</i>	<i>Fiscal Year</i>
	<i>No.</i>	<i>Employees</i>	<i>2017-2018</i>
30	(1) CHIEF OF STAFF	1	GRADE SE03
31	(2) PARLIAMENTARIAN/COORD LEGISLATIVE SERV	1	GRADE SE02
32	(3) HOUSE COUNSEL/ASST PARLIAMENTARIAN	1	GRADE SE02
33	(4) HOUSE ADMINISTRATOR	1	GRADE SE01
34	(5) CHIEF CLERK/FISCAL OFFICER	1	GRADE GS14
35	(6) DIRECTOR OF MEMBER SERVICES	1	GRADE GS14
36	(7) ADMINISTRATIVE SPECIALIST	3	GRADE GS11



1	(8)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE GS11
2	(9)	CHIEF INFORMATION OFFICER	1	GRADE GS11
3	(10)	ASST CHIEF CLERK/ASST FISCAL OFFICER	1	GRADE GS09
4	(11)	PRODUCTION ASSISTANT	2	GRADE GS06
5	(12)	ADMINISTRATIVE RECEPTIONIST	2	GRADE GS05
6	(13)	ASST HOUSE PROPERTIES & FACILITIES MGR	<u>1</u>	GRADE GS05
7		MAX. NO. OF EMPLOYEES	17	

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9 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 10 House of Representatives for the 2017-2018 fiscal year, the following maximum
 11 number of part-time or temporary employees, to be known as "Extra Help",
 12 payable from funds appropriated herein for such purposes: seven (7)
 13 temporary or part-time employees, when needed, at rates of pay not to exceed
 14 those provided in the Uniform Classification and Compensation Act, or its
 15 successor, or this act for the appropriate classification.

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17 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 18 Arkansas House of Representatives, to be payable from the State Central
 19 Services Fund, for personal services and operating expenses of the Arkansas
 20 House of Representatives and the staff of the Arkansas House of
 21 Representatives for the fiscal year ending June 30, 2018, the following:

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23	ITEM	FISCAL YEAR
24	<u>NO.</u>	<u>2017-2018</u>
25	(01) REGULAR SALARIES	\$1,361,111
26	(02) EXTRA HELP	100,000
27	(03) PERSONAL SERV MATCHING	381,119
28	(04) MAINTENANCE & GENERAL OPERATIONS	700,000
29	(05) MAINT. & GEN. OPERATION	
30	(A) OPER. EXPENSE	0
31	(B) CONF. & TRAVEL	0
32	(C) PROF. FEES	75,000
33	(D) CAP. OUTLAY	0
34	(E) DATA PROC.	<u>0</u>
35	TOTAL AMOUNT APPROPRIATED	<u>\$2,617,230</u>

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1 SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to
 2 the Arkansas House of Representatives, to be payable from the Constitutional
 3 Officers Fund, for payment of per diem and mileage of members and newly
 4 elected members who attend the Institute of Legislative Procedure, House
 5 Legislative Orientation, and any other briefing meetings held prior to the
 6 convening of a Legislative Session of the General Assembly, the sum of
 7\$200,000.

9 SECTION 5. APPROPRIATION - INFORMATION TECHNOLOGY. There is hereby
 10 appropriated, to the Arkansas House of Representatives, to be payable from
 11 the State Central Services Fund, for operating expenses required in
 12 continuing the automating of the legislative process of the Arkansas House of
 13 Representatives for the fiscal year ending June 30, 2018, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2017-2018</u>
(01) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	\$250,000
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	250,000
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$500,000</u></u>

25 SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby
 26 established for the Arkansas House of Representatives - Member Services for
 27 the 2017-2018 fiscal year, the following maximum number of regular employees.

<i>Item</i>	<i>Title</i>	<i>Maximum No. of Employees</i>	<i>Maximum Annual Salary Rate Fiscal Year 2017-2018</i>
<u>No.</u>	<u>Title</u>	<u>Employees</u>	<u>2017-2018</u>
(1)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE III	8	GRADE GS09
(2)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE I	3	GRADE GS06
(3)	HOUSE LEGISLATIVE COMMITTEE SECRETARY I	<u>1</u>	GRADE GS05

1 SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby
 2 appropriated, to the Arkansas House of Representatives, to be payable from
 3 the State Central Services Fund, for personal services and operating expenses
 4 of the Arkansas House of Representatives - Supplemental Staffing for the
 5 fiscal year ending June 30, 2018, the following:

7 ITEM	FISCAL YEAR
8 <u>NO.</u>	<u>2017-2018</u>
9 (01) REGULAR SALARIES	\$1,379,953
10 (02) PERSONAL SERV MATCHING	386,387
11 (03) MAINT. & GEN. OPERATION	
12 (A) OPER. EXPENSE	155,000
13 (B) CONF. & TRAVEL	33,825
14 (C) PROF. FEES	5,000
15 (D) CAP. OUTLAY	61,424
16 (E) DATA PROC.	<u>10,000</u>
17 TOTAL AMOUNT APPROPRIATED	<u><u>\$2,031,589</u></u>

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 19 SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is
 20 hereby appropriated, to the Arkansas House of Representatives, to be payable
 21 from the State Central Services Fund, for paying per diem, expenses and
 22 mileage to members of the House of Representatives attending regular and
 23 special meetings and other committee related activities of the House Select
 24 Committees for the fiscal year ending June 30, 2018, the following:

26 ITEM	FISCAL YEAR
27 <u>NO.</u>	<u>2017-2018</u>
28 (01) PER DIEM, EXPENSES AND MILEAGE FOR	
29 MEMBERS OF HOUSE SELECT COMMITTEES	<u><u>\$100,000</u></u>

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 31 SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS
 32 FUND. There is hereby appropriated, to the Arkansas House of Representatives,
 33 to be payable from the Constitutional Officers Fund, for the balance
 34 remaining on June 30, 2017 in the appropriations enacted to defray any
 35 necessary expenses of the House of Representatives of the Ninety-First
 36 General Assembly, Section 2 of Act 1 of 2016, Sections 4 and 11 of Act 201 of

1 2016, and HB1001 as introduced in the 2017 Regular Session, there to be used
 2 for the same purposes for the Arkansas House of Representatives of the
 3 Ninety-First General Assembly, the sum in the aggregate not to exceed
 4\$3,079,226.

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 6 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES
 7 FUND. There is hereby appropriated, to the Arkansas House of Representatives,
 8 to be payable from the State Central Services Fund, for the balance remaining
 9 on June 30, 2017 in the appropriations enacted to defray any necessary
 10 expenses of the House of Representatives of the Ninety-First General
 11 Assembly, Sections 3, 5, 7, 9, 10 and 12 of Act 201 of 2016, there to be used
 12 for the same purposes for the Arkansas House of Representatives of the
 13 Ninety-First General Assembly, the sum in the aggregate not to exceed
 14\$3,000,000.

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 16 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 17 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
 18 FUNDS. The funds appropriated in this Act shall be used to defray the
 19 necessary expenses of the operation of the Office of the Speaker of the House
 20 of Representatives, the Office of the Chief of Staff, the Office of the
 21 Coordinator of House Legislative Services, the Office of Parliamentarian, the
 22 Chief Clerk's Office, House Member Services Office and other reasonable and
 23 necessary expenses of the House of Representatives of the General Assembly
 24 incurred during the fiscal year ending June 30, ~~2017~~ 2018. Any balance
 25 remaining on June 30, ~~2016~~ 2017 in the funds provided by this Act shall be
 26 made available for the fiscal year ending June 30, ~~2017~~ 2018 and for the same
 27 purposes.

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 29 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 30 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
 31 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
 32 designee determine that any item or portion thereof appropriated herein for a
 33 specific purpose is not needed for such purpose, they may certify such fact
 34 to the State Auditor and the State Auditor shall cause a transfer to be made
 35 from one item to another.

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1 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
2 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
3 In order that exceptionally well-qualified personnel may be recruited and
4 retained, the House of Representatives may exceed the maximum salary levels
5 by no more than twenty percent (20%) for no more than one-third (1/3) of the
6 positions authorized in their operation appropriation act, may exceed the
7 maximum salary levels for the purpose of merit adjustments for all positions,
8 and may promote a maximum of two grades for no more than one-third (1/3) of
9 the classified positions authorized in its operation appropriation act.

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11 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
12 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
13 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
14 video materials by or under the direction of the House of Representatives
15 shall not be used for the following:

16 (a) A person may not use audio or video materials produced by or under the
17 direction of the House of Representatives in political or campaign
18 advertising.

19 (b) A person may not use audio or video materials produced by or under the
20 direction of the House of Representatives for a commercial purpose.

21 (1) In this section, "commercial purpose" means a purpose that is
22 intended to result in a profit or other tangible benefit.

23 (c) The House Management Committee may give permission to an entity to use
24 the audio or video materials for public education governmental
25 broadcast which shall not conflict with subsection (b).

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27 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
28 authorized by this act shall be limited to the appropriation for such agency
29 and funds made available by law for the support of such appropriations; and
30 the restrictions of the State Procurement Law, the General Accounting and
31 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
32 Procedures and Restrictions Act, or their successors, and other fiscal
33 control laws of this State, where applicable, and regulations promulgated by
34 the Department of Finance and Administration, as authorized by law, shall be
35 strictly complied with in disbursement of said funds.

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1 SECTION 18. LEGISLATIVE INTENT. It is the intent of the General
2 Assembly that any funds disbursed under the authority of the appropriations
3 contained in this act shall be in compliance with the stated reasons for
4 which this act was adopted, as evidenced by the Agency Requests, Executive
5 Recommendations and Legislative Recommendations contained in the budget
6 manuals prepared by the Department of Finance and Administration, letters, or
7 summarized oral testimony in the official minutes of the Arkansas Legislative
8 Council or Joint Budget Committee which relate to its passage and adoption.

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10 SECTION 19. EMERGENCY CLAUSE. It is found and determined by the
11 General Assembly, that the Constitution of the State of Arkansas prohibits
12 the appropriation of funds for more than a one (1) year period; that the
13 effectiveness of this Act on July 1, 2017 is essential to the operation of
14 the agency for which the appropriations in this Act are provided, and that in
15 the event of an extension of the legislative session, the delay in the
16 effective date of this Act beyond July 1, 2017 could work irreparable harm
17 upon the proper administration and provision of essential governmental
18 programs. Therefore, an emergency is hereby declared to exist and this Act
19 being necessary for the immediate preservation of the public peace, health
20 and safety shall be in full force and effect from and after July 1, 2017.

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22 */s/House Management*

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25 **APPROVED: 03/15/2017**
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