

Stricken language would be deleted from present law. Underlined language would be added to present law.

1 State of Arkansas
2 81st General Assembly
3 Regular Session, 1997

A Bill

ACT 433 OF 1997
HOUSE BILL 1918

4
5 By: House Management Committee
6
7

For An Act To Be Entitled

8
9 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND
10 OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
11 REPRESENTATIVES STAFF SERVICES FOR THE BIENNIAL PERIOD
12 ENDING JUNE 30, 1999; AND FOR OTHER PURPOSES."
13

Subtitle

14
15 "AN ACT FOR THE ARKANSAS HOUSE OF
16 REPRESENTATIVES STAFF SERVICES
17 APPROPRIATION FOR THE 1997-99 BIENNIUM."
18

19 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
20

21 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
22 for the Arkansas House of Representatives for the 1997-99 biennium, the
23 following maximum number of regular employees whose salaries shall be governed
24 by the provisions of the Uniform Classification and Compensation Act (Arkansas
25 Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.
26 Provided, however, that any position to which a specific maximum annual salary
27 is set out herein in dollars, shall be exempt from the provisions of said
28 Uniform Classification and Compensation Act. All persons occupying positions
29 authorized herein are hereby governed by the provisions of the Regular
30 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its
31 successor.
32

| Item | Class | No. of | Maximum Annual |
|----------------|-----------------|------------------|----------------------------|
| | | Employees | Salary Rate |
| | | | Fiscal Years |
| No. | Code | Title | 1997-98 1998-99 |

| | | | | | |
|----|------|---------------------------------------|----------|----------|----------|
| 1 | (01) | COORDINATOR OF HOUSE LEGISLATIVE | | | |
| 2 | | SVS/PARLIAMENTARIAN/ADMIN. ASS'T. | 1 | \$81,353 | \$83,631 |
| 3 | (02) | ADMINSTRATIVE ASSISTANT | 2 | \$70,000 | \$71,960 |
| 4 | (03) | HOUSE INFORMATION DIRECTOR | 1 | \$62,676 | \$64,431 |
| 5 | (04) | ASSISTANT HOUSE INFORMATION DIRECTOR | 1 | \$50,000 | \$51,400 |
| 6 | (05) | ASSISTANT COORDINATOR OF HOUSE | | | |
| 7 | | LEGIS. SERVICES/EXEC. SECRETARY | 1 | \$51,366 | \$52,804 |
| 8 | (06) | CHIEF CLERK OF THE HOUSE | 1 | \$37,080 | \$38,118 |
| 9 | (07) | FISCAL OFFICER | 1 | \$36,201 | \$37,215 |
| 10 | (08) | ASS'T. EXEC. SEC./RECEPTIONIST | 1 | \$29,043 | \$29,856 |
| 11 | (09) | HOUSE PROPERTIES & FACILITIES MGR. | 1 | \$32,581 | \$33,493 |
| 12 | (10) | ASSISTANT HOUSE PROPERTIES & | | | |
| 13 | | FACILITIES MANAGER | 1 | \$25,000 | \$25,700 |
| 14 | (11) | ASS'T. EXEC. SECRETARY/CALENDAR CLERK | 1 | \$27,483 | \$28,253 |
| 15 | (12) | ASS'T. EXEC. SECRETARY/JOURNAL CLERK | <u>1</u> | \$27,483 | \$28,253 |
| 16 | | MAXIMUM NUMBER OF EMPLOYEES | 13 | | |

18 SECTION 2. EXTRA HELP . There is hereby authorized, for the
 19 Arkansas House of Representatives for the 1997-99 biennium, the following
 20 maximum number of part-time or temporary employees, to be known as "Extra
 21 Help", payable from funds appropriated herein for such purposes: Seven (7)
 22 temporary or part-time employees, when needed, at rates of pay not to exceed
 23 those provided in the Uniform Classification and Compensation Act, or its
 24 successor, or this act for the appropriate classification.

26 SECTION 3. APPROPRIATIONS - STAFF. There is hereby appropriated, to the
 27 Arkansas House of Representatives, to be payable from the State Central
 28 Services Fund, for personal services and operating expenses of the Arkansas
 29 House of Representatives and the staff of the Arkansas House of
 30 Representatives for the biennial period ending June 30, 1999, the following:

| 32 | ITEM | | FISCAL YEARS | |
|----|----------------|------------------|--------------------|--------------------|
| 33 | NO. | | 1997-98 | 1998-99 |
| 34 | (1) | REGULAR SALARIES | \$ 600,266 | \$ 617,074 |
| 35 | (2) | EXTRA HELP | 70,000 | 70,000 |

| | | | | |
|---|-----|----------------------------------|-------------------|-------------------|
| 1 | (3) | PERSONAL SERVICES MATCHING | 155,000 | 159,340 |
| 2 | (4) | MAINTENANCE & GENERAL OPERATIONS | <u>137,700</u> | <u>71,400</u> |
| 3 | | TOTAL AMOUNT APPROPRIATED | <u>\$ 962,966</u> | <u>\$ 917,814</u> |

4

5 SECTION 4. SPECIAL LANGUAGE - SALARIES. In order that exceptionally
6 well-qualified personnel may be recruited and retained, the House of
7 Representatives may exceed the maximum salary levels by no more than twenty
8 percent (20%) for no more than one-third (1/3) of the positions authorized in
9 their biennial operation appropriation act.

10

11 SECTION 5. APPROPRIATIONS - INSTITUTE. There is hereby appropriated, to
12 the Arkansas House of Representatives, to be payable from the Constitutional
13 Officers Fund, for payment of per diem and mileage of members and
14 newly-elected members who attend the Biennial Institute of Legislative
15 Procedure held prior to the convening of the 1999 Regular Session of the
16 General Assembly, the sum of \$75,000.

17

18 SECTION 6. REAPPROPRIATION AND CARRY FORWARD. There is hereby
19 appropriated, to the Arkansas House of Representatives, to be payable from the
20 Constitutional Officers Fund, the balance remaining on June 30, 1997 in the
21 appropriations enacted to defray the expenses of the House of Representatives
22 of the Eighty-First General Assembly, Act 4 of the First Extraordinary Session
23 of the Eightieth General Assembly, and Section 7 of Act 476 of 1995, there to
24 be used for the same purposes for the Arkansas House of Representatives of the
25 Eighty-First General Assembly in a sum in the aggregate of not to exceed
26 \$1,800,000.

27

28 SECTION 7. SPECIAL LANGUAGE. TRANSFER AUTHORITY. If the Speaker of the
29 House and the Coordinator of House Legislative Services determine that any
30 item or portion thereof appropriated herein for a specific purpose is not
31 needed for such purpose, they may certify such fact to the State Auditor and
32 the State Auditor shall cause transfer to be made from one item to another.

33

34 SECTION 8. SPECIAL LANGUAGE. USES OF FUNDS. The funds appropriated in
35 this Act shall be used to defray the necessary expenses of the operation of

1 the Office of the Speaker of the House of Representatives, the Office of the
 2 Coordinator of House Legislative Services, the Office of Parliamentarian, the
 3 Chief Clerk's Office, and other reasonable and necessary expenses of the House
 4 of Representatives of the Eighty-First General Assembly incurred during the
 5 biennial period ending June 30, 1999. Any balance remaining on June 30, 1998
 6 in the appropriations and funds provided by this act shall be made available
 7 for the fiscal year ending June 30, 1999 and for the same purposes.

8
 9 SECTION 9. There is hereby appropriated, to the Arkansas House of
 10 Representatives, payable from the State Central Services Fund, for expenses
 11 required in continuing the automation of the legislative process for the
 12 Arkansas House of Representatives, the sum of \$500,000.

13
 14 SECTION 10. REGULAR SALARIES - CONSTITUENCY SERVICES. There is hereby
 15 established for the Arkansas House of Representatives - Constituency Services
 16 for the 1997-99 biennium, the following maximum number of regular employees,
 17 the grades to be assigned to the respective positions, and the maximum annual
 18 salaries for each such position. The maximum annual salary for the position
 19 assigned to grades shall be determined in accordance with, but shall not
 20 exceed the maximum annual amount for the grade assigned herein, as established
 21 in Arkansas Code §21-5-209. The maximum annual salary of the House
 22 Constituency Services Director shall not exceed the maximum set forth herein.
 23 Except for the purpose of determining the maximum annual salary rate, which
 24 is to be applicable to each of the positions to which a salary grade is
 25 assigned hereinafter, in accordance with the provisions of Arkansas Code §21-
 26 5-209, all positions set forth herein shall be exempt from other provisions of
 27 the Uniform Classification and Compensation Act, or its successor, but shall
 28 not be exempt from the provisions of the Regular Salaries Procedures and
 29 Restrictions Act, or its successor.

30
 31

| | | | Maximum Annual | | |
|------|-------|--------------------------------------|----------------|--------------|----------|
| | | | Maximum | Salary Rate | |
| | | | No. of | Fiscal Years | |
| Item | Class | | Employees | 1997-98 | 1998-99 |
| No. | Code | Title | | | |
| 34 | (1) | House Constituency Services Director | 1 | \$47,000 | \$48,504 |

35

| | | | |
|---|-------------------------------------|----------|----------|
| 1 | (2) Legislative Analyst | 4 | Grade 22 |
| 2 | (3) Legislative Committee Secretary | <u>1</u> | Grade 14 |
| 3 | Maximum No. of Employees | 6 | |

4

5 SECTION 11. APPROPRIATIONS - CONSTITUENCY SERVICES. There is hereby
 6 appropriated, to the Arkansas House of Representatives, to be payable from the
 7 State Central Services Fund, for personal services and operating expenses of
 8 ~~the Arkansas House of Representatives Constituency Services for the biennial~~
 9 period ending June 30, 1999, the following:

10

| 11 | ITEM | FISCAL YEARS | |
|----|---------------------------------------|------------------|------------------|
| 12 | NO. | 1997-98 | 1998-99 |
| 13 | (01) REGULAR SALARIES | \$263,684 | \$265,188 |
| 14 | (02) EXTRA HELP | | |
| 15 | (03) PERSONAL SERVICES MATCHING | 65,921 | 66,297 |
| 16 | (04) MAINTENANCE & GENERAL OPERATIONS | | |
| 17 | (A) OPER. EXPENSES | 6,000 | 6,150 |
| 18 | (B) CONF. & TRAVEL | 15,000 | 15,375 |
| 19 | (C) PROF. FEES | 0 | 0 |
| 20 | (D) CAPITAL OUTLAY | 0 | 0 |
| 21 | (E) DATA PROCESSING | _____ | _____ |
| 22 | TOTAL AMOUNT APPROPRIATED | <u>\$350,605</u> | <u>\$353,010</u> |

23

24

25 SECTION 12. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 26 established for the Arkansas House of Representatives - Supplemental Staffing
 27 for the 1997-99 biennium, the following maximum number of regular employees,
 28 the grades to be assigned to the respective positions, and the maximum annual
 29 salaries for each such position. The maximum annual salary for the position
 30 assigned to grades shall be determined in accordance with, but shall not
 31 exceed the maximum annual amount for the grade assigned herein, as established
 32 in Arkansas Code §21-5-209. Except for the purpose of determining the maximum
 33 annual salary rate, which is to be applicable to each of the positions to
 34 which a salary grade is assigned hereinafter, in accordance with the
 35 provisions of Arkansas Code §21-5-209, all positions set forth herein shall be

1 exempt from other provisions of the Uniform Classification and Compensation
 2 Act, or its successor, but shall not be exempt from the provisions of the
 3 Regular Salaries Procedures and Restrictions Act, or its successor.

| | | | Maximum Annual | |
|--------|-------|---------------------------------|----------------|----------------------|
| | | | Maximum | Salary Rate |
| 7 Item | Class | | No. of | Fiscal Years |
| 8 No. | Code | Title | Employees | 1997-98 1998-99 |
| 9 (1) | | Legislative Analyst | 10 | Grade 22 |
| 10 (2) | | Management Project Analyst | 1 | Grade 19 |
| 11 (3) | | Legislative Committee Secretary | <u>5</u> | Grade 14 |
| 12 | | Maximum No. of Employees | 16 | |

14 SECTION 13. APPROPRIATIONS - SUPPLEMENTAL STAFFING. There is hereby
 15 appropriated, to the Arkansas House of Representatives, to be payable from the
 16 ~~State Central Services Fund, for personal services and operating expenses of~~
 17 the Arkansas House of Representatives - Supplemental Staffing for the biennial
 18 period ending June 30, 1999, the following:

| 20 ITEM | FISCAL YEARS | |
|--|------------------|------------------|
| 21 NO. | 1997-98 | 1998-99 |
| 22 (01) REGULAR SALARIES | \$586,615 | \$586,615 |
| 23 (02) EXTRA HELP | | |
| 24 (03) PERSONAL SERVICES MATCHING | 146,654 | 146,654 |
| 25 (04) MAINTENANCE & GENERAL OPERATIONS | | |
| 26 (A) OPER. EXPENSES | 33,600 | 34,440 |
| 27 (B) CONF. & TRAVEL | 33,000 | 33,825 |
| 28 (C) PROF. FEES | 0 | 0 |
| 29 (D) CAPITAL OUTLAY | 61,424 | 0 |
| 30 (E) DATA PROCESSING | _____ | _____ |
| 31 TOTAL AMOUNT APPROPRIATED | <u>\$861,293</u> | <u>\$801,534</u> |

33 SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
 34 authorized by this Act shall be limited to the appropriation for such agency
 35 and funds made available by law for the support of such appropriations; and

1 the restrictions of the State Purchasing Law, the General Accounting and
2 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
3 Procedures and Restrictions Act, or their successors, and other fiscal control
4 laws of this State, where applicable, and regulations promulgated by the
5 Department of Finance and Administration, as authorized by law, shall be
6 strictly complied with in disbursement of said funds.

7

8 SECTION 15. LEGISLATIVE INTENT. It is the intent of the General
9 Assembly that any funds disbursed under the authority of the appropriations
10 contained in this Act shall be in compliance with the stated reasons for which
11 this Act was adopted, as evidenced by the Agency Requests, Executive
12 Recommendations and Legislative Recommendations contained in the budget
13 manuals prepared by the Department of Finance and Administration, letters, or
14 summarized oral testimony in the official minutes of the Arkansas Legislative
15 Council or Joint Budget Committee which relate to its passage and adoption.

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17 SECTION 16. CODE. All provisions of this Act of a general and
18 permanent nature are amendatory to the Arkansas Code of 1987 Annotated and the
19 Arkansas Code Revision Commission shall incorporate the same in the Code.

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21 SECTION 17. SEVERABILITY. If any provision of this Act or the
22 application thereof to any person or circumstance is held invalid, such
23 invalidity shall not affect other provisions or applications of the Act which
24 can be given effect without the invalid provision or application, and to this
25 end the provisions of this Act are declared to be severable.

26

27 SECTION 18. GENERAL REPEALER. All laws and parts of laws in conflict
28 with this Act are hereby repealed.

29

30 SECTION 19. EMERGENCY CLAUSE. It is hereby found and determined by the
31 Eighty-First General Assembly, that the Constitution of the State of Arkansas
32 prohibits the appropriation of funds for more than a two (2) year period; that
33 the effectiveness of this Act on July 1, 1997 is essential to the operation of
34 the agency for which the appropriations in this Act are provided, and that in
35 the event of an extension of the Regular Session, the delay in the effective

1 date of this Act beyond July 1, 1997 could work irreparable harm upon the
2 proper administration and provision of essential governmental programs.
3 Therefore, an emergency is hereby declared to exist and this Act being
4 necessary for the immediate preservation of the public peace, health and
5 safety shall be in full force and effect from and after July 1, 1997.

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APPROVED:3-10-97