

1 State of Arkansas  
2 91st General Assembly  
3 Fiscal Session, 2018  
4

# A Bill

HOUSE BILL 1086

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN  
10 SERVICES - DIVISION OF COUNTY OPERATIONS FOR THE  
11 FISCAL YEAR ENDING JUNE 30, 2019; AND FOR OTHER  
12 PURPOSES.  
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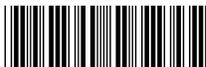
## Subtitle

15 AN ACT FOR THE DEPARTMENT OF HUMAN  
16 SERVICES - DIVISION OF COUNTY OPERATIONS  
17 APPROPRIATION FOR THE 2018-2019 FISCAL  
18 YEAR.  
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22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
25 for the Department of Human Services - Division of County Operations for the  
26 2018-2019 fiscal year, the following maximum number of regular employees.  
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Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2018-2019
32	(1)	N018N DHS DEP DIR COUNTY OPERATIONS	1	GRADE SE01
33	(2)	L013N GENERAL PHYSICIAN	3	GRADE MP06
34	(3)	D007C INFORMATION SYSTEMS MANAGER	1	GRADE IT08
35	(4)	D052C SOFTWARE SUPPORT ANALYST	1	GRADE IT05
36	(5)	D061C INFORMATION SYSTEMS COORDINATION SPEC	5	GRADE IT05



1	(6)	D079C COMPUTER SUPPORT TECHNICIAN	7	GRADE IT02
2	(7)	R048C DHS CHIEF HUMAN RESOURCES OFFICER	1	GRADE GS15
3	(8)	N102N DHS/DCO ASSISTANT DIRECTOR	2	GRADE GS14
4	(9)	N108N DHS/DCO ASST DEP DIR	2	GRADE GS13
5	(10)	N141N DHS/DCO AREA DIRECTOR	6	GRADE GS12
6	(11)	N167N DHS POLICY & RESEARCH DIRECTOR	1	GRADE GS12
7	(12)	N168N DHS DIR HOME & COMMUNITY BASED SVCS	1	GRADE GS12
8	(13)	G022C DHS DIRECTOR OF EMERGENCY OPERATIONS	1	GRADE GS11
9	(14)	A024C DHS DIVISION CHIEF FISCAL OFFICER	1	GRADE GS11
10	(15)	G100C DHS COUNTY ADMINISTRATOR III	9	GRADE GS10
11	(16)	G111C DHS COUNTY ADMINISTRATOR II	29	GRADE GS09
12	(17)	G099C DHS PROGRAM ADMINISTRATOR	4	GRADE GS09
13	(18)	M014C PROGRAM ELIGIBILITY COORDINATOR III	9	GRADE GS09
14	(19)	E025C EDUCATIONAL SPECIALIST	1	GRADE GS09
15	(20)	G083C DHS/DAAS DIVISION MANAGER	1	GRADE GS08
16	(21)	M018C PROGRAM ELIGIBILITY COORDINATOR II	32	GRADE GS08
17	(22)	E023C TRAINING PROJECT MANAGER	1	GRADE GS08
18	(23)	G152C DHS PROGRAM MANAGER	10	GRADE GS08
19	(24)	G129C DHS/DCO PROGRAM MANAGER	5	GRADE GS08
20	(25)	G130C DHS COUNTY ADMINISTRATOR I	39	GRADE GS08
21	(26)	G147C GRANTS COORDINATOR	2	GRADE GS07
22	(27)	M025C PROGRAM ELIGIBILITY COORDINATOR I	34	GRADE GS07
23	(28)	M037C PROGRAM ELIGIBILITY SUPERVISOR	101	GRADE GS07
24	(29)	M042C DHS STAFF SUPERVISOR	4	GRADE GS07
25	(30)	E040C STAFF DEVELOPMENT COORDINATOR	5	GRADE GS07
26	(31)	G182C DHS/DDS PROGRAM COORDINATOR	1	GRADE GS07
27	(32)	G183C DHS PROGRAM COORDINATOR	3	GRADE GS07
28	(33)	X095C QUALITY ASSURANCE ANALYST	5	GRADE GS07
29	(34)	G267C DHS PROGRAM ELIGIBILITY ANALYST	13	GRADE GS07
30	(35)	X136C QUALITY ASSURANCE REVIEWER	32	GRADE GS06
31	(36)	X154C PUBLIC ASSISTANCE INVESTIGATOR	20	GRADE GS06
32	(37)	G210C DHS PROGRAM SPECIALIST	12	GRADE GS06
33	(38)	E046C TRAINING INSTRUCTOR	13	GRADE GS06
34	(39)	C037C ADMINISTRATIVE ANALYST	4	GRADE GS06
35	(40)	M066C PROGRAM ELIGIBILITY SPECIALIST	897	GRADE GS06
36	(41)	R027C BUDGET SPECIALIST	2	GRADE GS06

1	(42)	G178C POLICY DEVELOPMENT COORDINATOR	7	GRADE GS06
2	(43)	G180C GRANTS ANALYST	10	GRADE GS06
3	(44)	C054C LOCAL OFFICE ADMINISTRATIVE SPEC	34	GRADE GS05
4	(45)	C056C ADMINISTRATIVE SPECIALIST III	8	GRADE GS04
5	(46)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
6	(47)	C072C ADMINISTRATIVE SUPPORT SPECIALIST	1	GRADE GS04
7	(48)	D086C CALL CENTER ANALYST	9	GRADE GS04
8	(49)	V016C COMMODITY SPECIALIST	3	GRADE GS04
9	(50)	V021C SURPLUS PROPERTY AGENT	1	GRADE GS04
10	(51)	C073C ADMINISTRATIVE SPECIALIST II	13	GRADE GS03
11	(52)	C062C LOCAL OFFICE ADMINISTRATIVE ASSISTANT	455	GRADE GS03
12	(53)	C087C ADMINISTRATIVE SPECIALIST I	3	GRADE GS02
13	(54)	D092C CALL CENTER SPECIALIST	<u>1</u>	GRADE GS02
14		MAX. NO. OF EMPLOYEES	1,867	

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16 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for  
 17 the Department of Human Services - Division of County Operations - Operations  
 18 for the 2018-2019 fiscal year, the following maximum number of part-time or  
 19 temporary employees, to be known as "Extra Help", payable from funds  
 20 appropriated herein for such purposes: thirty-seven (37) temporary or part-  
 21 time employees, when needed, at rates of pay not to exceed those provided in  
 22 the Uniform Classification and Compensation Act, or its successor, or this  
 23 act for the appropriate classification.

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25 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,  
 26 to the Department of Human Services - Division of County Operations, to be  
 27 payable from the paying account as determined by the Chief Fiscal Officer of  
 28 the State, for personal services and operating expenses of the Department of  
 29 Human Services - Division of County Operations - Operations for the fiscal  
 30 year ending June 30, 2019, the following:

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32	ITEM	FISCAL YEAR
33	<u>NO.</u>	<u>2018-2019</u>
34	(01) REGULAR SALARIES	\$61,508,997
35	(02) EXTRA HELP	629,812
36	(03) PERSONAL SERVICES MATCHING	23,964,858

1	(04) OVERTIME	25,000
2	(05) MAINT. & GEN. OPERATION	
3	(A) OPER. EXPENSE	25,262,283
4	(B) CONF. & TRAVEL	200,084
5	(C) PROF. FEES	6,499,735
6	(D) CAP. OUTLAY	0
7	(E) DATA PROC.	0
8	(06) DATA PROCESSING SERVICES	<u>7,090,177</u>
9	TOTAL AMOUNT APPROPRIATED	<u>\$125,180,946</u>

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11 SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER  
 12 - CASH. There is hereby appropriated, to the Department of Human Services -  
 13 Division of County Operations, to be payable from the cash fund deposited in  
 14 the State Treasury as determined by the Chief Fiscal Officer of the State,  
 15 for operating expenses of the Department of Human Services - Division of  
 16 County Operations - Commodity Distribution and Salvage Container - Cash for  
 17 the fiscal year ending June 30, 2019, the following:

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19	ITEM	FISCAL YEAR
20	<u>NO.</u>	<u>2018-2019</u>
21	(01) MAINT. & GEN. OPERATION	
22	(A) OPER. EXPENSE	\$130,186
23	(B) CONF. & TRAVEL	9,490
24	(C) PROF. FEES	0
25	(D) CAP. OUTLAY	0
26	(E) DATA PROC.	<u>0</u>
27	TOTAL AMOUNT APPROPRIATED	<u>\$139,676</u>

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29 SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby  
 30 appropriated, to the Department of Human Services - Division of County  
 31 Operations, to be payable from the federal funds as designated by the Chief  
 32 Fiscal Officer of the State, for federally funded grants of the Department of  
 33 Human Services - Division of County Operations - Grants - Federal for the  
 34 fiscal year ending June 30, 2019, the following:

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36	ITEM	FISCAL YEAR
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1	<u>NO.</u>	<u>2018-2019</u>
2	(01) EMERGENCY FOOD PROGRAM	\$729,295
3	(02) LOW INCOME ENERGY ASSISTANCE PROGRAM	28,000,000
4	(03) REFUGEE RESETTLEMENT PROGRAM	12,000
5	(04) HOMELESS ASSISTANCE GRANT	<u>2,638,091</u>
6	TOTAL AMOUNT APPROPRIATED	<u><u>\$31,379,386</u></u>

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 8 SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby  
 9 appropriated, to the Department of Human Services - Division of County  
 10 Operations, to be payable from the Department of Human Services Grants Fund  
 11 Account, for grant payments of the Department of Human Services - Division of  
 12 County Operations - Grants - State for the fiscal year ending June 30, 2019,  
 13 the following:

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15	ITEM	FISCAL YEAR
16	<u>NO.</u>	<u>2018-2019</u>
17	(01) AID TO AGED, BLIND, DISABLED	<u><u>\$4,000</u></u>

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 19 SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to  
 20 the Department of Human Services - Division of County Operations, to be  
 21 payable from the paying account as determined by the Chief Fiscal Officer of  
 22 the State, for grant payments of the Department of Human Services - Division  
 23 of County Operations - Grants for the fiscal year ending June 30, 2019, the  
 24 following:

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26	ITEM	FISCAL YEAR
27	<u>NO.</u>	<u>2018-2019</u>
28	(01) TANF BLOCK GRANT	\$14,637,000
29	(02) COMMUNITY SERVICE BLOCK GRANT	9,783,146
30	(03) SUPPLEMENTAL NUTRITION ASSISTANCE	
31	PROGRAM (SNAP)	<u>343,235</u>
32	TOTAL AMOUNT APPROPRIATED	<u><u>\$24,763,381</u></u>

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 34 SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby  
 35 appropriated, to the Department of Human Services - Division of County  
 36 Operations, to be payable from the County Operations Fund Account, for grant

1 payments of the Department of Human Services - Division of County Operations  
 2 - Hunger Coalition for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) HUNGER COALITION GRANTS AND AID	<u>\$995,113</u>

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 8 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 9 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-  
 10 AGENCY TRANSFER OF STATE GENERAL REVENUE FOR TEMPORARY ASSISTANCE FOR NEEDY  
 11 FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department  
 12 of Human Services (DHS) and the Director of the Department of Workforce  
 13 Services (DWS), the Chief Fiscal Officer of the State may approve up to  
 14 \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program  
 15 to be transferred to the Department of Human Services - Division of County  
 16 Operations in support of Arkansas' Temporary Assistance for Needy Families  
 17 (TANF) Programs or any related Separate State Programs. The Director of the  
 18 Department of Workforce Services shall provide a report of all transfers made  
 19 to the DHS - Division of County Operations to the Performance Evaluation and  
 20 Expenditure Review Committee of the Arkansas Legislative Council and/or Joint  
 21 Budget Committee. The report must include the justification for and the  
 22 amount of the completed transfers.

23 The provisions of this section shall be in effect only from July 1, ~~2017~~  
 24 2018 through June 30, ~~2018~~ 2019.

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 26 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 27 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION  
 28 OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be  
 29 permissible for the Division of County Operations to implement the following  
 30 exemptions in the event that a State or Federal Disaster is declared: (1)  
 31 Exceed the 240 hour per quarter limit on the purchase of temporary help; and,  
 32 (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help  
 33 positions.

34 The provisions of this section shall be in effect only from July 1, ~~2017~~  
 35 2018 through June 30, ~~2018~~ 2019.

1 SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds  
2 authorized by this act shall be limited to the appropriation for such agency  
3 and funds made available by law for the support of such appropriations; and  
4 the restrictions of the State Procurement Law, the General Accounting and  
5 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
6 Procedures and Restrictions Act, or their successors, and other fiscal  
7 control laws of this State, where applicable, and regulations promulgated by  
8 the Department of Finance and Administration, as authorized by law, shall be  
9 strictly complied with in disbursement of said funds.

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11 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General  
12 Assembly that any funds disbursed under the authority of the appropriations  
13 contained in this act shall be in compliance with the stated reasons for  
14 which this act was adopted, as evidenced by the Agency Requests, Executive  
15 Recommendations and Legislative Recommendations contained in the budget  
16 manuals prepared by the Department of Finance and Administration, letters, or  
17 summarized oral testimony in the official minutes of the Arkansas Legislative  
18 Council or Joint Budget Committee which relate to its passage and adoption.

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20 SECTION 13. EFFECTIVE DATE. This act is effective on and after July 1,  
21 2018.

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24 **APPROVED: 3/9/18**  
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